

RESEARCH ADVISORY COUNCIL AGENDA

May 7, 2020 | 1:30 pm – 3:30 pm | Online via BlueJeans

Welcome and Introductions

1. Items for Adoption

- 1:35 1.1 Agenda: May 7, 2020
- 1:38 1.2 Minutes: March 12, 2020

2. Business

- 1:40 2.1 Provost and Vice President Academic James Mandigo – Research at UFV
- 2:10 2.2 RAC Chair and Vice Chair nominations and election

3. Discussion

- 2:30 3.1 Adaptations and opportunities in research during COVID-19
<https://blog.experientia.com/doing-fieldwork-in-a-pandemic/>

4. Information Items

- 3:00 4.1 President's Task Force on Equity, Diversity and Inclusion working group update – Satwinder Bains
- 3:10 4.2 Research Office report – see attached
- 3:12 4.3 Human Research Ethics Board report – Zina Lee
- 3:14 4.4 Teaching and Learning Advisory Council report – see attached
- 3:16 4.5 Senate Research Committee report – Shelley Canning
- 3:20 4.6 Undergraduate Student Research Award (USRA) information - attached

5. Adjournment: 3:30 pm

- 5.1 Next meeting: September 17, 2020, 1:30 pm to 3:30 pm, room TBA

RAC Minutes

March 12, 2020 | 1:30pm-3:30pm | A225

Present: Jerri-Lynne Cameron, Keith Carlson, Adrienne Chan, Mai Anh Doan, Garry Fehr, Dieter Geesing, Selena Karli, Masud Khawaja, Marcella LaFever, Lucy Lee, Zina Lee, Amanda McCormick, Jon Thomas (Chair).

Recorder: Tracy Morrison.

Regrets: Shelley Canning, Christine Elsey, Irwin Cohen, Sandra Gillespie, Ken Harmel, Mary Higgins, Cindy Jardine, Olav Lian, Lenore Newman, Jacqueline Nolte, Joanna Sheppard (Vice-Chair).

Welcome and Introductions

Jon Thomas (Chair) welcomed everyone to the meeting.

1. ITEMS FOR ADOPTION

1.1 Agenda: 2020 MAR 12

MOTION: THAT the agenda from the March 12, 2020 RAC meeting be approved as presented
Keith Carlson, Adrienne Chan CARRIED

1.2 Minutes: 2019 NOV 07

MOTION: THAT the minutes from the November 7, 2019 RAC meeting be approved as presented
Amanda McCormick, Zina Lee CARRIED

2. BUSINESS

2.1 Canada Research Chair, Keith Carlson presentation: Indigenization of Research

- Dr. Keith Thor Carlson, Canada Research Chair in Indigenous and Community-engaged History, presented on *Community-Engaged Scholarship with Indigenous Communities on the 21st Century Campus*.
- Indigenous communities do not want to be subjects; they should be participants, or partners in research. It should be collaborative research that meets the needs of the community.
- Please see the attached presentation for more information.

2.2 RAC Timeline presentation – Adrienne Chan

- Adrienne has put together a timeline highlighting the important work and outcomes of the Research Advisory Council (RAC) from its inception in 2004 to present.
- Danielle Mijo-Burch from the Research Office created a handout documenting some of the most significant achievements of RAC, (please see attached).
- RAC started in 2004 with support and advocacy for faculty and student research.
- Some of the RAC's greatest achievements include their contribution to Rank and Tenure, faculty research releases, and student microlectures.
- Please see attached Adrienne's presentation for more information.
- Please also note that the handout and important historical documents from the RAC will be available on the Research Office website shortly.

2.3 Terms of Reference Review

- The committee reviewed the proposed minor changes to the Terms of Reference from 2017.
- The following changes are:
 - In 1. *Mandate*, line 2 and 3, to change “a teaching intensive university” to “a teaching university” to align more closely with the Ministry’s definition of our institution.
 - Under 2. *Membership, Voting members*, line 7, remove the list of individual institutes, centres and labs as titles change and others are added and/or removed frequently.
 - Under 2. *Membership, Voting members*, line 8, remove the list of individual Research Chairs as titles change and others are added and/or removed frequently.
 - Under 2. *Non-voting Members*, line 6, remove the “s” from the end of *Dean, Science*.
 - Under 2. *Non-voting Members*, line 12, change “Liaison” to “Engagement” from the end of *Director, Research Services and Industry Engagement*.

MOTION: TO adopt the Terms of Reference as discussed, and be approved as presented

Masud Khawaja/Marcella LaFever

CARRIED

2.4 Setting New Directions to Support Indigenous Research and Research Training in Canada – Garry Fehr

- Garry would like the RAC to take a look at this document (please see attached) from the Tri-Council Agency.
- The New Directions document is to support Indigenous research and research training in Canada. It also provides guidance on how to build relationships between researchers and Indigenous people.
- Garry would like to suggest a call-out for someone who is working with Indigenous people from RAC to document who at UFV is working with Indigenous groups.

3. INFORMATION ITEMS

3.1 Research Office report – Jerri-Lynne Cameron

- Please see attached.

3.2 Human Research Ethics Board report – no report

3.3 Teaching and Learning Advisory Council Report – attached to agenda package

3.4 Senate Research Committee Report – attached to agenda package

3.5 Student Research Day – March 31, 10:00am – 3:30pm. Deadline for registration is March 13 (online registration), and March 17 is the poster submission deadline

3.6 Scholarly Sharing Initiative – Why Diversity, and Why

Now: Race, Racism and Diversity within Academia –

Tuesday, March 17, 1:30pm, B121, Moderated by UFV Race and Anti-Racism Network

4. ROUNDTABLE DISCUSSION

4.1 Research updates from your faculty or department

- Masud Khawaja from Business:
 - David Dobson, as part of his PhD work at the University of Antwerp, has had a paper entitled "Combined framing effects on attitudes and behavioral intentions toward mortgage advertisements" accepted for publication in the International Journal of Bank Marketing.
 - Kirsten Robertson has had two new papers accepted for publication:
 - Hannah, D. R., & Robertson, K. (2020). Emotional regulation in veterinary work: Do you know your comfort zone? *Canadian Veterinary Journal*, 61(2), 178-180.
 - Robertson, K., & O'Reilly, J. (In press). "Killing them with kindness"? A study of service employees' responses to uncivil customers. *Journal of Organizational Behavior*.
- Jon Thomas from Business:
 - One of Jon's Directed Studies students is working on a project on disruptive technologies by examining Netflix and Blockbuster.

5. ADJOURNMENT – 3:00 pm

5.1 Next meeting: May 7, 2020, 1:30 pm, via BlueJeans – an invite will be sent out.

Research Services

RAC Report | May 7, 2020

COVID-19 Response

- 30+ members of the UFV community attended a virtual brainstorming meeting on April 9 to generate ideas to support our region during the COVID-19 crisis. Ideas that were discussed ranged from food security, to book clubs, to tutoring at risk youth.
- [Research Guidelines in Response to COVID-19](#) updated March 30 and can be found on our website: www.ufv.ca/research.
- [ROMEO forms](#) are available for researchers who need to update their ROSA release, Research Supplementary Fund projects or Sabbatical plans.
- The Human Research Ethics Board (HREB) is determining the risk level of each COVID-19 related protocol on a case by case basis, recognizing the critical timelines for essential research. The HREB is following the recommended guidelines from the *TCPS2 Chapter 6, Section D: Research Ethics Review during Publicly Declared Emergencies*. Priority is being given to essential research ethics submissions
- There are currently three research protocols that are investigating COVID-19 topics.

Events

- 16th annual Undergraduate Research Excellence Awards
 - Recognizing exemplary research conducted by undergraduate students, either as part of the UFV Work Study program, as research assistants, or for an outstanding project as part of a course.
 - In-person dinner event cancelled. Presenting \$1,000 awards in May. [See website](#) for more information.

School of Graduate Studies

- Six graduate level programs will have graduates this year:
 - Master of Arts, Criminal Justice
 - Master of Social Work
 - Master of Social Work - Indigenous focus
 - Graduate Certificate in Program Evaluation
 - Graduate Certificate in Child Life & Community Health
 - Graduate Certificate in Mindfulness-Based Teaching & Learning (Fall)

Engagement

- REGS provided a \$1000 prize for a COVID-19 Hackathon for post-secondary students across BC.

Research Funding Opportunities

- COVID-19 project funding available through the Research Supplementary Fund: <https://www.ufv.ca/research/faculty/funding/research-supplementary-fund/>
- Visit the Research Office website for a full list of funding opportunities, including rapid response grants for COVID-19 research: <https://www.ufv.ca/research/faculty/funding/opportunities/>
- Tri-agencies are providing extensions for some funding programs that have been interrupted by the Covid-19 epidemic, and have extended eligibility for some research personnel to be compensated over the Covid-19 period. Contact Kelly Tracey for details at kelly.tracey@ufv.ca.

Teaching and Learning Advisory Council Report

Teaching and Learning (TLC)

We are pleased to welcome Claire Hay and Victoria Surtees. Claire is TLC's new Teaching and Learning Specialist. Claire has been at UFV since 2002 and brings 18 years of classroom experience to her role. See full bio here: <https://www.ufv.ca/teaching-and-learning/contact-us/hay-claire.htm>
Since Claire has joined the TLC only one week ago, she has already co-facilitated an online assessment workshop, is consulting with faculty on questions of course design, online teaching, assessment strategies, and is reaching out to faculty teaching large online courses in the summer semester.

Victoria Surtees, is the TLC's new Teaching and Learning Specialist, Internationalization. Victoria holds a Ph.D. in Teaching English as a Second Language from UBC and has taught undergraduate courses at five different universities in Canada and Europe. See full bio here <https://www.ufv.ca/teaching-and-learning/contact-us/victoria-surtees.htm>

Brand new to TLC are the **MicroCourse** workshops <http://events.ufv.ca/tlc/> to familiarize faculty with tools in Blackboard with the primary objective being the pedagogy behind the tools that can enhance online learning. These courses are attracting 25+ participants each and promote collaboration among peers and instructors. Faculty learn how to promote student engagement, create easy-to-navigate course designs, and discover new ways to assess student learning. All employees at UFV are welcome to attend these courses and they will run until Sept 2020.



MEMORANDUM

TO: Undergraduate Student Research Award (USRA) Liaison Officers

FROM: Annemarie Fraser, Program Officer, Scholarships and Fellowships Division

DATE: April 15, 2020

SUBJECT: **FAQ for the USRA program, re: COVID-19 (Version 2)**

1. Is the program cancelled?

No, the USRA program for Summer 2020 will go forward, even in the event of a shortened or cancelled work term.

2. What happens if the university isn't open in May? Will shortened work terms (<12 weeks) be possible?

In the event that a university remains closed in May, USRA work terms can begin when the university re-opens later in the summer. NSERC will honour the full value of the award, and the minimum university top-up of 25% will still be in effect. Work terms will not have to be 12 weeks long if the university re-opening does not allow it.

3. Are virtual work projects a possibility?

Yes, NSERC strongly recommends that students and supervisors explore the possibility of remote work. Proposed research projects that cannot be carried out remotely (e.g. lab work) can be changed to something that can (e.g. analysis of existing data, literature review). If the proposed research project changes significantly, NSERC should be informed. Supervision is expected to occur via video chats, telecons, and e-mail. NSERC should be informed on the Recommended List of Applicants form which projects will be carried out remotely. Should universities open part-way through the summer, these projects can be converted back to on campus projects.

4. What happens if the university remains closed all summer?

In the unanticipated event that the university remains closed all summer and no work, including virtual/at home work can take place, then NSERC will still pay the full \$4,500. We are exploring options for how we might support institutions with the 25% top-up in this extreme case.

5. Can students continue to hold their USRA part-time in the Fall?

No. NSERC will be honouring the full value of the award regardless of the length of the term. If students and supervisors wish to continue the project part-time once courses have resumed this

will have to be outside of the USRA program. The USRA program is intended to give students academic research experience, and NSERC considers full-time work to be the best way to do this.

6. Can USRA 2020 awards be deferred until 2021?

Universities may choose to postpone research projects until Summer 2021, but the award will have to come from the 2021 quota. It is not possible to transfer an award from one fiscal year to another.

7. Can a USRA holder choose to postpone their award to the Fall or Winter term?

Yes, students may postpone their award from the Summer to the Fall or Winter term provided they will meet the eligibility requirements at that time. As in the Summer term, students are permitted to take a maximum of one course while holding a Fall or Winter USRA, and must devote full-time hours to the USRA project. NSERC should be informed if the student appears on a submitted Recommended List of Applicants form. If universities remain closed in September NSERC will evaluate the possibility of shortened Fall terms.

8. Can a supervisor decide to no longer offer the USRA or to postpone the project to the Fall or Winter?

If a supervisor decides to no longer host a USRA student for the Summer term and an offer has already been made to the student, it is up to the university to decide whether or not the offer can be rescinded. As usual for USRA, if a student's application has already been submitted to NSERC, the university must honour the payments to the student, including the minimum 25% top-up even if the supervisor will no longer host the student.