

Setting Course Availability

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| **Make sure edit mode is on****(Top right of screen)** |
| **Edit Mode is ON** | **Click to toggle.** | **Edit Mode is Off** |
| **Edit Mode Toggle is On** | **Edit Mode Toggle is OFF and there is a screen tip that says "CLICK TO TOGGLE EDIT MODE ON"** | **Edit Mode Toggle is Off** |

If you need your course availability to be different than the current term. (Shorter or longer) you can change the course availability.

1. Go to Course Management 🡪 Customization 🡪 Properties.
2. Check Make Course Available 🡪 Yes
3. Set Dates for course duration.
4. Click Submit

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