

BOARD POLICY ON TUITION AND OTHER FEES

Approval Authority	Board of Governors
Primary Contact	President
Related Policies / Legislation	Board policy direction Financial Management (BPD-205) Board Policy on Budget Process and Approval (BRP205.05) <i>University Act, s. 27 (2) (m) (i-vi)</i>

PHILOSOPHY

The British Columbia *University Act*, section 27 (2) (m) (i-vi), empowers the Board of Governors “to set, determine and collect the fees” for university activities. The Board has responsibility for ensuring that the setting, collecting and administering of tuition and other student fees shall be consistent with the university’s mission and strategic goals, as well as in compliance with government legislation and direction.

The following principles will be used:

- Recognition that students benefit in academic and non-academic ways from their education at UFV, and therefore pay a portion of the costs to support instruction and student-related programs, services and infrastructure.
- The need to ensure that UFV has sufficient revenue to support quality programs and services.

POLICY

1. Fees for courses and programs that are not supported by government funding are set at least at a minimum level necessary to recover full costs and may also generate additional revenue to support the university.
2. The review and setting of all fees is governed, in part, by the Board Policy on Budget Process and Approval (BRP205.05). Tuition and other mandatory fees are approved by the Board as part of the budget process.
3. While the Board retains the right to review all fees, it delegates the following to the President or designate(s):
 - a. Setting of all incidental fees.
 - b. Administration of tuition and fee payments, including development of a policy to address the setting of all fees, payment of tuition and fees, late penalties, refund of fees, and communication about fee information, as well as other related administrative issues that may arise.
 - c. Upon notice from a student society or other organization as mandated by the University Act (27.1) or other relevant legislation, collection and remittance of fees that have been established by a majority student referendum.
 - d. Administration will report at least annually on fee related issues delegated by the Board.