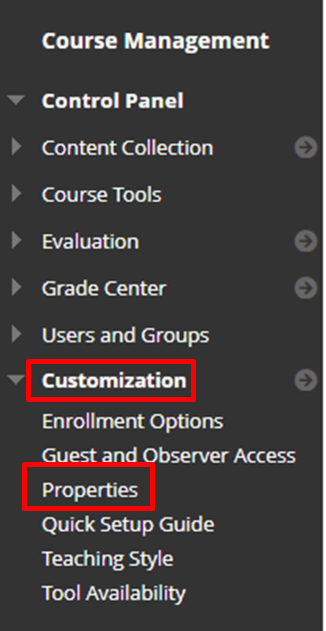
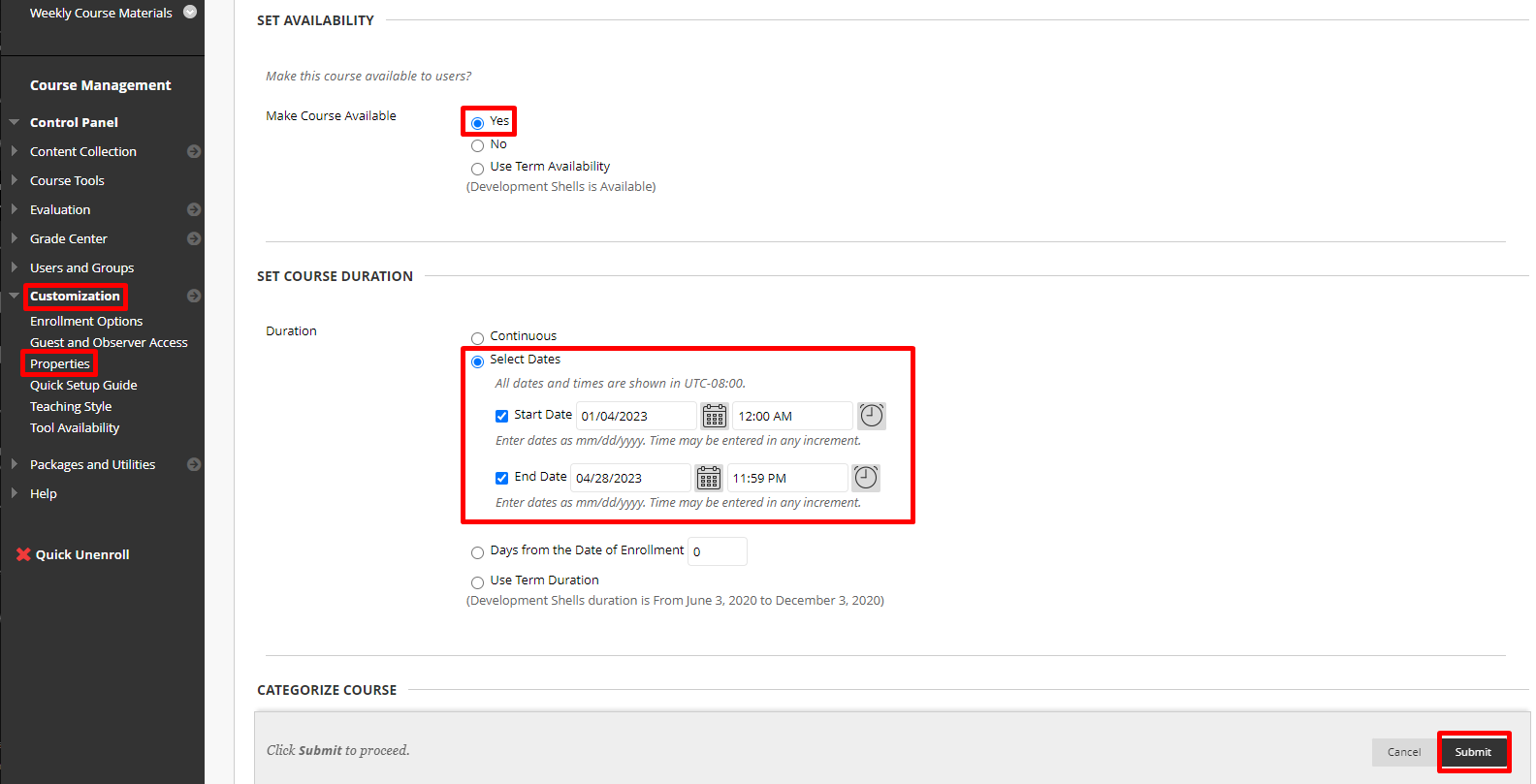


Setting Course Availability

|  |  |  |
| --- | --- | --- |
| **Make sure edit mode is on**  **(Top right of screen)** | | |
| **Edit Mode is ON** | **Click to toggle.** | **Edit Mode is Off** |
| **Edit Mode Toggle is On** | **Edit Mode Toggle is OFF and there is a screen tip that says "CLICK TO TOGGLE EDIT MODE ON"** | **Edit Mode Toggle is Off** |

If you need your course availability to be different than the current term. (Shorter or longer) you can change the course availability.

1. Go to Course Management 🡪 Customization 🡪 Properties.
2. Check Make Course Available 🡪 Yes
3. Set Dates for course duration.
4. Click Submit

Interested in more educational tools? Check out our How-To Guides at: [www.ufv.ca/myclass/faculty-centre/faculty-tutorials](http://www.ufv.ca/myclass/faculty-centre/faculty-tutorials) or email us at [asktlc@ufv.ca](mailto:asktlc@ufv.ca)

