

RAC Minutes
September 13, 2018 | 1:30pm-3:30pm | B121

Present: Edward Akuffo, Satwinder Bains, Deborah Block, Margaret Coombes, Sara Davidson, Garry Fehr (chair), Michael Gaetz, Sandra Gillespie, Mary Higgins, Selena Karli, Emilio Landolfi, Lucy Lee, Olav Lian, Mariano Mapili, Lenore Newman, Greg Schlitt, Jon Thomas, Kelly Tracey, Brad Whittaker.

Recorder: Tracy Morrison.

Regrets: Kamal Arora, Sue Brigden, Shelley Canning, Irwin Cohen, Alastair Hodges, Masud Khawaja, Marcella LaFever, Nicola Mooney, Sylvie Murray, Jacqueline Nolte, Linda Pardy, Joanna Sheppard, Anthony Stea, Erik Talvila, Noham Weinberg.

Guest: Laurence Meadows (MITACS).

Welcome and Introductions –

1. ITEMS FOR ADOPTION

1.1 Agenda: 2018 SEPT 13

MOTION: THAT the agenda for the September 13, 2018 RAC meeting be approved as presented
Michael Gaetz, Jon Thomas CARRIED

1.2 Minutes: 2018 MAY 03

MOTION: THAT the minutes from the May 3, 2018 RAC meeting be approved as presented
Satwinder Bains, Olav Lian CARRIED

2. BUSINESS ITEMS

2.1 Welcome New Members – Garry Fehr welcomed new RAC members Nicola Mooney (Anthropology), Linda Pardy (Communications), Mariano Mapili (Geography), Erik Talvila (Mathematics & Statistics), and Sandra Gillespie (Biology).

2.2 RAC Chair and Vice Chair nominations and election

Chair: Jon Thomas (accepted nomination) – no other nominations from the floor.

ACCLAIMED

Vice Chair: Joanna Sheppard (accepted nomination by proxy) – no other nominations from the floor.

ACCLAIMED

3. PRESENTATION

3.1 MITACS – Laurence Meadows

The council was grateful for Laurence Meadows attending and presenting on the various ways that MITACS can assist with grants, funding and research opportunities at UFV and around the world, across all disciplines.

Please see the attached presentation for further information.

Laurence welcomes anyone to contact him with any further enquires at: lmeadows@mitacs.ca.

4. INFORMATION ITEMS

4.1 Research Office report – Garry Fehr

There have been a few staff changes in the Research Office:

- a. Garry Fehr is the new AVP of Research, Engagement & Graduate Studies, taking over from the previous AVP, Adrienne Chan.
- b. Brad Whittaker has retired but is remaining on part time as Acting Director until the end of October 2018.
- c. Greg Schlitt has joined Research as a co-Acting Director until the end of December 2018.
- d. The posting for *Director of Research Services & Industry Liaison* is currently open and accepting applications.
- e. Yvette Fairweather is expected to return in October in her role as *Ethics, Grants & Compliance Officer*.
- f. Kelly Tracey is now working in a higher capacity role in a one-year temporary position as a *Grants and Contracts Coordinator*.
- g. Tracy Morrison is now the *Research Office Assistant* for a one-year temporary position.

4.2 Human Research Ethics Board report – Michael Gaetz

- a. Michael Gaetz presented on the report which looked at the last five-year trend. There has been a continuous increase in human participant research at UFV.
- b. Figure two in the report shows the high peaks times for turn around on applications. This can assist researchers in terms of planning.
- c. Please share with your departments that all courses which involve human participant research need to go through a course designation. Course approvals need to be submitted by the faculty member who is responsible for the specific course.
- d. There is a published [schedule](#) of meeting dates and when applications are due. The board generally has many external members who are unable to change their schedules, therefore meeting dates and deadlines need to be adhered to.
- e. There will be at least one workshop this year offered at both the Abbotsford and CEP campus; dates and times TBA.
- f. It can be difficult to get student research ethics submissions that are above minimal risk reviewed by the board in a timely manner. This is up to the DREC to have them submitted and reviewed as early as possible.

4.3 Teaching and Learning Advisory Council report – no report

4.4 Senate Research Committee report – no report

4.5 Safe Relationships, Safe Children Forum – Margaret Coombes

- a. Margaret has been involved with a provincial initiative working with community agencies to open communication lines with other agencies in regards to mental health, substance issues and their relation to domestic abuse.
- b. This initiative is holding a forum on how trauma affects the human brain. The forum is being held **October 19th, 2018** at **Abbotsford School of Integrated Arts (ASIA), 36232 Lower Sumas Mtn Road**.
- c. This is a one full-day forum that will focus on the issues of trauma and will record feedback through an app. Please encourage students to attend who might be able to connect these issues back to their course work or out of interest.
- d. UFV is supporting the forum day with food and other items.
- e. Contact Margaret Coombes with any questions at Margaret.Coombes@ufv.ca.

5. DISCUSSION

5.1 RAC membership – There are currently three vacancies on the council; a representative position for College of Arts-Social Sciences, Access and Continuing Education, and Applied and Technical Studies. Kelly and Tracy have put a call out for these vacancies to be filled. Please encourage others to join if you know of anyone interested.

6. ADJOURNMENT – 2:40 pm

Lucy Lee, Mary Higgins

6.1 Next meeting: Thursday, November 8, 2018 at 1:30pm, room B121.