

CO-OP UNOFFICIAL TRANSCRIPT

Step 1: Log into your [MyUFV Account](#)

Step 2: Under 'Student Record Requests' select 'Your Academic Transcript'

Step 3: *Transcript Level:* Credit

Transcript Type: Electronic Academic Record

Step 4: Once loaded, Press Ctrl+P and then save as a PDF

Step 5: Upload in the documents section of your [CareerLink](#) account

If you are experiencing issues obtaining your unofficial transcript for your Co-op application, please email coop@ufv.ca.

For more information on requesting a UFV transcript, visit ufv.ca/registrar/records/transcripts or contact the [Office of the Registrar](#).