



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

May 20, 2016
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: Donna Alary, Maria Bos-Chan, Rhonda Colwell, Heather Compeau, John English, Nancy Goad, Jody Gordon, Arlene Leon, Steven Marsh, David McGuire, Rod McLeod, Sylvie Murray, Eric Spalding, Simon Xi
ABSENT: Gurbir Brar, Sue Brigden, Vlad Dvoracek, Peter Geller, Shirley Hardman, Stan Manu, Kate McCulloch, Lisa Moy, Samantha Patridge, Kirsten Robertson, Maureen Wideman
GUESTS: Margret Bollerup, Bruce Kirkley, Noham Weinberg
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: April 22, 2016

Item 4.6 included a statement that graduate-level credentials only include courses at the 700 level, not the 600 level. This is inaccurate.

MOTION:

To approve the draft minutes as amended:

- 4.6: removal of statement regarding graduate-level courses.

CARRIED

3. COURSE OUTLINES

3.1. English

Discontinuation: ENGL 229, 230, 231, 250, 254, 255, 256, 263, 264, 274, 372

Change to prerequisites: ENGL 200, 204, 205, 206, 207, 209, 214, 216, 225, 228, 270, 275

Change to prerequisites: ENGL 233/THEA 203, ENGL 234/THEA 204

Review with changes including prerequisites: ENGL 220, 226, 227, 240, 245, 280

MOTION:

To approve the ENGL course outlines and discontinuations as presented.

CARRIED

3.2. Theatre

Changes including title: THEA 121, 123

MOTION:

To approve the THEA course outlines as presented.

CARRIED

3.3. Chemistry

New course: CHEM 410

This course was approved by e-mail vote in early May. J. Gordon (UEC Vice-chair and Acting Registrar) thanked the committee for their willingness to be flexible in this unusual case.

MOTION:

MOTION: To approve the CHEM 410 course outline as presented with a review date of January 2017.

CARRIED BY EMAIL VOTE MAY 6, 2016

MOTION: That a full course review of CHEM 410 be completed by January 2017, or UEC will move to discontinue the course.

CARRIED BY EMAIL VOTE MAY 6, 2016

4. PROGRAMS

4.1. Geography

Change to program: Geographic Information Systems certificate

Several suggestions were made for changes to the entrance requirements, including removing the sentence "New students should apply to Qualifying Studies", and only requiring the prerequisites for COMP 120 and one of STAT 104 or STAT 106, rather than "GEOG, COMP, and STAT course prerequisites".

Any issues will be fixed and resubmitted for the June UEC meeting. S. Murray will assist with revisions.

MOTION:

To approve the changes to the Geographic Information Systems certificate program, effective January 2017.

WITHDRAWN

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. Graduate-level courses as part of undergraduate programs

A Master of Science and Technology is in development, and the Program Working Group would like to introduce dual-listed courses that could apply to both graduate and undergraduate programs. These courses would be listed at two different levels (e.g. CHEM 412 and CHEM 712), with additional requirements (a project, etc.) for graduate students.

Such courses are intended to be taught at the graduate level, but there may be some advanced undergraduate students who will want to enroll as well. This is a practice currently followed by SFU and UBC. For instance, every graduate-level chemistry course offered at SFU is dual-listed as an undergraduate course; at UBC, approximately 70% are dual-listed. SFU also allows concurrent enrollment in graduate and undergraduate programs, but that is not being proposed at this point.

It was noted that this is a similar model to high school students taking university-level courses. A number of UFV's partner institutions in Europe also allow UFV students to take Masters-level courses.

There was a concern about counting the same credits for more than one credential, but N. Weinberg (PWG chair) indicated that there is already a significant amount of overlap between science programs, even though students must complete the specific requirements for each program.

Some institutions choose a different numbering structure for courses that can be applied to both graduate and undergraduate programs. It was suggested that the PWG consider offering these courses at the 500 level, rather than dual-listing at the 400 and 700 levels.

MOTION:

To approve in principle the notion of graduate-level courses as part of undergraduate-level programs.

CARRIED

5.2. Guiding Principles for Quality Curriculum

S. Pattridge, H. Compeau, L. Thompson, and S. Murray have been working on revisions to the principles based on feedback from UEC and Faculty Councils. The included tables are not for approval, but will be considered "living documents".

There have been substantial changes to the "Inclusive" principle since UEC last reviewed this document, but most of the other changes are small.

It was noted that principle #6, "Inclusive", may be unnecessary as this is already part of the B.C. Human Rights Code. The committee felt that this was important to include as a reminder for curriculum developers, but agreed that reference to the code should be replaced with more general language.

MOTION:

To recommend to Senate the approval of the *Guiding Principles for Curriculum Quality* as amended:

- Reference to B.C. Human Rights Code in principle #6 will be replaced with a more general reference to human rights legislation, although it will remain in the explanatory paragraphs.

CARRIED

5.3. Procedures for program and course approval

The Program Development Office has undertaken the annual review of this document, and proposed some revisions. Additional revisions were also suggested.

MOTION:

To approve the revised procedures as amended:

- Major vs. minor changes to an existing program:
 - "Addition or deletion of a specialization (e.g., concentration or

- option under a major)"
- "***If not considered a new program or covered under the Program Discontinuance policy (222). Addition of a minor or major is considered a new program, not a major program change. Degree programs that refer to their main areas of specialization as "options" or "concentrations" must consult the Program Development Office to determine whether addition of a new specialization is considered a major program change or a new program."

CARRIED

5.4. Policy Subcommittee report

The Course Credits policy (105) has been approved by Senate.

5.5. Admissions Subcommittee report

There was no report from this subcommittee.

The ad hoc subcommittee created to look at admissions and interview processes was also discussed. This subcommittee has met once, but has not made much progress yet. It was suggested that this topic could be further explored at the UEC retreat, with the new registrar. The subcommittee members will continue gathering information in preparation for retreat.

5.6. Transfer Credit Subcommittee report

6. ADJOURNMENT

The meeting was adjourned at 11:47 am.