



UNDERGRADUATE EDUCATION COMMITTEE (UEC)

29 Aug 2014 - 10:11

A225

AGENDA

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#### 1 APPROVAL OF THE AGENDA

11. MOTION: To approve the agenda as presented.

#### 2 APPROVAL OF UEC MINUTES

3 - 7

21. UEC draft minutes: June 23, 2014

MOTION: To approve the draft minutes as presented.

#### 3 COURSE OUTLINES

The following courses are ready for publication following UEC approval.

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##### 31. Adult Education

Changes including prerequisites: ADED 305, 320, 340, 350, 360, 365, 370, 380, 390, 405, 407, 408, 410, 420, and 470.

MOTION: To approve the ADED course outlines as presented.

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74

##### 32. Mathematics and Statistics

New course: MATH 499, Honours Module

MOTION: To approve the creation of MATH 499 as presented.

#### 4 OTHER BUSINESS/DISCUSSION ITEMS

75 -  
94

##### 41. Undergraduate Program and Course Approval Procedures

MOTION: To approve the Undergraduate Program and Course Approval Procedures as presented.

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##### 42. Election of UEC chair

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##### 43. Subcommittee member elections

- Admissions Subcommittee
- Policy Subcommittee
- Screening Subcommittee

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- Short Programs Subcommittee
- Transfer Credit Subcommittee

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**5 INFORMATION ITEMS**

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118        **53. UEC meeting schedule 2014/15**

**6 ADJOURNMENT**



## **UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING**

June 20, 2014  
10:00 AM - A225  
Abbotsford Campus

### **DRAFT MINUTES**

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**PRESENT:** Maria Bos-Chan, Sue Brigden, Tara Cooper, John English, Darren Francis, Shirley Hardman, Stan Manu, Steven Marsh, David McGuire, Rod McLeod, Samantha Pattridge (chair), Eric Spalding, Les Stagg, Jenna White, Simon Xi  
**ABSENT:** Satwinder Bains, Rhonda Colwell, Heather Compeau, Vlad Dvoracek, Susan Fisher, Nancy Goad, Anthony Iliev, Judy Larsen, Maureen Wideman  
**GUESTS:** John Carroll, Peter Geller, Arlene Leon, Sylvie Murray  
**RECORDER:** Amanda Grimson

#### **1. APPROVAL OF THE AGENDA**

**MOTION:**

To approve the agenda as presented.  
CARRIED

#### **2. APPROVAL OF UEC MINUTES**

**2.1. UEC draft minutes: May 23, 2014**

**MOTION:**

To approve the draft minutes as presented.  
CARRIED

#### **3. COURSE OUTLINES**

**3.1. Business Administration**

New course: BUS 448, Advanced Management Accounting  
Changes to course: BUS 403  
Changes including prerequisites: BUS 404

**MOTION:**

To approve the Business Administration course outlines as presented.  
CARRIED

**3.2. Geography**

Change to prerequisites: GEOG 311, 318

**MOTION:**

To approve the Geography course outlines as presented.  
CARRIED

**4. PROGRAMS**

**4.1. Business Administration**

Change to program: Bachelor of Business Administration

Change to program: BBA Accounting option

**MOTION:**

MOTION: To recommend the approval of the changes to the Bachelor of Business Administration entrance requirements as amended, effective January 2015:

- A minimum of 30 credits transferrable to the BBA, with a minimum GPA of 2.67 calculated on all those credits that would be applicable to the BBA.

CARRIED

**MOTION:**

MOTION: To recommend the approval of the changes to the program requirements for the BBA Accounting option as amended, effective January 2015:

- Elective will be removed, as it is redundant.

CARRIED

**4.2. English**

New program: English Honours: Creative Writing

This item was postponed from the May 23, 2014 UEC meeting. The English department has resubmitted a revised proposal, indicating that this program can be completed within 120 credits.

**MOTION:**

To recommend approval of the new English Honours: Creative Writing program as revised, effective January 2015.

CARRIED

**4.3. Applied and Technical Studies**

Name change: Heavy Mechanical Foundation program

The program was recently changed to align with others in the province, but the name was not changed at that time. This new name will be consistent with other programs in B.C.

**MOTION:**

MOTION: To approve the name change of the Heavy Duty/Commercial Transport certificate program to the Heavy Mechanical Foundation certificate as presented.

CARRIED

**4.4. Indigenous Studies**

New programs: Indigenous Studies major and minor (Bachelor of Arts)

UEC Draft Minutes  
20 Jun 2014

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These are presented differently from other BA majors and minors, as those are discipline-based while these are interdisciplinary and cross four faculties.

S. Hardman (Senior Advisor on Indigenous Affairs) noted that "Indigenous" has become is the word of choice, rather than "Aboriginal" or "First Nations".

**MOTION:**

MOTION: To recommend the approval of the new Indigenous Studies major and minor for the Bachelor of Arts as presented.

CARRIED

**4.5. Communications**

New program: Bachelor of Professional Communication

S. Pattridge (Communications department head and UEC Chair) turned the chair over to D. Francis (Vice-Chair) for this item.

The proposed Bachelor of Professional Communication (BPC) program is a three year, 90-credit degree. Since UFV has not previously offered a three-year degree program and the current Graduation Awards policy states that a bachelor's degree will "normally" consist of 120 credits, approval of this program will set a precedent. This would also be the first program of its kind in B.C., although all other provinces currently offer 90-credit degrees.

Regardless of what other institutions are offering, it is UFV's responsibility to ensure that a 90-credit degree is academically sound. S. Pattridge indicated that the program outcomes for this degree are comparable to four-year degrees, and for many students, such as those entering with industry experience, the program will essentially start at the second-year level.

The committee questioned how graduate programs view 90-credit degrees, and whether they are considered equivalent to traditional bachelor's degrees. S. Pattridge noted that initial informal discussions with Royal Roads have indicated that the BPC should qualify students for entrance into a Master's program there.

External reviews of this program have been positive.

Minor revisions were suggested, such as the addition of CMNS 155 and 175 to Option 2 of the entrance requirements, and a note that advising will be through the Arts Advice Centre. It was also noted that BUS 223, included in the additional degree requirements list, may no longer be offered. S. Pattridge will supply a revised proposal for submission to APPC and Senate.

**MOTION:**

MOTION:

To recommend the approval of the new 90-credit Bachelor of Professional Communication degree program as amended:

- Entrance requirements, Option 2: "Applicants must also demonstrate through their portfolio that they possess superior writing skills and meet the course outcomes for CMNS 125, CMNS 155, or CMNS 175."

CARRIED

## **5. OTHER BUSINESS/DISCUSSION ITEMS**

### **5.1. Short Programs Subcommittee report**

S. Murray (subcommittee chair) indicated that this subcommittee requires additional time to complete its work, and requested that its mandate be extended until December.

**MOTION:**

MOTION: To extend the mandate of the Short Programs Subcommittee to December 2014.

CARRIED

**MOTION:**

To arrange for the appointment of a Dean to replace Susan Fisher; and to add the Continuing Education Director to the Short Programs Subcommittee.

CARRIED

### **5.2. Course requisites policy**

E. Harris (Associate Registrar) requested input from UEC on proposed revisions to the Course requisites policy (84). UEC supported the principle that prerequisites should be as minimal as possible. The revised policy should emphasize both accessibility and flexibility, and ideally should be phrased positively ("to ensure optimum access" or "to facilitate access") rather than negatively ("to avoid unnecessary barriers to student access").

The draft policy included the suggestion that the calendar notice period be reduced to six months due to two calendar publications per year. UEC supported this change.

Additional comments or suggestions should be sent to E. Harris.

### **5.3. Alternatives to cross-listing**

D. Francis (Deputy Registrar and Vice Chair) presented the possibility of cross-scheduling as an alternative to cross-listing. This would be a subtle but important distinction. Cross-scheduled courses would be synonymous and offered in the same room, but would belong to different programs and could have different prerequisites.

BCCAT regularly questions UFV's practice of cross-listing, and cross-listed courses often create problems for departments.

UEC was in general support of the idea of cross-scheduling, although there should be a mechanism to ensure that cross-scheduled outlines are updated simultaneously as required.

### **5.4. Admissions Subcommittee report**

There was no report from this subcommittee.

**5.5. Transfer Credit Subcommittee report**

There was no report from this subcommittee.

**5.6. Policy Subcommittee report**

R. McLeod (subcommittee chair) indicated that the Policy Subcommittee is getting ready to send the Assignment of Course Credit policy (105) for approval.

**5.7. Election of Chair** (must be a faculty member of UEC)

S. Pattridge will not accept a nomination to continue as chair for 2014/15. D. Francis publicly thanked S. Pattridge for her work as chair of UEC since its inception in February 2011.

An election for the 2014/15 chair will take place at the August 29, 2014 meeting.

**6. INFORMATION ITEMS**

**6.1. Agriculture**

Apprenticeship program: Landscape Horticulture Apprenticeship Level 1

**6.2. UEC 2014/15 meeting schedule**

**6.3. Minor course changes** (outlines will be available at [www.ufv.ca/calendar/courseoutlines](http://www.ufv.ca/calendar/courseoutlines))

CMNS 465 (formerly CMNS 365)

**6.4. Approval process update**

APPC has recently determined that they no longer need to see major program changes in most cases, and have recommended this change to Senate for September.

SBC also does not need to see major program changes unless the changes have major budget implications. A finance representative will sit on the UEC Screening Subcommittee to assist in this determination.

These changes to the approval process are still pending approval by SGC and Senate.

**7. ADJOURNMENT**

The meeting was adjourned at 11:50 am.

## MEMO

To: Tracy Ryder Glass, Professional Studies Faculty Council

From: Seonaigh MacPherson, Adult Education Department Head, Corinne Richardson, Program Advisor

Date: February 14<sup>th</sup>, 2014 revised August 5<sup>th</sup>, 2014

Re: Changes to the prerequisites for Adult Education courses

- 
1. The rationale for the changes to the prerequisites for our courses is to remove barriers for Adult Education students who are experiencing difficulties when they register for courses. Adult Education students come to our program with many transfer credits from other post-secondary institutes so they have a strong foundation of learning. Our program is the last 60 credits and most transfer in the first 60 credits with other diplomas or degrees. Most students are practicing adult education professionals who are seeking a degree. Students tend to choose courses as they are scheduled, which has caused difficulties for those who have not achieved the prerequisites. These proposed changes will address their registration challenges. We had many thought-provoking comments from our initial submission to the Campus-Wide Consolation committee and made adjustments addressing their concerns.
  2. Course outlines being submitted for approval of these prerequisite changes are ADED 305, 320, 340, 350, 360, 365, 370, 380, 390, 405, 407, 408, 410, 420, and 470.
  3. Although other courses have been approved for the prerequisite changes as per the note from Faculty Council, they will be submitted at a later date because of further changes.

\*Note: ADED 350 and ADED 365 have a new line added in the Calendar description to alert students to not expect credit for these courses if they have taken the specified course.

### Budget and Learning outcome Issues

1. How does your course address the UFV Learning Outcomes? We aligned course-based learning outcomes with Adult Education's integrated program outcomes and UFV's institutional learning outcomes.
2. Is this course required by any program beyond the discipline? If so, how will this change affect that program or programs? These changes will allow International and other program students' access to Adult Education courses for electives.
3. What consideration has been given to indigenizing the curriculum? When possible in-class cases and examples are discussed.
4. If any of the following items on the OCO have changed, or this course is new, explain how the change will affect the budget for your area or any other area: N/A
  - a. Credit value



- b. Class size limit
- c. Frequency of offering
- d. Resources required (labs, equipment)
- 5. If this course is not eligible for PLAR, explain why. – no change
- 6. Are field trips required for this course? Will the dates be announced in the timetable? How are the trips funded? Not applicable
- 7. Please provide an estimate of the typical costs for this course, including textbooks and other materials. \$100.00.

### Note of approval from Faculty Council

**To:** Suki Grewal

**Subject:** May 23, 2014 Faculty Council Motions

Hi Suki,

Below is the motion approved at the May 23, 2014 Faculty Council Meeting. You are noted as the contact for ADED regarding Faculty Council Motions.

Please note, this motion has **not** been forwarded to UEC.

#### **MOTION**

**Seonaigh MacPherson/Gerry Palmer**

THAT proposed prerequisite changes to the following Adult Education courses be approved as presented:

ADED 305, 310, 320, 340, 350, 360, 365, 370, 380, 390, 405, 407, 408, 410, 420, 446, 470, 472

#### **CARRIED**

**Laura M. Chomiak, BA**  
Administrative Assistant  
Faculty of Professional Studies  
604-504-7441, ext: 5123  
[Laura.chomiak@ufv.ca](mailto:Laura.chomiak@ufv.ca)



ORIGINAL COURSE IMPLEMENTATION DATE: Sept. 2012  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|----|----------------------|--|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 305                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Full Title:</b> Portfolio Development for Prior Learning Assessment Recognition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Short Title (if title exceeds 30 characters):</b> Portfolio Dev for PLAR                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Calendar Description:</b><br>Purpose – reflect critically on individual conceptions of teaching & learning with respect to professional development<br>Students – introduced to process of portfolio development, will create their own portfolios<br>Required – for students applying for PLAR credit in the BA Adult Education program                                                                                                                                                                                                                                                                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Note:</b> Students with credit for ADED 3300 cannot take this course for further credit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credits; or permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number: <b>ADED 3300</b><br>Cross-listed with:<br>Equivalent course(s): <b>ADED 3300</b><br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                       |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Lecture hours</td> <td></td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td>15</td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td></td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Online learning activities</td> <td>30</td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>45</b></td> </tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops | 15 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 30 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 15        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 30        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Maximum enrolment (for information only):</b> 25<br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> annual                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Dean/Associate VP:</b> Rosetta Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |

|                   |                                                                       |             |
|-------------------|-----------------------------------------------------------------------|-------------|
| [COURSE] ADED 305 | University of the Fraser Valley Official Undergraduate Course Outline | Page 2 of 4 |
|-------------------|-----------------------------------------------------------------------|-------------|

|                                                  |                  |                 |
|--------------------------------------------------|------------------|-----------------|
| Undergraduate Education Committee (UEC) approval | Date of meeting: | August 29, 2014 |
|--------------------------------------------------|------------------|-----------------|

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Explain how life and work experience can be articulated through a learning portfolio and assessed for comprehensive professional learning.
- Apply experiential learning theory to articulate learning derived from experience related to supporting learning in oneself and others.
- Compose comprehensive and coherent learning narratives that are reflective of and integrate a coherent understanding of one's skills, concepts, philosophies, and knowledge of the field of adult education.
- Develop a portfolio and articulate learning derived from experience.
- Self-evaluate their own portfolio for completeness and depth of learning.

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes      ☐ No, PLAR cannot be awarded for this course because

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Guest Lectures, presentations, discussions, small group work, self-directed learning.

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

|    | Author Surname, Initials                                      | Title (article, book, journal, etc.)                           | Current Ed.                         | Publisher                 | Year |
|----|---------------------------------------------------------------|----------------------------------------------------------------|-------------------------------------|---------------------------|------|
| 1. | Forde, C., McMahon, M., & Reeves, J.                          | Putting together professional portfolios                       | <input checked="" type="checkbox"/> | London: Sage Publications | 2009 |
| 2. | Campbell, D.M., Lelenzyer, B.J., Nettles, D.H., & Wyman, R.M. | How to develop a professional portfolio: A manual for teachers | <input checked="" type="checkbox"/> | New York: Pearson         | 2014 |
| 3. |                                                               |                                                                | <input type="checkbox"/>            |                           |      |
| 4. |                                                               |                                                                | <input type="checkbox"/>            |                           |      |
| 5. |                                                               |                                                                | <input type="checkbox"/>            |                           |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

## Details (if necessary):

Autobiography 15%

Resume 10%

Learning Narratives 40%

Evidence List 10%

Portfolio Self-Evaluation 15 %

Educational Plan 10%

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

## Typical Course Content and Topics

Week one: Welcome, discussion of course, Exploration of: Portfolios & PLAR in ADED, Professional/teaching portfolios, & Portfolio related information & example.

Week two: Discussion of course, group development & implications for our work together, & autobiography How To'.

Week three: Experiential learning theory, resume how to's, teaching/professional philosophy how to's.

Week four: Application of experiential learning theory & reflective practice, learning narratives.

Week five: Learning narratives/Reflective summary statements how to's.

Week six: Review of course & progress to date.

**[COURSE] ADED 305****University of the Fraser Valley Official Undergraduate Course Outline**

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Week seven: Evidence to support learning narratives/reflective summary statements, criteria for selecting evidence, documentation of evidence, & ethical issues to do with evidence.

Week eight: TBA - depending on progress.

Week nine: Review of course & progress to date.

Week ten: Portfolio self-evaluation, & teaching/professional portfolio completion plans, & work on portfolios.

Week eleven: Educational plan, teaching/professional development plans, & work on portfolios.

Week twelve: Portfolio development & personal growth, & work on portfolios.

Week thirteen: Re-visiting portfolios, course wrap-up & closing activities.

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



ORIGINAL COURSE IMPLEMENTATION DATE: Sept. 1994  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 11/22/13

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: ADED 320

Number of Credits: 3 [Course credit policy \(105\)](#)

Course Full Title: Adult Learning  
 Course Short Title:

Faculty: Faculty of Professional Studies

Department (or program if no department): Adult Education

### Calendar Description:

Course Focus: Examining adult learning through exploration of research-based theories of how people learn (science of learning) & evidence-based principles for helping people learn grounded in cognitive theories (science of instruction).  
 Emphasis: Analysis in context of practice

Note: Students with credit for cannot take this course for further credit.

Prerequisites (or NONE): Enrolment in an Adult Education program; or 30 university credits; or permission of the Adult Education department

Corequisites (if applicable, or NONE):

Pre/corequisites (if applicable, or NONE):

### Equivalent Courses (cannot be taken for additional credit)

Former course code/number:

Cross-listed with:

Equivalent course(s):

Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.

### Transfer Credit

Transfer credit already exists: ☐ Yes ☒ No

Transfer credit requested (OREg to submit to BCCAT):

☐ Yes ☒ No (Note: If yes, fill in transfer credit form)

Resubmit revised outline for articulation: ☐ Yes ☒ No

To find out how this course transfers, see [bctransferguide.ca](http://bctransferguide.ca).

Total Hours: 45

### Typical structure of instructional hours:

|                                            |           |
|--------------------------------------------|-----------|
| Lecture hours                              |           |
| Seminars/tutorials/workshops               | 12        |
| Laboratory hours                           |           |
| Field experience hours                     |           |
| Experiential (practicum, internship, etc.) |           |
| Online learning activities                 | 33        |
| Other contact hours:                       |           |
| <b>Total</b>                               | <b>45</b> |

### Special Topics

Will the course be offered with different topics?

☐ Yes ☒ No

If yes,

Different lettered courses may be taken for credit:

☐ No ☐ Yes, repeat(s) ☐ Yes, no limit

Note: The specific topic will be recorded when offered.

Maximum enrolment (for information only): 36

Expected frequency of course offerings  
 (every semester, annually, etc.): annual

Department / Program Head or Director: Seonaigh MacPherson

Date approved:

Campus-Wide Consultation (CWC)

Date of posting: February, 2014

Faculty Council approval

Date approved: May 23, 2014

Dean/Associate VP: Rosetta Khalideen

Date approved: May 23, 2014

|                                                         |                                         |
|---------------------------------------------------------|-----------------------------------------|
| <b>Undergraduate Education Committee (UEC) approval</b> | <b>Date of meeting:</b> August 29, 2014 |
|---------------------------------------------------------|-----------------------------------------|

|                          |                                                                              |                    |
|--------------------------|------------------------------------------------------------------------------|--------------------|
| <b>[COURSE] ADED 320</b> | <b>University of the Fraser Valley Official Undergraduate Course Outline</b> | <b>Page 2 of 3</b> |
|--------------------------|------------------------------------------------------------------------------|--------------------|

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Explain the roles of educators and lifelong learners
- Describe the concepts, principles, and processes of adult learning, and their application in teaching/learning settings
- Explain the phases of adult development and learning theories
- Articulate personal values, attitudes and beliefs regarding concepts and principles of adult development and learning
- Locate and use relevant research literature on adult learning

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes      ☐ No, PLAR cannot be awarded for this course because

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Readings, Lectures, Small group exercises, Class discussion, Written assignments

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

| <u>Author Surname</u><br><u>Initials</u>                                                | <u>Title (article, book, journal, etc.)</u>                        | <u>Current Edition</u>              | <u>Publisher</u>                 | <u>Year Published</u> |
|-----------------------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------------------------|----------------------------------|-----------------------|
| 1. Ambrose, S.A.,<br>Bridges, M.W.,<br>DiPietro, M.,<br>Lovett, M.C., &<br>Norman, M.K. | How learning works: 7 research-based principles for smart teaching | <input checked="" type="checkbox"/> | San Francisco: Wiley/Jossey-Bass | 2010                  |
| 2. Mackeracher, D.                                                                      | Making sense of adult learning                                     | <input checked="" type="checkbox"/> | Toronto: Univ. of Toronto Press  | 2004                  |
| 3.                                                                                      |                                                                    | <input type="checkbox"/>            |                                  |                       |
| 4.                                                                                      |                                                                    | <input type="checkbox"/>            |                                  |                       |
| 5.                                                                                      |                                                                    | <input type="checkbox"/>            |                                  |                       |

## Required Additional Supplies and Materials (Eg. Software, hardware, tools, specialized clothing)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

## Details (if necessary):

Assignment #1 - Your Current Thinking about the Course Topic 10%

Assignment #2 - Reflection 30%

Assignment #3 - Reaction or Thought paper 30%

Assignment #4 - Group presentation 30%

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

## Typical Course Content and Topics

Week one: Welcome to course. What do we believe about learning & adult learners? & Introduction to 7 principles.

Week two: Discussion about course. Assumptions about adult learners. How prior knowledge affects learning.

Week three: How organizing knowledge affects learning. Work on presentations.

Week four: Group development & implications for collaborative learning teams. Factors motivating students to learn.

Week five: Developing mastery.

Week six: How practice & feedback enhance learning.

Week seven: Student development & the importance of course climate.

Week eight: Becoming self-directed learners.

Week nine: Applying the 7 principles to ourselves as adult educators.

Week ten: Using our understanding of prior knowledge & knowledge organization as adult educators.

Week eleven: Using our knowledge of learning motivation & developing mastery as adult educators.

Week twelve: Using our knowledge of practice & feedback, student development & course climate as adult educators

Week thirteen: Ourselves as self-directed learners & adult educators - looking to the future.

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**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:

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ORIGINAL COURSE IMPLEMENTATION DATE: Sept. 1994  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|----|----------------------|--|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 340                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Full Title:</b> Program Planning and Evaluation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Short Title (if title exceeds 30 characters):</b> Program Planning & Evaluation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Calendar Description:</b><br><br>Course Focus: Examining responsible, reflective program planning practice through exploration of key concepts, principles and issues in planning processes, and the diverse settings in which planning occurs. Emphasis: Critical thinking and analysis in context of practice.                                                                                                                                                                                                                                                                                                                       |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Note:</b> Students with credit for                      cannot take this course for further credit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credits; or permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                                                                    |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Lecture hours</td> <td></td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td>12</td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td></td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Online learning activities</td> <td>33</td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td><b>45</b></td> </tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops | 12 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 33 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 12        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 33        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Maximum enrolment (for information only):</b> 36<br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> Every semester                                                                                                                                                                                                                                                                                                                                                          |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Dean/Associate VP:</b> Rosetta Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |

|                   |                                                                       |             |
|-------------------|-----------------------------------------------------------------------|-------------|
| [COURSE] ADED 340 | University of the Fraser Valley Official Undergraduate Course Outline | Page 2 of 4 |
|-------------------|-----------------------------------------------------------------------|-------------|

|                                                  |                  |                 |
|--------------------------------------------------|------------------|-----------------|
| Undergraduate Education Committee (UEC) approval | Date of meeting: | August 29, 2014 |
|--------------------------------------------------|------------------|-----------------|

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Describe the range of settings in which adult education program planning takes place, and the types of programs typically offered
- Explain the main processes of program planning and relate key concepts to those processes
- Analyze the assumptions and implications of current theoretical perspectives which may inform program planning practices
- Locate and evaluate relevant literature
- Identify and develop their own personal philosophy and set of principles to guide their own program planning practice.

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes    ☐ No, PLAR cannot be awarded for this course because

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Class activities will include short lectures, small-group discussion, guest speakers, community research, written assignments and participant presentations.

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

| Author Surname, Initials             | Title (article, book, journal, etc.)                    | Current Ed.                         | Publisher                        | Year |
|--------------------------------------|---------------------------------------------------------|-------------------------------------|----------------------------------|------|
| 1. Caffarella, R.S. & Daffron, S. R. | Planning programs for adult learners: A practical guide | <input checked="" type="checkbox"/> | San Francisco: Wiley/Jossey-Bass | 2013 |
| 2.                                   |                                                         | <input type="checkbox"/>            |                                  |      |
| 3.                                   |                                                         | <input type="checkbox"/>            |                                  |      |
| 4.                                   |                                                         | <input type="checkbox"/>            |                                  |      |
| 5.                                   |                                                         | <input type="checkbox"/>            |                                  |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

### Details (if necessary):

Assignment #1 - Your Current Thinking about the Course Topic 10%

Assignment #2 - Reflection 30%

Assignment #3 - Reaction or Thought paper 30%

Assignment #4 - Group presentation 30%

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

## Typical Course Content and Topics

Week one: Welcome, review of course, Program Planning - what's it all about?

Week two: Interactive model of program planning - what is it?

Week three: Exploring foundation knowledge of program planning.

Week four: Components of the model – context. Projects posted & responses required this week.

Week five: Components of the model - base of support, identifying & prioritizing program ideas.

Week six: Components of the model - developing program goals & objectives, designing instruction.

Week seven: Components of the model - transfer of learning plans.

Week eight: Components of the model - program evaluation plans.

Week nine: Components of the model - selecting formats, schedules & staff needs.

Week ten: Components of the model – budgets. Projects posted & responses required this week.

Week eleven: Components of the model – marketing.

Week twelve: Components of the model - logistical details.

Week thirteen: Re-visiting the interactive model of program planning & looking to the future.

**[COURSE] ADED 340**

**University of the Fraser Valley Official Undergraduate Course Outline**

**Page 4 of 4**

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



ORIGINAL COURSE IMPLEMENTATION DATE: Sept. 1999  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 11/22/13

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

**Course Code and Number:** ADED 350

**Number of Credits:** 3 [Course credit policy \(105\)](#)

**Course Full Title:** Storytelling and the Reflective Practitioner

**Course Short Title:** Storytelling and Reflection

**Faculty:** Faculty of Professional Studies

**Department (or program if no department):** Adult Education

### Calendar Description:

Course Focus: Exploring theories and practices related to using stories for reflection oriented attempts to make meaning, particularly as a method for reflecting on adult education practice. Participants will reflect on and learn from their experiences through stories.

**Note:** Students with credit for ADED 330H cannot take this course for further credit.

**Prerequisites (or NONE):** Enrolment in an Adult Education program; or 30 university credits; or permission of the Adult Education department

**Corequisites (if applicable, or NONE):**

**Pre/corequisites (if applicable, or NONE):**

### Equivalent Courses (cannot be taken for additional credit)

Former course code/number: **ADED 330H**

Cross-listed with:

Equivalent course(s): **ADED 330H**

*Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.*

### Transfer Credit

Transfer credit already exists: ☐ Yes ☒ No

Transfer credit requested (OREg to submit to BCCAT):

☐ Yes ☒ No (Note: If yes, fill in transfer credit form)

Resubmit revised outline for articulation: ☐ Yes ☒ No

To find out how this course transfers, see [bctransferguide.ca](http://bctransferguide.ca).

**Total Hours: 45**

### Typical structure of instructional hours:

|                                            |           |
|--------------------------------------------|-----------|
| Lecture hours                              |           |
| Seminars/tutorials/workshops               | 12        |
| Laboratory hours                           |           |
| Field experience hours                     |           |
| Experiential (practicum, internship, etc.) |           |
| Online learning activities                 | 33        |
| Other contact hours:                       |           |
| <b>Total</b>                               | <b>45</b> |

### Special Topics

Will the course be offered with different topics?

☐ Yes ☐ No

If yes,

Different lettered courses may be taken for credit:

☐ No ☐ Yes, repeat(s) ☐ Yes, no limit

*Note: The specific topic will be recorded when offered.*

**Maximum enrolment (for information only): 25**

**Expected frequency of course offerings**  
(every semester, annually, etc.): annual

**Department / Program Head or Director:** Seonaigh MacPherson

**Date approved:**

**Campus-Wide Consultation (CWC)**

**Date of posting:** February, 2014

**Faculty Council approval**

**Date approved:** May 23, 2014

**Dean/Associate VP:** Rosetta Khalideen

**Date approved:** May 23, 2014

|                                                         |                         |                 |
|---------------------------------------------------------|-------------------------|-----------------|
| <b>Undergraduate Education Committee (UEC) approval</b> | <b>Date of meeting:</b> | August 29, 2014 |
|---------------------------------------------------------|-------------------------|-----------------|

**[COURSE] ADED 350**      **University of the Fraser Valley Official Undergraduate Course Outline**      Page 2 of 3

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Explain the use of story-telling as a tool for epistemic responsibility.
- Describe relevant current literature related to research, story-telling and teacher knowledge, autobiography, and "the reflective practitioner."
- Critically reflect on their own practice as an adult educator.
- Listen and respond appropriately to stories about teaching and learning.
- Create and discuss a "teaching autobiography."
- Tell personal stories about teaching and learning.
- Identify themes, metaphors, and motifs in their stories about teaching and learning.

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes      ☐ No, PLAR cannot be awarded for this course because

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Readings, Lectures, Class discussion, Written assignments

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

| <u>Author Surname,<br/>Initials</u>        | <u>Title (article, book, journal, etc.)</u>                                                          | <u>Current Edition</u>              | <u>Publisher</u> | <u>Year<br/>Published</u> |
|--------------------------------------------|------------------------------------------------------------------------------------------------------|-------------------------------------|------------------|---------------------------|
| 1. Witherell,<br>Carol, &<br>Noddings, Nel | <i>Stories lives tell: Narrative and dialogue in education.</i><br>New York: Teachers College Press. | <input checked="" type="checkbox"/> |                  | 1991                      |
| 2. Polkinghorne,<br>D.                     | <i>Narrative knowing the human sciences.</i> Albany NY:<br>State University of New York Press.       | <input checked="" type="checkbox"/> |                  | 1998                      |
| 3.                                         |                                                                                                      | <input type="checkbox"/>            |                  |                           |
| 4.                                         |                                                                                                      | <input type="checkbox"/>            |                  |                           |
| 5.                                         |                                                                                                      | <input type="checkbox"/>            |                  |                           |

## Required Additional Supplies and Materials (Eg. Software, hardware, tools, specialized clothing)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

**Details (if necessary):**

**Grading system:** Letter Grades: ☐ Credit/No Credit: ☒ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

## Typical Course Content and Topics

Week 1: Overview of the course; identification of key concepts and methods of story-telling as a method of reflecting on practice.  
 Week 2: Exploring, discovering and defining personal image of practice. What is responsible knowing?  
 Week 3: Lies, damn lies, and story-telling: what is a reflective practitioner?  
 Week 4: What's that got to do with anything?: the story as travelogue.  
 Week 5: What's an interlocutor to do? The in-held breath and other accidental interventions.  
 Week 6: Finding the stories: re-finding the stories.  
 Weeks 7-8: Other voices, different rooms. The many uses of story-telling in adult education.

Week 9: The concept of critical junctions: the hooks that bind us.

Week 10: Got hooks that bind? Make a fish net. The concept of unfinished business for the reflective practitioner.

Week 11: And another thing I meant to tell you... Story-telling and critical incidents.

Week 12: Story-telling and knowledge claims about practice.

Week 13: Closing activities

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**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:

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ORIGINAL COURSE IMPLEMENTATION DATE: March 1995  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|----|----------------------|--|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Course Code and Number:</b> ADED 360                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                  | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Course Full Title:</b> Adult Education in Canada: Histories and Trends<br><b>Course Short Title (if title exceeds 30 characters):</b> Adult Education in Canada                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Department (or program if no department):</b> Adult Education |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Calendar Description:</b><br><p>Course Focus: Exploring practices, vocation and trends of adult education within diverse educational perspectives and a complex public policy realm, amid historical, social, political and economic influences. Emphasis – examining how adult education practices shape and are shaped by this milieu</p>                                                                                                                                                                                                                                         |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Note:</b> Students with credit for cannot take this course for further credit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credits, or permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                 |                                                                  | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture hours</td><td></td></tr> <tr><td>Seminars/tutorials/workshops</td><td>12</td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td>33</td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td><b>Total</b></td><td><b>45</b></td></tr> </table> |                                                                  | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops | 12 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 33 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 12                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 33                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>45</b>                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                  | <b>Maximum enrolment (for information only):</b> 25                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                  | <b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> annual                                                                                                                                                                                                                                                                                                                                                                                                                         |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                  | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                  | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                  | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Dean/Associate VP:</b> Rosetta, Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                  | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |



|                   |                                                                       |             |
|-------------------|-----------------------------------------------------------------------|-------------|
| [COURSE] ADED 360 | University of the Fraser Valley Official Undergraduate Course Outline | Page 2 of 4 |
|-------------------|-----------------------------------------------------------------------|-------------|

|                                                  |                  |                 |
|--------------------------------------------------|------------------|-----------------|
| Undergraduate Education Committee (UEC) approval | Date of meeting: | August 29, 2014 |
|--------------------------------------------------|------------------|-----------------|

[COURSE] ADED 360

University of the Fraser Valley Official Undergraduate Course Outline

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## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Discuss and analyze the historical development of adult education in Canada.
- Identify significant initiatives, practices, institutions, and personalities in the development of adult education in Canada, and locate them in the relevant economic, social, and political contexts.
- Outline patterns among historical antecedents, current practices, and trends in the field of adult education.
- Describe in depth a particular aspect of adult education practice in Canada.
- Articulate their values, attitudes, and beliefs regarding the nature of adult education in Canada.

## Prior Learning Assessment and Recognition (PLAR)

☐ Yes ☒ No, PLAR cannot be awarded for this course because the course is strongly knowledge based.

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Readings, Lectures, Class discussion, Written assignments

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

| Author Surname, Initials                    | Title (article, book, journal, etc.)                                                                   | Current Ed.              | Publisher                                  | Year |
|---------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------|--------------------------------------------|------|
| 1. Selman, G. & Dampier, P.                 | <i>The foundations of adult education in Canada</i>                                                    | <input type="checkbox"/> | Thompson Educational Publishing.           | 1991 |
| 2. Faris, R                                 | <i>The passionate educators</i>                                                                        | <input type="checkbox"/> | Peter Martin Associates Limited            | 1975 |
| 3. Welton, M                                | <i>Knowledge for the people: The struggle for adult learning in English-speaking Canada, 1828-1973</i> | <input type="checkbox"/> | Ontario Institute for Studies in Education | 1987 |
| 4. Canadian Association for Adult Education | <i>Food for thought.</i> Toronto: Canadian Association for Adult Education                             | <input type="checkbox"/> | Canadian Association for Adult Education   | 1970 |
| 5.                                          | Course Pack                                                                                            | <input type="checkbox"/> |                                            |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

Details (if necessary):

Grading system: Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

## Typical Course Content and Topics

Week one: Introductions and course orientation, video presentations

Week two: Contexts and eras, formation of presentation groups

Week three: Notable Canadian adult education personalities, seeking Janie Canuck

Week four: Public policy and legislative influences, tentative encyclopaedia topics

Week five: Education for citizenship

Week six: International influences

Week seven: Group presentations

Week eight: Group presentations

Week nine: Group presentations

Week ten: Group presentations

Week eleven: Group Presentations

Week twelve: Key trends, summing up

Week thirteen: Closing activities and Submission of End-of-Course Learning Assessments

**[COURSE] ADED 360**

**University of the Fraser Valley Official Undergraduate Course Outline**

**Page 4 of 4**

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



ORIGINAL COURSE IMPLEMENTATION DATE: Sept. 2007  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|----|----------------------|--|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 365                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Full Title:</b> Aboriginal Adult Education in Canada                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Short Title (if title exceeds 30 characters):</b> Aboriginal Adult Educ - Canada                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Calendar Description:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| First Nations, Metis and Inuit adult learners often challenge the principles and practices of mainstream Canadian adult education. This course explores the history of and movements related to aboriginal adult education in Canada, from 1400 to the present.                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Note:</b> Students with credit for ADED 330G cannot take this course for further credit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credit; or permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number: <b>ADED 330G</b><br>Cross-listed with:<br>Equivalent course(s): <b>ADED 330G</b><br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                               |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture hours</td><td></td></tr> <tr><td>Seminars/tutorials/workshops</td><td>12</td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td>33</td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td><b>Total</b></td><td><b>45</b></td></tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops | 12 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 33 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 12        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 33        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Maximum enrolment (for information only):</b> 25<br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> annual                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Dean/Associate VP:</b> Rosetta Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |

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|-------------------|-----------------------------------------------------------------------|-------------|
| [COURSE] ADED 365 | University of the Fraser Valley Official Undergraduate Course Outline | Page 2 of 4 |
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|                                                  |                  |                 |
|--------------------------------------------------|------------------|-----------------|
| Undergraduate Education Committee (UEC) approval | Date of meeting: | August 29, 2014 |
|--------------------------------------------------|------------------|-----------------|

**[COURSE] ADED 365**

**University of the Fraser Valley Official Undergraduate Course Outline**

**Page 3 of 4**

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Describe what is known about aboriginal education practices before 1400 ce.
- Assess historical policy documents relevant to aboriginal adult education in Canada.
- Critique common historical texts and timelines of adult education in Canada.
- Compare the histories of relevant indigenous populations in Canada.
- Critique common approaches to aboriginal adult education from 1830 to the present.

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes    ☐ No, PLAR cannot be awarded for this course because

**Typical Instructional Methods** (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)  
Seminars, Discussion of assigned readings, Written assignments, Presentations

**NOTE:** The following sections may vary by instructor. Please see course syllabus available from the instructor.

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

| Author Surname, Initials                                      | Title (article, book, journal, etc.)                              | Current Ed.              | Publisher                      | Year |
|---------------------------------------------------------------|-------------------------------------------------------------------|--------------------------|--------------------------------|------|
| 1. Castellano, M.,<br>Davis, L., and<br>Lahache, L.           | <i>Aboriginal Education: Fulfilling the promise.</i><br>Vancouver | <input type="checkbox"/> | UBC Press                      | 2000 |
| 2. Report of the Royal<br>Commission on<br>Aboriginal Peoples | Part Ten: Residential Schools                                     | <input type="checkbox"/> | Supply and<br>Services Canada. | 1996 |
| 3.                                                            |                                                                   | <input type="checkbox"/> |                                |      |
| 4.                                                            |                                                                   | <input type="checkbox"/> |                                |      |
| 5.                                                            |                                                                   | <input type="checkbox"/> |                                |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

### Details (if necessary):

Seminar Presentation 10%

Positional Paper 10%

Presentation 25%

Describe an Example of Historical Aboriginal Adult Education 20%

Investigation Report and Presentation 35%

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☐

## Typical Course Content and Topics

Week one: Introductions, course overview, course objectives; identification of "stance" as educator; thinking "historically"

Week two: Traditional ways of knowing and learning: sundances, potlatches, winter ceremonials, public gatherings

Week three: 1000 – 1800 ce; Early education in Canada; language education in aboriginal communities

Week four: Red River Settlement; the Metis dispersal

Week five: Anthropology and aboriginal adult education: Guest Speaker

Week six: Innovations in Education Practice

Week seven: The residential school system

Week eight: Going Somewhere from here

Week nine: Pedagogy in Aboriginal Education; Indian control of Indian education

Week ten: Life skills, BEST, skills training for employment; drug and alcohol counseling; job readiness

Week eleven & twelve: Learning styles; culturally appropriate curriculum; the electronic highway

Week thirteen: Small group presentations of final project; course review

|                          |                                                                              |                    |
|--------------------------|------------------------------------------------------------------------------|--------------------|
| <b>[COURSE] ADED 365</b> | <b>University of the Fraser Valley Official Undergraduate Course Outline</b> | <b>Page 4 of 4</b> |
|--------------------------|------------------------------------------------------------------------------|--------------------|

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



ORIGINAL COURSE IMPLEMENTATION DATE: Sept. 1994  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|--|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|--|--------------------------------------------------------|----|--------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 370                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Course Full Title:</b> Guided Independent Study                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Course Short Title (if title exceeds 30 characters):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Calendar Description:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| Course Focus: Supervised, research and/or field-based activity for students to diversify their experience base or refine and deepen their understanding of selected areas in adult education. Emphasis – an opportunity to integrate and apply theories and practices. Requires a learning contract.                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Note:</b> Students with credit for                      cannot take this course for further credit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credits; or permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                                                 |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture hours</td><td></td></tr> <tr><td>Seminars/tutorials/workshops</td><td></td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td></td></tr> <tr><td>Other contact hours: Supervised self-directed learning</td><td>45</td></tr> <tr><td><b>Total</b></td><td><b>45</b></td></tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops |  | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities |  | Other contact hours: Supervised self-directed learning | 45 | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| Other contact hours: Supervised self-directed learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 45        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Maximum enrolment (for information only):</b> 25<br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> every semester                                                                                                                                                                                                                                                                                                                                                          |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Dean/Associate VP:</b> Rosetta Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                                                        |    |              |           |                                                                                                                                                                                                                                                                                                                                                                                                             |  |



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| [COURSE] ADED 370 | University of the Fraser Valley Official Undergraduate Course Outline | Page 2 of 3 |
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|                                                  |                  |                 |
|--------------------------------------------------|------------------|-----------------|
| Undergraduate Education Committee (UEC) approval | Date of meeting: | August 29, 2014 |
|--------------------------------------------------|------------------|-----------------|

**[COURSE] ADED 370**

**University of the Fraser Valley Official Undergraduate Course Outline**

**Page 3 of 3**

**Learning Outcomes**

Upon successful completion of this course, students will be able to:

To be determined on an individual basis

**Prior Learning Assessment and Recognition (PLAR)**

☒ Yes ☐ No, PLAR cannot be awarded for this course because

**Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)**

To be determined on an individual basis

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

**Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)**

| Author Surname, Initials | Title (article, book, journal, etc.)    | Current Ed.              | Publisher | Year |
|--------------------------|-----------------------------------------|--------------------------|-----------|------|
| 1.                       | To be determined on an individual basis | <input type="checkbox"/> |           |      |
| 2.                       |                                         | <input type="checkbox"/> |           |      |
| 3.                       |                                         | <input type="checkbox"/> |           |      |
| 4.                       |                                         | <input type="checkbox"/> |           |      |
| 5.                       |                                         | <input type="checkbox"/> |           |      |

**Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)**

Use this section for supplies and materials for all sections of this course.

**Typical Evaluation Methods and Weighting**

|                |   |              |   |                   |   |            |    |
|----------------|---|--------------|---|-------------------|---|------------|----|
| Final exam:    | % | Assignments: | % | Midterm exam:     | % | Practicum: | %  |
| Quizzes/tests: | % | Lab work:    | % | Field experience: | % | Shop work: | %  |
| Other:         | % | Other:       | % | Other:            | % | Total:     | 0% |

**Details (if necessary):** To be determined on an individual basis

**Grading system:** Letter Grades: ☐ Credit/No Credit: ☒ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

**Typical Course Content and Topics**

To be determined on an individual basis

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



ORIGINAL COURSE IMPLEMENTATION DATE: April 1996  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March, 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|----|----------------------|--|--------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 380                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Course Full Title:</b> Educational Technologies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Course Short Title (if title exceeds 30 characters):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Calendar Description:</b><br><br>Course Focus: Selecting, implementing and evaluating appropriate, current learning technologies for use with adult learners in face-to-face, blended and online learning environments. Emphasis – application of learning theories and principles to educational technologies in global contexts.                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Note:</b> Students with credit for                      cannot take this course for further credit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credits; or permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                                            |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture hours</td><td></td></tr> <tr><td>Seminars/tutorials/workshops</td><td>12</td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td>33</td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td style="text-align: right;"><b>Total</b></td><td><b>45</b></td></tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops | 12 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 33 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes,                      repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 12        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 33        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Maximum enrolment (for information only):</b> 36<br><br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> annual                                                                                                                                                                                                                                                                                                                                                              |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Dean/Associate VP:</b> Rosetta Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |

|                          |                                                                              |             |
|--------------------------|------------------------------------------------------------------------------|-------------|
| <b>[COURSE]</b> ADED 380 | <b>University of the Fraser Valley Official Undergraduate Course Outline</b> | Page 2 of 4 |
|--------------------------|------------------------------------------------------------------------------|-------------|

|                                                         |                         |                 |
|---------------------------------------------------------|-------------------------|-----------------|
| <b>Undergraduate Education Committee (UEC) approval</b> | <b>Date of meeting:</b> | August 29, 2014 |
|---------------------------------------------------------|-------------------------|-----------------|

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- select, implement, and evaluate appropriate technologies for the education of adult learners.
- Apply adult learning theories and system design principles in the evaluation and use of learning technologies.
- demonstrate an awareness of technology and adult education in global contexts.
- Explain variations in the use of technology in adult education across global contexts.
- Critique the implications of technological advancements in instructional design and adult learning.
- Consider the use of instructional technologies from the adult learners' perspectives.
- Evaluate media and hardware for educational purposes.
- Design a unit of instruction using an appropriate example of educational technology.
- Evaluate content management software.
- Evaluate current applications for teaching and learning in "smart" classrooms.
- Evaluate current research in educational technology and adult education.

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes    ☐ No, PLAR cannot be awarded for this course because

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Methods include online discussions based on course readings, collaborative activities, self-directed activities, individual reflection, and assigned readings.

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

|    | Author Surname, Initials | Title (article, book, journal, etc.)                                        | Current Ed.              | Publisher        | Year |
|----|--------------------------|-----------------------------------------------------------------------------|--------------------------|------------------|------|
| 1. | Burge, E., & Haughey, M. | <i>Using learning technologies: international perspectives on practice.</i> | <input type="checkbox"/> | Routledge/Falmer | 2001 |
| 2. |                          |                                                                             | <input type="checkbox"/> |                  |      |
| 3. |                          |                                                                             | <input type="checkbox"/> |                  |      |
| 4. |                          |                                                                             | <input type="checkbox"/> |                  |      |
| 5. |                          |                                                                             | <input type="checkbox"/> |                  |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

### Details (if necessary):

Assignment 1 – Individual Report 25%

Assignment 2 – Group Project 20%

Assignment 3 – Major Project 30%

Online Discussions 25%

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☐

## Typical Course Content and Topics

Week one: Introductions. Course overview: expectations and online discussion of the plan for the course.

Week two: Elements of the education process and identification of educational/learning technologies.

Week three: Knowledge transmission vs knowledge construction.

Week four: Exploring teaching and learning technologies.

Week five: The Digital Divide?

Week six: Policy-related challenges.

Week seven: Continue working on group projects.

Week eight: Quality matters.

**[COURSE]** ADED 380**University of the Fraser Valley Official Undergraduate Course Outline**

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Week nine: Group Projects - Web 2.0 - Papers will be posted in a discussion forum in week 8. Discussion this week.

Week ten: Another look at Burge's excerpt.

Week eleven: Revisiting introductory issues.

Week twelve: Major paper discussions.

Week thirteen: Major paper discussions.

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



ORIGINAL COURSE IMPLEMENTATION DATE: Sept. 1995  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|----|----------------------|--|--------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 390                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Course Full Title:</b> Research in Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Course Short Title (if title exceeds 30 characters):</b> Research in Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Calendar Description:</b><br>Course Focus: Examination of adult education research, including research perspectives, methods of inquiry, research trends and interests served. Emphasis – identifying a researchable issue and conducting a literature review to build skills in summarizing and critiquing research reports.                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Note:</b> Students with credit for                      cannot take this course for further credit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
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| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                                            |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture hours</td><td></td></tr> <tr><td>Seminars/tutorials/workshops</td><td>12</td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td>33</td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td style="text-align: right;"><b>Total</b></td><td><b>45</b></td></tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops | 12 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 33 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes,                      repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 12        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 33        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Maximum enrolment (for information only):</b> 25<br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> annual                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Dean/Associate VP:</b> Rosetta Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                       |  |

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| <b>[COURSE]</b> ADED 390 | <b>University of the Fraser Valley Official Undergraduate Course Outline</b> | Page 2 of 4 |
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|                                                         |                         |                 |
|---------------------------------------------------------|-------------------------|-----------------|
| <b>Undergraduate Education Committee (UEC) approval</b> | <b>Date of meeting:</b> | August 29, 2014 |
|---------------------------------------------------------|-------------------------|-----------------|



## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Articulate personal values, attitudes and beliefs about the place of research in the theory and practice of adult education.
- Discuss the "world views" which underpin the conduct and reporting of research on adult education.
- Outline the variety and purposes of research forms relevant to adult education.
- Discuss the relationship between research and practice in adult education.
- Locate and make use of research.
- Effectively summarize reported research and offer informed critique.

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes    ☐ No, PLAR cannot be awarded for this course because

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Readings, Lectures, Class discussion, Written assignments

**NOTE:** The following sections may vary by instructor. Please see course syllabus available from the instructor.

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

|    | Author Surname, Initials  | Title (article, book, journal, etc.)                                                 | Current Ed.                         | Publisher               | Year |
|----|---------------------------|--------------------------------------------------------------------------------------|-------------------------------------|-------------------------|------|
| 1. | Dahlbert, L. & McCaig, C. | <i>Practical research and evaluation: A start-to-finish guide for practitioners.</i> | <input checked="" type="checkbox"/> | Thousand Oaks, CA: Sage | 2010 |
| 2. |                           |                                                                                      | <input type="checkbox"/>            |                         |      |
| 3. |                           |                                                                                      | <input type="checkbox"/>            |                         |      |
| 4. |                           |                                                                                      | <input type="checkbox"/>            |                         |      |
| 5. |                           |                                                                                      | <input type="checkbox"/>            |                         |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

### Details (if necessary):

Assignment 1: Research Topic w/Concept Map 10%

Assignment 2: Annotated Bibliography 10%

Assignment 3: Literature Review 20%

Assignment 4: Brief Research Proposal 20%

Research Vocabulary Development 10%

Participation in Discussions 13%

Collaborative Facilitation of Adult Learning 17%

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

## Typical Course Content and Topics

Week one: Introduction to Practitioner Research

Week two: Basics of Research Design

Week three: Research and Evaluation Design

Week four: Organizing a Literature Search

Week five: Conducting, Refining, and Documenting a Literature Search

Week six: Organizing and Conducting a Literature Review

Week seven: Action Research

Week eight: Qualitative Research Design

Week nine: Quantitative Research Design

Week ten: Data Analysis

Week eleven: Research Ethics

Week twelve: Proposing and Writing-UP Research

|                          |                                                                              |             |
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| <b>[COURSE]</b> ADED 390 | <b>University of the Fraser Valley Official Undergraduate Course Outline</b> | Page 4 of 4 |
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|                                              |
|----------------------------------------------|
| Week thirteen: Applying Research in Practice |
|----------------------------------------------|

|                                    |           |                    |           |
|------------------------------------|-----------|--------------------|-----------|
| <b>For Administrative Use Only</b> |           |                    |           |
| Department code:                   | CIP Code: | Course Level Code: | PDC Code: |



ORIGINAL COURSE IMPLEMENTATION DATE: Sept. 1998  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note: The University reserves the right to amend course outlines as needed without notice.**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|----|----------------------|--|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 405                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Full Title:</b> Diversity in Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Short Title (if title exceeds 30 characters):</b> Diversity in Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Calendar Description:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Course Focus: Exploration of various dimensions of diversity and their effects on learning, and critical examination of dominant attitudes toward diversity in Canadian context. Emphasis – implications for practice, creation of inclusive learning environments, and reflection on personal beliefs.                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Note: Students with credit for</b> <b>cannot take this course for further credit.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credits; or permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                                                                    |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Lecture hours</td> <td></td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td>12</td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td></td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Online learning activities</td> <td>33</td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td><b>45</b></td> </tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops | 12 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 33 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 12        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 33        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Maximum enrolment (for information only):</b> 25<br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> annual                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Dean/Associate VP:</b> Rosetta Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |

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| <b>[COURSE]</b> ADED 405 | <b>University of the Fraser Valley Official Undergraduate Course Outline</b> | Page 2 of 4 |
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|                                                         |                         |                 |
|---------------------------------------------------------|-------------------------|-----------------|
| <b>Undergraduate Education Committee (UEC) approval</b> | <b>Date of meeting:</b> | August 29, 2014 |
|---------------------------------------------------------|-------------------------|-----------------|

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Accommodate differences, however they are defined.
- Describe the literature as it relates to current practices in adult education.
- Demonstrate an attitude of sensitive, on-going reflection regarding behaviours that enhance and impede adult learning.
- Offer informed explanations about issues arising from honouring diversity.
- Discuss class, gender, sexual orientation, ethnicity, age, and other differences as they affect the learning process, program planning and adult education policies.
- Identify barriers to adult learning arising from failures to accommodate difference.
- Articulate the influence of their own culture, gender, class, sexual orientation, age, and ability on how they think and act as practitioners.

## Prior Learning Assessment and Recognition (PLAR)

☐ Yes    ☒ No, PLAR cannot be awarded for this course because it is strongly knowledge based and critical for developing professionalism. Graduates must be exposed to an array of diversity issues facing adult learners.

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Using a seminar setting, students will engage in small group exercises, case studies, micro-teaching, lectures, and student-led discussions; critical reviews of the literature; presentations; and position papers.

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

|    | Author Surname, Initials     | Title (article, book, journal, etc.)                             | Current Ed.              | Publisher         | Year |
|----|------------------------------|------------------------------------------------------------------|--------------------------|-------------------|------|
| 1. | Merriam, S.B., & Grace, A.P. | The Jossey-Bass Reader on Contemporary Issues in Adult Education | <input type="checkbox"/> | John Wiley & Sons | 2011 |
| 2. |                              |                                                                  | <input type="checkbox"/> |                   |      |
| 3. |                              |                                                                  | <input type="checkbox"/> |                   |      |
| 4. |                              |                                                                  | <input type="checkbox"/> |                   |      |
| 5. |                              |                                                                  | <input type="checkbox"/> |                   |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

### Details (if necessary):

Assignment 1: Panel Discussion 15%  
 Assignment 2: Experiential Activity 25%  
 Assignment 3: Reflection Paper 15%  
 Assignment 4: Case Study 15%  
 Assignment 5: Major Project 30%

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☐

## Typical Course Content and Topics

Week one: Overview of the course; identification of key concepts and the meta-problem: justification, censorship, response.  
 Week two: Whose difference, whose experience? Claiming epistemic privilege.  
 Week three: The dilemma of inclusion.  
 Week four: "Reading" against the grain: the spectre of political correctness.  
 Week five: Extending of the meta-problem: feeling, power, and location.  
 Week six: What do I do now, Coach?  
 Week seven: Embodied 'ism's: deconstructing the light and lively.

**[COURSE]** ADED 405

**University of the Fraser Valley Official Undergraduate Course Outline**

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Week eight: "Freedom of Speech": moral relativism and apt interventions.  
 Week nine: Creating inclusive pedagogies and other affirmative action strategies  
 Week ten: Undoing harm: the politics of inclusion and the practice of exclusion.  
 Week eleven: Stubborn structures and systemic discrimination.  
 Week twelve: Upstairs in the Crazy House: The hazards of negative attribution.  
 Week thirteen: Reflection, Closure, and Farewell.

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



ORIGINAL COURSE IMPLEMENTATION DATE: Sept. 2012  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|----|----------------------|--|--------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 407                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Course Full Title:</b> Workplace & Organizational Learning: Reflections of Practice                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Course Short Title (if title exceeds 30 characters):</b> Workplace & Org'l Learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Calendar Description:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Course Focus: Examination of concepts of workplace learning and the learning organization; their meaning and validity within students' professional and organizational contexts. Emphasis: Collaborative investigation of how concepts are applied within real workplaces, drawing upon students' experiences and case studies.                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Note:</b> Students with credit for ADED 330F cannot take this course for further credit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credits; or permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number: <b>ADED 330F</b><br>Cross-listed with:<br>Equivalent course(s): <b>ADED 330F</b><br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                               |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture hours</td><td></td></tr> <tr><td>Seminars/tutorials/workshops</td><td>12</td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td>33</td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td><b>Total</b></td><td><b>45</b></td></tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops | 12 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 33 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i><br><b>Maximum enrolment (for information only):</b> 36<br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> annual |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 12        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 33        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |

|                          |                                                                              |             |
|--------------------------|------------------------------------------------------------------------------|-------------|
| <b>[COURSE]</b> ADED 407 | <b>University of the Fraser Valley Official Undergraduate Course Outline</b> | Page 2 of 4 |
|--------------------------|------------------------------------------------------------------------------|-------------|

|                                                         |                                         |
|---------------------------------------------------------|-----------------------------------------|
| <b>Dean/Associate VP:</b> Rosetta Khalideen             | <b>Date approved:</b> May 23, 2014      |
| <b>Undergraduate Education Committee (UEC) approval</b> | <b>Date of meeting:</b> August 29, 2014 |



## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Describe the ideas and models that constitute contemporary organizational and workplace learning.
- Critically analyze and reflect on learning within organizations and workplaces
- Articulate their personal orientation to organizational and workplace learning and assess those orientations through their practice.
- Recommend appropriate learning activities within workplace organizations, at the individual, team, organizational, and community/societal levels.
- Work within a team to develop a consultant's planning guide to workplace learning and the learning organization.

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes    ☐ No, PLAR cannot be awarded for this course because

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Readings, Presentations, Leading and participating in discussion, Written assignments, Team work, including planning, discussion and feedback

**NOTE:** The following sections may vary by instructor. Please see course syllabus available from the instructor.

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

|    | Author Surname, Initials | Title (article, book, journal, etc.)       | Current Ed.              | Publisher                 | Year |
|----|--------------------------|--------------------------------------------|--------------------------|---------------------------|------|
| 1. | Spencer, B. & Kelly, J.  | <i>Work and learning: An introduction.</i> | <input type="checkbox"/> | Thompson Educational Pub. | 2013 |
| 2. |                          |                                            | <input type="checkbox"/> |                           |      |
| 3. |                          |                                            | <input type="checkbox"/> |                           |      |
| 4. |                          |                                            | <input type="checkbox"/> |                           |      |
| 5. |                          |                                            | <input type="checkbox"/> |                           |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

### Details (if necessary):

Weekly Discussions of Paradoxes from Readings (5 x 4%) 20%

Assignment #1: Learning at Apple 10%

Case Study Briefs (5 x 8%) 40%

Consultant Planning Guides for Workplace Learning 30%

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☐

## Typical Course Content and Topics

Week one: Introductions

Week two: HRM vs. ADED Views, Organizational Culture, Organizational Learning

Week three: Learning Organizations, Unions & Cooperatives

Week four: Learning Across the Work/School Divide

Week five: Apprenticeship & Mentorship Learning

Week six: Learning Intercultural & Soft Skills

Week seven: Identity & Difference in Workplace Learning

Week eight: Assessing Performance, Skills, & Training Needs

Week nine: OECD-PIAAC Results & the Essential Skills

Week ten: Designing Workplace Learning Activities

**[COURSE]** ADED 407**University of the Fraser Valley Official Undergraduate Course Outline**

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Week eleven: Transfer of Learning

Week twelve: Planning Organizational &amp; Workplace Learning

Week thirteen: Present Consultant Planning Guides

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



ORIGINAL COURSE IMPLEMENTATION DATE: Sept. 2012  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note: The University reserves the right to amend course outlines as needed without notice.**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|----|----------------------|--|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 408                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Full Title:</b> Assessing Adult Learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Short Title (if title exceeds 30 characters):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Calendar Description:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Course Focus: Evaluating the adult teaching and learning process to inform teacher and learners about the quality of the adult learning experiences and possible corrective actions to enhance learning. Emphasis – students designing relevant and appropriate assessments for their own practices.                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Note: Students with credit for ADED 330N cannot take this course for further credit.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credits; or permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number: <b>ADED 330N</b><br>Cross-listed with:<br>Equivalent course(s): <b>ADED 330N</b><br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                       |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Lecture hours</td> <td></td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td>12</td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td></td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Online learning activities</td> <td>33</td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>45</b></td> </tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops | 12 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 33 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 12        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 33        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Maximum enrolment (for information only):</b> 36<br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> annual                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Dean/Associate VP:</b> Rosetta Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |

**[COURSE] ADED 408**

**University of the Fraser Valley Official Undergraduate Course Outline**

**Page 2 of 4**

**Undergraduate Education Committee (UEC) approval**

**Date of meeting:**

August 29, 2014

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Explain the common methods of assessment used in adult education.
- Select appropriate assessment methods for use within adult education settings.
- Discuss and assess the major findings of research involving evaluation in adult education.
- Critically analyze the structure and application of methods of evaluation in adult education.
- Critically analyze an existing evaluation method.
- Design an appropriate evaluation instrument to assess student learning in relation to specific learning materials or outcomes.

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes ☐ No, PLAR cannot be awarded for this course because

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Readings, Lectures or online instruction, Class discussion, Written assignments

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

| Author Surname, Initials     | Title (article, book, journal, etc.)                                           | Current Ed.              | Publisher                       | Year |
|------------------------------|--------------------------------------------------------------------------------|--------------------------|---------------------------------|------|
| 1. Fenwick, T. & Parsons, J. | <i>The art of evaluation: a handbook for educators and trainers (2nd ed.).</i> | <input type="checkbox"/> | Thompson Educational Publishing | 2009 |
| 2.                           |                                                                                | <input type="checkbox"/> |                                 |      |
| 3.                           |                                                                                | <input type="checkbox"/> |                                 |      |
| 4.                           |                                                                                | <input type="checkbox"/> |                                 |      |
| 5.                           |                                                                                | <input type="checkbox"/> |                                 |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |     |              |     |                   |   |            |      |
|----------------|-----|--------------|-----|-------------------|---|------------|------|
| Final exam:    | %   | Assignments: | 80% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | 20% | Lab work:    | %   | Field experience: | % | Shop work: | %    |
| Other:         | %   | Other:       | %   | Other:            | % | Total:     | 100% |

### Details (if necessary):

Assignment 1: Opinion Paper 10%

Assignment 2: Summary & Critique 15%

Assignment 3: Peer Response 5%

Assignment 4: Evaluation Tool 20%

Assignment 5: Final Project 30%

Quizzes 20%

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

## Typical Course Content and Topics

Week one: The Purposes of Evaluation - *Is anybody learning anything out there?*

Week two: Evaluating your Philosophy - *The foundation for planning evaluation.*

Week three: Planning Evaluation - *What do you want learners to know?*

Week four: Developing Criteria for Evaluation - *Choosing a frame of reference*

Week five: Choosing a Strategy - *Alternative methods of evaluation.*

Week six: Evaluating Technical Skills - *"Factual" and "procedural" knowledge.* Evaluating Performance - *Standard setting, observation and interpretation*

Week seven: Evaluating Growth in Conceptual Knowledge - *How do people come to understand something?* Evaluating "Levels" of Conceptual Growth - *Using Bloom's Taxonomy*

Week eight: Evaluating "Relational" Skills - *Caring about people.* Towards Dynamic Assessment - *Capturing learning in the moment.*

Week nine: Helping Learners Evaluate Themselves - *A critical goal of learning.* Integrating Ongoing Evaluation into the Learning

**[COURSE]** ADED 408

**University of the Fraser Valley Official Undergraduate Course Outline**

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Process - *Continuous assessment of self, peers and instruction.*

Week ten: Evaluating for Grades - *What's in a number?* Assessment for Learning - *Creating ongoing conversations with learners.*

Week eleven: Assessing Online Distance Learning - *Working together when apart.*

Week twelve: Evaluating Your Practice - *Scrutinizing the scrutinizer*

Week thirteen: Closing activities and assignment submission

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



ORIGINAL COURSE IMPLEMENTATION DATE: October 1998  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|----|----------------------|--|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 410                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Full Title:</b> Adult Education and Social Change                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Short Title (if title exceeds 30 characters):</b> Adult Educ & Social Change                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Calendar Description:</b><br><br>Course Focus: Social change, the creation of new areas of practice, new groups of learners and effects on adult education. Emphasis examination of perspectives on role of adult education in social change and influence of those perspectives on practice.                                                                                                                                                                                                                                                                                       |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Note:</b> Students with credit for                      cannot take this course for further credit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credits, or permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                 |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture hours</td><td></td></tr> <tr><td>Seminars/tutorials/workshops</td><td>12</td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td>33</td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td><b>Total</b></td><td><b>45</b></td></tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops | 12 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 33 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 12        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 33        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Maximum enrolment (for information only):</b> 25                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> annual                                                                                                                                                                                                                                                                                                                                                                                                                         |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Date approved:</b> May, 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Dean/Associate VP:</b> Rosetta Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           | <b>Date approved:</b> May, 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |

|                          |                                                                              |             |
|--------------------------|------------------------------------------------------------------------------|-------------|
| <b>[COURSE]</b> ADED 410 | <b>University of the Fraser Valley Official Undergraduate Course Outline</b> | Page 2 of 4 |
|--------------------------|------------------------------------------------------------------------------|-------------|

|                                                         |                         |                 |
|---------------------------------------------------------|-------------------------|-----------------|
| <b>Undergraduate Education Committee (UEC) approval</b> | <b>Date of meeting:</b> | August 29, 2014 |
|---------------------------------------------------------|-------------------------|-----------------|



## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Describe the concept of social change.
- Describe the potential roles of adult education in social change, with particular emphasis on social justice, equality and democracy.
- Explain the central characteristics of education for social change and compare and contrast them with the characteristics of more conventional adult education and training.
- Describe appropriate learning activities/methods, program content, and learning outcomes for use when applying theories of education for social change in local, Canadian, and international practice settings.
- Explain and defend their own position on the appropriate role of adult education in social change.
- Analyze the extent to which they practice adult education for social change in their work.
- Define practical steps that they could take to expand the social change dimensions of their own work with adult learners.

## Prior Learning Assessment and Recognition (PLAR)

☐ Yes    ☒ No, PLAR cannot be awarded for this course because it is strongly knowledge based and is important for students' socialization into the Canadian adult education community of practice.

**Typical Instructional Methods** (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)  
Seminars, Readings, Lectures, Small group exercises, Student-led presentations, Library research, Guest speakers, Video

**NOTE:** The following sections may vary by instructor. Please see course syllabus available from the instructor.

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

| Author Surname, Initials                             | Title (article, book, journal, etc.)                                           | Current Ed.              | Publisher                | Year |
|------------------------------------------------------|--------------------------------------------------------------------------------|--------------------------|--------------------------|------|
| 1. Nestbit, T., Brigham, S.M., Taber, N., & Gibb, T. | <i>Building on Critical Traditions: Adult Education and Learning in Canada</i> | <input type="checkbox"/> | Thompson Educational Pub | 2013 |
| 2. Freire, P.                                        | <i>Pedagogy of the Oppressed</i>                                               | <input type="checkbox"/> | Bloomsbury               | 2000 |
| 3.                                                   |                                                                                | <input type="checkbox"/> |                          |      |
| 4.                                                   |                                                                                | <input type="checkbox"/> |                          |      |
| 5.                                                   |                                                                                | <input type="checkbox"/> |                          |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

### Details (if necessary):

Participation 10%

Triple-Entry Journals 20%

Assignment #1: Reflection on Freire 20%

Assignment #2a: Profile of an ADED Social Change Organization 20%

Assignment #2b: Report on the Social Movement 30%

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

## Typical Course Content and Topics

Week one: The social vision of Adult Education as a social movement in Canada.

Week two: Introducing theories of adult learning & social change.

Week three: The critique of the focus on skills development for work.

Week four: The critical tradition in Adult Education.

**[COURSE]** ADED 410

**University of the Fraser Valley Official Undergraduate Course Outline**

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Week five: Freirean critical vision of social change via education.  
 Week six: Indigenous/ecological perspectives.  
 Week seven: Understanding marginalization and adult education in Canada.  
 Week eight: Adult education and social movements.  
 Week nine: Adult education and community development.  
 Week ten: Adult education and newcomers to Canada.  
 Week eleven: Case studies of social movements.  
 Week twelve: The *praxis* of peer dialogue.  
 Week thirteen: Closing activities & submission of final assignments

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



ORIGINAL COURSE IMPLEMENTATION DATE: Sept. 1994  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|----|----------------------|--|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 420                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Full Title:</b> Adult Education in the Global Context                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Short Title (if title exceeds 30 characters):</b> Adult Educ in Global Context                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Calendar Description:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Course Focus: Exploration of delivery and structure of adult education globally, including influences of international organizations and other interests. Emphasis – comparative and international perspectives on history and philosophical, socio-economic and political foundations of adult education.                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Note:</b> Students with credit for                      cannot take this course for further credit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credits; or permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                                            |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture hours</td><td></td></tr> <tr><td>Seminars/tutorials/workshops</td><td>12</td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td>33</td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td style="text-align: right;"><b>Total</b></td><td><b>45</b></td></tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops | 12 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 33 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 12        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 33        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Maximum enrolment (for information only):</b> 25<br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> annual                                                                                                                                                                                                                                                                                                                                                                  |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Dean/Associate VP:</b> Rosetta Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |    |                  |  |                        |  |                                            |  |                            |    |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |

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| <b>[COURSE]</b> ADED 420 | <b>University of the Fraser Valley Official Undergraduate Course Outline</b> | <b>Page 2 of 4</b> |
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|                                                         |                                         |
|---------------------------------------------------------|-----------------------------------------|
| <b>Undergraduate Education Committee (UEC) approval</b> | <b>Date of meeting: August 29, 2014</b> |
|---------------------------------------------------------|-----------------------------------------|

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Explain key concepts and movements in adult education globally.
- Compare significant initiatives, practices, institutions, and personalities in the development of adult education worldwide, and relate these to the economic, social, and political contexts within which they were/are situated.
- Compare and contrast various views regarding the development and practices of adult education throughout the world.
- Compare and contrast differences in skills development across various nation-states including Canada.
- Specialize in a particular aspect of international adult education practice.
- Articulate personal values, attitudes, and beliefs regarding globalization and adult education as practiced around the world.

## Prior Learning Assessment and Recognition (PLAR)

☐ Yes    ☒ No, PLAR cannot be awarded for this course because it is strongly knowledge based and is important for students' socialization into the Canadian adult education community of practice.

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Readings, Presentations, Leading and participating in discussion, Written assignments, Team work, including planning, discussion and feedback

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

| Author Surname, Initials                               | Title (article, book, journal, etc.)                                                                               | Current Ed.                         | Publisher                                | Year |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------------|------|
| 1. Merriam, S.,<br>Bourtenay, B.C., &<br>Cervero, R.M. | <i>Global issues and Adult Education: Perspectives from Latin America, Southern Africa, and the United States.</i> | <input checked="" type="checkbox"/> | San Francisco, CA:<br>John Wiley & Sons. | 2006 |
| 2. MacPherson, S.                                      | <i>Education and sustainability: Learning across the Diaspora, Indigenous, and minority divide.</i>                | <input checked="" type="checkbox"/> | NY: Routledge                            | 2013 |
| 3.                                                     |                                                                                                                    | <input type="checkbox"/>            |                                          |      |
| 4.                                                     |                                                                                                                    | <input type="checkbox"/>            |                                          |      |
| 5.                                                     |                                                                                                                    | <input type="checkbox"/>            |                                          |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

## Typical Evaluation Methods and Weighting

|                |   |              |      |                   |   |            |      |
|----------------|---|--------------|------|-------------------|---|------------|------|
| Final exam:    | % | Assignments: | 100% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:    | %    | Field experience: | % | Shop work: | %    |
| Other:         | % | Other:       | %    | Other:            | % | Total:     | 100% |

### Details (if necessary):

Participation 10%

Group Project: Operationalize Definitions 15%

Group Project : Write a Report on OECD-PIACC 15%

Group Presentation online 10%

Group Presentation 30%

Position Paper 20%

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

## Typical Course Content and Topics

Week one: Introducing the class. Introducing concepts.

Week two: Definitions and distinctions.

Week three: Diversity & sustainability risks and opportunities.

Week four: Critiquing globalization as "neo-liberalism."

**[COURSE]** ADED 420**University of the Fraser Valley Official Undergraduate Course Outline**

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Week five: "Lifelong learning" and the "skills-focus" shift.

Week six: "Caring" and "cultural capital" in adult education.

Week seven: Workplace and lifelong learning.

Week eight: RPL – Recognizing prior learning across borders.

Week nine: Specific cases.

Week ten: Global ecological citizenship education.

Week eleven: Role of adult education in addressing global issues.

Week twelve: Specific cases.

Week thirteen: Personal and professional values clarification

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



ORIGINAL COURSE IMPLEMENTATION DATE: October 1998  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2018  
 Course outline form version: 05/29/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|--|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|--|----------------------|----|-----------------------------------|--|--------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> ADED 470                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Full Title:</b> Synthesis Project in Adult Education I                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Short Title (if title exceeds 30 characters):</b> Adult Educ Synthesis Proj I                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty:</b> Faculty of Professional Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Department (or program if no department):</b> Adult Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Calendar Description:</b><br><br>Course Focus: Opportunity for learners near completion to integrate concepts, philosophies and knowledge of adult education through preparation of a major paper or other approved project. Requires an approved individual learning contract prior to registration.                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Note:</b> Students with credit for                      cannot take this course for further credit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Prerequisites (or NONE):</b> Enrolment in an Adult Education program; or 30 university credits; permission of the Adult Education department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                                                                            |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture hours</td><td></td></tr> <tr><td>Seminars/tutorials/workshops</td><td></td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td></td></tr> <tr><td>Other contact hours:</td><td>45</td></tr> <tr><td>Supervised self-directed learning</td><td></td></tr> <tr><td><b>Total</b></td><td><b>45</b></td></tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Seminars/tutorials/workshops |  | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities |  | Other contact hours: | 45 | Supervised self-directed learning |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input checked="" type="checkbox"/> No <input type="checkbox"/> Yes,                      repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 45        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Supervised self-directed learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Maximum enrolment (for information only):</b> 25                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> every semester                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Department / Program Head or Director:</b> Seonaigh MacPherson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           | <b>Date of posting:</b> February, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Dean/Associate VP:</b> Rosetta Khalideen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | <b>Date approved:</b> May 23, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |    |                                   |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |

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| <b>[COURSE]</b> ADED 470 | <b>University of the Fraser Valley Official Undergraduate Course Outline</b> | <b>Page 2 of 3</b> |
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|---------------------------------------------------------|-------------------------|-----------------|
| <b>Undergraduate Education Committee (UEC) approval</b> | <b>Date of meeting:</b> | August 29, 2014 |
|---------------------------------------------------------|-------------------------|-----------------|



**[COURSE]** ADED 470

**University of the Fraser Valley Official Undergraduate Course Outline**

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**Learning Outcomes**

Upon successful completion of this course, students will be able to:

Personal synthesis of concepts, philosophies, and knowledge of the field as applied to student's specific field of practice.  
Specific objectives to be determined in individual Student Learning Contract.

**Prior Learning Assessment and Recognition (PLAR)**

☐ Yes ☒ No, PLAR cannot be awarded for this course because the course represents a personal synthesis informed by the student's coursework in Adult Education, and must be supervised by a UFV faculty member.

**Typical Instructional Methods** (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

To be determined by individual Student Learning Contract

**NOTE:** The following sections may vary by instructor. Please see course syllabus available from the instructor.

**Typical Text(s) and Resource Materials** (if more space is required, download supplemental Texts and Resource Materials form)

| Author Surname, Initials | Title (article, book, journal, etc.)                     | Current Ed.              | Publisher | Year |
|--------------------------|----------------------------------------------------------|--------------------------|-----------|------|
| 1.                       | To be determined by individual Student Learning Contract | <input type="checkbox"/> |           |      |
| 2.                       |                                                          | <input type="checkbox"/> |           |      |
| 3.                       |                                                          | <input type="checkbox"/> |           |      |
| 4.                       |                                                          | <input type="checkbox"/> |           |      |
| 5.                       |                                                          | <input type="checkbox"/> |           |      |

**Required Additional Supplies and Materials** (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

**Typical Evaluation Methods and Weighting**

|                |   |              |   |                   |   |            |    |
|----------------|---|--------------|---|-------------------|---|------------|----|
| Final exam:    | % | Assignments: | % | Midterm exam:     | % | Practicum: | %  |
| Quizzes/tests: | % | Lab work:    | % | Field experience: | % | Shop work: | %  |
| Other:         | % | Other:       | % | Other:            | % | Total:     | 0% |

**Details (if necessary):** To be determined by individual Student Learning Contract

**Grading system:** Letter Grades: ☐ Credit/No Credit: ☒ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

**Typical Course Content and Topics**

To be determined by individual Student Learning Contract.

**For Administrative Use Only**

Department code:

CIP Code:

Course Level Code:

PDC Code:



33844 King Road  
 Abbotsford, BC  
 V2S 7M8  
 Tel: (604) 504-7441

## **MEMORANDUM**

**TO:** CWC  
**FROM:** Greg Schlitt, Math and Stats Department Head (acting)  
**DATE:** Jan 26 2014  
**SUBJECT:** Proposal for BSc. Honours Degree in Mathematics and new course MATH 499  
 "Honours Module"

---

The department of Mathematics and Statistics is proposing an Honours degree in Mathematics within the BSc, as recommended by our 2010-11 Program review, and requested by our students. The proposal respects the "UFV Honours Degree Framework" and requires minimal resources. On the advice of the UFV Program Development Coordinator and the UEC Chair, we are submitting this via the "Major Program Change" route (creating a new option from our existing Major).

The Honours degree has already passed UEC, but MATH 499 is being resubmitted as a result of suggestions from the May 23 meeting. We have changed the name of the course from "Honours Supplement " to "Honours Module" and we changed the learning outcomes so they apply to all versions of the Honours Module rather than having a set of example learning outcomes that apply to one version of the Honours Module.

I have used the original memo to show the context of MATH 499.

### **BSc Honours (Mathematics) Proposed Requirements** (calendar language is below)

#### **Requirements** (in addition to the requirements for a BSc Math Major)

1. Minimum CGPA of 3.33 required for admittance to the program (*meets framework requirement 1*)
2. Graduation requirements of a minimum GPA of 3.0 on all upper-level MATH and STAT courses
3. Students are required to have credit for both 225 and 255 (*breadth requirement*)
4. Students must take
  - a. Math 438 or 439, and
  - b. Math 440 or 444, and
  - c. Math 370

*(meets framework requirement 2b)*
5. At least a B in the "honours supplement" course MATH 499 for one of the courses in item 4 above.  
*(meets "course, seminar or project" requirement of framework requirement 2)*

#### **How to apply**

Once a student has the entrance requirements, they are eligible to apply for entry into the Mathematics Honours program. In order to submit an application, students will need to provide the following:

- A Mathematics Honours program application form (available from the Department Assistant).
- A copy of their transcripts (these do not need to be official transcripts).

Students should submit their application materials to the Mathematics and Statistics Department Assistant. The department head will then approve the three year plan.

### **MATH 499 Honours Module**

As demand warrants, the department would run a version of MATH 499 “Honours Supplement” alongside one of the regularly scheduled courses MATH 438, 439, 440, 444 or 370. Honours students would take both. This idea is modeled on the joint undergraduate/graduate courses frequently run at other universities.

Students in an honours supplement would

1. Complete extra or deeper, more difficult assignments that delve deeper into the theory
2. And/or complete a project, with guidance from the instructor, and present that project either to the class, or to the mathematical community at UFV.

### **Resources Required**

The only resources required are those to support the offering of MATH499. The course would run a maximum of once every two years, along with whichever regularly occurring course it supplements. The time required of the instructor would be that for

- creation and marking of additional assignments and/or projects
- supervision of projects

for a maximum of six students and likely fewer. Because the course would occur only every two years, and probably with a different instructor, compensation would best be accommodated within a flexible workload model. Ultimate financial costs to the university should in any case be no higher than that of one section every six years (one third of a section compensation per instance.)

For reference, we include the existing Math Major Requirements. These are in addition to the general requirements of the BSc.

**(Existing) Math Major requirements**

**Mathematics major  
(for Bachelor of Science degree students)**

This section specifies the mathematics major discipline requirements only. Please refer to the Bachelor of Science section for inf

**Lower-level requirements: 36–38 credits**

| Course                                                   | Title                                               | Credits |
|----------------------------------------------------------|-----------------------------------------------------|---------|
| MATH 111                                                 | Calculus I                                          | 4       |
| MATH 112                                                 | Calculus II                                         | 4       |
| <b>or</b> MATH 118                                       | Calculus II for Life Sciences                       |         |
| MATH 211                                                 | Calculus III                                        | 3       |
| MATH 221                                                 | Linear Algebra                                      | 3       |
| MATH 265                                                 | Transition to Advanced Mathematics (see Note 1)     | 3       |
| MATH 270/<br>STAT 270                                    | Introduction to Probability and Statistics          | 4       |
| COMP 152                                                 | Introduction to Structured Programming (see Note 2) | 4       |
| MATH 225                                                 | Topics in Discrete Mathematics (see Note 3)         |         |
| <b>or</b> MATH 255                                       | Ordinary Differential Equations                     | 3       |
| <b>One pair of courses from the following sequences:</b> |                                                     |         |
| CHEM 111                                                 | Principles of Chemistry I (previously offered)      | 4       |
| <b>and</b> CHEM 112                                      | Principles of Chemistry II (previously offered)     | 4       |
| <b>or</b>                                                |                                                     |         |
| CHEM 113                                                 | Principles of Chemistry I                           | 5       |
| <b>and</b> CHEM 114                                      | Principles of Chemistry II                          | 5       |
| <b>or</b>                                                |                                                     |         |
| PHYS 111                                                 | Mechanics                                           | 5       |
| <b>and</b> PHYS 112                                      | Electricity and Magnetism                           | 5       |
| <b>or</b>                                                |                                                     |         |
| BIO 111                                                  | Introductory Biology I                              | 5       |
| <b>and</b> BIO 112                                       | Introductory Biology II                             | 5       |

Note 1: Students who have successfully completed MATH 214 prior to January 2006 may use MATH 214 in place of MATH 265.

Note 2: Students who have successfully completed COMP 150 prior to September 2006 may use COMP 150 in place of COMP 152.

Note 3: Students who have successfully completed MATH 125 prior to January 2005 may use MATH 125 in place of MATH 225.

**Upper-level requirements: 30 credits**

| Course             | Title                                       | Credits |
|--------------------|---------------------------------------------|---------|
| MATH 312           | Vector Calculus                             | 3       |
| MATH 322           | Complex Variables                           | 3       |
| MATH 340           | Introduction to Analysis                    | 3       |
| MATH 339           | Introduction to Applied Algebraic Systems   |         |
| <b>or</b> MATH 439 | Modern Algebra (see Note 1)                 | 3       |
| <b>Plus:</b>       |                                             |         |
| MATH               | 300- or 400-level MATH courses (see Note 1) | 9       |
| <b>Plus:</b>       |                                             |         |
| MATH or STAT       | 300- or 400-level MATH or STAT courses      | 9       |

Note 1: At least nine MATH credits must be at the 400 level.

**Proposed Calendar Language:**

**Mathematics Honours**

This section specifies the Mathematics Honours requirements only. Please refer to the Bachelor of Science section for information on additional requirements, as well as for the requirement of the Mathematics Major.

**Entrance Requirements**

A minimum CGPA of 3.33.

**How to apply**

Once a student has the entrance requirements, they are eligible to apply for entry into the Mathematics Honours program. In order to submit an application, students will need to provide the following:

- A Mathematics Honours program application form (available from the Department Assistant).
- A copy of their transcripts (these do not need to be official transcripts).

Students should submit their application materials to the Mathematics and Statistics Department Assistant. The department head will then approve the three year plan.

**Program Requirements**

To earn a Mathematics Honours a student must

- Meet the requirements for the BSc Mathematics Major
- Earn credit for

| Course                          | Title                                                             | Credits |
|---------------------------------|-------------------------------------------------------------------|---------|
| MATH 438 <b>or</b><br>MATH 439  | Advanced Linear Algebra<br>Modern Algebra                         | 3       |
| MATH 440 <b>or</b><br>MATH 444  | Fourier Analysis<br>Metric Spaces                                 | 3       |
| MATH 370                        | Probability and Stochastic<br>Processes                           | 3       |
| MATH 225 <b>and</b><br>MATH 255 | Topics in Discrete Mathematics<br>Ordinary Differential Equations | 3<br>3  |

- Earn at least a “B” in MATH **499** Honours Supplement (1) offered in conjunction with one of the courses listed above
- Have a GPA of at least 3.0 on all upper level MATH and STATS courses attempted.

**CWC CONSULT**

Hi everyone,

I have read this proposal and I have a few questions, as follows:

1. How will the number of MATH 4XX be determined? I know that this will cause more work, but has the dept thought about creating the supplemental course number for each of the “underlying courses” rather than MATH 4XX? What would the supplemental course number for MATH 438 be? Could all MATH Honours students receive credit for MATH 438A? Or will the course number/letter designation be different for each MATH Honours student? As you can probably tell, I am confused about how this course will work for all 5 MATH Honours courses.
2. How did the dept decide on the B grade requirement for the Honours Supplement course and the GPA of 3.0 on all upper-level MATH and STATS courses attempted? Why I ask is because it seems incongruous to have an entrance GPA of 3.33 (B+) but only require a 3.00 (B) for graduation purposes. All of the existing Honours programs maintain the 3.33 GPA requirement for graduation, including a minimum of B+ in each of the required Honours courses. English is the only program which asks for a higher GPA = 3.50.
3. Will the dept be submitting a MATH Honours proposal for the BA degree too?

Thanks,  
Rhonda

*Hi Rhonda. Good questions!*

- (1) We did consider setting up a supplemental course for each of the main accompanying course. Thus the honours supplement to MATH 438 say, would be designated MATH 438H and offered along with MATH 438. In the end we wanted to leave open the possibility of adding honours supplement to courses other than those listed (339, 438, etc) and thought the best way would be to make one “shell course” MATH 4XX (1) that could be offered (with designation as such) alongside different courses as they come up. That way we don’t have to get approval for a new honour supplement course every time we want a new one.*

*So: the course would literally be “MATH 4XX (1)” (or if letters are a problem, it could be MATH 499, say) and would, from time to time, accompany various upper level MATH courses. Every student who took the course would receive the same designation. I suppose in unusual cases we might have a student who wants to take more than one honours supplement course: perhaps the designation MATH 499A, 499B,... for the various such offerings might be better, as is sometimes done with “special topics” courses?*

- (2) I suppose the difference between the GPA requirements reflects the nature of the courses. The entrance requirement of B+ is a CGPA on all courses, not just math courses, and maintain a B across all upper-level MATH/STATS courses is somewhat more demanding (especially given the more specific courses required in the honours proposal.) But I hear what you’re saying. We’d be open to debate on this requirement at the FSCC/Faculty Council level.*
- (3) Yes, we will be advancing a BA honours, but it’s a really quite confusing with the various committees and meeting schedules trying to do both at once. We’ll do Science first, get it debugged, and then do Arts.*

Hi Greg

Glad to see a proposal for a math honours. I have just a few comments/questions:

1. My question is whether a one-credit supplemental course is sufficient to meet the honours requirement “An honours course, seminar, thesis, or project must be included as part of the above requirements”. It

might seem that the honours student could take the same classes as non-honours students with perhaps slightly different assignments in one course.

2. I think you will need to give the course a number, such as 499, because a) MATH 4XX already exists in Banner for transfer credit purposes (used for unassigned fourth year math) and b) the Course numbering policy states that upper level courses are to use numbers in the 300s – 400s .
3. For the corequisites for MATH “499”, could you please state “one of MATH 438, 439, 440, 444, or 370”. OReg will need to set up the specific list of courses in order to enforce corequisites and that would be necessary to ensure that the course is taken as a “supplement” to one of the other courses. If it can be used with other Math courses in future, they can be added as corequisite options.

Thanks for the opportunity for input.

Elaine

Hi all,

Both Elaine and Rhonda have made some good points, which prompted me to come up with some other questions.

Is the number of credits to graduate with Honors Mathematics same as that for a Math major? It seems the additional UL Math credits for Honors can be incorporated in the 18 UL Math credits for the major.

Is there a required number of upper-level credits in the discipline for Honors degree? With the one-credit supplement course and three additional UL courses, the minimum number is 40. What is the residency requirement for the UL Math courses?

Perhaps the Supplement Math course can be developed into a three-credit one with a specific number to focus on seminar, thesis, or project.

MATH 370 is also listed as STAT 370.

Thanks for this learning opportunity.

Simon Xi

*Hi Elaine, Simon et. al. We contend that the requirements of the honours proposal meet the requirement of the honours framework both in letter and spirit:*

- *The framework requires “An honours course, seminar, thesis...” in our case as part of the requirement “of a concentration of nine upper level credits applicable to the major which are not mandatory in that program” The addition of the honours supplement to a required course effectively creates an honors level course. This is a very common strategy in other universities, in which undergraduate students and graduate students may attend the same lectures, with significantly more being required of the graduate students. The assignments are significantly different (not slightly different) and often involve independent work. We are adopting that strategy in our proposal.*
- *We can certainly adopt the nomenclature Math 499 and adjust the corequisites. We will modify the OCO.*  
**DONE**
- *To the question “Is the number of credits to graduate with Honors Mathematics same as that for a Math major?” Yes. The honours framework allow for two options: one the addition of 12 upper level credits to*

*the major, or the “concentration of nine upper level credits...” I mentioned above. We’re taking the latter strategy. So the minimum number of upper level MATH credits an honours student could graduate with would be 31 (insofar as they meet the major requirements with the courses the honours proposal specifies, and take the 1 credit honours course.)*

*Thank-you for the helpful input,*





ORIGINAL COURSE IMPLEMENTATION DATE: January 2015  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval) August 2020  
 Course outline form version: 11/22/13

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

**Course Code and Number:** MATH 499

**Number of Credits:** 1 [Course credit policy \(105\)](#)

**Course Full Title:** Honours Module  
**Course Short Title:**

**Faculty:** Faculty of Science

**Department (or program if no department):** Mathematics and Statistics

### Calendar Description:

This course serves students in the Mathematics Honours program. It may be offered as a supplement to an upper level MATH course. Topics and course description will vary.

**Note:** This course will be offered under different letter designations as the accompanying course varies, and may be repeated for credit provided the letter designation differs.

**Note:** Students with credit for cannot take this course for further credit.

**Prerequisites (or NONE):** Admission to the Mathematics Honours (Bachelor of Science) program.

**Corequisites (if applicable, or NONE):** The underlying course which this is supplementing (one of MATH 370, 438, 439, 440, or 444).

**Pre/corequisites (if applicable, or NONE):**

### Equivalent Courses (cannot be taken for additional credit)

Former course code/number:

Cross-listed with:

Equivalent course(s):

*Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.*

### Transfer Credit

Transfer credit already exists: ☐ Yes ☒ No

Transfer credit requested (OREg to submit to BCCAT):

☐ Yes ☒ No (Note: If yes, fill in transfer credit form)

Resubmit revised outline for articulation: ☐ Yes ☒ No

To find out how this course transfers, see [bctransferguide.ca](http://bctransferguide.ca).

**Total Hours:** 15

### Typical structure of instructional hours:

|                                                |           |
|------------------------------------------------|-----------|
| Lecture hours                                  |           |
| Seminars/tutorials/workshops                   |           |
| Laboratory hours                               |           |
| Field experience hours                         |           |
| Experiential (practicum, internship, etc.)     |           |
| Online learning activities                     |           |
| Other contact hours: Student Directed Learning | 15        |
| <b>Total</b>                                   | <b>15</b> |

### Special Topics

Will the course be offered with different topics?

☒ Yes ☐ No

If yes,

Different lettered courses may be taken for credit:

☐ No ☐ Yes, repeat(s) ☒ Yes, no limit

*Note: The specific topic will be recorded when offered.*

**Maximum enrolment (for information only):** 6

**Expected frequency of course offerings**  
 (every semester, annually, etc.): Approx every 2 years

|                                                                                   |                                         |
|-----------------------------------------------------------------------------------|-----------------------------------------|
| <b>Department / Program Head or Director:</b> Cynthia Loten/Greg Schlitt (acting) | <b>Date approved:</b> March 4, 2013     |
| <b>Campus-Wide Consultation (CWC)</b>                                             | <b>Date of posting:</b> Feb 7, 2014     |
| <b>Faculty Council approval</b>                                                   | <b>Date approved:</b> May 2, 2014       |
| <b>Dean/Associate VP:</b> Lucy Lee                                                | <b>Date approved:</b> April 11, 2014    |
| <b>Undergraduate Education Committee (UEC) approval</b>                           | <b>Date of meeting:</b> August 29, 2014 |

**MATH 499**

**University of the Fraser Valley Official Undergraduate Course Outline**

Page 2 of 2

**Learning Outcomes**

Context: This course supplements one of the MATH courses MATH 370, 438, 439, 440 or 444. Its learning outcomes extend those of the supplemented courses in the following ways:

Upon successful completion of this course, students will be able to:

- construct sophisticated arguments and examples which require integration of multiple techniques and substantial investment of time in independent reading and thought
- construct arguments and examples which require creativity and use of problem-solving techniques beyond those directly modelled in the supplemented course
- research a topic or question which extends those covered in the course and effectively communicate that research in the form of a paper or oral presentation.

**Prior Learning Assessment and Recognition (PLAR)**

☒ Yes ☐ No, PLAR cannot be awarded for this course because

**Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)**

Independent reading and consultation with instructor

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

**Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)**

| <u>Author Surname</u><br><u>Initials</u> | <u>Title (article, book, journal, etc.)</u> | <u>Current Edition</u> | <u>Publisher</u> | <u>Year</u><br><u>Published</u> |
|------------------------------------------|---------------------------------------------|------------------------|------------------|---------------------------------|
| 1.                                       | Varies with the supplemented course.        |                        |                  |                                 |
| 2.                                       |                                             |                        |                  |                                 |
| 3.                                       |                                             |                        |                  |                                 |
| 4.                                       |                                             |                        |                  |                                 |
| 5.                                       |                                             |                        |                  |                                 |

**Required Additional Supplies and Materials (Eg. Software, hardware, tools, specialized clothing)**

**Typical Evaluation Methods and Weighting**

|                |   |                   |     |                   |   |            |      |
|----------------|---|-------------------|-----|-------------------|---|------------|------|
| Final exam:    | % | Assignments:      | 50% | Midterm exam:     | % | Practicum: | %    |
| Quizzes/tests: | % | Lab work:         | %   | Field experience: | % | Shop work: | %    |
| Other:         | % | Research Project: | 50% | Other:            | % | Total:     | 100% |

**Details (if necessary):**

**Grading system:** Letter Grades: ☐ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☐

**Typical Course Content and Topics**

Varies with supplemented course.



**Undergraduate Program and Course  
Approval Procedures  
2014/15**

Last revised: August 2014

## **Introduction**

UFV's Undergraduate Course and Program Approval policy (21) grants the Undergraduate Education Committee (UEC) the authority to develop procedures for the approval of new and revised courses and programs.

All new and revised courses and programs will follow a specific approval process. This process include a series of structured consultations and approvals that give the UFV community an opportunity to examine a program or course in terms of the quality of the curriculum, consistency of standards, attention to student needs, and adherence to UFV's strategic plan, mandate, and institutional learning outcomes.

This document outlines the procedures in effect starting September 2014. The policy can be found at [www.ufv.ca/policies](http://www.ufv.ca/policies).

## **Submission guidelines**

Items submitted to Faculty Council and subsequent committees should be formatted appropriately, and should include all relevant documents.

**Course** proposals should include an updated course outline on the current course outline form, and a memo created with the official Memo Template. Both forms can be found on the UEC websites, at [www.ufv.ca/senate/uec/uec-resources](http://www.ufv.ca/senate/uec/uec-resources). A Word version of the current official course outline should be requested from the UEC Assistant, and whenever possible, Word's track changes feature should be used to highlight any revisions being made to the course outlines. The UEC Assistant can provide assistance with this feature.

**Program** proposals should include all relevant attachments (rationale memo, budget information, etc.). Program changes should be accompanied by calendar copy with changes tracked.

## **Additional resources**

Forms, templates, and other resources for the development of new programs can be found on the Program Development Office website, [www.ufv.ca/pdo](http://www.ufv.ca/pdo).

Resources for new courses, revisions to existing courses, major and minor changes to existing programs, and general information on the approval process can be found on the UEC website, [www.ufv.ca/senate/uec](http://www.ufv.ca/senate/uec).

The UEC Assistant and the Program Development Coordinator can also be contacted directly with any questions.

## **Terms and definitions**

**Academic unit:** Includes but is not limited to faculties, schools, libraries, programs, centres, departments, and institutes.

**Academic Planning and Priorities Committee (APPC):** Senate standing committee responsible for advising Senate on the mission, goals, objectives, strategies, and priorities of the university (see [APPC Terms of Reference](#)).

**Campus-Wide Consultation (CWC):** An opportunity for other academic units and service areas (e.g., Office of the Registrar, Library, Student Services) to review and provide feedback about the course or program submission.

**Lower-level course:** First- or second-year course, generally numbered in the 100s and 200s.

**Major course change:** A change to a course that affects the nature or focus of a course, options for students, or budget. A more detailed breakdown of major course changes is available on page 9.

**Major program change:** A modification to a program that affects the nature or focus of the program, options for students, or budget. A more detailed breakdown of major program changes is available on page 17.

**Minor course change:** A change to a course that has no effect on the nature or focus of a course, options for students, or budget. A more detailed breakdown of minor course changes is available on page 9.

**Minor program change:** Any change which is not major, as described above. A more detailed breakdown of minor program changes is available on page 17.

**Official course outline:** Legal document used for calendar copy, articulation, and official documentation purposes. The official course outline is used as a guideline for the syllabus that instructors develop and provide to students.

**Program:** Collection of courses and associated requirements offered as a credential or an option within a credential. This includes, but is not limited to, a certificate, diploma, minor, extended minor, major, honours, degree, specialization, option, or concentration.

**Program Budget Analysis:** Summary of the budget implications of a proposed new program or revisions to an existing program. This should be attached to all new and revised program proposals when submitted to Senate and its standing committees. The Budget Analysis Template is available from the Program Development Office.

**Program Committee:** Approved by Dean(s) to oversee the implementation and administration of a program and its courses.

**Program concept paper:** Brief summary of a proposed new program prepared using a standard template provided by the Program Development Office.

**Program Development Office (PDO):** Facilitates and assists with the development of academic programs, and in matters related to academic quality assurance, curriculum design, and programming.

**Program proposal:** Detailed description for a new program prepared on a standard template provided by the Program Development Office.

**Program Working Group (PWG):** Group formed by the Dean(s) to proceed in the development of a new program.

**UEC Screening Subcommittee:** UEC standing subcommittee responsible for reviewing all proposals for clarity, completeness, and consistency with current academic policies and practices.

**Senate Budget Committee (SBC):** Senate standing committee responsible for advising Senate on the University's annual budget, budgetary policies, guidelines, processes, and models (see [SBC Terms of Reference](#)).

**Undergraduate Education Committee (UEC):** Senate standing committee responsible for advising Senate on all matters related to the undergraduate educational programs of the university, including policies, practices, and criteria for admission, evaluation, and promotion of undergraduate students (see [UEC Terms of Reference](#)).

**Upper-level course:** Third- or fourth-year course, generally numbered in the 300s and 400s.

## **Calendar Deadlines**

The calendar is the official source for all approved courses and programs, and can be found at [www.ufv.ca/calendar](http://www.ufv.ca/calendar). All changes and new additions of courses and programs should be published to the calendar prior to implementation.

A new calendar comes into effect in April (Fall calendar) and October (Winter/Summer calendar) of each year. Any proposals that are approved after these dates will be included in the following calendar. The draft calendar copy is updated regularly and is available through a link on the calendar home page.

All departments are encouraged to submit changes that affect calendar copy as far in advance as possible to avoid missing the deadlines for revisions.

**Major program changes** must be approved by the January UEC meeting to be included in the Fall calendar, or by the June UEC meeting to be included in the Winter/Summer calendar. (Subsequent approval by APPC and Senate is required).

**Minor program changes** and **major and minor course changes** must be approved by the February UEC meeting to be included in the Fall calendar, or by the September UEC meeting to be included in the Winter/Summer calendar.

## **Timelines**

The following are the **minimum** approximate length of time that each of the approval processes takes from development to final approval.

### **Courses**

- New course: 4-5 months
- Major changes: 4-5 months
- Minor changes: 2-3 months

### **Programs**

- New program: 18+ months
- Major changes: 7-8 months
- Minor changes: 4-5 months

## Course Approval Processes

The course approval process differs for new courses, major course changes, and minor course changes. The following outlines the steps in each of the course approval processes. Each process correlates with the flow charts featured on the following page.

### Major and minor changes to an existing course

| Type of change                            | Major changes                                                       | Minor changes                                                                                               |
|-------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Title and/or calendar description</b>  | Reflects a change in nature or focus                                | For correction or clarification                                                                             |
| <b>Learning outcomes and/or content</b>   | Reflects a change in nature or focus                                | Does not reflect a change in nature or focus                                                                |
| <b>Course level</b>                       | Moving a lower-level course to an upper-level course and vice versa | Moving a first-year course to second year and vice versa or third-year course to fourth year and vice versa |
| <b>Prerequisites and/or co-requisites</b> | Any change to prerequisites                                         |                                                                                                             |
| <b>Course details</b>                     | Change in number of credits or number of hours                      | Frequency of course offering                                                                                |
| <b>Delivery method</b>                    | Change or addition of a delivery method that has a cost             | Change or addition of a delivery method that does not affect cost                                           |
| <b>Impact on other programs</b>           | Affects other academic units                                        | Does not affect other academic units                                                                        |
| <b>Other</b>                              | Deletion of course                                                  | PLAR options, grading system, texts, evaluation methods                                                     |

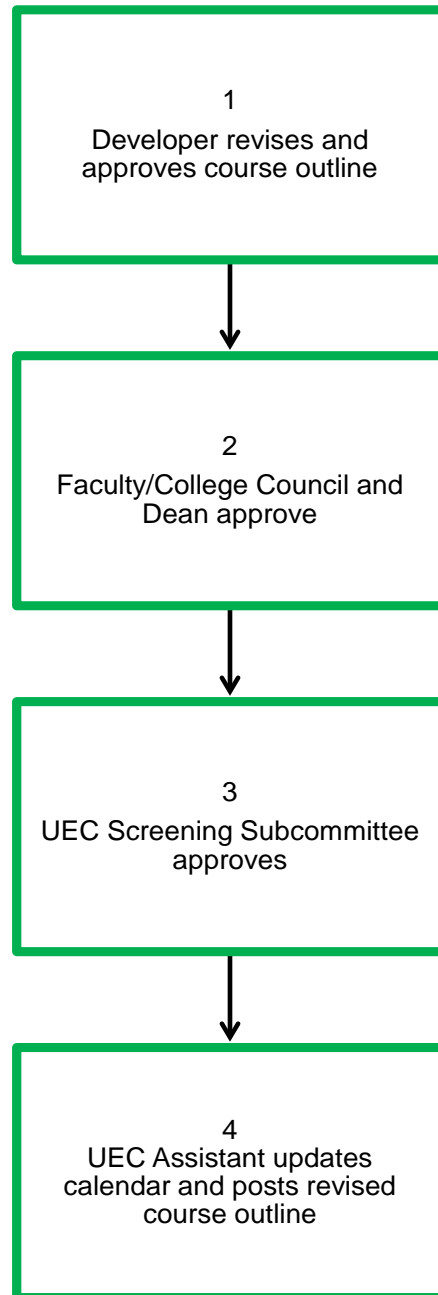
**Note:** One major change means that all changes in the proposal are considered major.

**Minor course changes (minimum 2-3 months)**

1. **Course outline revisions:** The department/school or Program Committee, hereafter referred to as the developer, requests a Word version of the current course outline from the UEC Assistant. The developer revises and approves the course outline, including transfer to a new course outline form if necessary. The developer also prepares a memo outlining the rationale and any financial implications of the course changes using the Memo Template found on both the UEC and Program Development websites.
2. **Faculty/College Council and Dean:** The developer submits the course outline and memo to the Faculty/College Council (and, if applicable, the Faculty/College curriculum committee) and Dean(s) for approval. If changes are recommended, the revisions are made by the developer and the revised course outline is returned to the Council Assistant who verifies that it conforms to Council recommendations.
3. **UEC Screening Subcommittee:** The Council Assistant sends the course outline and memo to the UEC Assistant for the Screening Subcommittee, which confirms that the changes are minor and approves the course changes for publication. If changes are recommended, revisions are made by the developer (using track changes) and resubmitted to the Faculty/College Council and UEC Screening Subcommittee. Minor editorial changes do not require resubmission.
4. **Publication:** The UEC Assistant/Calendar Editor makes all necessary calendar changes, posts the revised course outline on the website ([www.ufv.ca/calendar/courseoutlines](http://www.ufv.ca/calendar/courseoutlines)), and sends the course outline to OReg for data entry.



**Approval process for minor changes to an existing course**



6

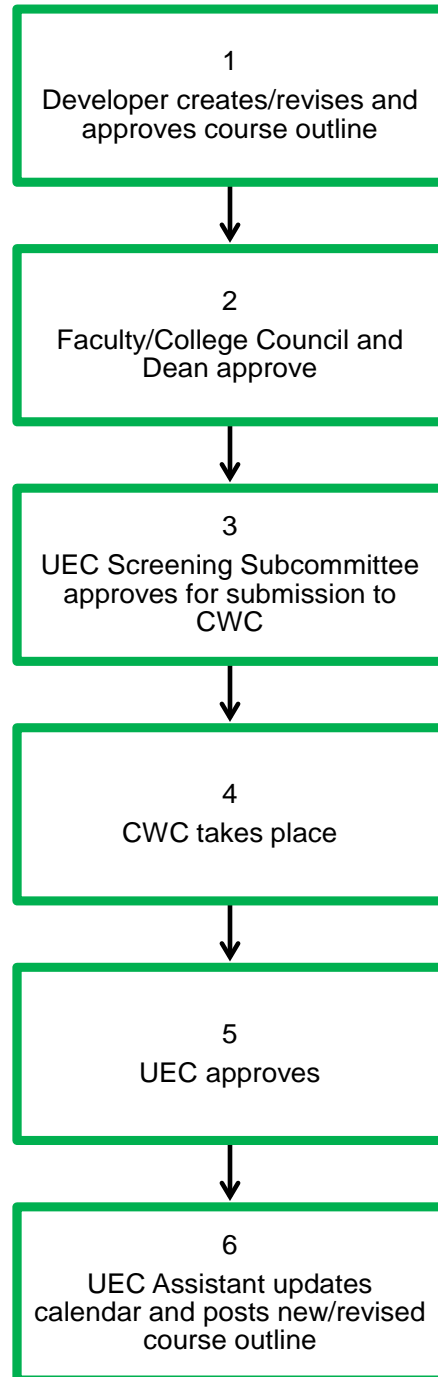
**New courses and major course changes (minimum 4-5 months)**

1. **Development of course outline:** The department/school or Program Committee, hereafter referred to as the developer, develops and approves the course outline. If revisions are being made to an existing course, the developer requests a Word version of the current course outline from the UEC Assistant. The developer also prepares a memo outlining the rationale and any financial implications of the new course using the Memo Template that will be found on both the UEC and Program Development websites.

Dean(s) determine if there are significant budgetary implications with the proposed course. If there are significant budgetary implications, SBC will review the course outline and memo and make a recommendation to Senate.

2. **Faculty/College Council and Dean:** The developer submits the course outline and memo to the Faculty/College Council (and, if applicable, the Faculty/College curriculum committee) and Dean(s) for approval. If changes are recommended, the revisions are made by the developer and the revised course outline is returned to the Council Assistant who verifies that it conforms to Council recommendations.
3. **UEC Screening Subcommittee:** The Council Assistant sends the course outline and memo to the UEC Assistant for the Screening Subcommittee, which reviews the proposal before submission to Campus-Wide Consultation (CWC). If changes are recommended, revisions are made by the developer (using track changes) and resubmitted to the Faculty/College Council and UEC Screening Subcommittee. Minor editorial changes do not require resubmission.
4. **Campus-Wide Consultation (CWC):** The UEC Assistant submits the course outline and memo to the Campus-Wide Consultation, copying the developer. The developer monitors and responds to comments.
5. **Undergraduate Education Committee (UEC):** The developer submits the CWC comments and responses, along with any changes to the course outline, to UEC. UEC approves the course outline.
6. **Publication:** The UEC Assistant/Calendar Editor makes all necessary calendar changes, posts the new/revised course outline on the website ([www.ufv.ca/calendar/courseoutlines](http://www.ufv.ca/calendar/courseoutlines)), and sends the course outline to OReg for data entry.

**Approval process for new courses and major course changes**





## Program Approval Processes

The program approval process differs for new programs, major program changes, and minor program changes. The following outlines the steps for each of these processes and correlates with the flow charts featured on the following page.

### Major and minor changes to an existing program

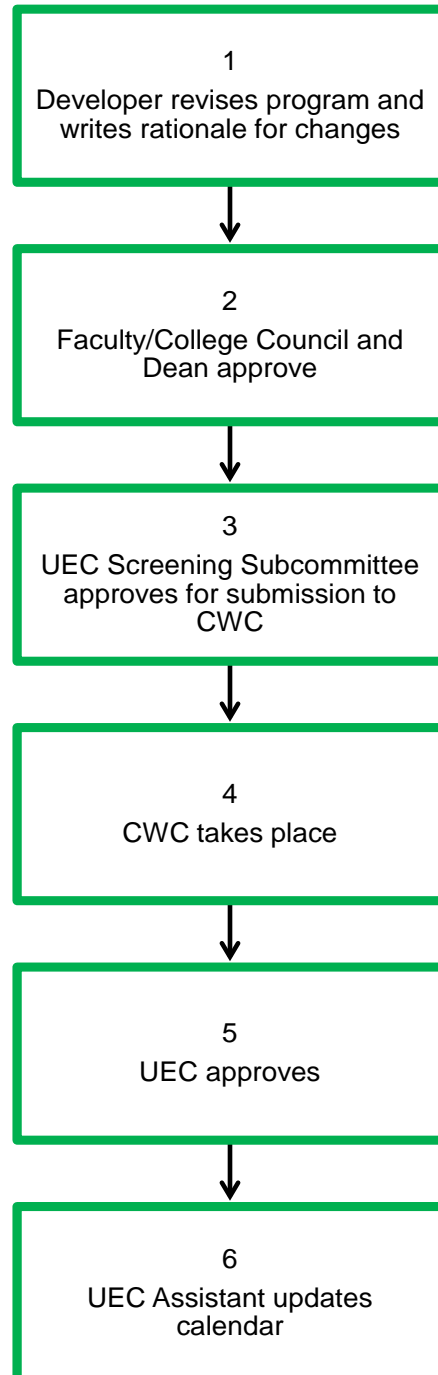
| Type of change                     | Major changes                                                 | Minor changes                                                                    |
|------------------------------------|---------------------------------------------------------------|----------------------------------------------------------------------------------|
| Resource requirements              | Additional resources are required at a cost                   | Additional resource costs are covered by the associated academic unit            |
| Courses                            | Change to the majority of courses in an approved program      | Addition of new course options, or deletion or substitution of a required course |
| Duration, philosophy, or direction | Change to the duration, philosophy, or direction of a program |                                                                                  |
| Specialization                     | Addition of a new field of specialization (eg. concentration) |                                                                                  |
| Admission requirements             | Change in requirements for admission                          |                                                                                  |
| Residency requirements             | Change in requirements for residency                          |                                                                                  |
| Continuance requirements           | Change in requirements for continuance                        |                                                                                  |
| Admission quotas                   | Change in admission quotas                                    |                                                                                  |
| External review                    | Change which triggers an external review                      |                                                                                  |
| Other                              | Deletion of program                                           |                                                                                  |

**Note:** One major change means that all changes in the proposal are considered major.

**Minor changes to an existing program (minimum 4-5 months)**

1. **Development of proposal:** The department/school or Program Working Group or Program Committee, hereafter referred to as the developer, outlines and approves the changes and rationale for the proposed program changes, in consultation with the Dean(s) responsible.
2. **Faculty/College Council and Dean:** The developer submits the program proposal and draft calendar copy to the Faculty/College Council (and, if applicable, the Faculty/College curriculum committee) and Dean for review and approval. If changes to the proposal are recommended, the revisions are made by the developer (using track changes) and the revised proposal is returned to the Council Assistant who verifies that they conform to Council recommendations.
3. **UEC Screening Subcommittee:** The Council Assistant sends the proposal and calendar copy to the UEC Assistant for the Screening Subcommittee, which reviews the proposal before submission to Campus-Wide Consultation (CWC). If changes are recommended, revisions are made by the developer (using track changes) and resubmitted to the Faculty/College Council and UEC Screening Subcommittee. Minor editorial changes do not require resubmission.
4. **Campus-Wide Consultation (CWC):** The UEC Assistant submits the proposal and calendar copy to the Campus-Wide Consultation, copying the developer. The developer monitors and responds to comments.
5. **Undergraduate Education Committee (UEC):** The developer submits the CWC comments and responses, along with any changes to the proposal, to UEC. UEC approves the program changes.
6. **Publication:** The UEC Assistant/Calendar Editor confirms that the proposal has final approval, and makes all necessary changes in the Academic Calendar.

**Approval process for minor changes to an existing program**



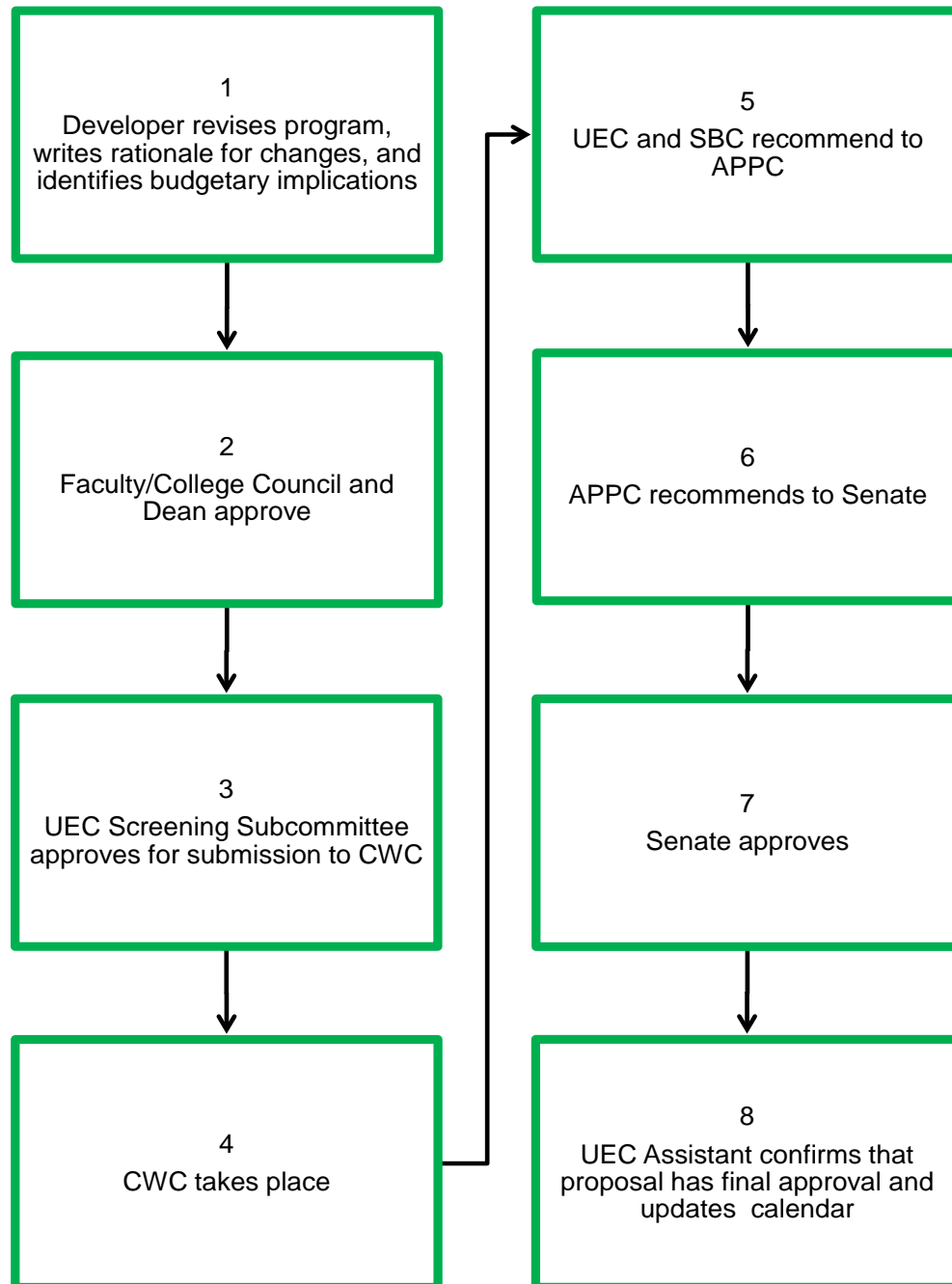
12

**Major changes to an existing program (minimum 7-8 months)**

1. **Development of proposal and budget:** The department/school or Program Working Group or Program Committee, hereafter referred to as the developer, outlines and approves the changes and rationale for the proposed program changes, and identifies any budgetary implications. If the program changes require the approval of the Ministry, a full Program Proposal must be prepared and go through the process outlined for new programs.
2. **Faculty/College Council and Dean:** The developer submits the program proposal and draft calendar copy to the Faculty/College Council (and, if applicable, the Faculty/College curriculum committee) and Dean for review and approval. If changes to the proposal are recommended, the revisions are made by the developer (using track changes) and the revised proposal is returned to the Council Assistant who verifies that they conform to Council recommendations.
3. **UEC Screening Subcommittee:** The Council Assistant sends the proposal to the UEC Assistant for the Screening Subcommittee, which reviews the proposal before submission to Campus-Wide Consultation (CWC). If changes are recommended, revisions are made by the developer (using track changes) and resubmitted to the Faculty/College Council and UEC Screening Subcommittee. Minor editorial changes do not require resubmission.
4. **Campus-Wide Consultation (CWC):** The UEC Assistant submits the proposal and calendar copy to the Campus-Wide Consultation, copying the developer. The developer monitors and responds to comments. Major program change proposals must remain at CWC for a minimum of four weeks.
5. **Undergraduate Education Committee (UEC)/Senate Budget Committee (SBC):** The developer submits the CWC comments and responses, along with any changes to the proposal, to UEC for review and recommendation to the Academic Planning & Priorities Committee (APPC). The developer also submits the budget template and calendar copy to SBC, which reviews the proposal and confirms that the cost of implementation is adequately reflected in the analysis.
6. **Academic Planning & Priorities Committee:** The UEC Assistant sends the proposal, along with related documents and the UEC motion, to APPC. The SBC Assistant sends the budget templates and calendar copy, along with the SBC motion, to APPC. APPC reviews the recommendations from UEC and SBC, determines if the proposed program is in line with UFV's institutional priorities, and makes its recommendations to Senate.
7. **Senate:** The APPC Assistant sends the material received from UEC and SBC, along with the APPC motion, to Senate. Senate approves the program proposal and budget.
8. **Publication:** The UEC Assistant/Calendar Editor confirms that the proposal has final approval, and makes all necessary changes in the Academic Calendar.



**Approval process for major changes to an existing program**



**New programs (18+ months)**

The following outlines the steps for new programs and correlates with the flow charts featured on the next pages.

Please contact the Program Development Office at [www.ufv.ca/pdo](http://www.ufv.ca/pdo) for assistance with the development of a new program.

**Development of a concept paper**

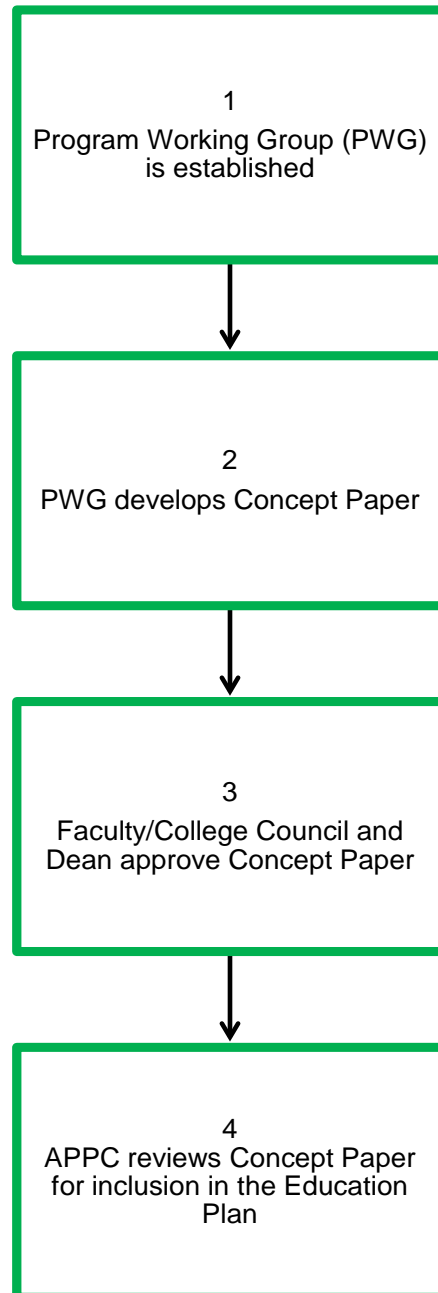
*Note: Normally, a single Dean will have administrative responsibility and approval authority over a program. In the case that a program draws resources from more than one Faculty/College beyond the provision of service courses, the Deans involved will decide of who will assume administrative responsibility for the program and whether it will be shared by more than one Faculty/College. The Faculty/College and Dean that has administrative responsibility will have approval authority at the relevant stages of the program approval process.*

1. **Program Working Group (PWG) is established:** Faculty members interested in developing a new program must present a notice of intent to the Dean. The PWG is approved by the Dean, and the Dean will inform the Program Development Office (PDO) of its membership.

A Program Working Group will consist of a minimum of three faculty with teaching or research expertise in the subject area. If a new program is entirely discipline-based, at least one additional member from another discipline with teaching or research expertise in the subject area or related area should be added.

2. **Concept Paper is developed:** PWG develops the Concept Paper, on the approved template, in consultation with the PDO, appropriate academic units, and the Dean. PWG submits the Concept Paper to the PDO, who verifies that it is complete before submission to Faculty/College Council.
3. **Concept Paper to Faculty/College Council for discussion and Dean for approval:** The PWG presents the Concept Paper to Faculty/College Council for discussion. The Council Assistant sends the Concept Paper to the Dean for review and approval.
4. **APPC reviews the Concept Paper for inclusion in the Education Plan:** Upon approval by the Dean, and before its inclusion in the Education Plan, the Concept Paper is presented to APPC. APPC will verify that the program proposed in the Concept Paper is consistent with institutional priorities before recommending it for inclusion in the Faculty's submission to the Education Plan. **Only upon inclusion of the program concept in the Education Plan, as approved by the Board, should a Program Working Group proceed with developing the Program Proposal.**

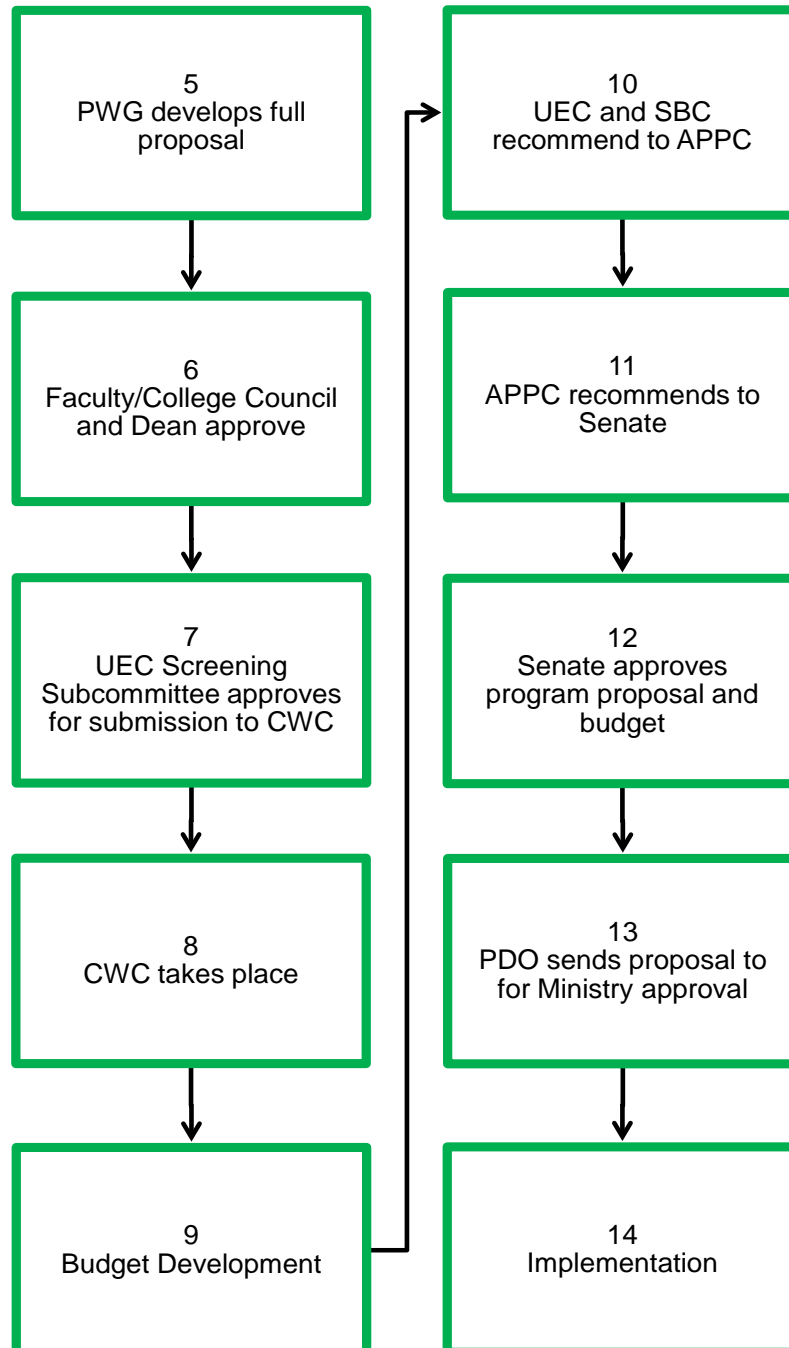
**Development of concept paper**



**Development of full program proposal**

5. **PWG develops full proposal:** With the assistance of the Program Development Coordinator, the PWG develops the program and writes the full program proposal (on the approved template). The PWG submits the program proposal and draft calendar copy to the PDO, who verifies that it is complete before submission to Faculty/College Council. The proposal will normally be sent to external reviewers early during the internal approval process. External reviewers' reports, and PWG's responses to the reports, will accompany the program proposal as it goes through internal review.
6. **Faculty/College Council and Dean:** Faculty/College Council (and, if applicable, the Faculty/College curriculum committee) and Dean review and approve the program proposal and, if applicable, the new courses related to the program. If changes to the proposal are recommended, the revisions are made by the PWG (using track changes) and the revised proposal is returned to the Council Assistant who verifies that they conform to Council recommendations.
7. **UEC Screening Subcommittee:** The Council Assistant sends the proposal to the UEC Assistant for the Screening Subcommittee, with a copy to the PDO Assistant and the Dean. The UEC Screening Subcommittee reviews the proposal before submission to Campus-Wide Consultation (CWC). If changes are recommended, revisions are made by the PWG (using track changes) and resubmitted to the Faculty/College Council and UEC Screening Subcommittee. Minor editorial changes do not require resubmission.
8. **Campus-Wide Consultation (CWC):** The UEC Assistant submits the proposal and calendar copy to the Campus-Wide Consultation, copying the PWG. The PWG monitors and responds to comments. At the end of the consultation period, the PWG makes any necessary change to the proposal (using track changes), and forwards the revised proposal along with consultation comments and responses to the PDO. New program proposals must remain at CWC for a minimum of four weeks.
9. **Budget Development:** Development of the program budget is overseen by the Dean(s) and the Program Development Coordinator.
10. **Undergraduate Education Committee (UEC)/Senate Budget Committee (SBC):** The PDO Assistant submits the program proposal, calendar copy, and CWC comments and responses to UEC for review and recommendation to the Academic Planning & Priorities Committee (APPC). The PDO also submits the budget template and calendar copy to SBC, which reviews the proposal and confirms that the cost of implementation is adequately reflected in the analysis.
11. **Academic Planning & Priorities Committee:** The UEC Assistant sends the proposal, along with related documents and the UEC motion, to APPC, with a copy to the PDO Assistant. The SBC Assistant sends the budget templates and calendar copy, along with the SBC motion, to APPC, with a copy to the PDO Assistant. APPC reviews the recommendations from UEC and SBC, determines if the proposed program is in line with UFV's institutional priorities, and makes its recommendations to Senate.
12. **Senate:** The APPC Assistant sends the material received from UEC and SBC, along with the APPC motion, to Senate, with a copy to the PDO Assistant. Senate approves the program proposal and budget. (If required, the Senate Assistant will submit the proposal to the Board for approval. The Board Assistant will notify the PDO of its approval and send the proposal with any changes to the PDO.)
13. **Ministry approval:** Upon Senate approval, the program proposal is sent to the PDO for review and submission through the Office of the Provost and VP Academic for external approval. Normally, only proposals that are included in the Education Plan are sent for external approval. The Office of the Provost communicates the outcome of the Ministry review to the Dean responsible for the program, with a copy to the PDO.
14. **Implementation:** The Dean's Office decides on an implementation date and sends the calendar copy, along with related materials, to the UEC Assistant/Calendar Editor for inclusion in the Academic Calendar, with a copy to the PDO. If any changes were made to the calendar copy in response to the external review, those changes will be marked in track changes on the copy approved by Senate (or the Board).

**Development of full program proposal**



## **UEC Screening Subcommittee**

The UEC Screening Subcommittee reviews all course and program proposals following Faculty Council approval. This committee will approve minor course changes for publication in the Academic Calendar, and approve all other proposals for submission to the Campus-Wide Consultation (CWC).

Minor editorial changes may be made at this stage, and will be communicated to the developer and the Faculty Council.

Proposals requiring revision, additional information, or further consultation will be returned to the developer and the Faculty Council, and will need to be resubmitted to Faculty Council and the UEC Screening Subcommittee before they can move forward in the approval process.

The committee will meet once a month or bi-weekly as required, at the discretion of the committee.

## **Campus-Wide Consultation**

The Campus-Wide Consultation (CWC) provides an opportunity for other academic units and service areas (e.g., Office of the Registrar, Library, Student Services) to review and provide feedback on the course or program submission preceding any consultation with Faculty Council(s).

New courses, major course changes, and all program proposals will be submitted for Campus-Wide Consultation following approval by the UEC Screening Subcommittee. Developers must respond to all comments submitted during the consultation process, and include this response with their submission to UEC. Comments and responses may be presented in a separate document or included in the rationale memo.



**UNDERGRADUATE EDUCATION COMMITTEE**

**TERMS OF REFERENCE**

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1. Advise Senate on curricular matters related to the undergraduate educational programs of the university.
2. Advise Senate on policies, procedures, and criteria for the admission, evaluation, withdrawal, and promotion of undergraduate students.
3. Advise Senate on the criteria for awarding certificates, diplomas, and degrees to undergraduate students.
4. Advise Senate on policies and procedures for review and approval of new and existing courses, programs, or curricular changes.
5. Review the recommendations of faculty councils, approve the recommendations where mandated by Senate to do so, and inform Senate.
6. Advise the Academic Planning & Priorities Committee on proposals for new and revised programs.
7. Make recommendations to Senate on the resolution of disputes between departments and other academic divisions related to undergraduate course and program development and delivery.
8. Establish such subcommittees as needed to fulfill the committee's responsibilities.
9. Other duties as assigned by Senate.

Revisions approved at Senate 02-14-2014



## **UNDERGRADUATE EDUCATION COMMITTEE**

### **COMPOSITION**

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#### **Voting Members:**

- Chair, a faculty member of the committee, nominated by the committee, and approved by Senate
- Vice-Chair, University Secretary & Registrar (or designate)
- Nine faculty members, approved by Senate, at least two of whom shall be members of Senate\*
- Two Deans or associate deans approved by Senate
- University Librarian or designated Librarian\* (ex officio)
- One Academic Advisor approved by Senate
- One staff member approved by Senate
- Two undergraduate students approved by Senate
- Director, Teaching and Learning (ex officio)

#### **Ex Officio Non-Voting Members:**

- Provost & Vice-President, Academic (or designate)
- Associate Vice-President, Research, Engagement, and Graduate Studies(or designate)
- Executive Director, International Education
- Senior Advisor on Indigenous Affairs
- Manager, Enrolment Planning
- Director, Institutional Research and Integrated Planning

#### **Administrative Support:**

- University Secretariat

\*Normally, there shall be at least one member from each of the Faculties, selected to reflect the diversity of disciplines at the university.

\*\*Normally the designate shall be appointed for a one-year term to ensure continuity.

Revisions approved at Senate 02-14-2014





### UNDERGRADUATE EDUCATION COMMITTEE MEMBERSHIP 2014/15

| AREA REPRESENTED                                                    | Terms of Office          | MEMBER                                             |
|---------------------------------------------------------------------|--------------------------|----------------------------------------------------|
| <b>Voting Members</b>                                               |                          |                                                    |
| Vice-Chair, University Secretary & Registrar (or designate)         | On-going                 | Darren Francis (designate)                         |
| <i>9 faculty members approved by Senate, at least 2 from Senate</i> |                          |                                                    |
| Faculty member of Senate                                            | 08-01-2012 to 07-31-2015 | Maria Bos-Chan, Faculty of Access and Open Studies |
| Faculty member of Senate                                            | 08-01-2012 to 07-31-2015 | Steven Marsh, Faculty of Social Sciences           |
| Faculty                                                             | 08-01-2014 to 07-31-2016 | Eric Spalding, Faculty of Social Science           |
| Faculty                                                             | 08-01-2014 to 07-31-2016 | Rod McLeod, Faculty of Applied & Technical Studies |
| Faculty                                                             | 08-01-2014 to 07-31-2016 | Samantha Pattridge, Faculty of Humanities          |
| Faculty                                                             | 08-01-2014 to 07-31-2016 | Stan Manu, Faculty of Science                      |
| Faculty                                                             | 08-01-2014 to 07-31-2016 | Nancy Goad, Faculty of Health Sciences             |
| Faculty                                                             | 08-01-2014 to 07-31-2016 | Kate McCulloch, Faculty of Health Sciences         |
| Faculty                                                             | 08-01-2014 to 07-31-2016 | Lisa Moy, Faculty of Professional Studies          |
| Two deans or associate deans, approved by Senate                    | 08-01-2014 to 07-31-2016 | Vacant                                             |
|                                                                     | 08-01-2012 to 07-31-2015 | Sue Brigden, Faculty of Access & Open Studies      |
| One academic advisor                                                | 08-01-2014 to 07-31-2016 | Rhonda Colwell, Arts Advisor                       |
| One staff member, approved by Senate                                | 08-01-2014 to 07-31-2016 | Simon Xi, International Education                  |
| 2 undergraduate student, approved by Senate                         | 08-01-2014 to 07-31-2016 | Arlene Leon, Aboriginal Culture and Language       |
|                                                                     | 08-01-2013 to 07-31-2015 | Anthony Iliev, Bachelor of Science                 |
| Director, Teaching and Learning                                     | On-going                 | Maureen Wideman                                    |
| University Librarian (or designated librarian) (ex officio)         | On-going                 | Heather Compeau (designate)                        |
| <b>Ex-Officio Non-Voting Member</b>                                 |                          |                                                    |
| Provost & Vice-President, Academic (or designate)                   | On-going                 | Peter Geller (designate)                           |
| Associate VP, Research, Engagement & Grad. Studies (or designate)   | On-going                 | Satwinder Bains (designate)                        |
| Executive Director, International Education                         | On-going                 | David McGuire                                      |
| Senior Advisor on Indigenous Affairs                                | On-going                 | Shirley Hardman                                    |
| Director, Enrolment Management                                      | On-going                 | Tara Cooper                                        |
| Associate Vice-President Institutional Research and Planning        | On-going                 | Vladimir Dvoracek                                  |
| <b>Administrative Support</b>                                       |                          |                                                    |
| University Secretariat                                              |                          | Amanda Grimson                                     |

**CURRENT MEMBERSHIP:** 24 members - 18 voting members and 6 non-voting member.

**Quorum:** Shall be a minimum of fifty percent (50%) of voting membership



## **UEC TRANSFER CREDIT SUBCOMMITTEE**

### **TERMS OF REFERENCE**

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The UEC Admissions Subcommittee (UECAS) is a subcommittee of the Undergraduate Education Committee.

#### **Purpose**

The purpose of the subcommittee is to:

- Make decisions on special admissions requests and waivers of the language proficiency requirement for individual students.
- Advise UEC on issues related to admissions or language policy.

### **PROCEDURES**

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#### **Process**

- Students requesting special admission are required to submit the special admission request form, provide transcripts of courses and grades related to their program admission requirements, and all other requirements specified on the form.
- Requests for variation of language entrance proficiency requirements must be made in writing, and must include evidence of test scores, transcripts of courses completed, and/or writing samples.
- Additional supporting documents may be requested by the Associate Registrar, Deputy Registrar, Admissions coordinator, or the committee.
- Decisions may be made in a formal meeting, or through an email vote. For email votes, members will have a minimum of five business days to respond.
- Decisions require a decision of the majority of the members in attendance at the meeting or who participate in an email vote (minimum 3 in favour), however, if two or more members express strong opposition to the decision, or the committee is unable to decide, the decision will be referred to UEC.
- UECAS may make recommendations to UEC for changes to admissions policy or language policy, or to the language proficiency standards.

#### **Reporting**

- The chair will retain a record of all decisions made.

### **COMPOSITION**

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#### **Membership**

- Associate Registrar
- Two UEC members
- One International Education representative
- Two additional members, including at least one advisor

#### **Chair**

The UECAS will determine a chair each September.



## **UEC SCREENING SUBCOMMITTEE**

### **TERMS OF REFERENCE**

---

1. Review all course and program proposals for clarity, completeness, and adherence to procedures.
2. Confirm whether a change is minor or major.
3. Determine whether proposals are consistent with current academic policies.
4. Ensure all potentially impacted areas have been consulted.
5. Approve minor course changes for publication in the calendar. Approve all other proposals for submission to CWC.

### **PROCEDURES**

---

1. Review all course and program proposals according to the Terms of Reference.
2. Proposals requiring revision, additional information, or further consultation will be returned to the proponent (with a copy to Faculty Council) with a brief description of any required or suggested changes. Revised proposals are to be resubmitted to Faculty Council and then the UEC Screening Subcommittee for further review. Minor editorial changes will be made at the discretion of the UEC Screening Subcommittee and communicated to the proponent and Faculty Council.
3. After proposals have been approved by the UEC Screening Subcommittee, they will be posted for Campus-Wide Consultation.

Quorum will consist of four members. The committee will meet once a month or bi-weekly as required, at the discretion of the committee.

Implementation date: September 2014

### **COMPOSITION**

---

#### **Membership**

- One UEC Chair
- Registrar (or designate)
- UEC Assistant
- UEC Faculty member\*
- UEC Advisor\*\*
- CFO/SBC representative

\* Two-year term, renewable. Please note that in the first year of this subcommittee, the UEC Faculty member will have a one-year term to ensure staggered rotation of members.

\*\*Two-year term, renewable.



## **UEC SHORT PROGRAMS SUBCOMMITTEE**

### **TERMS OF REFERENCE**

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The Short Programs Subcommittee is a subcommittee of the Undergraduate Education Committee.

#### **Mandate**

To clarify the institutional expectations and policies/processes in place for short programs, in light of practices and policies at other institutions, and emerging provincial standards. This work will include (but will not be limited to):

- 1) Definitions and quality assurance standards
  - Review nomenclature, articulate definitions, and categorize different types, of "non-degree" credentials currently offered at UFV.
  - Inventory use of current short programs (number of students who declare or apply for the credential upon graduation over the last x years).
  - Clarify relation to ILOs.
  - Prepare a Policy Request Form for policy 64.
  
- 2) Policies/processes by which short programs are reviewed, revised, created, and integrated in our planning process:
  - Review policies 21 (including proposed Appendix C: Expedited Process) and 209 in light of short programs. Suggest revisions if necessary.
  - Examine short programs' relation to Ed Plan and prioritization (e.g., is concept paper, and inclusion in Ed Plan, required for short programs). Suggest revisions to existing process if necessary.
  - Examine short programs' relation to currently-proposed Program Discontinuance process (appendix C of policy 21).
  - Clarify external review & approval required for short programs.
  - Review whether short programs have been reviewed as part of "Academic Program and Unit Review" policy 189 (especially for inter/multidisciplinary programs).

### **COMPOSITION**

---

#### **Membership**

- One UEC member, appointed by UEC
- One APPC member, appointed by UEC
- One Dean or Associate Dean, appointed by the Deans' Caucus
- Chair of the College of Arts Certificate Advisory Committee
- Director of Teaching and Learning
- Registrar (or designate)
- Program Development Coordinator (chair)
- Continuing Education Director

As needed, the committee will consult specific areas (international education, graduate school, continuing studies, specific disciplinary or Faculty areas not otherwise included in the committee, etc.)



## **UEC TRANSFER CREDIT SUBCOMMITTEE**

### **TERMS OF REFERENCE**

---

The UEC Transfer Credit Subcommittee (TCS) is a subcommittee of the Undergraduate Education Committee.

#### **Purpose**

The purpose of the subcommittee is to make decisions on transfer credit recommendations for specific courses or programs from institutions or programming not recognized under Transfer credit policy, and that do not qualify for exemption from UEC approval. These might include, but not be limited to, courses from private post-secondary institutions, education or training provided by a non-post-secondary institution or organization, and formal non-credit education from any source.

The committee will not evaluate prior learning obtained other than through formal courses or programs.

### **PROCEDURES**

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#### **Process**

- The TCS will make decisions on specific transfer recommendations made or signed off by the department head for the most closely related discipline. If UFV does not offer a related discipline, the decisions should be approved by the dean or designate for the most closely related faculty.
- The TCS may request additional information or clarification from the person who evaluated the course or program.
- For precedent-setting decisions, the TCS will consider the degree of confidence in the consistency of standards at the sending institution.
- Transfer credit decisions may be made in a formal meeting, or through an email vote. For email votes, members will have a minimum of five business days to respond.
- Transfer credit decisions require a decision of the majority of the members in attendance at the meeting or who participate in an email vote (minimum 3 in favour), however, if two or more members express strong opposition to the decision, or the committee is unable to decide, the decision will be referred to UEC.
- The TCS will advise UEC on other transfer credit issues.

#### **Reporting**

- The chair will retain a record of all decisions made.

### **COMPOSITION**

---

#### **Membership**

- Associate Registrar
- Two UEC members
- At least two additional faculty (as diverse a representation as possible)
- One advisor

#### **Chair**

The TCS will determine a chair each September.



## MEMO

**To:** UFV Community

**From:** Maureen Wideman/Elaine Harris

**Date:** 25/08/2014

**Re:** Revisions to Prior Learning Assessment and Recognition policy (94), with deletion of Course Challenge (106) and Portfolio Assessment policies (97)

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The Prior Learning Assessment and Recognition policy has been revised to incorporate all methods of assessment into a single policy, so the Course Challenge and Portfolio Assessment policies will no longer be needed as separate policies. The PLAR policy has been rewritten to improve clarity and fit the new policy template.

The main policy changes are:

1. The policy establishes consistent eligibility requirements for all methods of PLAR, which will include admitted applicants and continuing students eligible to register. Currently Course Challenge and PLAR policies have different requirements.
2. The policy addresses the applicability and limitations of PLAR credit at UFV, including stating that PLAR credit is non-resident credit, and credits obtained in a semester do not apply to UFV GPA, student course loads, student loans/scholarship/awards, and dean's list. Note: Current policy does not address applicability to the GPA. The practice has been to include PLAR grades in the UFV GPA, however, it is inconsistent to count non-resident credit toward the UFV GPA.
3. The policy establishes credit/no credit as the default grading method, but permits letter grades if both student and evaluator agree.
4. The policy indicates that PLAR credit from other recognized institutions is accepted for transfer credit. This is current practice but is not stated in policy.
5. An appeal process has been added, including the final grade appeal for grades and appeal to the deans for other concerns. This is needed because the Academic Appeals policy was rescinded and this does not fall within the terms of reference of the senate standing committee on appeals.

Your feedback is appreciated. Please send comments to [Maureen.wideman@ufv.ca](mailto:Maureen.wideman@ufv.ca) and [elaine.harris@ufv.ca](mailto:elaine.harris@ufv.ca)



NUMBER **94**  
 APPROVAL DATE 04-05-1994  
 LAST AMENDMENT 04-03-1996  
 LAST REVIEWED  
 NEXT REVIEW DATE 04-2001

**PRIOR LEARNING ASSESSMENT AND RECOGNITION (DRAFT)**

|                                       |                                                                                                                               |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| <b>Approval Authority</b>             | Senate                                                                                                                        |
| <b>Responsible Executive</b>          | Provost and Vice-President, Academic                                                                                          |
| <b>Related Policies / Legislation</b> | Transfer credit (107)<br>Re-Admission (90)<br>Assignment of Course Credit (105)<br>Residency (96)<br>Final Grade Appeal (217) |

**PURPOSE**

This policy is to establish principles, standards, and criteria for the assessment and recognition of credit for students' prior learning.

**SCOPE**

This policy applies to the assessment and recognition of students' prior learning. It does not apply to transfer credit for courses from recognized institutions, which is governed under Transfer Credit policy.

**DEFINITIONS**

In this policy, the following definitions apply:

**Prior Learning:** Learning acquired outside the University of the Fraser Valley (UFV), typically through professional, work or life experiences, independent study, or through completion of courses that are not eligible for transfer credit under UFV's Transfer Credit policy.

**Prior Learning Assessment and Recognition (PLAR):** The process of identifying, assessing and recognizing what a person already knows and can do for the purpose of awarding academic credit. (*Canadian Labor Force Development Board, 1999*)

**Credit:** The numeric value assigned to a course.

**Portfolio:** A collection of documents, objects and other evidence compiled by the candidate that demonstrates tangible proof of learning and reflection on the learning.

**Portfolio assessment:** A method of PLAR in which a student's portfolio is assessed against the learning outcomes of a course or program.

**Course challenge process:** A method of PLAR in which a student's learning is evaluated through a faculty-developed examination or other final evaluation instrument designed to test for knowledge directly related to the learning outcomes of a specific course.

**Unassigned credit:** Credit given for learning that does not equate to specific UFV courses but is considered worthy of credit towards a UFV credential.

**Resident credit:** Credits obtained by taking courses through UFV.

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## **POLICY**

The University of the Fraser Valley recognizes that learning takes place in a variety of ways, and that giving credit for students' prior learning can improve students' access to and completion of programs, eliminate duplication of learning, and optimize the use of resources. Credit shall be given for demonstrated learning that is consistent with the learning outcomes and standards required for UFV programs.

UFV is committed to providing flexible, accessible, fair, and transparent assessment processes while maintaining academic rigour. UFV departments and schools are encouraged to provide opportunities for credit through PLAR for programs and courses.

The university adheres to the following principles for PLAR:

1. Credit is awarded only for demonstrated learning that reflects knowledge, skills, and attributes at a level of achievement appropriate to the subject, course or program. Credit is not given for experience alone.
2. The determination of level, type, and amount of credit granted will be made only by UFV faculty members with expertise in the subject matter.
3. Credit shall not be given more than once for the same learning.
4. UFV will provide information, advice, and support for students seeking PLAR, and for faculty members involved in assessments.

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## **REGULATIONS**

### **Eligibility for PLAR**

1. PLAR is available only to applicants admitted to UFV programs and to UFV students who are currently enrolled in credit courses or eligible to register under re-admission regulations.
2. Official course outlines will indicate whether credit through PLAR methods is available. UFV departments/schools will determine whether program-based assessments are available.
3. Only credit applicable to the student's intended or current program of studies at UFV, in a discipline taught at UFV, will be assessed
4. Credit sought through PLAR cannot duplicate any other body of learning that previously has been taken for credit at UFV or has been assessed for prior learning or transfer credit.

### **Assessment processes**

1. The department head or director for the discipline is responsible to approve the student's request when the above criteria are met and to designate a faculty member with the qualifications and content expertise to act as the evaluator.
2. The evaluator, in consultation with the student and in accordance with policies of the department or school, will determine the PLAR assessment method(s) most appropriate for the program and courses. Methods may include but are not limited to course challenge processes and portfolio assessments.
3. Regardless of the method used, the student is responsible to demonstrate learning that meets



the learning outcomes of the course or program, and the evaluator is responsible to determine the level and amount of credit supported by the assessment and to assign the final grade.

4. The student will be charged a non-refundable fee, payable in advance, to proceed with the PLAR assessment.
5. Once students have registered and paid for PLAR assessments, withdrawals are not permitted other than through the appeal process, when extenuating circumstances beyond the student's control prevent the student from completing the assessment.

#### **Grading and Recognition of PLAR credit**

When PLAR credit is granted:

1. Grades will be assigned on a credit/no credit basis, unless both the student and evaluator agree to use letter grades.
2. The student's transcript will indicate that credit was earned through PLAR and will show the course or the discipline and level for unassigned credits, the number of credits, and the grade obtained, whether or not the outcome was successful.
3. PLAR credit is given for learning achieved outside UFV and therefore is not resident credit at UFV. Residency requirements limit the number of PLAR credits that can be used towards completion of programs.
4. PLAR credits are not included in the UFV Grade Point Average, do not count towards a student's semester course load, and do not apply to the qualifications for full-time or part-time student status, student financial aid, awards and/or scholarships, or Dean's list.

UFV will grant transfer credit for credits obtained through PLAR at other recognized institutions on the same basis as if the credits had been obtained through courses offered by the institution.

#### **Appeals**

Students will have access to UFV's final grade appeal process.

Appeals related to the assessment process itself may be addressed in writing, with a clear rationale and supporting documentation, to the dean responsible for the discipline. The decision of the dean is final.

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#### **APPENDICES**

**Prior Learning assessment (PLA) Implementation Guidelines for British Columbia** – Centre for Curriculum, Transfer and Technology (C2T2), 1999, available on the BCCAT website.



NUMBER 94

APPROVAL DATE 04-05-1994

LAST AMENDMENT 04-03-1996

LAST REVIEWED

NEXT REVIEW DATE 04-2001

**PRIOR LEARNING ASSESSMENT AND RECOGNITION**

|                                       |                                      |
|---------------------------------------|--------------------------------------|
| <b>Approval Authority</b>             | Senate                               |
| <b>Responsible Executive</b>          | Provost and Vice-President, Academic |
| <b>Related Policies / Legislation</b> |                                      |

**DEFINITIONS**

Prior Learning Assessment and Recognition (PLAR) is defined as a process of assessment by valid and reliable means, by a qualified specialist, of what has been learned that is worthy of credit in a course or program offered by the institution providing the credit. PLAR is used to evaluate learning which may have been achieved through work experience, independent reading, hobbies, volunteer work, informal and formal learning, travel, artistic pursuits or other activities. PLAR may be used to relate that prior learning to an educational goal.

UFV offers PLAR candidates several methods of documenting and demonstrating that they have achieved a level of learning equivalent to that which normally would be acquired through formal study in the public post-secondary system. The methods include, but are not limited to, course challenge, portfolio assessment, and assessment of credits earned. No single PLAR method is best for any or all situations; methods should be selected to suit the unique needs of the particular situation.

**POLICY**

UFV recognizes that knowledge and skills are acquired through formal learning, life and work experience. Through Prior Learning Assessment and Recognition, such learning can be assessed and appropriate credits can be granted.

**REGULATIONS**

An applicant requesting PLAR must be admitted to UFV before PLAR will proceed.

UFV will award credit only for prior learning which is documented. PLAR is based on documentation that provides evidence of learning.

Program/department faculty will determine the PLAR assessment method and grading scheme most appropriate for their program and courses.

Prior learning will be assessed only by an expert in the area. The Assessor will be responsible for ensuring that the documentation provided by the student supports the claim for credit.

Students who receive an unfavourable decision from the Assessor will have access to UFV's appeal process.

The student's transcript will show that credit has been earned through PLAR.

Credit awarded will not necessarily be transferred to other degree programs or institutions.



NUMBER 97

APPROVAL DATE 04-03-1996

LAST AMENDMENT 04-03-1996

LAST REVIEWED

NEXT REVIEW DATE 04-2001

**PORTFOLIO ASSESSMENT**

|                                       |                                      |
|---------------------------------------|--------------------------------------|
| <b>Approval Authority</b>             | Senate                               |
| <b>Responsible Executive</b>          | Provost and Vice-President, Academic |
| <b>Related Policies / Legislation</b> |                                      |

**POLICY**

Portfolio assessment is a method of Prior Learning Assessment and Recognition (PLAR) by which learning is articulated, and documented in a portfolio format.

**REGULATIONS**

All students considering portfolio assessment are strongly encouraged to participate in a short orientation seminar, and/or a more comprehensive course to prepare them for the assessment.

The student has the primary responsibility for preparing the evidence that university creditable learning has taken place and that it contributes to an appropriate balance of theory and practical application.

The portfolio should demonstrate to the assessor that the student meets the objectives or learning outcomes identified by the department or program. The portfolio will be submitted to the assessor/s by a PLAR Facilitator.

Normally, no more than twenty-five percent (25%) of the credits required in a program will be awarded for learning which is demonstrated and documented in a portfolio.

The portfolio will include:

- a) a chronological record detailing significant activities which could include, but not be limited to, work experience, volunteer experience, and non-formal learning.
- b) a paper detailing educational and career goals.
- c) a description of specific learning outcomes.
- d) documentation such as job descriptions, performance appraisals, transcripts, samples of work, testimonials, certificates of attendance, previous credentials and awards.
- e) a narrative that will convey to the assessor that the learner has the knowledge applicable to the course or program area in which the learner is requesting assessment.
- f) other materials that document evidence of the learner's knowledge of the assessed subject area.



NUMBER 106  
APPROVAL DATE 12-06-1982  
LAST AMENDMENT 05-10-2000  
LAST REVIEWED  
NEXT REVIEW DATE 05-2005

**COURSE CHALLENGE**

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|                                       |                                      |
|---------------------------------------|--------------------------------------|
| <b>Approval Authority</b>             | Senate                               |
| <b>Responsible Executive</b>          | Provost and Vice President, Academic |
| <b>Related Policies / Legislation</b> |                                      |

**POLICY**

Course challenge is a form of Prior Learning Assessment and Recognition. It is suitable for learners wishing to acquire credit for specific UFV courses. After consultation with the department or program head or designate, a student may be granted permission to seek credit for a course through a demonstration of meeting course objectives.

Course challenge is available only to students who are currently registered in credit courses at the University of the Fraser Valley, or who have completed one or more courses at UFV within the past three academic years.

A student is not permitted to challenge a course he/she has previously failed. A student may not challenge a course more than once. Course challenge is not permitted for a course for which credit has already been obtained at UFV or through transfer credit.

General PLAR policies will apply to course challenge.

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**REGULATIONS**

1. A student must acquire permission of the department or program head or designate to register to challenge a course.
  2. Students considering challenging a course are urged to obtain permission prior to commencement of classes. Normally, students enrolled in a regular section will not be permitted to challenge that course.
  3. The department or program head or designate will set the requirement(s) to be met for successful course challenge.
  4. The department or program will set appropriate grading standards.
-



ORIGINAL COURSE IMPLEMENTATION DATE:  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval)  
 Course outline form version: 09/25/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|--|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|--|----------------------|--|--------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          | <b>Number of Credits:</b> <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Course Full Title:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Course Short Title (if title exceeds 30 characters):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Faculty:</b> Choose an item.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          | <b>Department (or program if no department):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Calendar Description:</b><br>The calendar description should be written in active voice with a maximum of 40 words. Use sentence fragments, eliminate redundant words and phrases, and don't repeat what's in the course title. Make the description clear, brief, and informative.<br><br>Note: Students with credit for _____ cannot take this course for further credit.                                                                                                                                                   |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Prerequisites (or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                           |          | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input type="checkbox"/> No<br><br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, fill in transfer credit form)<br><br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input type="checkbox"/> No<br><br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Total Hours: 0</b><br><b>Typical structure of instructional hours:</b> <table border="1"> <tr><td>Lecture hours</td><td></td></tr> <tr><td>Seminars/tutorials/workshops</td><td></td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td></td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td><b>Total</b></td><td><b>0</b></td></tr> </table> |          | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  | Seminars/tutorials/workshops |  | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities |  | Other contact hours: |  | <b>Total</b> | <b>0</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input type="checkbox"/> No<br><br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>0</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          | <b>Maximum enrolment (for information only):</b><br><br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b>                                                                                                                                                                                                                                                                                                                                                   |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Department / Program Head or Director:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          | <b>Date of posting:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Dean/Associate VP:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Undergraduate Education Committee (UEC) approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          | <b>Date of meeting:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |          |                                                                                                                                                                                                                                                                                                                                                                                               |  |

[COURSE]

University of the Fraser Valley Official Undergraduate Course Outline

Page 2 of 2

**Learning Outcomes**

Upon successful completion of this course, students will be able to:

**Prior Learning Assessment and Recognition (PLAR)**

☐ Yes ☐ No, PLAR cannot be awarded for this course because

**Typical Instructional Methods** (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

**Grading system:** Letter Grades: ☐ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☐

**NOTE:** The following sections may vary by instructor. Please see course syllabus available from the instructor.

**Typical Text(s) and Resource Materials** (if more space is required, download Supplemental Texts and Resource Materials form)

| Author (surname, initials) | Title (article, book, journal, etc.) | Current ed.              | Publisher | Year |
|----------------------------|--------------------------------------|--------------------------|-----------|------|
| 1.                         |                                      | <input type="checkbox"/> |           |      |
| 2.                         |                                      | <input type="checkbox"/> |           |      |
| 3.                         |                                      | <input type="checkbox"/> |           |      |
| 4.                         |                                      | <input type="checkbox"/> |           |      |
| 5.                         |                                      | <input type="checkbox"/> |           |      |

**Required Additional Supplies and Materials** (software, hardware, tools, specialized clothing, etc.)

Use this section for supplies and materials for all sections of this course.

**Typical Evaluation Methods and Weighting**

|                |   |              |   |                   |   |            |    |
|----------------|---|--------------|---|-------------------|---|------------|----|
| Final exam:    | % | Assignments: | % | Midterm exam:     | % | Practicum: | %  |
| Quizzes/tests: | % | Lab work:    | % | Field experience: | % | Shop work: | %  |
| Other:         | % | Other:       | % | Other:            | % | Total:     | 0% |

**Details (if necessary):**

**Typical Course Content and Topics**

Departments typically list course content by week, unit, or module. Please provide one or more examples for a typical course term.



ORIGINAL COURSE IMPLEMENTATION DATE:  
 REVISED COURSE IMPLEMENTATION DATE:  
 COURSE TO BE REVIEWED: (six years after UEC approval)  
 Course outline form version: 09/25/14

## OFFICIAL UNDERGRADUATE CROSS-LISTED COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                        |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Course Code and Number:</b>                                                                                                                                                                                                                                                                                                                         |  | <b>Number of Credits:</b> <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Course Full Title:</b><br><b>Course Short Title</b> (if title exceeds 30 characters):                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Faculty:</b> Choose an item.                                                                                                                                                                                                                                                                                                                        |  | <b>Department (or program if no department):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Official Course Outline:</b><br>This is a cross-listed course. Please refer to _____ for the official course outline.                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Calendar Description:</b><br>The calendar description should be identical to that of the official course outline.<br><br>Note: This course is offered as _____ and _____. Students may take only one of these for credit.<br>Note: Students with credit for _____ cannot take this course for further credit.                                       |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Prerequisites (or NONE):</b>                                                                                                                                                                                                                                                                                                                        |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                          |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                      |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i> |  | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input type="checkbox"/> No<br>Transfer credit requested (OReg to submit to BCCAT):<br><input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |
| <b>Department / Program Head or Director:</b>                                                                                                                                                                                                                                                                                                          |  | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                  |  | <b>Date of posting:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                        |  | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Dean/Associate VP:</b>                                                                                                                                                                                                                                                                                                                              |  | <b>Date approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Undergraduate Education Committee (UEC) approval</b>                                                                                                                                                                                                                                                                                                |  | <b>Date of meeting:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

## **UFV Course Outline and Prerequisite Guidelines**

### **Official Undergraduate Course Outline form**

All courses submitted for approval should be on the latest version of this form, available in the Resources section of the UEC website (<http://www.ufv.ca/senate/uec/uec-resources/>) or from the UEC Assistant. Recent versions have an issue date listed near the top of the form.

- **Course implementation date:** Unless there is a reason for a later implementation date, the next available semester will be used. The UEC Assistant will complete this section of the form when the courses are fully approved.
- **Course review date:** Courses should be reviewed and updated every six years. The review date is six years after UEC approval, not course implementation.
- **Course number:** As directed by the Office of the Registrar, course numbers cannot be reused, as this creates data integrity issues for student records. This applies to course numbers that have been used at any point in UFV's history. The UEC Assistant can provide a list of available course numbers.
- **Course full title:** The official name of the course as it will appear in the Academic Calendar.
- **Course short title:** When a course title exceeds 30 characters, a short version should be provided by the department. The short title is what will appear in the timetable and on student transcripts.
- **Calendar description:** This should be written in active voice with a maximum of 40 words. Description should be clear, brief, and informative. Sentence fragments can be used, and redundant words and phrases should be eliminated. The course title should not be repeated.
- **Prerequisites, corequisites, and pre/corequisites:** Courses or other requirements necessary to provide students with knowledge and skills essential for success in the course. Prerequisites must be completed prior to taking the course, corequisites must be taken concurrently, and pre/corequisites must be completed either prior to or concurrently with the course.
- **Learning outcomes:** The knowledge, attitudes, and skills students will be able to demonstrate upon successful completion of the course. For guidance, see the *Writing Learning Outcomes* document in the Resources section of the UEC website.
- **Typical course content and topics:** Point form overview of the main themes, issues, and concepts that will be explored, or activities in which students will be engaged. Content is typically listed by week, unit, or module.



## **Additional Course Forms**

### **Memo Template**

Any course outline that is proceeding through the approval process should be submitted with a memo. To ensure that all relevant information is included, it is highly recommended that departments use the *Memo Template for Course Proposals*, found on the Resources section of the UEC website (<http://www.ufv.ca/senate/uec/uec-resources/>) or from the UEC Assistant.

### **Official Undergraduate Cross-Listed Course Outline Form**

Cross-listed courses should be on the *Official Undergraduate Cross-Listed Course Outline Form*. Any time changes are made to the main course outline, which is on the *Official Undergraduate Course Outline Form*, the same changes must also be made to the corresponding cross-listed outline. All relevant areas of the cross-listed outline should match the main outline exactly, including the calendar description, prerequisites, etc.

### **Supplemental Texts and Resource Materials Form**

Whenever more than five text or resource materials need to be listed on the *Official Undergraduate Course Outline Form*, the *Supplemental Texts and Resource Materials Form* provides an area to list the additional information. This form should be submitted separately, but will be combined with the course outline file when it is published online.

### **Transfer Credit Request Form**

A *Transfer Credit Request Form* has been created to provide departments with the opportunity to indicate which institutions should be sent transfer credit requests. Departments will typically have the best understanding of which institutions are likely to grant transfer credit for each course.

## **Prerequisite Guidelines**

The following prerequisite standards have been developed in consultation with OReg staff to ensure clarity and consistency.

- High school subjects: full name in upper and lower case (*Biology 12, Principles of Mathematics 12*).
- UFV courses: course acronym in upper case (*BIO 111, ENGL 105*).
- Grades stated as “\_\_ or better in \_\_” (*C+ or better in BIO 111*).
- Options prefaced by “one of the following:”
- Numbers rather than words for required credits (“9 credits” rather than “nine credits”).
- “Including” rather than “to include” (*45 university-level credits including BIO 111*).
- “Admission to” rather than “enrollment in” or “acceptance to”.
- Specific requirements stated, rather than “at least \_\_ credits” or “at least \_\_ courses”.
- Specific course acronyms defined rather than general statements such as “Arts and Applied Arts” or “any first year lab course”.
- Serial comma used in a list of three or more (*MATH 211, MATH 221, and MATH 308*).
- Period at the end, even if there is only one requirement.
- Course level:
  - Number of credits referred to as “\_\_ university-level credits”.
  - “200-level courses” rather than “second-year courses”.
  - “300-level courses and above” rather than “upper-level courses”.
  - “Lower-level courses” is not usually necessary (i.e. “any CMNS course” rather than “any lower-level CMNS course”).
- Parentheses rather than semicolons (see examples below).
- Square brackets used within parentheses if required (see examples below).
- Corequisites should only include courses that will always be offered in the same term; otherwise, the pre/corequisites section should be used.
- The following cannot be coded in Banner and should not be included:
  - Required GPA.
  - Grade average over multiple courses (each course should have individual letter grade).
  - Statements such as “taken in the previous semester” (minimum that can be coded is within one year).
  - General requirements that are not associated with a UFV course or a recorded test score, such as “knowledge of programming language”, “diploma-related course work”, “familiarity with the basic skills of historical inquiry”, or “departmentally-approved certificate or diploma”.
  - The option of program admittance or a specified number of credits, such as “admission to the Liberal Arts diploma or 45 university-level credits”.

**Prerequisite Examples**

1. CMNS 125.
2. CMNS 125 or HIST 200.
3. CMNS 125 and HIST 200.
4. 9 credits of history or 45 university-level credits.
5. Admission to the Practical Nursing diploma.
6. HIST 102 and (6 additional credits of history or 42 additional university-level credits).
7. MATH 211 and (C or better in MATH 112 or B or better in MATH 118).
8. MATH 211, MATH 221, and MATH 308.
9. MATH 211, MATH 221, and at least two Math courses 300-level and above.
10. CMNS 345, or 45 university-level credits including CMNS 235 or CMNS 280.
11. 45 university-level credits including CMNS 251.
12. 60 university-level credits including a 200-level CMNS or ENGL course.
13. 60 university-level credits, including 12 credits of CMNS, of which 9 credits must be 300-level or higher, and written permission of the instructor and the department.
14. One of the following: CMNS 125, CMNS 155, CMNS 175, or ENGL 105.
15. (One of the following: CMNS 125, CMNS 155, CMNS 175, or ENG 105) and (any first-year CHEM course).
16. C+ or better in one of the following: (Biology 12 or BIO 093) or (BIO 111 within 5 years prior to enrollment).
17. One of the following: (C or better in one of Principles of Mathematics 11 or MATH 085) or (C or better in both Foundations of Mathematics 11 and Precalculus 11) or (B or better in one of Foundations of Mathematics 11 or Precalculus 11) or (C+ or better in Applications of Mathematics 11) or (one of Foundations of Mathematics 12, Precalculus 12, or MATH 096) or (both MATH 094 and MATH 095.)
18. One of the following: (C+ or better in MATH 085) or (B- or better in Principles of Mathematics 11 or Pre-calculus 11) or (C or better in one of Principles of Mathematics 12, Pre-calculus 12, or MATH 094) or (UUP assessment).
19. (HIST 210 [formerly HIST 111] or the discontinued HIST 112) and (6 additional credits of history or 42 additional university-level credits).
20. (One of the following: HIST 209 [formerly HIST 202], HIST 210 [formerly HIST 111], or the discontinued HIST 112) and (6 additional credits of history or 42 additional university-level credits).
21. (One of the following: HIST 210, RLST 201, RLST 330, ANTH 130, or SOC 340) and (6 additional credits of history or 42 additional university-level credits).
22. 60 university-level credits including (three of the following: HALQ 202, IPK 121, IPK 122, IPK 277, HIST 103, FNST 101, FNST 102, FNST 201, FNST 202, or FNST/EDUC 275) and (one of the following: IPK 331, IPK 332, IPK 386, IPK 444, or IPK 477) and instructor's permission.

# MEMO



**To:** Undergraduate Education Committee

**From:** Academic Planning and Priorities Committee

**Date:** August 27, 2014

**Re:** For Information: Procedures for Expedited Program Approval Process

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With the addition of an Expedited Program Approval Process in Policy 21 (Undergraduate Course and Program Approval), APPC, in consultation with the Office of the Vice-Provost, was tasked with creating procedures to support this policy. On June 6, 2014, APPC approved the procedures for the Expedited Program Approval Process. The procedures are attached for your information.

The guidelines and templates will be posted on the Academic Planning and Priorities Committee website shortly.

Note that the following definitions will be included in the Guidelines (they are included here to facilitate your understanding of the Procedures).

Program Evaluation Committee (PEC): A PEC is created for each proposal and includes two representatives from each of the following: the Faculty/College where the program under review will be housed, APPC, SBC, and UEC. Quorum will be six members including at least one representative from each committee. The PEC Chair will be elected from its members. The PEC will be supported by the APPC Assistant.

Program Screening Subcommittee (PSS): The PSS is composed of the Chair or Vice-Chair of the Academic Planning and Priorities Committee, the Chair or Vice-Chair of the Senate Budget Committee, the Chair or Vice-Chair of the Undergraduate Education Committee, and the Chair or Vice-Chair of the Graduate Studies Committee. Three members of PSS will constitute the quorum. PSS will be chaired by the APPC representative and will be supported by the APPC Assistant.

**Expedited Undergraduate Program Approval Procedures****Part I: Screening Process to be Considered for Expedited Approval Process**

1. Program Working Group (PWG) is created.
2. PWG develops the Concept Paper for Expedited Process and brings it to Faculty/College Council for endorsement. Dean of the program area analyzes the budget for the proposed program.
3. Concept Paper for Expedited Process and supporting documents are submitted to the Program Screening Subcommittee (PSS) for Expedited Approval consideration.
4. PSS reviews request and decides whether the proposal can proceed through the rest of the expedited screening process. If the Dean is not satisfied with PSS's recommendation, he or she can appeal the decision to the Academic Planning and Priorities Committee, whose decision is final.
5. If the proposal is allowed to proceed through the screening process, it then goes simultaneously to APAC, UEC, and SBC for consideration. If all committees approve the proposed program for the Expedited Approval process, they will each appoint two representatives to the ad hoc Program Evaluation Committee (PEC). The PEC will also include two representatives from the Faculty/College where the program will be housed, appointed by the Faculty/College Council.

**Part II: Review of Program Proposal under the Expedited Approval Process**

6. The Board of Governors' approval of the proposed program is required. It can be requested at any point before the program is submitted for external approval (if required) or implemented.
7. The PWG develops the Full Program Proposal and submits new or revised course to CWC.
8. The Full Program Proposal and new or revised courses are submitted to the PEC for review and recommendation to Senate.
9. Senate reviews the Full Program Proposal.
10. The Full Program Proposal is submitted for external approval, if required.

**UEC MEETING DATES AND AGENDA DEADLINES 2014/15**

UEC meetings generally take place in week 4 of the UFV meeting schedule. All agenda exhibits must be submitted to the UEC office by **12 noon** on the deadline date.

| <b>Meeting Dates<br/>&amp; Room</b>        | <b>Agenda Exhibit Deadline<br/>(12:00 pm)</b> |
|--------------------------------------------|-----------------------------------------------|
| <b>August 29, 2014</b><br>A225 — 10 am     | UEC meeting, followed by UEC retreat          |
| <b>September 26, 2014</b><br>A225 — 10 am  | September 17, 2014                            |
| <b>October 24, 2014</b><br>A225 — 10 am    | October 15, 2014                              |
| <b>November 21, 2014</b><br>A225 — 10 am   | November 12, 2014                             |
| <b>December 12, 2014*</b><br>C1429 — 10 pm | December 3, 2014                              |
| <b>January 30, 2015</b><br>A225 — 10 am    | January 21, 2015                              |
| <b>February 27, 2015</b><br>A225 — 10 am   | February 18, 2015                             |
| <b>March 27, 2015</b><br>A225 — 10 am      | March 18, 2015                                |
| <b>April 24, 2015</b><br>A225 — 10 am      | April 15, 2015                                |
| <b>May 22, 2015</b><br>A225 — 10 am        | May 13, 2015                                  |
| <b>June 19, 2015**</b><br>B121 — 10 am     | June 10, 2015                                 |

\*Please note that this meeting will take place in week 2 of the UFV meeting schedule.

\*\*Please note that this meeting will take place in week 3 of the UFV meeting schedule.