



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

April 25, 2014
10:00 am – A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: M. Bos-Chan, S. Brigden, R. Colwell, H. Compeau, V. Dvoracek, S. Fisher, D. Francis, N. Goad, A. Iliev, J. Larsen, S. Manu, S. Marsh, R. McLeod, S. Pattridge, L. Stagg, J. White, M. Wideman, S. Xi
ABSENT: D. Alary, S. Bains, J. English, S. Hardman, D. McGuire, E. Spalding
GUESTS: A. Cameron, B. Kirkley, D. Miskiman, S. Murray, E. Newman, T. Piper, J. Pitcher, S. van de Wetering
RECORDER: A. Grimson

1. APPROVAL OF THE AGENDA

MOTION:

To approve the agenda as presented.

R. McLeod/R. Colwell
CARRIED

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: March 28, 2014

MOTION:

To approve the draft minutes as presented.

S. Fisher/D. Francis
CARRIED

3. COURSE OUTLINES

The following courses are ready for publication following UEC approval.

3.1. Communications

Review including changes to calendar description and total hours: CMNS 490

S. Pattridge turned the chair over to D. Francis for this item.

MOTION:

To approve the changes to the CMNS 490 course outline as presented.

R. Colwell/R. McLeod
CARRIED

3.2. Modern Languages

Changes including prerequisites and total hours: FREN 102 and 215

A. Cameron distributed a revised calendar description for FREN 215, and some minor changes to the learning outcomes were suggested.

MOTION:

To approve the changes to the French course outlines as amended:

- FREN 215 learning outcomes:
 - 1. "Use..."
 - 2. "Discuss..."

S. Fisher/R. Colwell
CARRIED

Changes including credits and calendar description: JAPN 301 and SPAN 301

Changes including credits, calendar description, and prerequisites: JAPN 302

Changes including credits: SPAN 302

There were concerns over changing the credit value for the Japanese and Spanish courses from 3 to 4 credits with no accompanying change in the course hours.

Similar courses at SFU are 3 credits, but A. Cameron indicated that this is based on what will work best for UFV students and programs, rather than on what other institutions are doing. He also noted that these courses include an extra hour each week compared to similar courses at other institutions. These are 60 hour courses, which is somewhat standard for 4-credit courses, and perhaps should have been created as 4 credits to begin with. T. Piper indicated that the extra hours mean that these courses often cover in one course what UBC and SFU cover in two courses, and our students end up better prepared.

There was also the concern that higher credit courses limit the capacity for breadth in a degree. S. Bridgen noted that external reviews have often identified this as a potential issue.

MOTION:

To approve the changes to the Japanese course outlines as amended:

- JAPN 301 learning outcomes:
 - 3. "Read well including skimming.." changed to "Read using skimming..."

S. Fisher/R. Colwell
CARRIED
ABSTENTIONS: 4

MOTION:

To approve the changes to the Spanish course outlines as presented.

R. Colwell/S. Fisher
CARRIED
ABSTENTIONS: 1

3.3. Psychology

Changes including prerequisites: PSYC 360 and 386

MOTION:

To approve the changes to the Psychology course outlines as presented.

S. Marsh/R. Colwell
CARRIED

3.4. Theatre

Changes including title, calendar description, and total hours: THEA 211

New course: THEA 312, Character and Scene Study II

Review including changes to calendar description, prerequisites, and total hours:
THEA 450

It was noted that THEA 312 has 4 credits for 90 hours; B. Kirkley indicated that this is a studio-based (not practicum-based) course, involving a large amount of in-class practice.

MOTION:

To approve the changes to the Theatre course outlines as presented.

S. Brigden/S. Fisher
CARRIED

3.5. Nursing

Changes including prerequisites: PNUR 147

S. Xi questioned the 5-year restriction on prerequisites for this course. D. Francis indicated that there is a Banner form that allows for this type of restriction, although it is limited with respect to high school courses.

MOTION:

To approve the changes to the PNUR 147 course outline as presented.

N. Goad/R. McLeod
CARRIED

3.6. Child, Youth, and Family Studies

Changes including credits and calendar description: CYC 390

It was noted that the language regarding course repeats was different in the memo (one repeat allowed, to a maximum of 6 credits) and in the course outline (repeats allowed with different content). Since this course does not have letter designations, there were also questions as to whether a second course should be created instead of allowing repeats.

L. Stagg indicated that the ability to repeat this course is unlikely to be needed

anyway, and that CYC 490 could be used in that case.

MOTION:

To approve the changes to the CYC 390 course outline as amended:

- Removal of the following from the course description: "It may be taken more than once for credit, provided the course content is different from that previously taken."

R. McLeod/J. Larsen
CARRIED

3.7. English

New Course: ENGL 386, Figurative Language

Changes including calendar description: ENGL 491 and 492

J. Pitcher distributed revised course descriptions, which were further revised for clarity.

MOTION:

To approve the changes to the English course outlines as amended:

- Course descriptions revised
- Maximum enrolment for ENGL 492: 1 (same as ENGL 491)

S. Brigden/J. Larsen
CARRIED

3.8. Business

New course: BUS 478, Work Spaces, Built Places

The structure of hours include 5 "varies by instructor" contact hours. Since this is just an example of a typical structure, D. Miskiman suggested that "site visits" could be specified. Changes to the verbs used in the learning outcomes were also suggested.

MOTION:

To approve the new BUS 478 course outline as amended:

- Structure of hours: "varies by instructor" replaced with "site visits"
- Learning outcomes revised

S. Brigden/M. Bos-Chan
CARRIED

4. PROGRAMS

4.1. Business

Changes including program requirements: Bachelor of Business Administration degree Human Resource Management option and Organizational Studies concentration.

MOTION:

To approve the addition of BUS 478 as an option for the Bachelor of Business Administration degree Human Resource Management option and Organizational Studies concentration as presented, effective January 2015.

J. Larsen/S. Brigden
CARRIED

4.2. English

Changes including program requirements: English major, Drama concentration

As these changes are more restrictive in some ways, the September 2014 implementation was questioned. Although the new courses are being run in the fall, incoming students won't take most of these courses until next year, and students in progress are always able to use the old requirements according to the calendar they were admitted under.

MOTION:

To approve the changes to the English major, Drama concentration program requirements as presented, effective September 2014.

S. Brigden/R. Colwell
CARRIED

4.3. Child, Youth, and Family Studies

Changes including entrance and program requirements: Early Childhood Education certificate and Bachelor of Arts in Child and Youth Care degree

A change to the dates and locations section for the ECE certificate was suggested. This will be changed to: "The program is offered over four semesters, and is run in Chilliwack and Abbotsford in alternate years. Contact the department assistant for details." All references to this being a "part-time" program will also be removed.

Calendar copy changes were also suggested for the BACYC. The section on distance courses will specify that "transfer and course challenge credits may not ~~normally~~ exceed 90 credits".

MOTION:

To recommend the approval of the changes to the Early Childhood Education certificate entrance requirements as presented, effective January 2015.

R. McLeod/S. Fisher
CARRIED

MOTION:

To approve the changes to the Early Childhood Education certificate program requirements as presented, effective September 2014.

S. Marsh/R. McLeod
CARRIED

MOTION:

To recommend the approval of the changes to the Bachelor of Arts in Child and Youth Care degree entrance requirements as amended, effective September 2015:

- 1. a) CMNS 180 added to the excluded English courses (ENGL 104 and 165)

M. Bos-Chan/J. Larsen
CARRIED

MOTION:

To approve the changes to the Bachelor of Arts in Child and Youth Care degree program requirements as presented, effective September 2014.

M. Bos-Chan/D. Francis
CARRIED

4.4. Nursing

Changes including entrance requirements: Bachelor of Science in Nursing and Practical Nursing diploma

MOTION:

To recommend the approval of changes to the Bachelor of Science in Nursing and Practical Nursing diploma entrance requirements as presented, effective January 2015.

N. Goad/R. Colwell
CARRIED

4.5. Fine Arts

Changes including program requirements: Bachelor of Fine Arts degree

MOTION:

To approve the changes to the Bachelor of Fine Arts double extended minor elective requirements as presented, effective September 2014.

S. Fisher/R. Colwell
CARRIED

MOTION:

To approve the addition of GEOG 103 to the Bachelor of Fine Arts lab science requirement as presented, effective September 2014.

S. Brigden/J. Larsen
CARRIED

MOTION:

To recommend the approval of the changes to the Bachelor of Fine Arts graduation requirements as presented, effective January 2015.

R. Colwell/S. Fisher
CARRIED

4.6. General Studies

Changes including entrance and program requirements: Bachelor of General Studies degree

R. McLeod expressed concern about the distinction between vocational and non-vocational credits, since the proposal specifically excludes vocational credits. Trades classes generally include as much academic rigour as many other courses at UFV, but vocational credits are treated differently from "university-level credits".

Further discussion of these program changes will be postponed until a more in-depth discussion of vocational and university-level credits can take place.

MOTION:

To recommend the approval of the changes to the Bachelor of General Studies degree entrance requirements as presented, effective September 2015.

R. Colwell/S. Fisher
MOTION POSTPONED

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. Admissions Subcommittee report

There was no report from this subcommittee.

5.2. Transfer Credit Subcommittee report

MOTION:

To accept the Transfer Credit Subcommittee report.

S. Brigden/H. Compeau
CARRIED

5.3. Policy Subcommittee report

The Assignment of Course Credit policy (105) gives a frame of reference for course credit, but will not necessarily apply to all courses. This policy is at UEC for consultation, but is not in its final stages. It will go on to SGC and the provost next.

MOTION:

To accept the draft of the Assignment of Course Credit policy (105) as presented.

M. Bos-Chan/H. Compeau
CARRIED

MOTION:

To send the draft of the Assignment of Course Credit policy (105) for further consultation as directed by SGC.

S. Brigden/R. McLeod
CARRIED

6. INFORMATION ITEMS

6.1. Minor course changes (outlines will be available at
www.ufv.ca/calendar/courseoutlines)

CIS 495 and 496
EDUC 300
THEA 250, 311, 352, 451

6.2. Senate Standing Committee Rules for the Conduct of Business

Addition of section on electronic voting.

7. ADJOURNMENT

The meeting was adjourned at 12:04 pm.