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| **Student Identification Information** | |
| Student Name: Click or tap here to enter text. | |
| Student ID Number: Click or tap here to enter text. | Phone Number (Optional): Click or tap here to enter text. |
| Student Email: Click or tap here to enter text. | |
| Alternate Email (Optional): | |
| **I am submitting a package for the following competency area:** Digital Competency | |
| Number of university-level credits completed (not including those you are working on this semester):  0-29  30-59  60-89  90-120  More than 120 | |
| My anticipated date of graduation is:  Semester: Choose an item. Year: Choose an item. | |
| Have you previously met with a UFV advisor to discuss developing a package to challenge a competency requirement?  Yes  No  **If you marked ‘no’**: please do not complete this form until you have met with a program advisor. | |

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| **Part A: Biography** |
| In this section, tell us a bit about yourself, and why you are seeking to challenge the digital competency requirement.  Click here to provide a short biography and rationale. Do not exceed one page in length. (Textbox will expand as you write.) |
| **Part B: Summary of Experience** |
| In this section, provide a brief summary of the experience(s) that you are using to challenge the digital competency requirement. This may be a position held with an organization (paid or volunteer), a special program of training, etc.  Click here to provide a short summary of the experience(s), as they relate to the competency area. (Textbox will expand as you write.) |

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| **Part C: Demonstration of Digital Learning Outcomes** | |
| In this section, provide an explanation of how the experience(s) identified in Part B meet the learning outcomes of the digital competency.   * Demonstrate appropriate use digital technology and communication tools in order to complete increasingly complex tasks * Use digital technologies to access, manage, integrate, and evaluate information * Use digital technologies in the process of constructing new knowledge and communicate with others in order to participate effectively in a professional or community context * Analyze the capabilities and limitations of current and emerging technology resources and assess their potential to address personal, social, lifelong learning, and career needs * Model legal and ethical behaviours when using information and technology by properly selecting, acquiring, and citing resources * Configure and troubleshoot hardware, software, and network systems to optimize their use for learning and productivity | |
| **Learning Outcome 1** | * Demonstrate appropriate use digital technology and communication tools in order to complete increasingly complex tasks |
| Provide an explanation of how your experience(s) identified in Part B have prepared you to meet this learning outcome. [Textbox will expand as you type.] | |
| **Learning Outcome 2** | * Use digital technologies to access, manage, integrate, and evaluate information |
| Provide an explanation of how your experience(s) identified in Part B have prepared you to meet this learning outcome. [Textbox will expand as you type.] | |
| **Learning Outcome 3** | * Use digital technologies in the process of constructing new knowledge and communicate with others in order to participate effectively in a professional or community context |
| Provide an explanation of how your experience(s) identified in Part B have prepared you to meet this learning outcome. [Textbox will expand as you type.] | |
| **Learning Outcome 4** | * Analyze the capabilities and limitations of current and emerging technology resources and assess their potential to address personal, social, lifelong learning, and career needs |
| Provide an explanation of how your experience(s) identified in Part B have prepared you to meet this learning outcome. [Textbox will expand as you type.] | |
| **Learning Outcome 5** | * Model legal and ethical behaviours when using information and technology by properly selecting, acquiring, and citing resources |
| Provide an explanation of how your experience(s) identified in Part B have prepared you to meet this learning outcome. [Textbox will expand as you type.] | |
| **Learning Outcome 6** | * Configure and troubleshoot hardware, software, and network systems to optimize their use for learning and productivity |
| Provide an explanation of how your experience(s) identified in Part B have prepared you to meet this learning outcome. [Textbox will expand as you type.] | |

**Additional Materials to be Submitted**

In addition to these forms, include a **current copy of your resumé or *curriculum vita*e**.

Depending on the nature of your experience, you may want to include some of the following (when relevant):

* A copy of transcripts or certificates earned from other institutions for relevant programs. This is especially important if your program did not or could not transfer to UFV for credit.
* Evaluations that help support your ability to meet one or more of the outcomes.
* Final projects (in digital form) that demonstrate how you met one or more of the outcomes.

**Submitting your package**

Send your completed package with supplemental materials (if included) to [igs@ufv.ca](mailto:bgs@ufv.ca).

**Naming your file:** Last Name Digital package

Please note that you may need to zip your files prior to sending via email.

Allow 3-4 weeks for review by the program chair.