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**FIELD TRIPS**

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<b>Approval Authority</b>	President
<b>Responsible Executive</b>	Provost and Vice-President, Academic
<b>Related Policies / Legislation</b>	Attendance (62) Board policy direction University Educational Directions and Planning (BPD-202)

**DEFINITIONS**

In this policy, the following definition applies :

**Field trip:** An organized, off-campus, course-related activity.

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**POLICY**

Field trips must have documented procedures for their safe and effective functioning.

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**REGULATIONS**

1. Students in a course which includes field trips will be given or directed to a copy of the field trip procedures.
2. Instructors may require students to acknowledge, in writing, that they received these procedures.
3. A field trip leader can remove a student from a field trip for non compliance with the procedures.