

BOARD AND DECISION MAKING INFORMATION

Primary Contact	Board of Governors
Related Policy / Legislation	<i>University Act, s. 27(2)(a)(x)(y)</i>

PURPOSE/PHILOSOPHY

The availability of timely, relevant, accurate, and understandable information, leading to the development of knowledge and understanding, is a key factor in the Board of Governors discharging its roles and responsibilities for effective planning, decision-making, policy development, and performance monitoring and oversight.

As well, the availability of general information supporting an understanding of the university, its staff, students, programs, activities, and successes along with information from the government, other educational institutions, and the community related to post-secondary activities, issues, and concerns creates breadth in thinking and a more knowledgeable Board of Governors.

BYLAW

Therefore, information supporting Board judgments, decision making, and/or actions, needs to be developed from analyzed and interpreted data, organized and presented in a way that makes its purpose clear, and gives the Board confidence that an appropriate due diligence process has occurred. Matters brought to the Board for advice or for preliminary discussion will need sufficient information available to support an informed discussion.

General background information not requiring any judgment or action on the part of the Board, may be circulated without a stated purpose or interpretation.

When an issue is brought to the Board or a Board Committee for decision making, the following information should be included:

- a statement of the purpose/objective of the decision to be made
- options to be considered
- costs or resources associated with the options
- advantages and disadvantages including any associated risks
- if significant potential risks are involved, strategies for managing or mitigating those risks
- time constraints on decision making and/or implementation
- overview of implementation strategies
- management recommendations