

## **RESEARCH ADVISORY COUNCIL AGENDA**

**November 12, 2020 | 1:30 pm – 3:30 pm | BlueJeans**

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### **Welcome and Introductions of the new RAC Chair and Vice-Chair**

#### **1. Items for Adoption**

- 1:35 1.1 Agenda: November 12, 2020**
- 1:38 1.2 Minutes: September 17, 2020**

#### **2. Business**

- 1:40 2.1 Equity, Diversity and Inclusion (EDI) in research and at UFV – Jerri-Lynne Cameron**
- 2:10 2.2 Introduction of the new Peace and Reconciliation Centre (PARC) – Keith Carlson**
- 2:30 2.3 RAC Sub-committee needed to assist on the annual Faculty Microlectures and Publication Celebration series**

#### **3. Discussion**

- 2:40 3.1 Garry Fehr and Jerri-Lynne Cameron to discuss upcoming workshops regarding how to incorporate EDI into grant applications such as NSERC, and decolonizing research.**

#### **4. Information Items**

- 3:00 4.1 Research Office report (tbd) – Jerri-Lynne Cameron**
- 3:05 4.2 Human Research Ethics Board report (attached) – James Bedard**
- 3:10 4.3 Teaching and Learning Advisory Council report (tbd) – Claire Hay**
- 3:15 4.4 Senate Research Committee report (attached) – Shelley Canning**

#### **5. Adjournment: 3:30 pm**

- 5.1 Next meeting: January 14, 2020, 1:30 pm to 3:30 pm, BlueJeans**

**RAC Minutes**

**September 17, 2020 | 1:30pm-3:30pm | BlueJeans**

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**Present:** Satwinder Bains (Chair), Jerri-Lynne Cameron, Shelley Canning, Irwin Cohen, Mai Anh Doan, Garry Fehr, Sandra Gillespie, Lucy Lee, Zina Lee, Olav Lian, Amanda McCormick, Lenore Newman (Vice-Chair), Jon Thomas, Kelly Tracey, Christine Elsey, Edward Akuffo, Cindy Jardine, Gillian Hatfield, Selena Karli, Mary Higgins, Joanna Sheppard, Amanda McCormick, Olav Lian, Masud Khawaja, Martha Dow, Alastair Hodges, Sylvie Murray, James Bedard, Mariano Mapili, Keith Carlson, Shawn Geniole, Mai Anh Doan, Shelley Canning, Jon Thomas, Noham Weinberg

**Recorder:** Kelly Tracey

**Regrets:** Danielle Mijo-Burch, Irwin Cohen, Dieter Geesing,

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**Welcome and Introductions**

Garry Fehr welcomed the new RAC Chair Satwinder Bains and Vice-Chair Lenore Newman.

**1. ITEMS FOR ADOPTION**

**1.1 Agenda: 2020 SEPT 12**

MOTION: THAT the agenda from the September 17, 2020 RAC meeting be approved as presented

Noham Weinberg, Joanna Sheppard

CARRIED

**1.2 Minutes: 2020 MAY 07**

MOTION: THAT the minutes from the May 7, 2020 RAC meeting be approved as presented

Lucy Lee, Olav Lian

CARRIED

**2. BUSINESS**

**2.1 Research during Covid-19 at UFV – Garry Fehr**

Garry explained that the purpose of this item is to go over the changes and slight revisions/updates from the Sept. 11, 2020 changes made to the Research Continuity Plan Amendment form. The May 7<sup>th</sup> RAC meeting provided information about the research continuity plan and guidelines. Three templates were provided for the plans. Tracking students and faculty working from home was required on these plans. UFV was one of the first universities to get research up online and in the labs in Canada after the lockdown was announced. The Research Guidelines in Response to COVID 19 were updated on Sept 11, 2020 and were integrated with the Workspace Safety Plan required by UFV Risk and Safety. The authority for this process is Jaqueline Touring, Director of Risk and Safety, and all plans submitted which involve research spaces should copy Garry Fehr. If you have questions completing the form, please contact Garry Fehr for assistance.

Kelly Tracey will email the RAC membership a copy of the Community Health and Social Innovation Centre's approved Workplace Safety Plan (Martha Dow offered to provide this), and the revised Research Continuity Plan Amendment forms. A reminder that even if student research assistants are working from home, their names must be included on the research continuity plans. If students are conducting course-based research, then they do not report to the research office and do not

need to be included in a research continuity plan. The Research Continuity Plan Amendment form and the Workplace Safety Plan form can be found on the research website at [www.ufv.ca/research](http://www.ufv.ca/research). Research Continuity Plan and Amendment forms now requires a signature from your Dean for space-use purposes.

There are five COVID-19 related, funded research projects currently in progress at UFV. It was suggested that RAC have a forum on how researchers worked around the issues that arose from COVID-19. This idea can be added to the list of meeting ideas that was started at the May 2020 RAC meeting.

## **2.2 Introduction of the new Community Health and Social Innovation Hub (CHASI) – Martha Dow**

- There was a call for nominations put out on Friday, May 1, 2020 for the new RAC chair and vice-chair as the two-year term for Jon Thomas (Chair) and Joanna Sheppard (Vice Chair) has come to an end.
- Garry Fehr thanked Jon Thomas and Joanna Sheppard for their contributions and commitment over the last two years.

Martha Dow shared with the RAC membership the history of how CHASI was formed. CHASI has been active since April 2020 and is housed in B164 on the Abbotsford campus. The three Divisions of Family Practice approached UFV about how they could be more engaged, and subsequently the Fraser Health Authority and Indigenous Authorities got in touch and are involved partners as well. A general grant agreement was completed from the Divisions of Family Practice for three hundred thousand dollars. A visual projects specialist has been hired from communications and will be working with the Centre on visual projects and knowledge mobilization. The Centre is an open space and there are a number of projects on the go currently. Collaboration from all disciplines is encouraged by CHASI.

Some of the areas/initiatives/projects that CHASI is collaborating with community partners on are related to: COVID and knowledge mobilization in relation to international travel; residential fire risk in Tribal Council areas across Canada; social isolation and connectedness for older adults and youth in the times of COVID-19; conflict anthropology and the role of ground penetrating radar in reconciliation; impacts of cross country teaching practicums; Indigenous experiences of grief, loss and work in COVID; marginalized youth navigating community resources; migrant workers and impacts of COVID-19; invisible labour and the gendered nature of caregiver work; Long-term care spatial performance analysis; and older adult missing persons.

A research assistant development 'RAD' program is being created. Student services committed to annual funding for workstudy positions over 12 months for students. CHASI will provide the supervision for the workstudy research assistants with research methods, analysis, and reporting.

CHASI Faculty Associates – Shelley Canning, Amir Shabani, Sarah Beaulieu, and Joanna Sheppard.

### 3. INFORMATION ITEMS

#### 3.1 Research Office Report (attached) – Jerri-Lynne Cameron

- The President’s Office has organized an EDI task force to undertake an evaluation of EDI at UFV. The taskforce has outlined goals and created working groups to identify gaps at UFV in order to address EDI policy.
- The EDI task force involves institution wide participation. The working plans are scheduled to be made public this fall, but might have to be delayed due to COVID-19.
- [Canadian Graduate Scholarships](#) (CGS) are due December 1, 2020

#### 3.2 Human Research Ethics Board Report (attached) – James Bedard

- COVID-19 related research projects are prioritized for review by HREB.
- If there are any COVID-19 related changes to protocols that have previously been approved by HREB, please submit an amendment as soon as possible.
- October 6 RAN forum on how to be an ally
- Change in membership – James Bedard is Chair and Andrea Hughes is Vice Chair
- 86 new protocols last year
- 40 amendments due to COVID most likely

#### 3.3 Teaching and Learning Advisory Council Report – no report

#### 3.4 Senate Research Committee Report – no report

#### 3.5 Royal Society of Canada – [call for membership nominations](#) until Dec. 1, at 5:00pm

Please let Garry Fehr know if anyone has someone to nominate. The research office will assist with the nomination process. Lenore is a current member of the Royal Society of Canada and will be required to support a nomination. The nominee criteria are broad and similar to a Rhodes Scholar – should have a philanthropy side and be bilingual. Garry will follow up to find out if our President is eligible to nominate.

### 4. Events

Sept. 9, 2020	<b>Grant Writing Workshop: Tips and Tricks for Writing an NSERC Grant Proposal</b>
Sept. 10, 2020	<b>Research Option and Scholarly Activity (ROSA) Workshop</b>
Sept. 24, 2020	<b>Peace and Reconciliation Centre (PARC) virtual launch</b>
Oct. 6, 2020	<b>Canada Graduate Scholarships (CGS-M) Workshop</b>

#### UFV Canada Research Chairs are participating in ScienceTalks Abbotsford Series:

First Tuesday of each month at 7:30pm from September to December

Registration is free at <https://www.sciencetalks.ca/> and required to receive the Zoom link

**Schedule:** Cindy Jardine (Sept 1), Lenore Newman (Oct 6), Jon Thomas (Nov 3), Keith Carlson (Dec 1)

#### Have exciting research news? The Research Office wants to know about it!

The Research Office encourages faculty, RAs, students, and alumni to **submit research-related** news to Danielle Mijo-Burch ([Danielle.mijoburch@ufv.ca](mailto:Danielle.mijoburch@ufv.ca)) for possible inclusion in future

publications and online media. Whether it's a 1-sentence summary, short brief, bulleted list, tip, link, photo, quote, anecdote – all formats welcome!

We want to hear about the latest findings of your research, current/former students who are doing amazing things, how you're bringing research into the classroom, upcoming events and speaking engagements, major grants and awards, new research partnerships, publications, disseminations... anything that is *informative, timely, humorous, inspirational, or thought-provoking!*

Please feel free to contact Satwinder, Lenore or Garry with ideas for future RAC meetings.

## **5. ADJOURNMENT – 2:40 pm**

**5.1 Next meeting: November 12, 2020, 1:30 pm, BlueJeans.**

## **HREB Report to RAC – November 2020**

- We have a high volume of applications so to expect delays.
- The submission deadline for December will be earlier and check meeting schedule - <https://www.ufv.ca/research-ethics/reb-meeting-schedule/>.
- All researchers are reminded to submit final reports for completed protocols to close their accounts. An email reminder will be sent out when this is due.
- Please send amendments due to COVID related delays or changes.

## **Senate Research Committee (SRC) Report for November 12, 2020 RAC meeting**

SRC had their first meeting on Oct 8. Shelley Canning will sit as SRC Chair again for this year and Jonathan Hughes will sit as Vice-Chair again.

The SRC have full membership in all positions including two undergraduate students and one grad student.

The SRC also formed the sub-committee to evaluate the nominations for the Research Excellence Award (REA).

Shelley is encouraging members of RAC to nominate a colleague they know to be an excellent researcher for the REA - SRC is hoping for a full and varied group of nominations to review!