

My Media – How to Download My Media

1] **Tools** (on the left menu) > **Kaltura myMedia**

The screenshot shows the UFV Blackboard interface. On the left is a dark sidebar menu with the UFV logo at the top. The menu items include: Institution Page, zz-testing-student1..., Activity Stream, Courses, Organizations, Calendar, Messages (with a red '8' notification badge), Grades, Assist (with a blue 'NEW' badge), **Tools** (highlighted with a red box and a red arrow), and Sign Out. The main content area is titled 'Tools' and contains a section for 'Blackboard Tools'. This section has three white tiles: 'Portfolios' (with a monitor icon), 'Application Authorization' (with a rocket icon), and 'Kaltura myMedia' (with a multi-colored starburst icon). The 'Kaltura myMedia' tile is highlighted with a red box and a red arrow pointing to it.

2] Play the video > (bottom right of the player) **download icon**

The screenshot shows the bottom control bar of a video player. From left to right, the controls are: a Creative Commons (CC) icon, a volume icon set to 1x, a settings gear icon, a download icon (a square with a downward arrow), a full screen icon, and a share icon. The UFV logo is on the right. Below the icons is a 'Show transcript' link with a dropdown arrow. A red arrow points from the top left to a red box around the download icon.

3] Depending on your browser settings, you need to select the browser's pop-up window's option for downloading (for example: "Save File") or go to the default download folder (for example: "Downloads" folder).

Example A:

Your browser might ask you to select "Save File" or "Save" or "Save As" and then "OK".

After saving the video, you need to go to your browser's default download folder (usually "Downloads" folder) or the folder you have selected.

Example B:

If your browser starts downloading the video automatically, check the downloading status (for example, at the bottom left of the browser).

When it is done, go to the browser's default download folder (for example: "Downloads" folder).

