Zoom - How to Make a Main Meeting Room for the Whole Semester

Email: askTLC@ufv.ca Video: [video.ufv.ca](https://video.ufv.ca)

**1] (myClass course’s left menu) Zoom Classroom**

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**2] (top right) Schedule a New Meeting**

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**3] Topic > Recurring Meeting > No Fixed Time**

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**4] (below) Enable join before host**

 **> Mute participants upon entry > Save**

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**5] (top left) Home or Course Meetings**

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**6] You can edit options or start the meeting.**

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**Revised by Soowook Kim on AUG 11, 2023.**