Approved: 1998-04-29

UNIVERSITY COLLEGE OF THE FRASER VALLEY

PROGRAM ADVISORY COMMITTEE (PAC)
MINUTES

March 25, 1998
9:30 a.m. - Room A225
Abbotsford Campus

PRESENT: Ron Coreau (Chair), Sheila Brygadyr, Tim Cooper, Judy Inouye, Daniel Kwan, Varlene MacLeod, Jeff Morgan, Lori Nelson, Beverly Trifonidis

REGRETS: Bill Cooke, Vickie Grieve, Stephanie Martin

GUESTS: Jean Ballard, Eric Davis, Chelene Koenig, Marie Moore, Rhonda Schuller, Rory Wallace

1. APPROVAL OF AGENDA

Additions to the agenda: Prerequisite Change for Upper-Level English 304, 306, 308, 310, 312, 314, 316, 318, 324, 326, 332, 334, 336, 338, 344, 348, 349, 352, 354, 356, 358, 360, 361, 364, 366, 371

Pre-approval by ACC of All Arts Department Curriculum Matters Before PAC

2. APPROVAL OF MINUTES

Correction to page 3 (c) Calendar Copy (page 218): Prerequisite should read: "(PHYS 112, MATH 211, ~~213~~ MATH 310) **or** (PHYS 112, PHYS. 221, MATH 211 and Corequisite: MATH 310)

Motion: **Lori Nelson / Varlene MacLeod**

To approve the 1998-02-25 PAC minutes with correction.

CARRIED

3. NEW / CONTINUING BUSINESS

(a) Extended Minor/Minor in Visual Arts - New Program Approval

Rory Wallace noted that the Ministry had approved the Letter of Intent and asked for the submission of a full proposal for an Extended Minor/Minor in Visual Arts. Rory stated that over the last several years the Ministry has been stressing employability skills but, on this particular proposal they proposed that rather than centre on a career focus that the department emphasize educational bridges.

Rory noted that a couple of areas in the proposal are still being developed because information is still being collected. In the budget it needs to be distinguished what is new (which is extremely little) and what is already required for the ongoing Fine Arts two-year diploma. There is a need for a technician and this is being discussed with the Dean. A dark room is now being built. Rory also noted that faculty qualification for Fine Arts is a MFA (there are no PhDs in Fine Arts).

Rory noted that the Fine Arts courses have not yet been renumbered because that would only cause confusion until the program is in place. They have tried to accommodate two types of students - those who want to focus largely on the studio and take a few Art History courses and those who for whom Art History is more connected with their other studies. At present, many students are transferring out to other institutions to complete their education in Fine Arts. Rory will tracking graduating students and what field they have gone into.

It was noted that this Extended Minor proposal increases options for teaching-bound students, especially in light of the new criteria established by the BCCT.

The start date for this proposal is September 1998, but this proposal will not be in the 1998/99 calendar. To make students aware of the program the department head would be working with present students and through an advertising process. It could be included in the Admissions Guide and on the Web site as well as talking to high school students. The Arts Advisor will also be making students aware of this Extended Minor and Minor.

A discussion was held on the scenario of adding and eliminating courses and students transferring in and out and how that would affect other programs and budget planning. Rory agreed to look at this.

Action: Rory Wallace

Because there is going to be competition for seats there will be reserved seats for degree students as there is for diploma students.

Motion: **Lori Nelson / Jeff Morgan**

To approve the Extended Minor / Minor in Visual Arts proposal.

CARRIED
RECOMMENDED TO UCC

Calendar Copy (page 3)

Bachelor of Arts,
Extended Minors/Minors 93, 95
Anthropology .....
.....
Theater 113
Visual Arts 117

Calendar Copy (page 6)

Faculty of Arts
Bachelor of Arts degree
Majors offered in English, ...
Extended minors and minors offered in anthropology, ... ~~and~~ theater and visual arts.

Calendar Copy (page 95)

Bachelor of Arts degree
Majors

Extended Minors/Minors
Anthropology

Theater
Visual Arts

Extended Minors
Students .....
• Anthropology
• -------
• Theater
• Visual Arts

Minors
UCFV Offers minors in:
• Anthropology
• -------
• Theater
• Visual Arts

Calendar Copy (page 117)

Visual Arts
(Description?????)

Visual Arts Extended Minor Requirements
Lower-Level Requirements
At least 18 credits, including:
· AH 101
· AH 102
· 6 lower-level Fine Arts credits
· 6 additional lower level credits in Fine Arts, Art History, Film, or MACS

Upper-Level Requirements
At least 15 credits in Fine Arts and Art History, including:
· at least one Art History course numbered 300 or above.
· at least one Fine Arts course numbered 300 or above.

Visual Arts Minor Requirements
Lower-Level Requirements
At least 12 lower-level credits in Fine Arts and Art History including at least one Art History and one Fine Arts course.

Upper-Level Requirements
At least 15 credits in Fine Arts and Art History, including:
· at least one Art History course numbered 300 or above.
· at least one Fine Arts course numbered 300 or above.

Faculty
Rory Wallace, BA (Hons)(SFU), Mlitt (Edinburgh), Diploma (UBC), MA (New York), PhD (SFU), Department Head
etc.....

(b) Pesticide Vocabulary for ESL Learners - New Course

Marie Moore noted that the Pesticide Vocabulary for ESL Learners had been offered in the past. Because the Ministry is giving UCFV FTEs for the course a request for PAC approval was being put forth. This course

will not receive credit towards a certificate. No library resources or material will be needed.

Motion: **Lori Nelson / Varlene MacLeod**

To approve the Pesticide Vocabulary for ESL Learners course.

CARRIED

Calendar Copy (page 199)

Special Classes:

ESL PST Pesticide Vocabulary for ESL Learners

- This preparation course is designed to help ESL students prepare to take the Pesticide Application Course for Agricultural Producers, which requires strong verbal and written English skills.
- Recommended READING 40 level or higher

(c) New Course Approval: PHIL 250, PHIL 310, PHIL 312, PHIL 362, PHIL 490, POSC 330

Jeff Morgan reviewed the new courses presented. PHIL 250 was developed by Peter Jones. It will be one of the first courses offered in a series of three but the courses do not presuppose each other.

It was noted that the new Banner system in Registration can handle the general prerequisites such as "15 credit hours in Applied or Arts or Science programs". The calendar seems to be full of vague terms such as these which PAC feels needs to be addressed. **Agenda: 1998-04-29**

The rational for the new courses is to fit into the new Minor in Applied Ethical and Political Philosophy. It is hoped that other students within the faculty of Arts will take these courses.

Motion: **Lori Nelson / Varlene MacLeod**

To approve PHIL 250 course outline as presented.

CARRIED

Jeff Morgan noted that PHIL 310 will be one of the regular offerings in the program. He noted that the prerequisite should read: "45 credits in Applied or Arts or Science programs, including 9 credits in Philosophy or Political Science; or permission of the instructor."

Motion: **Varlene MacLeod / Lori Nelson**

To approve PHIL 310 course outline with amended prerequisite.

CARRIED

Jeff Morgan noted there was no implementation date for PHIL 312. This course was developed by Moira Gutteridge. The department wishes to encourage cross faculty work even though the Ministry stated that the department had to be very careful that the program was offered in the faculty of Arts. The course prerequisites should be changed to read: "45 credits from Applied or Arts or Science programs, including one of PHIL

110, PHIL 210, PHIL 230, POSC 120 or POSC 270."

Motion: **Varlene MacLeod / Lori Nelson**

To approve PHIL 312 course outline with amended prerequisite.

CARRIED

PHIL 362 is a course developed by Jeff Morgan. Jeff agreed to discuss the course with the Adult Education and ECE departments as the course may be of interest to their students. The students will need to have the prerequisite of PHIL 110.

Action: Jeff Morgan

Motion: **Lori Nelson / Varlene MacLeod**

To approve PHIL 362 course outline as presented.

CARRIED

PHIL 490 is a course in directed studies to give a student the opportunity to complete a minor and is modeled on other directed studies courses. The department has decided that they would allow one directed studies course per student to be applied towards the Minor - there won't be an additional directed studies course in politics. Students can only take this course one time for credit in the Minor in Applied Ethical and Political Philosophy and this should be written in the calendar.

Motion: **Tim Cooper / Lori Nelson**

To approve PHIL 490 course outline as presented with the note added in the calendar that the course can only be taken only once for credit in the Minor in Applied Ethical and Political Philosophy.

CARRIED

POSC 330 was presented to PAC as a new course but Jeff made a prerequisite change to read: "9 credits of Philosophy or Political Science, including one of the following: Political Science 120, 190, 195, 270, Philosophy 110, 210, 230."

Motion: **Varlene MacLeod / Lori Nelson**

To approve POSC 330 course outline with amended perquisite.

CARRIED

Calendar Copy (page 228)

PHIL 250 **3 credits**
History of Western Philosophy: Foundations: The Greco-Roman and Medieval Worlds
Prerequisites: 15 credit hours in Arts or Applied or Science programs
Corequisites: none
Transferability: pending

Ancient and medieval thinkers have had a huge impact on the development of modern western society and therefore on the world. In this course we will examine the extent

of this impact, with particular emphasis on issues relevant to contemporary society. We will also explore some of the non-western influences (e.g., Islam) that have helped shape our intellectual traditions.

PHIL 310 **3 credits**
Ethics and Public Policy
Prerequisites: 45 credits in Applied or Arts or Science programs, including 9 credits in Philosophy or Political Science; or permission of the instructor.
Corequisites: none

Sometimes our ethics are about how we act individually, for example, whether to make a charitable donation for cancer research. Sometimes, our ethics are about our political practices, for example, whether to make our charitable donations tax deductible.

What role should ethics play in our social and political practices? Should our ethics-what we think is right-take into account the realities of politics-of how we collectively make decisions? Should we structure our social and political practices to meet ethical requirements?

In order to pursue this questions about diverse practices such as health care, international relations, business, employment relations, and government, we will look at various approaches to ethics that focuses on practical issues of forming, justifying and implementing political and social solutions.

PHIL 312 **3 credits**
Occupational Ethics
Prerequisites: 45 credits from Applied or Arts or Science programs, including one of PHIL 110 or PHIL 210 or PHIL 230 or (POSC 120 or POSC 270).
Corequisites: none

Whether you are an employee, an employer, or an entrepreneur, you will face difficult ethical decisions in your working life. Every state of employment, from choosing your career to deciding to retire, raises ethical issues. Every working relationship, raises questions about your role and responsibilities, whether you are the boss or the customer, the professional or the student, the care giver or the client. How should you choose a career? What rights should you have as a boss or as a subordinate? What information is private, what should be kept confidential and what information must be shared? How will you determine and balance your loyalties, your priorities, and your responsibilities? When and why should you go the extra mile for a client, a colleague, or a boss? When should your job take second place to your personal life? This course will examine a variety of ethical issues in employment and show you how to apply ethical theories to situations you will face.

PHIL 362 **3 credits**
Ethical Dimensions of Education
Prerequisites: PHIL 110 and six additional credits of Philosophy or Political Science courses.
Corequisites: none

This course introduces the ethical and philosophical dimensions of education. Topics to be examined concern autonomy as an educational aim, including the justification of

education and the value of knowledge, the distinction between education and indoctrination, the justification of educational authority, equality of educational opportunity, personal relationships in teaching, professional ethics in teaching, and moral education.

PHIL 490 **3 credits**
Directed Studies in Ethical and Political Philosophy
Prerequisites: 12 credits of Philosophy or Political Science courses, and written consent of both the faculty member and Department Head.
Corequisites: none

This course offers the student the opportunity to pursue in-depth independent study of a particular issue, problem or topic in the areas of ethical or political philosophy. The student must, in consultation with a faculty member, develop a detailed individual course proposal indicating the readings or other study to be undertaken and how the course work will be assessed.

Note: This course can only be taken only once for credit towards the Minor in Applied Ethical and Political Philosophy.

Calendar Copy (page 232)

POSC 330 **3 credits**
Human Rights: Theory and History
Prerequisites: 9 credits of Philosophy **or** Political Science, including one of the following: POSC 120 or POSC 190 or POSC 195 or POSC 270 or PHIL 110 or PHIL 210 or PHIL 230
Corequisites: none

The language of human rights is woven into the fabric of our culture, society and political discourse. This course will examine different notions of rights and responsibilities, and the history of these ideas as they are embodied in various organizations and institutions.

(d) Program Approval: Minor in Applied Ethical and Political Philosophy

Jeff Morgan reviewed the Minor in Applied Ethical and Political Philosophy program. A discussion took place on the number of courses offered. Some of the courses have not yet come to PAC. The issue of why a minor and not an extended minor was discussed. PAC thought the department may want to discuss and persue an extended minor in the future. It was noted that the reason for extended minors and minors in the BA was for students who wished to teach. The BC College of Teachers has changed their parameters for degree students and a discussion should be held with them. Jeff noted that there are a few areas where work on the proposal has to be completed, e.g., facilities, equipment, special resources and start-up or development needs. Jeff stated that he wished this minor to be listed under the “As” in the calendar.

Motion: **Lori Nelson / Varlene MacLeod**

To approve, in principle, the Minor in Applied Ethical and Political Philosophy.

CARRIED

RECOMMENDED TO THE UCC

Calendar Copy (page 3)

Arts	
Bachelor of Arts,	
Majors	**93, 95**
Extended Minors/Minors.....	**93, 95**
Anthropology	100
Applied Ethical and Political Philosophy.....	101

Calendar Copy (page 6)

Faculty of Arts
Bachelor of Arts degree
Majors offered in English, history, geography, ...
Extended minors and minors offered in anthropology, applied ethical and political philosophy, ...

Calendar Copy (page 95)

Bachelor of Arts degree
Majors
.....
Extended Minors/Minors
Anthropology
Applied Ethical and Political Philosophy
....

Minors
UCFV offers minors in:
· Anthropology
· Applied Ethical and Political Philosophy
· English

(e) New Course Approval: SOC 355: Quantitative Methods

Jean Ballard noted that Soc 355 was part of the original Sociology major proposal which was modeled after SFU's major in which Soc 355 was required. Until now, Soc 355 has not been offered. Students have taken it through OU where it is offered by SFU. Some students have chosen to take Math 302. This often doesn't work for Sociology students. This year the problem arose that OU's Soc 355 was full before all the UCFV graduating students could get registered in the course. Therefore, it was decided to look into offering UCFV's Soc 355. Jean asked that the start date for the course to be January 1998 to accommodate a graduating student who could not get into OU and was unable to take Math 302. The student is doing a guided study and would like it listed as Soc 355 which would facilitate

the Art's Advisor in getting the student's degree automatically approved instead of listing it as Soc 490, and requesting a special dispensation to have the degree approved.

The course would be offered every second year. It is expected that the class would be almost full. Some students in the extend minors in Anthropology and LAS may also choose to take this class because it fits into some of the research areas. A Sociology instructor will teach the course.

Motion: **Jeff Morgan / Beverly Trifonidis**

To approve SOC 355: Quantitative Methods course outline with a start date of January 1998.

CARRIED

Calendar Copy (page 240)

SOC 355 **Credits 4**
Quantitative Methods
Prerequisites: MATH 104 **or** MATH 106, and SOC 255
Transferability:

An examination of measurement issues within sociological and anthropological research, focusing on the logical and conceptual construction and interpretation of tables, and an examination of the uses and abuses of statistics. Students will blend classroom knowledge of statistics with real life analysis of sociological data (including the use of computer software) to develop practical research skills. The course focuses on the application, rather than the mathematics, of statistics.

(f) New Course - Linguistics 101: Introduction to Language

Rhonda Schuller noted that the Linguistics 101 course was part of the Speech and Language program. There are students in the course now who are using the course as a general Arts elective. The course closely follows similar courses at Capalino College, SFU and UBC. It is the same course as SLA 209 and should be cross listed in the calendar. Rhonda was advised to consult with the program head of ECE to advise them to revise the SLA program to add SLA 209 or Linguistics 101 and bring that change to PAC. There are no prerequisites. The start date of the course is Winter 1998. Library resources are covered under the Speech and Language program.

Action: Rhonda Schuller
Ellenor Greaves / Bring forward

Motion: **Beverly Trifonidis / Tim Cooper**

To approve the Linguistics 101: Introduction to Language with a statement in the calendar of crossing listing with SLA 209.

CARRIED

Calendar Copy (page 3)

Arts Disciplines	**100 -117**
Anthropology	
Latin American Studies	107
Linguistics	108
Math	

Calendar Copy (page 4)

Course Descriptions
Academic Support 158
.....
Life Skills Coach 218
Linguistics 219

Calendar Copy (page 6)

Faculty of Arts
University Transfer
A variety of university transfer courses..... Latin American studies, linguistics, media and comm.....

Calendar Copy (page 219)

LINGUISTICS

Linguistics 101 Credits 3
Introduction to Language
Prerequisites: None
Corequisites: None

An introduction to various areas of linguistics: phonology, morphology, syntax, semantics, language acquisition, etc. A look at language as overlapping systems of rule-governed features.

Note: Credit can be counted for Linguistics 101 **or** SLA 209. Credit cannot be received for both courses.

Calendar Copy (page 247)

L
Life Skills Coach 40, 43, 218
Linguistics 218
Literacy Tutor Certificate.....

(g) Prerequisite Change for Upper-Level English 304, 306, 308, 310, 312, 314, 316, 318, 324, 326, 332, 334, 336, 338, 344, 348, 349, 352, 354, 356, 358, 360,, 364, 366 and 371

Rhonda Schuller noted that PAC had approved a prerequisite change to English 350, 361, 362 and 368 to read “any two second-year level English courses.” Rhonda asked that the same prerequisite change be made for all upper-level English courses. It was felt that students needed more background in order to be successful in the upper-level courses. Because of the difficulty this might cause for some students PAC recommended that the prerequisites stay as they are for 1998 but a statement be put in the calendar stating “recommended for 1998, required for 1999.” PAC also advised that the department bring the Minor back to PAC for approval of the prerequisite change in order avoid difficulties for students. A warning should also be put in the calendar for

the Minor regarding the prerequisite change.

Action: Rhonda Schuller

Motion: Lori Nelson / Tim Cooper

To approve the prerequisite change of “any two second-year level English courses” to upper-level English 304, 306, 308, 310, 312, 314, 316, 318, 324, 326, 332, 334, 336, 338, 344, 348, 349, 352, 354, 356, 358, 360, 364, 366 and 371 with the warning note added in the calendar stating “recommended for 1998, required for 1999" as well as for the English Minor and that the English department bring the Minor back to PAC for the perquisite change.

CARRIED

Calendar Copy (page 196 - 198)

ENGL 304 **Topics in Medieval Literature** Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).	**4 credits**
ENGL 306 **Chaucer** Developed in partnership with Simon Fraser University Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).	**4 credits**
ENGL 308 **Tudor Poetry and Prose** Developed in partnership with Simon Fraser University Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).	**4 credits**
ENGL 310 **Elizabethan and Jacobean Drama** Developed in partnership with Simon Fraser University Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).	**4 credits**
ENGL 312 **Shakespeare** Developed in partnership with Simon Fraser University Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English	**4 credits**

courses (recommended for 1998, required for 1999-2000).

ENGL 314 **4 credits**
Seventeenth Century Prose and Verse
Developed in partnership with Simon Fraser University
Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).

ENGL 316 **4 credits**
Milton
Developed in partnership with Simon Fraser University
Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).

ENGL 318 **4 credits**
Major Authors of the Restoration and Eighteenth Century: Dryden, Swift, Pope, Johnson
Developed in partnership with Simon Fraser University
Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).

ENGL 324 **4 credits**
Blake, Wordsworth, Coleridge
Prerequisites: ~~Credit in two first-year English courses and either~~ ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).

ENGL 326 **4 credits**
Keats, Shelley, Byron
Developed in partnership with Simon Fraser University
Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).

ENGL 332 **4 credits**
Nineteenth Century Novelists I: Austen, the Brontes, Thackeray, George Eliot
Developed in partnership with Simon Fraser University
Prerequisites:. ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for

1998, required for 1999-2000).
ENGL 334 **4 credits** **Nineteenth Century Novelists II: Scott, Dickens, Trollope, Meredith, Gaskell** Developed in partnership with Simon Fraser University Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).
ENGL 336 **4 credits** **British Fiction 1880 - 1920** Developed in partnership with Simon Fraser University Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).
ENGL 338 **4 credits** **Studies in Modernism** Developed in partnership with Simon Fraser University Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).
ENGL 344 **4 credits** **American Prose and Poetry, Beginnings to the Civil War** Developed in partnership with Simon Fraser University Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).
ENGL 348 **4 credits** **American Literature 1865 - 1910** Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).
ENGL 349 **4 credits** **Topics in American Literature** Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).
ENGL 352 **4 credits** **American Writers of World War II and Later** Developed in partnership with Simon Fraser University Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English

courses (recommended for 1998, required for 1999-2000).

Transferability: SFU

ENGL 354 **4 credits**
Canadian Poetry and Prose, Beginnings to 1920
Developed in partnership with Simon Fraser University
Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).

ENGL 356 **4 credits**
Canadian Prose of the Twentieth Century
Developed in partnership with Simon Fraser University
Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).

ENGL 358 **4 credits**
Modern Canadian Poetry
Developed in partnership with Simon Fraser University
Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).

ENGL 360 **4 credits**
Topics in Canadian Literature
Developed in partnership with Simon Fraser University
Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).

ENGL 364 **4 credits**
History and Principles of Literary Criticism
Developed in partnership with Simon Fraser University
Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).

ENGL 366 **4 credits**
Studies in Critical Approaches to Literature
Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).

ENGL 371 **4 credits**
Advanced Composition: Theory and Practice

Developed in partnership with Simon Fraser University
Prerequisites: ENGL 201 or 202 for 1998-1999, any two second-year level English courses (recommended for 1998, required for 1999-2000).
Transferability: SFU

(h) Course Changes to HIST 261, HIST 262 and HIST 459

Eric Davis noted that course description changes were made to HIST 261, 262 and 459 to make them more general and correspond to the current instructor's specialization but no substantial changes were made in content in the lower level courses. In the upper-level courses the content could change from time to time. The LRC resources would remain the same.

A discussion was held on the authorization signatures on the course outlines. Ron Coreau to check as to when a course is revised does the course developer name change as well as the department head name on the course information sheet.

Action: Ron Coreau

It was noted that there was no difference between 100-level and 200-level courses when the perquisite is "none" in the History department.

Motion: **Tim Cooper / Jeff Morgan**

To approve the course description changes to HIST 261, HIST 262 and HIST 459.

CARRIED

Calendar Copy (page 211)

HIST 261 **3 credits**
Latin American History: The Colonial Experience
Prerequisites: none
Transferability: UBC, SFU, UVic, Open University, TWU

This course surveys the history of Latin America, from the time of the great pre-Columbian empires (Mayan, Aztec and Inca), through the colonial era, to the emergence of independent nations in the early nineteenth century. Throughout, the course focuses on how the interaction between native Americans, Spaniards, Portuguese and people of African descent created distinct societies in the "New World".

HIST 262 **3 credits**
Latin American History: The National Experience
Prerequisites: none
Transferability: UBC, SFU, UVic, Open University, TWU

This course is a survey of some of the principal themes in Latin American history from the time of independence to the present. Topics will include Latin America's place in the international economy, social and class relations, populism, military regimes, twentieth century revolutions, and the role of the United States in the region. To permit more in-depth study of these themes, special attention will be given to Brazil, Mexico,

Argentina, and Cuba.

Calendar Copy (page 213)

HIST 459 **4 credits**
Problems in the Political and Social History of Latin America
Prerequisites: nine credits of lower-level history
Transferability:

Advanced study of selected problems in Latin American history. Topics will have a regional or thematic focus, and may include nationalism, elite structures, agrarian revolution, populism, the military and society, and Latin American international relations.

(i) Course Change: GEOG 445: Historical Geography II
This item was tabled to the next PAC meeting.

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(j) Course Outlines Availability for PLA and Students
Chelene Koenig noted that a proposal that a copy of course outlines be compiled and maintained in both UCFV libraries, in student services area at each campus, and at the UCC office and possibly a future Web site was brought to UCC at the November 1997 meeting. UCC referred the proposal to PAC to develop a systematic way for updating, gathering and distribution flow of course outlines.

A discussion was held on the implications of having the course outlines available to students and for PLA. The information on course outlines would be useful for students going to other institutions trying to receive credit as well as for PLA. It was felt that the information made available needed to be looked at from a legal point of view since it would become a public document. It was thought that pertinent information from parts of the PAC course outlines could be used. The question was raised on where does the authority and responsibility reside at UCFV with respect establishing these kinds of issues? This has been a long standing issue with Student Services but has never been put in as a formal request to be addressed. Ron Coreau suggested that this item be tabled. He would check with the Chair of UCC to look at the legislation, under the new Act, to see if there is anything there that gives direction as to how this issue should be handled. He would bring it back to PAC in April, with some background, for an in-depth discussion.

Action: Ron Coreau
Agenda: 1998-04-29

It was suggested that the Freedom of Information office be involved in the discussions of what UCFV is obliged to make available.

(k) Calendar Course Descriptions: Course Shelf Life
Eric Davis noted that at an ACC meeting the issue of course shelf life was raised and a motion was passed requesting PAC to consider creating regulations for an expedited process to deal with courses previously listed in the calendar. There was a consensus from most areas in ACC that after a shelf life of four years without being offered, a

course should be de-listed from the calendar. However, the shelf life would depend on how severe the penalty was for re-listing. When re-listing, would the department have to go through the PAC process for course approval? Eric made it clear that this initiative would be only for the Arts department and not other departments at UCFV. A full discussion took place on the pros and cons of de-listing and re-listing courses. It was pointed out that de-listing a course must come through PAC and it would be in PAC's interest to see that course when it is re-listed for several reasons, e.g., library resources, changes in content, etc. It was suggested that changes outside the Arts but having implications for that area should come to ACC for information.

The conclusion reached was that the department could make the decision to de-list or re-list a course but de-listing and re-listing of a course would have to follow the PAC process.

(l) Pre-approval by ACC of all Arts Department Curriculum Matters Before PAC
Eric Davis asked that PAC ensure that all curriculum matters from the Arts Department be approved by ACC before being approved by PAC. There are some gray areas, e.g., Math courses. It was suggested that courses that were outside the Arts area but affect that area should come to ACC for information. Suggestions were discussed on how PAC could ensure that the appropriate curriculum committee has signed off the document. PAC should ensure that all course outline documents presented are signed by the course designer, department/program head, curriculum committee and the Dean. PAC agreed to do its part by ensuring that all signatures were there and ask the question - has the course been passed by the appropriate curriculum committee? If not, why not?

It was suggested that ACC define its role (policy) in the process and make it known to all members of their faculty.

(m) Calendar Copy Representative on PAC
Tabled to next meeting. **Agenda: 1998-04-29**

4. ADJOURNMENT **Lori Nelson**

NEXT MEETING

WEDNESDAY, APRIL 29, 1998

9:30 a.m.

Room A225
Abbotsford Campus