

## UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

Friday, February 25, 2011

9:30 am – Room A225

Abbotsford Campus

### APPROVED MINUTES

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**Present:** A. Arndt, M. Bos-Chan, S. Brigden, W. Burton, J. Carroll, B. Cooke, C. Forster, D. Freschi, S. Hardman, R. McLeod, S. Pattridge, E. Spalding, S. Stegmuller, D. Thomson

**Absent:** D. Alary, E. Davis, K. Isaac, R. Khalideen, S. McMath, S. Potter, S. Varga, B. Whittaker

**Recorder:** A. Grimson

#### 1. APPROVAL OF THE AGENDA

The agenda was accepted as presented.

#### 2. WELCOME FROM SENATE

Following brief introductions, B. Cooke welcomed UEC members to this new standing subcommittee of Senate, and discussed UEC's relationship to Senate.

#### 3. UEC OVERVIEW

Terms of Reference for UEC and the Academic Planning and Priorities Committee were distributed. The Senate Governance Committee has asked that the current Terms of Reference not be changed or extensively reviewed until at least November 2011.

Of particular note in UEC's Terms of Reference is the ability to create subcommittees as needed. B. Cooke indicated that UEC may wish to consider retaining UPAC as a subcommittee to review program and course proposals.

Rules for the conduct of business for Senate standing committees were also distributed.

#### 4. ELECTION OF CHAIR

The chair of UEC will sit on the Academic Planning and Priorities Committee, which will commence in March 2011. This will be a one-year renewable term.

S. Pattridge was nominated by D. Thomson for the position of Chair. There being no further nominations, S. Pattridge was acclaimed to the position.

#### 5. ADJOURNMENT

The meeting was adjourned at 9:54 am.