MyMedia: How to Add Express Capture Videos

Preparation
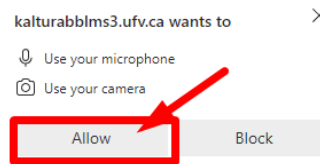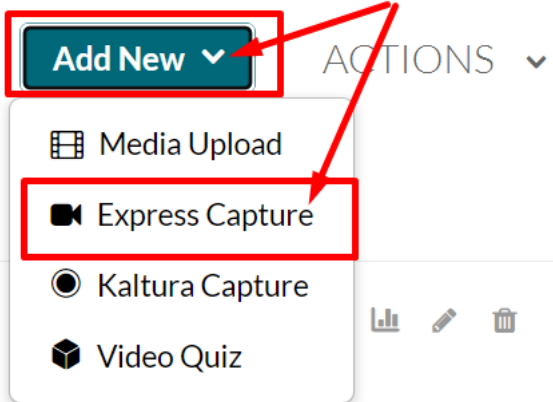
A] Please use a *fast* network connection.
B] If your browser (Chrome, etc.) doesn't work, please use Mozilla Firefox instead.
C] Please have your webcam and microphone ready.
D] 30 minutes is the maximum recording time for Express Capture.

1] MyClass main page > Tools (on the left menu) > Kaltura myMedia

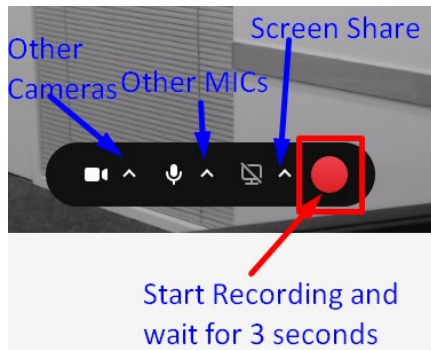| 2] **Add New** > **Express Capture**	Click "**Allow**" if it asks for **Mic & Camera**
Add New ⌄ ACTIONS ⌄ ⊞ Media Upload 🎥 Express Capture ⏺ Kaltura Capture ⬢ Video Quiz	kalturabblms3.ufv.ca wants to ✕ 🎤 Use your microphone 📷 Use your camera Allow Block

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3] **Start** recording (red button) and **wait for 3 seconds** before start talking.
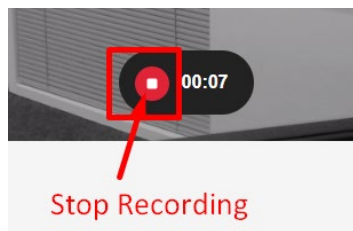
Other **cameras** and **mics** can be selected, if any.

"Screen Share" for showing your app (e.g., PowerPoint) or screen **simultaneously**.

30 minutes is the **maximum** recording time for Express Capture.
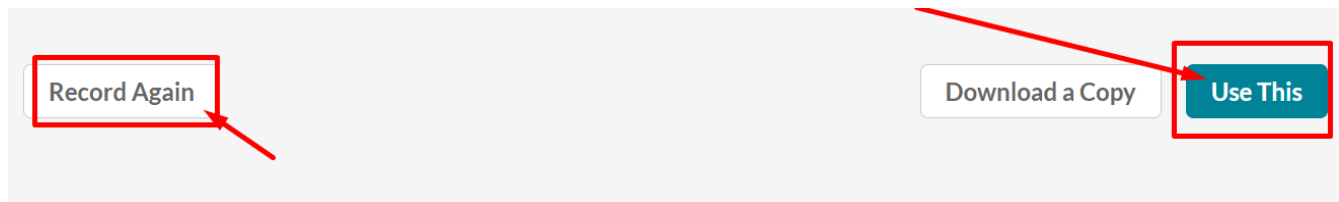
Other Cameras   Other MICs   Screen Share

Start Recording and wait for 3 seconds

4] **Stop** recording (red button) when you are done.

30 minutes is the **maximum** recording time for Express Capture.

00:07

Stop Recording

5] <mark>Play</mark> the video first.

   If the recording is okay > click <mark>Use This</mark>. If it is not okay, click <mark>Record Again</mark>.
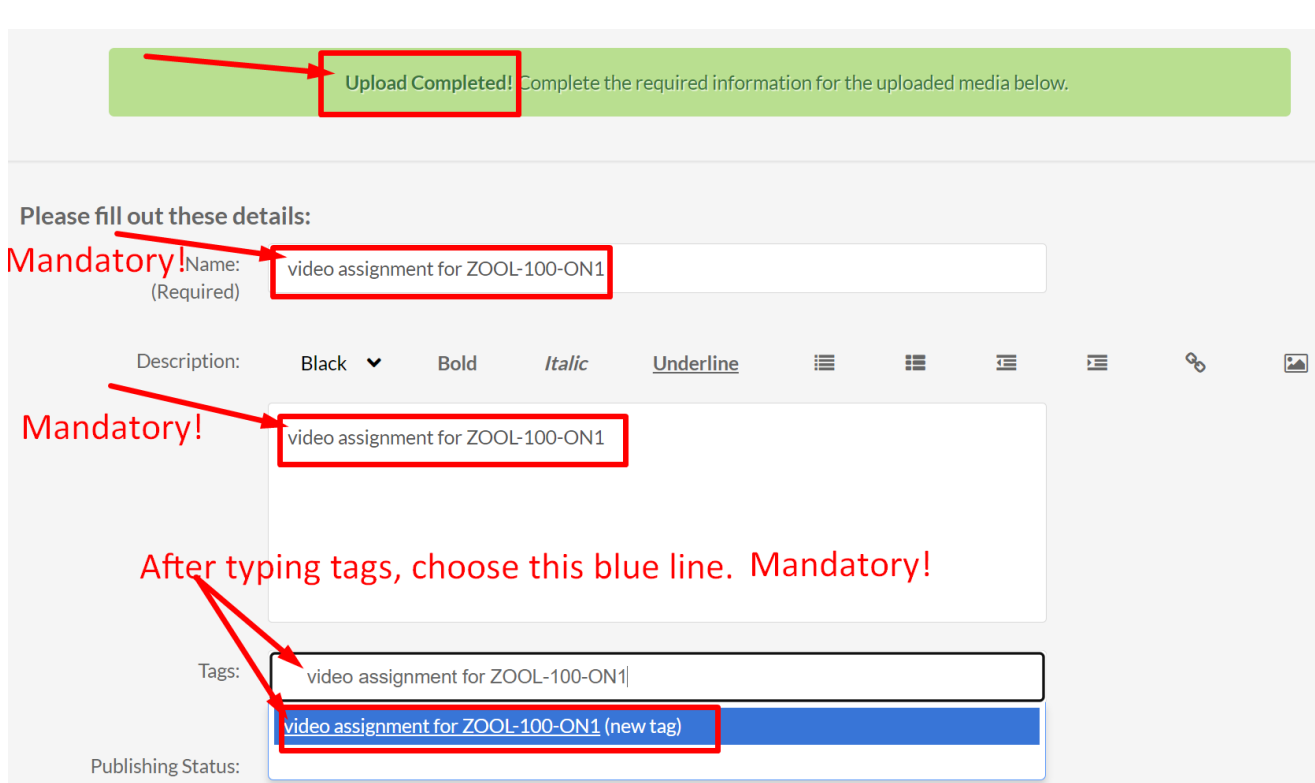
Record Again   Download a Copy   Use This

6] Check if you can see "Upload Completed" or 100% at the top.

   Fill in the Name box (mandatory).

   Fill in the Description box (mandatory).

   Fill in the Tags box (mandatory). After typing a new tag, click the blue line below.

Upload Completed! Complete the required information for the uploaded media below.

Please fill out these details:

Mandatory! Name:
(Required)   video assignment for ZOOL-100-ON1

Description: Black ∨   Bold   *Italic*   Underline

Mandatory!   video assignment for ZOOL-100-ON1

After typing tags, choose this blue line. Mandatory!

Tags: video assignment for ZOOL-100-ON1

video assignment for ZOOL-100-ON1 (new tag)

Publishing Status:

7] Save > Make sure you get this notice: "Your changes have been saved."

Click "Go To My Media" to check the video.