



## UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

December 13, 2013  
10:00 am – C1429  
Abbotsford Campus

### APPROVED MINUTES

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**PRESENT:** M. Bos-Chan, S. Brigden, R. Colwell, J. Larsen, J. Lee, S. Manu, R. McLeod, E. Spalding, L. Stagg, A. Wiseman  
**ABSENT:** S. Bains, W. Burton, H. Compeau, V. Dvoracek, J. English, S. Fisher, D. Francis, N. Goad, S. Hardman, A. Iliev, S. Marsh, D. McGuire, S. Patridge, J. White, S. Xi,  
**GUESTS:** D. Harnett, K. Milnes  
**RECORDER:** A. Hoogendoorn

#### 1. APPROVAL OF THE AGENDA

##### 2.1. MOTION:

To approve the agenda as presented.

R. McLeod/ L. Stagg

#### 2. APPROVAL OF UEC MINUTES

##### 2.1. UEC draft minutes: November 22, 2013

##### MOTION:

To approve the draft minutes as presented.

S. Brigden/ E. Spalding

#### 3. COURSE OUTLINES

The following courses are ready for publication following UEC approval.

##### 3.1. Physics

Changes including pre or corequisites: PHYS 325

##### MOTION:

To approve the changes to the PHYS 325 course outline as amended:

- Pre or corequisites: PHYS 381 **recommended**. Note: As of September 2015, pre or corequisites will change to the following: PHYS 381.

S. Brigden/ R. Colwell

It was noted that this is a 75 hour course, with three credits. Typically, a three credit course does not have this many hours. D. Harnett explained that the content in this course is worth three credits, but there are more hours to allow the

instructors to go through the material at a slower rate, which benefits the student.

#### **4. PROGRAMS**

##### **4.1. Business**

Change to program requirements: Bachelor of Business Administration degree

**MOTION:**

To approve the changes to the Bachelor of Business Administration degree as presented, effective September 2014.

E. Spalding/ R. Colwell

##### **4.2. Geography**

Change to program requirements: Physical Geography major, Honours, and minor in Science (addition of GEOG 111 and 318 as options)

**MOTION:**

To approve the addition of GEOG 111 and 318 as options for the Physical Geography major, Honours, and minor in Science as presented, effective September 2014.

R. Colwell/ R. McLeod

##### **4.3. Science**

Change to entrance requirements: Bachelor of Science degree

**MOTION:**

To recommend the approval of the addition of GEOG 103 as an entrance requirement option for the Bachelor of Science degree as presented, effective September 2014.

E. Spalding/ R. Colwell

#### **5. OTHER BUSINESS/DISCUSSION ITEMS**

##### **5.1. Admissions Subcommittee report**

There is no report this month.

##### **5.2. Transfer Credit Subcommittee report**

There is no report this month.

##### **5.3. Policy Subcommittee report**

There is no report this month.

##### **5.4. Course Outline Subcommittee report**

The course outline will be sent to Senate for its January meeting.

**6. INFORMATION ITEMS**

**6.1. Minor course changes** (outlines will be available at [www.ufv.ca/calendar/courseoutlines](http://www.ufv.ca/calendar/courseoutlines))

**6.2. UEC Retreat**

**6.3. Transfer Agreements and other institutions**

There was discussion that other governing bodies, such as professional associations, will not always accept transfer credit from other institutions. It was suggested that the UEC Transfer Credit Subcommittee could draft a memo regarding this information and send it to department heads and deans.

**6.4. Learning outcome guidelines**

**7. ADJOURNMENT**

The meeting was adjourned at 10:29am.