

## SCIENCE FACULTY COUNCIL

### Approved Minutes

Friday, January 9, 2015, 1pm – Room A266

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CHAIR: Lucy Lee

PRESENT:

Allan Arndt	Darlene Carson	Etienne Dreyer	Jeff Chizma	Noham Weinberg
Awneet Sivia	Darren Francis	Gabriel Murray	Karen Cooper	Norm Taylor
Ben Vanderlei	David Chu	Greg Schlitt	Kathy Peet	Patrick Harrison
Camilo Martinez	David Fenske	Gregory Schmaltz	Kevin Hegeman	Paul Franklin
Claire Hay	David Harper	James Bedard	Lin Long	Pauleen Nuite
Colleen Gingerich	Derek Harnett	Jason Thomas	Nathan Bialas	Ron Wilen
Cynthia Loten	Edward Lo	Jane Webb	Nicole Klassen	Stan Manu

REGRETS: Carmen Herman, Debbie Wheeler, Erik Talvila, Gillian Mimmack, Grant Fritzke, Ian Affleck, Wendy Gracey

RECORDER: Angie Reid via electronic recording

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#### 1. GUESTS and INTRODUCTIONS

Darren Francis, Deputy Registrar: Degree Works and the Continuance Policy

##### Degree Audit Software

- System Advisor software will support the role of an advisor with the ability for students to access information on a particular program path, this will allow student to determine what courses need to be taken, remain to be completed, and are required if switching to a different path.
- This software program will be helpful to individual departments based on varying methods of recording/assessing courses demand; provide a consistent method for viewing degree requirements, transfer credits, and student progress. Automated graduation eligibility notification and identification of students at risk of not complying with program requirements.
- Beta testing is scheduled for Convocation. If successful, it will be released to advisors in Fall 2015 and students in Fall 2016.
- This program is not designed to make advisors obsolete, more to enhance type of advising for students. The goal is to shift advising appointments from descriptive meetings focused on checking boxes on a spreadsheet to developmental conversations. Students will already know how far they are in their program and can use their appointments to discuss other concerns such as how to choose a graduate school or enrich their degree with volunteer opportunities.

##### Continuance Policy

- The Continuance Policy was implemented in Fall 2013, so we have completed the first year of the policy's existence. This policy is university-wide and states that all students must maintain a GPA of 2.0. Three consecutive semesters below this threshold results in mandatory withdrawal. Students that are required to withdraw can take upgrading courses immediately or leave UFV for 2 semesters.
- In Winter 2015, 33 students received required to withdraw (RTW) status.
- Of these 33 students, 28 were withdrawn from Winter 2015 courses. The average credit load of these students was 8.89.

## 2. AGENDA and MINUTES

### 2.1 Adoption of Agenda

*Moved by Colleen G / 2<sup>nd</sup> by Karen C. Carried..*

COMMENT: Lucy raised the point that agenda item 5.2 should not be made a motion as it touches on workload and bargaining issues which is not part of the mandate of the Science Faculty Council but that it could be discussed as it was an item of interest to the Faculty. She reminded all that Council's business is on academic matters such as curriculum and program content/development as per the University Act. There was discussion as to the appropriateness of item 5.1 as well, which also touches on workload issues, however, mandate f) in the Terms of Reference does indicate that Council shall deal with matters assigned by the Board or Senate and the report of the Teaching, Service and Scholarship committee is one that had been mandated to all faculty councils. The Request for Motion was amended

### 2.2 Approval of the Minutes – Nov. 28, 2014

AMENDMENT: Item 5.1 should read "motion," not "letter."

*Moved by Norm T. / 2<sup>nd</sup> by Ron W. All in favour. Carried*

## 3. DEAN'S REPORT

### - Adult Education

- The Ministry of Advanced Education has said that Adult Basic Education (ABE) courses (including Continuing Education, ESL, and developmental courses) will no longer be free. Universities have the option to charge for tuition.
- As a regional university, UFV has to offer developmental courses and has a quota of FTEs that must be maintained. Part of each department's budget is a grant that includes support for developmental courses, but the Ministry will not be providing the extra grants it has supplied in the past. A task force has been struck to decide if UFV will charge tuition or not.
- Lucy went to Peru in December and has begun discussions for memoranda of understanding from these universities: Universidad Agraria de la Molina in Lima Peru and Universidad Santiago Antunez de Mayolo in Huaraz. Both are strong in agriculture and could result in an exchange program.
- The memorandum of understanding with Universidad Catolica de Valparaiso from Chile is being moved through the International office and administration.

## 4. BUSINESS ARISING FROM MINUTES

### 4.1 Role of Limited Term Appointments at Faculty Council

**MOTION:** That Faculty Council approves the formation of a subcommittee to determine the role of Limited Term Appointments at Faculty Council.

*Moved by Norm T. / 2<sup>nd</sup> by Ron W. Carried. 1 abstained noted.*

- Nathan B., Ron W., Allan A., and Norm T. volunteered for the subcommittee. They will report to Faculty Council on February 6.

### 4.2 Report of Research – update regarding Research and Scholarship Database Project (RASDB)

- The deadline passed and not many participated. Adrienne Chan has requested more input; please participate if you have not.

## 5. DISCUSSION / DECISION

### 5.1 Teaching, Service, and Scholarship Committee

**MOTION:** That Faculty Council approve the Faculty of Science Rank and Promotion Standards.

**Amendment:** Change Appendix III title to "Examples of Research and Scholarship Related Activities."

*Moved by Norm T. / 2<sup>nd</sup> by Noham W. Carried. 2 abstained.*

## 5.2 Request for Motion Re: Lab Instructors and Rank

Discussion was had whether a motion could be made on the proposed request brought forward by Norm T. Council discussed the proposal and decided to put forth the motion with a friendly amendment as follows (underlined):

**MOTION:** The Faculty of Science supports that all full-time, non-probationary, post 3-year cycle lab instructors be regularized as Assistant Professors at a minimum, and that those lab instructors whose duties have developed beyond those described in the collective agreement (i.e. first-year labs) be regularized as Associate Professors.

*Moved by Norm T. / 2<sup>nd</sup> by Pat H. 1 against. 1 abstained. Carried.*

## 6. FSCC (Curriculum Committee)

### 6.1 REPORTABLE CHANGES (omnibus)

#### 6.1.1 New Courses

- CIS 395, COMP 120, COMP 355, COMP 420
- PHYS 308, PHYS 375

#### 6.1.2 Changes

- CIS 385, CIS 480, COMP 331, COMP 490, CIS 230 to COMP 230
- MATH/STAT 270
- ENPH 310, ENPH 320, PHYS 112, PHYS 321

**OMNIBUS MOTION:** That Faculty Council approve of CIS 395, COMP 120, COMP 355, COMP 420, PHYS 308, PHYS 375, CIS 385, CIS 480, COMP 331, COMP 490, CIS→COMP 230, MATH/STAT 270, ENPH 310, ENPH 320, PHYS 112, and PHYS 321 as presented and forward to UEC Screening Subcommittee.

*Moved by David F. / 2<sup>nd</sup> by Colleen G. Carried. 1 abstained.*

### 6.2 SIGNIFICANT CHANGES

#### 6.2.1 Data Analysis Certificate – Changes including Admission Requirements

**MOTION:** That Faculty Council approve of the changes to the Data Analysis Certificate as presented and forward to UEC Screening Subcommittee.

*Moved by Gabe M. / 2<sup>nd</sup> by Dave F. Carried.*

## 7. REPORTS

### 7.1 Senate

- We are at the end of the current Education Plan cycle. The groundwork for the next cycle will begin now so that it can be approved in 2016 and in place for 2017.
- There has been a change to the normal approach. The VP Academic is creating a task force of people who can think outside of the box. They will generate ideas which will eventually be brought to Council for comment. Each faculty will be represented and Lucy has already supplied a list of suggested members for the task force.

### 7.2 Science Advice Centre – No report

### 7.3 Other Reports

- The Student Union Society has changed their procedures for funding clubs and associations. Instead of a stipend based on student enrollment, funds are given for each individual event. Clubs and associations must request the funds well in advance of the event, requiring accurate estimates of participation and required materials.

8. INFORMATION ITEMS

8.1 Policy Updates: Comment deadline: Jan. 23, 2014 at 4 pm

8.1.1 Academic Warning (79)

8.1.2 Course Repeat (86)

8.1.3 Instructional Complaints (new)

9. ADJOURN

*Moved by Cynthia L. / 2<sup>nd</sup> by Pat H.*

Next Meeting February 6, 2015 at 1pm - Room A266

Science News & Events – [blogs.ufv.ca/science](http://blogs.ufv.ca/science)