

RESEARCH ADVISORY COUNCIL AGENDA

January 26, 2022 | 1:30 pm – 3:30 pm | Teams

Welcome and Introductions

1. Items for Adoption

1:35 1.1 Agenda: January 26, 2023

1:38 1.2 Minutes: November 17, 2022

2. Discussion

1:40 2.1 Mitacs Programming - Ehsan Daneshi

2:10 2.2 Post Doctoral Fellows and CRC positions at UFV – Garry Fehr

2:30 2.3 Recruiting Research Participants – Shawn Geniole

3. Information Items

2:35 3.1 Research Office report – See attached

2:40 3.2 Human Research Ethics Board report – See attached

- A reminder that beginning in January 2023, all active researchers on ethics applications need to have completed the updated TCPS2 CORE tutorial.

- The HREB will be coming out with some guidelines on research using social media in the coming months. Related to this, any questions that pertain to the use of materials from social media or internet media sites should be directed to copyright@ufv.ca.

2:40 3.3 Teaching and Learning Advisory Council report – No report

3:05 3.4 Senate Research Committee report – See Attached

3:15 3.5 NSERC USRA program for 2023-24 – Kelly Tracey

3:25 3.6 Researcher meet and greet – Mai Anh

3.7 UFV Press: Naming Contest reminder

3.8 Student Research Day will be held on Tuesday, April 4, 2023

[3.9 Faculty Micro-lectures & Publication celebration – February 9, 2023](#)

4. **Roundtable Discussion (time permitting)**
5. **Adjournment: 3:30 pm**
- 5.1 **Next meeting: March 16, 2023, 1:30 pm to 3:30 pm**

Please see Research Newsletters at the bottom of the [Research Office website](#) for more information on events and funding opportunities.

RAC Minutes

November 17, 2022 | 1:30pm-3:30pm | Teams

Present: Tetsuomi Anzai, Barnabe Assogba, Shelley Canning, Irwin Cohen, Mai Anh Doan (vice-chair), Christine Elsey, Gary Fehr, Gillian Hatfield (chair), Alastair Hodges, Cindy Jardine, Ash Lalani, Olav Lian, Catherine Liao, Mariano Mapili, Chris Schinckus, Janelle Sztuhar, Cynthia Thomson, and Amanda Wurz.

Recorder: Tracy Morrison.

Regrets: Peter Geller, Allyson Jule, Lucy Lee, and Amanda McCormick.

Welcome and Introductions –

Gillian Hatfield welcomed everyone to the RAC meeting.

1. ITEMS FOR ADOPTION

1.1 Agenda: November 17, 2022

MOTION: THAT the agenda for the November 17, 2022 RAC meeting be approved as presented.
Amanda Wurz, Irwin Cohen CARRIED

1.2 Minutes: September 29, 2022

MOTION: THAT the minutes from the September 29, 2022 RAC meeting be approved as presented.
Barnabe Assogba, Garry Fehr CARRIED

2. DISCUSSION

2.1 Research Data Management Rollout Plan – Garry Fehr

- [RDM plans](#) will be mandatory for external funding through the Tri-Agency, but the introduction will be incremental starting with applications for Subatomic Physics.
- The UFV RDM planning committee consists of the Research Office, the Library and ITS.
- The Research Office will support the creation of RDM plans, but please contact us early on in your planning stage.
- Lib guides are up on the website and will be very helpful for RDM plans:
<https://libguides.ufv.ca/ResearchDataManagement>
- The UFV strategy for RDM plans will be a progressive approach where we will provide training through workshops and Lib Guides, as well as access to licenses for Dataverse and Sync.com. The Lib Guides will be used as a living document and will be updated regularly.
- There will be two RDM workshops coming up in May and late August of 2023.

2.2 Researcher Meet and Greet Event – Mai Anh Doan

- Mai Anh and Cynthia, along with another member from the College of Arts have a meeting on Nov. 21 to brainstorm ideas for this event.
- An update will be provided at the January RAC meeting.

2.3 University Press – Mai Anh Doan

- The journal will be an open interdisciplinary journal for students, faculty and staff interested in research.
- The group is hoping to start in January with a naming contest, and have created the platform.
- Chris Schinckus has volunteered to join the group.

2.4 Decolonization Toolkit and Workshop – Garry Fehr

- In early September, the Research Office hired a Research Assistant to compile resources for a research decolonization toolkit.
- Today, Geetanjali Gill and Rita Dhungel, through the Centre for Global Development, hosted a symposium on decolonizing research. They wanted to bring the topic into the public eye, and the proceedings of this symposium will be also included in the toolkit.
- Further consultations will be held as well.
- The resources will be compiled in an electronic publication on the Research Office website and will be regularly updated with new resources.

3. INFORMATION ITEMS

3.1 Research Office Report – Ash Lalani

- Ash introduced herself as the new Director of Research Services and Industry Engagement.
- Ash previously worked at SFU – four years on the student side, and the last 12 years in research administration.
- Ash looks forward to working with the UFV community on research and industrial initiatives.
- ROSA applications closed on Oct. 31, 2022 – with 40 research option, 12 scholarly activity and one scholarly activity grant.
- Recently Ash assisted three faculty members to submit NSERC discovery grants.
- One SSHRC partnership grant was submitted.
- The SSHRC Explore (institutional grant) competition is now complete – three out of the four applicants were successful.
- Ash hosted a student workshop on applying for the Canadian Graduate Scholarships. There were 15 students in attendance, and the deadline for applications is Dec. 1, 2022.
- FAI is working on a grant for funding for a project with Genome Canada. Ash is now assisting on their application for phase two of the grant and a SSHRC partnership grant.
- The Research Office will attend the Canadian Association of Research Administrators (CARA) conference in Whistler, Dec. 7-9, 2022. NSERC and SSHRC will have representatives there, and if anyone has questions for them, please email Ash.

3.2 Human Research Ethics Board (HREB) Report – Gillian Hatfield

- A reminder that beginning in January 2023, all active researchers on ethics applications need to have completed the updated [TCPS2 CORE tutorial](#).
- The HREB will be coming out with some guidelines on research using social media in the coming months. Related to this, any questions that pertain to the use of materials from social media or internet media sites should be directed to copyright@ufv.ca.

3.3 Teaching and Learning Advisory Council Report – no report

3.4 Senate Research Committee Report – no report

4. Roundtable Discussion

There was a roundtable discussion by members in attendance.

5. Adjournment – 2:20 pm

MOTION to Adjourn – Shelley Canning

5.1 Next meeting: January 26, 2023 1:30 pm to 3:30 pm on Teams

Please see Research Newsletters at the bottom of the [Research Office website](#) for more information on events and funding opportunities.

Office of Research Services RAC Report | January 26, 2023

- ROSA applications were due Oct. 31, 2022 and we had 53 applications overall, with 40 Research Option (RO), 12 Scholarly Activity (SA), and one Scholarly Activity Grant (SAG). The review committees have met this month and results will be out to applicants no later than February 15.
- One British Columbia History Digitization Program (BCHDP) application submitted December 9th through the South Asian Studies Institute.
- Two Weston Family Foundation grants submitted on January 3rd, 2023 from the Department of Agriculture and the other the Department of School of Land Use and Environmental Change.
- One Genome Canada grant was submitted on January 19th, 2023 via a joint co-application with the Food and Agriculture Institute and professors in Geography and Department of School of Land Use and Environmental Change.
- Three SSHRC Insight Development grants will be submitted as lead applicant from UFV in Psychology, Political Science and a co-application between the School of Social Work and Human Services and Adult Education. We have one going forward from Sociology as a co-applicant with the University of Manitoba. These will be submitted on February 2nd, 2023.
- Two SSHRC Partnership grants will be submitted as co-applicants, one from the School of Social Work and Human Services with the University of Guelph as the lead and the other from Global Development Studies with McGill. These will be submitted February 10th, 2023.
- One Michael Smith Foundation for Health Research Scholar Award via the School of Kinesiology to be submitted by February 6th, 2023.
- Two student presentation grants awarded to students that applied from Political Science to present at a conference.
- One Partnership Engage Grant awarded in the Department of Communications on January 3rd, 2023.
- One SSHRC Knowledge Synthesis grant awarded January 10th, 2023 in the School of Social Work and Human Services.

- One (New Frontiers in Research Fund) NFRFR Special Call grant awarded January 23rd, 2023, lead applicant in Global Development Studies and co-applicant in School of Social Work and Human Services at UFV working with professors in Nepal.
- The deadline for Work-Study grant applications is February 15th, 2023.
- There have been changes to the NSERC Undergraduate Student Research Award (USRA) for 2023. Kelly Tracey will be presenting on the new updates towards the end of this meeting.

Human Research Ethics Board (HREB) for RAC – January 2023

- A reminder that beginning in January 2023 (now), all active researchers on new ethics applications need to have completed the updated TCPS2 (2022) CORE tutorial.
- The TCPS2 (2022) version has been published and replaces the 2018 version. Please update any downloaded versions you may have.
- There is an HREB Application for Secondary Use of Data in ROMEO now.
- Please review the Course Designation Eligibility Requirements: <https://www.ufv.ca/research-ethics/guidance-notes/course-designation/>
- A reminder that UFV is part of the harmonized ethics review process with other institutions and health authorities in BC. <https://www.ufv.ca/research-ethics/guidance-notes/harmonized-review/>
- The HREB currently has a high volume of submissions so please plan accordingly.

Senate Research Committee Report

The members of SRC on the REA selection committee met twice to review nomination packages for the Research Excellence Award. We are pleased to report that we will be recommending the successful nominee to Senate Honours and Awards committee. Our next meeting is Feb 2.

Undergraduate Student Research Award (USRA) NSERC 2023

Applications for the [NSERC Undergraduate Student Research Awards](#) (USRA) for the 2023-2024 academic year will be accepted until March 17, 2023. These awards provide science students with funds to work for 16 weeks on supervised research projects. The amount of the NSERC USRA grant is \$6000 and must be supplemented by supervisor's external grant funding to meet the BC minimum wage rate for the 16-week project. The minimum supplement required based on the minimum wage rate for 16 weeks is **\$2764.00**. The supervisor may pay wages higher than the minimum wage rate and can contact Kelly Tracey to discuss rates.

Supervisor Eligibility for all applicants:

- Supervisors are no longer required to hold an active NSERC grant.
- Any faculty member that meets the eligibility requirements to apply for, and hold, grant funds according to NSERC's Eligibility Criteria for Faculty
- Must hold an academic appointment at a Canadian institution
- Be in a position that requires independent research that allows supervision of HQP (highly qualified personnel)
- Have available external grant funding to provide the required USRA supplement of at least \$2764.00.

The process will be as follows for NSERC:

1. If you have a student who demonstrates the excellence to hold an NSERC USRA, are willing to supervise that student in an independent project and have the external grant funds for the supplement of at least \$2764.00, then encourage your student(s) to apply. Please note: The NSERC USRA is a merit-based student award, and as such will be promoted to all science students. Please consider supporting students who might approach you as a supervisor, if you feel they merit this award. Consider principles of Equity, Diversity, and Inclusion in selecting students to support. A committee of science faculty will review and adjudicate applications and select the students based upon the accompanying guidelines.
2. This year we require all faculty to email the Research Office a "USRA Faculty Supervisor Form" (attached). Please email the form to rgs@ufv.ca.

NEW Pilot Project from the Government of Canada: SSHRC and CIHR USRA program for students of Black heritage.

ANNOUNCEMENT from the Government of Canada: NSERC, SSHRC, and CIHR have announced 95 CIHR USRA awards and 95 SSHRC USRA awards for students of Black heritage for the 2023-2024 USRA cycle (May 2023 – January 2024). Each university across Canada has been given one allotment for SSHRC and one for CIHR. NSERC is providing allotments to all successful Black student applicants.

The **SSHRC** and **CIHR USRA** applications must be submitted using the [NSERC USRA portal](#), Forms 202 I and II. These applications will be adjudicated by a review committee formed by the UFV Research and Graduate Studies Office.

The process will be as follows for SSHRC or CIHR:

1. If you have a Black student who demonstrates the excellence to hold a USRA in a SSHRC or CIHR defined discipline, are willing to supervise that student in an independent project and have the external grant funds for the supplement of at least \$2764.00, then encourage your student(s) to apply. Please note: Please consider supporting students who might approach you as a supervisor, if you feel they merit this award. These applications will be adjudicated by a review committee formed by the UFV Research and Graduate Studies Office.
2. This year we require all faculty to email the Research Office a “USRA Faculty Supervisor Form” (attached). Please email the form to rgs@ufv.ca.

To apply, students will be asked to complete the NSERC USRA online application found on the [NSERC website](#).

The deadline for student applications is March 17, 2023. Decisions will be made by the end of March 2023.