

Program Advisory Committee Meeting Minutes
Wednesday, May 29, 1996
9:30 am - Room A225, Abbotsford campus

Present: Wayne Welsh, Sylvia Currie, Don Tunstall, Varlene MacLeod, Dick Bate, Bill Cooke

Regrets: Susan Witter, Linda Brown, Rob Woodside

Guests: Craig Chamberlain, Doyle Clifton, Alan Cameron, Cheryl Isaac-Clark, Amy Kheong, Susan Milner, Bonnie Huskins

1. AGENDA APPROVAL

Agenda approved with no additions

2. MINUTES OF APRIL 24, 1996

Item 4c - Wayne Welsh asked that the minutes around this item reflect the discussion that took place regarding the Baking Certificate's intention to connect with the Trades department as they work towards partnership training.

Motion to approve minutes as amended.

Moved by Wayne Welsh, seconded by Varlene MacLeod

Carried

3. OLD BUSINESS

None

4. NEW BUSINESS

a) KPE - Fitness & Exercise Program - new course - Craig Chamberlain

Craig explained that there have been a few changes since the original approval in principle by PAC in 1994 of the Fitness & Exercise program. The committee decided to review the new course for approval and then move on to review the changes being presented for the program. Varlene pointed out that on the document being reviewed by the committee today KPE 180 is listed as a prerequisite for KPE 181. She said that in the published timetable currently in use there is no prerequisite listed. Craig will investigate.

Motion to approve KPE 181, Exercise Guidelines and Stress Management.

Moved by Wayne Welsh, seconded by Dick Bate

Carried

Craig reviewed the history and rationale of changes that have been made to the Fitness & Exercise program since its approval in principle in 1994. The changes have mainly been fine tuning of the program. Sylvia explained the importance of why it is important to state the minimum number of credits to graduate from a program. There was also a suggestion to clarify the wording around the requirement of PE 11. Craig will compose wording that will require PE 11 or a demonstrated commitment to an active lifestyle.

Motion to approve Fitness & Exercise program.

Moved by Wayne Welsh, seconded by Varlene MacLeod

Carried

b) Nursing - course outlines - Joan Brown, Wanda Gordon

Joan reviewed the revised course outline for NURS 101. Human Development content previously taught in HSC 111, has been incorporated into NURS 101. HSC 111 has been deleted and course hours and credits for NURS 101 reflect the increase in content. She referred to NURS 104 (coming to PAC for approval in the future) saying that the course content remaining in HSC 111 will be incorporated into this course. Joan reviewed the list of course name changes explaining that there are no course numbering changes.

Motion to approve NURS 101, Introduction to Primary Health Care with change to prerequisite to read acceptance into the Nursing program, and course name changes as presented.

Moved by Varlene MacLeod, seconded by Sylvia Currie

Carried

The committee moved on to review the four new Nursing courses being submitted for approval, NURS 201, 202, 203, and HSC 210.

Motion to approve NURS 201, Health Illness Transition I; NURS 202, Partnering with Families; NURS 203, Nursing Practice; and HSC 210, Pathophysiology I.

Moved by Varlene MacLeod, seconded by Sylvia Currie

Carried

c) Social Work - calendar copy, BSW Field Education policy - Doyle Clifton

Doyle explained that after extensive consultation within UCFV and other institutions, a BSW practicum policy has been developed for the field component of the BSW program. He explained that the two policy documents being presented today are intended for separate purposes. The first, Section I, is intended for publication in the UCFV calendar. The second, Section II, BSW practicum placement guidelines, is intended to describe the field placement process and guidelines. Discussion continued on the size of the copy to be published in the calendar. Doyle stated that it is important that the policy be published in its entirety in a public document, namely the college calendar. A number of suggestions were made that would avoid inclusion of this policy in the calendar but still ensure that students are made aware of the policy. It was suggested that the section title "Unprofessional Conduct" be deleted, and that the paragraph pertaining to professional conduct be incorporated into the section titled "Guidelines for Professional Conduct". After further discussion around a fail safe method of ensuring that all students are aware of, and have knowledge of this policy, it was agreed that the policy should be published in the UCFV calendar. Don asked that Doyle provide a clean, amended copy of the policy to the recording secretary to be forwarded to UCC. Don will speak to the recommendation that the policy be published in the UCFV calendar at UCC.

Motion for acceptance of the BSW program Field Education policy with noted changes, and recommendation that the policy be published in the UCFV calendar.

Moved by Bill Cooke, seconded by Wayne Welsh.

Carried

d) Community Support Worker Attendant - program name change - Cheryl Isaac-Clark

Cheryl spoke to the rationale for changing the title of the Community Support Worker Attendant certificate program to Community Special Needs Attendant.

Motion to approve name change from Community Support Worker Attendant to Community Special Needs Attendant.

Moved by Varlene MacLeod, seconded by Sylvia Currie

Carried

e) Career Planning, Employment Search - new courses - Amy Kheong

Amy introduced the two new courses developed by the Counselling department, and reported on discussions she has had with ACC. These courses will receive college credit. Discussion continued on appropriate course subject prefix and where the courses should be categorized. Students registered into the General Studies program are expected to be the chief users of these courses. Amy is negotiating acceptance of these courses into degree programs, and has also had preliminary discussions with Co-op.

Motion to approve CP 101, Career Planning, and CP 201 Employment Search.
Moved by Bill Cooke, seconded by Sylvia Currie

Carried

f) Changes to Math Minors, BSc degree - Susan Milner

Susan reported that SFU has approved a number of courses ahead of schedule. She reviewed the proposed changes being submitted for Math Minors. There is still some work to be done in identifying Stats requirements. She reviewed the calendar copy changes with the committee explaining that the changes reflect the increased number of upper-level offerings that have been recently approved by SFU. Effective 1997/98. Discussion continued around the ability of students to meet graduation requirements for grad '97. Bill explained that graduates are covered under the requirements of the calendar year in which they begin their program but are entitled to use subsequent calendars, too.

Motion to approve changes to Math Minors, BSc degree as submitted.
Moved by Varlene MacLeod, seconded by Sylvia Currie

Carried

g) History - 3 new courses - Eric Davis

Bonnie Huskins spoke in Eric Davis' place to the three new courses being submitted for approval.

Motion to approve History 487, Society and Politics in China since 1949, and History 489-4/490-4, Studies in History, two directed reading courses.
Moved by Sylvia Currie, seconded by Dick Bate

Carried

h) Russian Literature in English - new course - Alan Cameron

Alan explained that this course is a follow-up to Russian 251/252. He reviewed course prerequisites which should read second year English courses. Alan explained that his department can give a very different perspective and interpretation of course material which is available in Russian and must be translated. The course is expected to be offered in Winter '97. It will be listed in the 1997/98 calendar. The course meets English Major requirements. It was suggested that a notation be included in the calendar referring English Literature students to modern language courses.

Motion to approve Russian 351/352, Tolstoy & Dostoyevsky in English.
Moved by Varlene MacLeod, seconded by Dick Bate

Carried

i) MACS 334 and Soc 334 - new courses - Cheryl Dahl

Tabled to next meeting of PAC

j) Physics 151 - change to prerequisites - Tim Cooper

In Tim's absence Wayne Welsh spoke to changes being submitted. Wayne explained that the proposal before the committee is expanding pre-requisites to Physics 151. Effective immediately.

Motion to approve change in prerequisites for Physics 151 to read Math 110 or Math 12 and either co- or pre-requisite of comp 150 or pre-requisite of compsci 11.

Moved by Dick Bate, seconded by Varlene MacLeod

Carried

Meeting adjourned at 11:30 am.