

Request for Change Sabbatical Leave

Please save and complete this form. Submit the completed form and all relevant attachments electronically to the Research Office: ROSA.Release@ufv.ca, and cc your dean.

| | |
|------------------------|--|
| Name | |
| Department | |
| Period of Leave | |
| Project Title | |

1. Provide a description, in a separate document, of the nature of your change request and explain why the modification is necessary.

2. Attach only the rewritten portion(s) of the application that is being requested to change, such as:
 1. Objectives
 2. Design of the Project
 3. Timeline of Project Activities
 4. Output of the Proposed Project
 5. Dissemination

Any other documents that may be changed as a result of your request should also be attached.
Please submit only the modified documents.

Once received by the Research Office (ROSA.Release@ufv.ca), your request for change will be reviewed by the AVP, Research and Graduate Studies and your dean.

A decision regarding your request for change will be emailed to you.