

## ADJUNCT FACULTY, RESEARCH ASSOCIATES AND VISITING SCHOLARS

<b>Approval Authority</b>	President
<b>Responsible Executive</b>	Provost and Vice-President, Academic
<b>Related Policies / Legislation</b>	Appointment, Promotion, Suspension, and Termination (143) Research Centres and Institutes (211) Board Policy Direction: Human Resources Development and Management (BPD-225) Immigration and Refugee Protection Act University Act, s.27 (2)(g), 28 & 59 (2)(a)

### PURPOSE

This policy provides a framework for the appointment of Adjunct Faculty, Research Associates, and Visiting Scholars, and is intended to be consistent with Policy 143 Appointment, Promotion, Suspension, and Termination.

### SCOPE

This policy applies to external persons, staff, and faculty members, as specified, appointed to research institutes, centres and laboratories, departments or schools as adjuncts, visitors, or associates, or similar positions for purposes of enhancing the university's research, teaching, and learning goals.

All appointments made under this policy are made without remuneration.

### DEFINITIONS

In this policy, the following definitions apply:

**Adjunct Faculty or Adjunct Professor:** non-remunerated academic appointment made to an individual who has special qualifications, expertise or potential to contribute to the academic mission of the university through research or teaching.

**Research Associate:** non-remunerated, fixed term appointment made to an external researcher who has the qualifications and expertise to contribute to the work of a university research centre, laboratory, institute, or community project.

**Faculty Associate:** non-remunerated, fixed term institute or centre membership offered to university faculty who have the qualifications and expertise to contribute to the work of a university research centre or institute and falls under the scope of Policy 211 Research Centres and Institutes.

**Visiting Scholar:** normally an honorary, non-remunerated short-term appointment made to an individual of distinction or special accomplishment who can enhance the university's profile through presentations to the university or in the community, or guest teaching.

### POLICY

The university may appoint individuals as Adjunct Faculty, Research Associates, or Visiting Scholars when the appointment supports or enhances its academic mission. Appointments to these positions will be made by the Provost and VP Academic, upon the recommendation of a dean or the AVP Research and Graduate Studies, as applicable.

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## **CRITERIA FOR APPOINTMENT**

To be eligible for appointment, an Adjunct Faculty or an Adjunct Professor, Research Associate or Visiting Scholar shall show evidence of:

- a. an appropriate level of scholarship, as evidenced by a relevant academic degree, recent contributions to discipline-specific academic or professional knowledge or discipline-specific professional practice; substantial professional experience may substitute for formal academic credentials and experience; and
- b. a significant and ongoing contribution to a field of expertise relevant to the university's programs of research or study; and
- c. a willingness and ability to contribute significantly to the academic mission of the university, and to one of its academic programs, research centres, laboratories or institutes, or community projects.

## **RESPONSIBILITIES OF APPOINTMENT**

The responsibilities of an appointee will be specified in a Letter of Appointment, and may include, but not be limited to: establishing and maintaining an appropriate quantity and quality of research or scholarship; undertaking effective faculty or student mentorship; providing student supervision; giving presentations; engaging in thesis advising; and offering assistance with grant applications, or other similar activities.

The Letter of Appointment will provide that Adjunct Faculty, Research Associates and Visiting Scholars are members of the UFV community who are required to conduct themselves in a manner expected of regular faculty members and to obey university policies.

## **PRIVILEGES OF APPOINTMENT**

The privileges of an appointee will be specified in the Letter of Appointment and may include one or more of the following in the sole discretion of the Provost and VP Academic: internet access, an email account, library privileges, business cards, the right to claim association with UFV, the right to use a UFV title, the right to supervise students, and the provision of access to designated research facilities and office space, if available.

Nothing in this policy prevents or entitles an Adjunct Faculty or Adjunct Professor, Research Associate or Visiting Scholar from or to engagement as a sessional instructor in accordance with the requirements of the UFV-UFVFSa collective agreement.

## **TERM OF APPOINTMENT**

These appointments are not permanent and are subject to a term of no longer than three years as determined at the discretion of the university. The term will be specified in the Letter of Appointment and may be renewable at the discretion of the university following review.