UNIVERSITY OF THE FRASER VALLEY
RESEARCH ADVISORY COUNCIL

Research Advisory Council
Agenda | September 13, 2018
1:30 – 3:30 p.m.
Abbotsford Campus, Room B121

Welcome and Introductions

1. Items for Adoption:

1:35 **1.1** **Agenda: 2018 September 13**
1:40 **1.2** **Minutes: 2018 May 3**

2. Business Items:

1:45 **2.1** **Welcome New Members**
1:50 **2.2** **RAC Chair and Vice Chair nominations and election**

3. Presentation:

2:00 **3.1** **MITACS - Laurence Meadows**

4. Information Items:

3:00 **4.1** **Research Office Report - attached**
3:10 **4.2** **Human Research Ethics Board report – attached**
4.3 **Teaching and Learning Advisory Council report – no report**
3:15 **4.4** **Senate Research Committee report – no report**
3.30 **4.5** **Margaret Coombes to speak about Safe Relationships, Safe Children Forum**

5. Discussion (if time permitting):

5.1 **RAC membership**

6. Adjournment:

Next Meeting: Thursday, November 8, 2018 at 1:30 pm, location B121.

Research Advisory Council

RAC Minutes – TBA

May 3, 2018 | 1:30– 3:30 p.m. | Room A225

Present: Michelle Riedlinger, Olav Lian, Mary Saudelli, Emilio Landolfi, Greg Schlitt, Jim Swaffield, Sylvie Murray, Alison Pritchard Orr, Katherine Watson, Margaret Coombes, Renee Prasad, Dieter Geesing, Nicola Mooney, Selena Karli, Edward Akuffo.

Recorder: Kelly Tracey

Regrets: Kamal Arora, Joanne MacLean, Joanna Sheppard, Mary Higgins, Robin Kleiv, Shelley Canning, Lesley Jessiman, James Bedard, Michael Gaetz, Garry Fehr.

Welcome and Introductions –

1. ITEMS FOR ADOPTION

1.1 Agenda

MOTION: **That the agenda for May 3, 2018 be approved as presented.**
Margaret Coombes, Dieter Geesing **CARRIED**

1.2 Minutes

MOTION: **That the meeting minutes of January 11th and March 8th, 2018 be approved as presented.**
Mary Saudelli, Emilio Landolfi **CARRIED**

2. Presentation

2.1 Margaret Coombes, Alison Prichard Orr, Renee Prasad present on research with the community.

Alison Prichard Orr – Alison described how her research with community organizations began initially through her involvement with the community. Important aspects of working with organizations were:

a. Get to know the people in the community first, then work on a relationship.
b. Build a relationship and trust between UFV and the organization by being involved with them through such things as attending AGM's, events etc.
c. Ask the organization what their needs are and base research focus around those needs.
d. Ensure that there is community interest and recognition of the community organization, and share research findings with the community organization.
e. Ensure the UFV reputation is upheld throughout the research project.
f. There has to be some benefit for the organization. Affiliation with a research study is a good benefit.
g. Be pro-active

Margaret Coombes – Margaret described her research with community organizations and how it evolved from existing research prior to her work in academia. Once teaching, Margaret ensured a continued involvement with community organizations that were related to her field and much like Alison's experience, led to her current research projects. In addition to Alison's points, Margaret mentioned some additional points:

a. Recognize how your own skills can assist the organization and ask what the current needs of the organization are.
b. Flexibility and adaptability are required when working with community organizations as circumstances can arise that are not anticipated.
c. Research requests can depend on what are considered "hot topics" at the time.
d. Once the research findings are shared with the organization, ask them where they think it should go next.

Renee Prasad – Renee's research focus is in agriculture and she began her research with community organizations while in Graduate School working with local farmers. This began by finding the extension agent or specialist liaison between researchers and growers. Renee gave a lot of good additional examples of how to engage with the community, how to continue the engagement throughout the research process, and the benefits of doing research with community organizations such as:

a. Be a speaker at events which involve the community partners/organizations.
b. Attend talks and meetings put on by the community partners/organizations.
c. Build a relationship with organizations who may provide funding so that they have a clear understanding of the funding requests once received.
d. A good impression goes a long way and helps to ensure UFV is well represented.
e. A relationship with the community will help increase UFV's reputation within the community as well.
f. Collaborating with other institutions helps to complement other larger research being done.

Katherine Watson – Katherine suggested identifying what community is first and deciding where to do the research. Many times the community approaches faculty members asking for assistance with how to conduct data collection, analysis and evaluation. Katherine made the following points to take note of when doing research with community organizations:

a. It is important to understand the needs of the community you are working with so that research recommendations will best suit their needs.
b. Pre-planning is very important, be clear about what you can and cannot do. This will help to ensure UFV's reputation will be upheld.
c. Networking can lead to future projects.
d. Students involved in community research learn cross-discipline skills and valuable knowledge about their community, helping them to graduate with the skills required to do good research.

Discussion: How can UFV Researchers best engage with the community?

a. Think broadly about the connections and networks within the community, not just the obvious connections.
b. Take advantage of opportunities presented and be involved in the community so you are recognizable and trusted.

c. Consider the organization and make sure they are aware of the time required before data can be released.
d. Deliver something relevant to the community and match their expectations.
e. Do not take on more than you can deliver.
f. Be open to cross-disciplinary work.
g. Reinforce and continue relationships even when things change within projects.
h. Hold a RAC meeting out in the community to bring awareness around potential for research collaboration.

2.2 Revising Ed Plan: Looking at the Student Research Day poster award recipients and placing their projects within the Ed Plan headings.

1. **Prioritise Learning Everywhere**
   Geography - Travis Gingerich project "Sandy beaches and shifting seas: Postglacial sea level change on Savary Island, BC."

2. **Commit to Flexibility & Responsiveness**
   Math – Rebecca Robertson project "Accessing and addressing student calculus readiness."
   Communications – Michael McCarthy project "Students' Advising Experiences and Feedback at UFV."

3. **Collaborate Across Boundaries**
   Criminology – Grant Morley project "Discussions with Stó:lō Elders Concerning a Proposal to Develop a First Nation Court."
   Biology – Vivienne Beard project "A population-based assessment of genetic testing for hereditary colorectal cancer."

4. **Develop Local & Global Citizenship**
   Business – Group project, Lindong Zhang, Brady Lawlor, Colby Fleming, Mitchell Trainor and Hardeep Singh, "Ensuring Everyone is Fit for a Healthy Lifestyle."
   Psychology – Veronica Draayers project "An Examination of Aging and Theory of Mind."

5. **Integrate Experiential Learning**
   Kinesiology – Erin Hryhoriw project "Comparison of Motor Skill Assessments used to Determine Fine and Gross Motor Skill Deficits in Children with FASD."

The SRC will ask for feedback from faculty once they have a draft plan created. It was suggested to change the wording from "Here is a small **sample** of recent student research" to "Here is a small **example** of recent student research".

3. Information Items

3.1 Research Office report – attached
3.2 Human Research Ethics Board (HREB) report – attached
3.3 Teaching and Learning Advisory Council (TLAC) report – no meeting
3.4 Senate Research Committee (SRC) report – attached

4. Discussion Items

4.1 RAC Membership – There are currently 3 vacancies on the RAC membership; a representative from the College of Arts – Social Sciences, Access and Continuing Education, and Applied and Technical Studies. Kelly Tracey has put a call out for these vacancies to be filled and will continue to contact the faculties over the summer.

4.2 RAC Chair – The current RAC Chair, Michelle Riedlinger, will be taking a sabbatical leave on September 1, 2018 and a new RAC Chair will need to be selected at the September meeting. Kelly will put a call out for nominations/expressions of interest for a RAC Chair over the summer.

Adjournment: 3:24 pm

Next Meeting: September 13, 2018 | 1:30 – 3:30 pm | location tbd

UFV Research Office Report September 2018

Research Office Staff
The Research Office welcomes the following new team members:
Garry Fehr – AVP Research, Engagement and Graduate Studies
Greg Schlitt – Acting Director, Research Services and Industry Liaison (September – December 2018)
Tracy Morrison – Assistant, Research Office (August 2018 – August 2019)

Adrienne Chan completed her term as AVP and we will all miss her very much as she begins her administrative leave and then returns in January 2019 as a faculty member in the School of Social Work and Human Services.
Brad Whittaker has agreed to continue as Acting Director part time until October 31, 2018.
Yvette Fairweather, Ethics and Compliance Officer, has been on leave and we are excited to announce she will return in October.
Kelly Tracey's role has changed and is now focused mainly on grants and contracts (September 2018 – August 2019).

Job Posting
The Director, Research Services and Industry Engagement position has been posted.

NSERC and SSHRC:
Two applications were submitted for the SSHRC Special Call Connection Grants: Indigenous Research Capacity and Reconciliation. We will find out in October if the applications will be awarded grants.

Six students held USRA's this summer and we recently received a seventh USRA for the fall 2018.

Upcoming Events/Facts:

Student Scholarship Workshop
Wednesday, September 26
10 am – 12 pm, A203b

ROSA applications due October 31, 2018
Please contact the Research Office if you would like assistance with your application.

Research Advisory Council – 2018-2019

Faculty Area	Attending Representative	Alternate / Contact
VOTING MEMBERS		
Arts - Humanities	Nicola Mooney	
Arts - Humanities	Linda Pardy	
Arts - Social Sciences	Lesley Jessiman	
Arts - Social Sciences	Mariano Mapili	
Science	Erik Talvila	
Science	Sandra Gillespie	Anthony Stea
Health Sciences	Emilio Landolfi	
Health Sciences	Joanna Sheppard	
Professional Studies	Margaret Coombes	
Professional Studies	Masud Khawaja	
Access and Continuing Education	Mary Higgins	
Access and Continuing Education	call has been put out	
Applied and Technical Studies	Dieter Geesing	
Applied and Technical Studies	call has been put out	
University Librarian or designate	Selena Karli	
Chair or Vice-Chair of the UFV Human Research Ethics Board	Michael Gaetz	James Bedard
CENTRES & LABS - voting members		
Centre for Food and Farmland Innovation	Lenore Newman	
Agriculture Centre of Excellence		
Centre for Education & Research on Aging	Shelley Canning	
South Asian Studies Institute	Satwinder Bains/ Kamal Arora	Sharanjit Sandhra
Centre for Public Safety & Criminal Justice	Irwin Cohen	
Centre for Social Research	Marcella LaFever	
Centre for Global Development	Edward Akuffo	
Luminescence Dating Lab	Olav Lian	
Molecular Modeling Lab	Noham Weinberg	
RESEARCH CHAIRS - voting members		
CRC - Aboriginal Studies		
CRC - Food Security & the Environment	Lenore Newman	
CRC - Health and Community	Cindy Jardine	
BC Regional Chair - Canada India Partnership Development	Jon Thomas	
NON VOTING		
AVP Research, Engagement & Graduate Studies	Garry Fehr	
Assistant, Research, Engagement & Graduate Studies	Tracy Morrison	Recorder
AVP, Teaching & Learning (Designate)	Maureen Wideman	Ruby Ord
Provost & Vice President or designate	Eric Davis	Nicole Hitchens
Dean, Faculty of Access & Cont. Studies	Sue Brigden	Laura Wiebe
Dean, Faculty of Arts	Jacqueline Nolte	Lisa Matty
Associate Dean, Faculty of Arts	Sylvie Murray	Lisa Matty
Dean, Faculty of Health Sciences	Alastair Hodges	Kimberly Wucher
Dean, Faculty of Prof Studies	Tracy Ryder Glass	Karen Power
Dean, Faculty of Science	Lucy Lee	Janice Nagtegaal
Dean, Faculty of Trades	John English	Kelli Graham
Meetings are UFV Week 2, Thursdays, 1:30 – 3:30 p.m.		
Quorum: >50% with a minimum of 10 voting members		

Research Advisory Council

Terms of Reference

1. Mandate

The Research Advisory Council (RAC) provides an interdisciplinary forum for discussion of ideas, issues related to research. RAC *advocates* for research activity within the context of a teaching intensive university. RAC provides an *opportunity* for research-oriented faculty members at UFV to come together to discuss topics related to research, to support research-based initiatives, and to stimulate discussion and profile research activity at UFV. RAC will provide advice and support to the AVP Research, Engagement, & Graduate Studies and other UFV decision-making bodies such as the Senate Standing Committee for Research.

The RAC shall:

1. Initiate and plan activities and events related to research, to inspire and facilitate institution wide discussion. These activities and events may take place within RAC meetings themselves.
2. Provide a forum where new research, scholarly initiatives, good research practice, and new ideas can be discussed and reviewed in an inter-disciplinary context.
3. Provide a space in which research-minded faculty can network and have a collective voice.
4. Support the visibility of research by profiling and disseminating information about research activities and good research practice.
5. Support and advocate for student research opportunities.
6. Act as a resource for faculty regarding the scholarship of teaching and learning.
7. Act as a resource to new faculty to support them in the development of their research and scholarly activity.
8. Consult with and advise program areas on matters related to research and the integration of research and teaching.
9. Establish committees, as required, to address and/or advise on emerging issues as they relate to research, creative, and scholarly activities.
10. Consider and review UFV's strategic, strategic research, and education plans, policies and practices to assess the implications for research and the integration of research and teaching. These may be requested by the AVP Research, Engagement & Graduate Studies, Senate Research Committee (SRC), or other UFV bodies. Advice may be sought on the content, interpretation, and implementation of plans and policies.
11. Provide liaison to related groups such as the Teaching and Learning Advisory Council (TLAC) and others.

2. Membership

<u>Voting members:</u>

Two faculty members who are researchers, delegated by each faculty: Arts (2 from Social Sciences and 2 from Humanities), Access and Continuing Education, Applied and Technical Studies, Health Sciences, Science, and Professional Studies.

University Librarian or designate

Chair or Vice-Chair of the UFV Human Research Ethics Board

Directors / leaders of each UFV research institute, centre, or lab: Agriculture Centre of Excellence, Centre for Food and Farmland Innovation, Centre for Global Development, Centre for Social Research, Centre for Education and Research on Aging, Centre for Public Safety and Criminal Justice Research, South Asian Studies Institute, Luminescence Dating Lab and Molecular Modeling Lab.

Research Chairs: Canada India Partnership Development, Food Security and the Environment, Health and Community, and Aboriginal Studies.

Non-Voting Members
Other faculty members are welcome to attend
Provost and Vice-President (Academic)
AVP Research, Engagement, & Graduate Studies
Dean, College of Arts
Dean, Professional Studies
Dean, Sciences
Dean, Health Sciences
Dean, Access and Continuing Education
Dean, Applied and Technical Studies
Director of Research Services & Industry Liaison
Director of Teaching and Learning or designate

3. Chair

Every second year at its regular May meeting, the RAC will elect a Chair and a Vice-Chair from its membership. The selection of the Chair and Vice-Chair may be deferred at the request of RAC to September. In the event of an election, voting may occur by ballot.

The Chair (or designate) is a member of the Senate Research Committee ex-officio. The Chair is responsible for liaison with the Research Office. In his/her absence, the Vice-Chair will provide liaison or attend meetings.

4. Regular Meetings

The Council shall hold meetings in September, November, January, March and May each year. The Council may also meet at the call of the Chair, or at the request of the AVP Research, Engagement, & Graduate Studies or the Chair of the Senate Research Committee. In the event that a vote must be taken on specific recommendations made to the AVP or other UFV decision-making body, a quorum shall be 50% plus 1 of voting members.
All meetings of the Council are open to all UFV faculty, staff and students wishing to attend.

5. Proceedings

A summary record of the proceedings and recommendations of the Council will be produced and circulated by the Assistant to the AVP Research, Engagement, & Graduate Studies.

Final Version May 10, 2017