

# PROGRAM DECLARATION

Use this form to request an update to the declared program on a student record. Students should work directly with their Advisor and completed request should be submitted by the Advisor by email to [grades@ufv.ca](mailto:grades@ufv.ca).



Office of the Registrar

Email: [grades@ufv.ca](mailto:grades@ufv.ca)

Declaration to support a Request for Graduation - submission by Advisor, with student

Declaration or withdrawal of a major, minor, concentration or thematic option - submission by Advisor, with student

Declare a previous calendar year - submission by Advisor, with student. Dean's approval required

REQUEST	UFV Student number	Student name		
	<b>Current Program:</b>	<b>Declaration 1</b>	<b>Declaration 2</b> (additional program declaration)	
	Faculty	Faculty	Faculty	
	Program name	Program name	Program name	
	Major	Major	Major	
	Minor 1	Major 2	Major 2	
	Minor 2	Minor 1	Minor 1	
	Concentration	Minor 2	Minor 2	
	Thematic option	Minor 3	Minor 3	
	Admission term	Concentration	Concentration	
	Thematic option	Thematic option		
	Calendar term - program:	Calendar term - program:		
	Calendar term - field of study:	Calendar term - field of study:		
<b>This section for requests to support Graduation only.</b>				
Will student be continuing in current program after graduation?		Yes-Program 1	Yes-Program 2	No

ADVISOR SIGNATURE

DATE:

ADVISOR SIGNATURE  
if required (declaration outside program faculty)

DATE:

DEAN SIGNATURE  
if required-see above

DATE:

Student consent provided through online or phone appointment with Advisor. Notification to student provided by email to their UFV email address.

A change to the student's program will not be completed without written consent of the student. I understand that the calendar in effect at the time of declaration will define the requirements to complete, unless otherwise noted above.