

**MINUTES
COLLEGE OF ARTS COUNCIL**

November 26, 2021
1-3 pm | via Zoom

1. WELCOME from the CHAIR

S. Murray opened the meeting by acknowledging that it is a privilege to live and work on the ancestral territory of the Stó:lō people, people of the river. She acknowledged the flood and landslides over the past weeks, and her heart and mind has been with our surrounding communities affected by these and related events. She thanked the group for their compassion and for taking the time to care for themselves as these are difficult times for everyone.

2. FOR APPROVAL

2.1. Adopt the College of Arts Council Agenda for November 26, 2021

THAT CAC adopt the agenda for 26 November 2021 with the amendment of adding the approval of Halq'eméylem Certificate and Diploma as decision item 3.1.

L. Pardy/E.Spalding
CARRIED

2.2. Approve the College of Arts Council minutes of October 29, 2021

THAT CAC approve the minutes of 29 October 2021 as presented

D. Thomson/S. Liebembuk
CARRIED

3. FOR DECISION

Approval of Halq'eméylem Certificate and Diploma

Members of the Halq'eméylem working group, Ghizlane Laghzaoui, Mary Stewart, Dianna Kay and Lolehawk Buker, were in attendance at council to speak to the certificate and diploma proposal. Dianna Kay shared the history of UFV's support for the development of the program, and its significance to the instructors and community members who are keeping the language alive.

MOTION:

THAT the College of Arts Council approve the HALQ graduate certificate and diploma as presented with the understanding that the PWG will take into consideration the feedback they received from GCC yesterday and that is captured in the attached notes.

K. Wallis & M. DeLuna
CARRIED

4. FOR DISCUSSION

4.1. Academic Continuity for Fall Semester

The discussion was centered around the flooding situation in the Fraser Valley, and the disruptions it has caused to the semester. S. Murray acknowledged her appreciation to faculty for the support they have given to students and recognized that people in the room may be experiencing challenges due to these events.

An announcement was sent yesterday (Nov 25) from the Provost, advising that UFV will be returning to face-to-face learning wherever possible, with the understanding that some courses may need to remain online. Deans are to work with their respective areas to address faculty-specific circumstances. The communication for Arts was sent after the general message, stating that most courses would return to face-to-face when possible, with the understanding that some courses may need adjustments and that faculty members should work with department heads/directors on any changes being made to their syllabi.

No decision has been made yet on the final exam period.

Questions from faculty:

Q. Will the grade submission deadline remain the same?

A. Yes, the semester has not been extended; grades are due 4 days after the last day of exams.

Q. If students affected by the flood need additional time to finish the semester, is an incomplete grade contract a possibility

A. They are possible if needed, but students may be able to complete their work over the break and you could enter the grade in the first week of January. Because Winter semester begins right after the break, we are hoping to not have a lot of incomplete grades because it could set the students back in their next courses.

Q. Could you clarify the credit/no credit?

A. A CR does not calculate into your CGPA, however if the course is to be used as a pre-requisite, it will calculate as a equivalent to a C-. The only advantage would be for students with high CGPA and that due to the circumstances received a C, but that don't need the course for a pre-requisite. This would preserve their CGPA. Additional information will be sent by Alisa Webb's office today.

Q. Do we have an aggregate grade?

A. Yes, it works like the CR and is available always for students experience unforeseen challenges.

Q. What is another option than an incomplete?

A. You can adjust the course to count 80% of the course learning outcomes and/or assignments towards the final grade without Dean's approval. Policy 46 had been changed and provides more information on how you can make these changes. Include a note regarding to why (flood), and how you're adjusting the course assessment. You cannot remove an assignment and reallocate the

weight of the remaining assignments. It also advisable to apply course assessment adjusts to everyone in the class. Faculty should connect with Heads or Directors if you are amending your syllabi. Approved changes should be sent to artscomassist@ufv.ca so the Dean's office has the information on file in case students have questions.

Q. Advising was told only students that receive a C- or D can request a CR
A. Yes, this has changed since Covid.

Faculty are encouraged to sign up for the newsletter the VP Students sends to students to keep themselves apprised of the options being communicating to students.

5. REPORT'S

Sylvie Murray

Strategic Enrollment Management (SEM) planning will begin next month. The Provost's office is hosting a lunch n learn kick-off event on December 8th to present the timelines and priorities; faculty are encouraged to attend.

Student Leadership Symposium takes place on January 4th, 2022. A number of faculty, staff and students are involved in this event which will be held virtually this year. This event is by invitation only; faculty were encouraged to nominate students between 1-4 years to Jennifer Browne. This year's theme is *Advocating for Change* and Michael 'Piecez' Prosserman will be attending to host the keynote address, followed by 3 workshops for students. The keynote address will be open to anyone who would like to attend; workshops and afternoon sessions will be by invite only.

Budget submissions for COA have been submitted; Sylvie will report on the budget recommendations in January.

6. SENATE SUBCOMMITTEE REPORTS

UEC:

Course changes were approved for CMNS and GDS
Changes to the GDD minor were approved

Several policies are currently under review:

Policy 99 English Language Proficiency – recently under review and will be coming for wider consultation soon

Policy 107 Transfer Credit – a proposed revision coming forward in town hall format in January

Policy 86 Course Repeat – went to Senate for decision but significant concerns were raised, so it was sent to UEC for a full review, which is beginning now with a small working group.

APPC: November meeting cancelled due to lack of agenda items

7. FOR INFORMATION

7.1. The following items were approved at the College of Arts Curriculum Committee: CMNS 340, 412, and the proposed CMNS major.

**Several SCMS, CRIM, and HIST courses were approved for discontinuation.
(In an effort to clean up the calendar**

- 7.2. Communications Major program proposal is presented to the CAC for information only.
Attached please find an introductory memo, the Communications Major program proposal, its calendar copy, CMNS 412: course changes memo, and the course outline.**