

**UNIVERSITY COLLEGE OF THE FRASER VALLEY**  
**PROGRAM ADVISORY COMMITTEE (PAC)**  
**MINUTES**

**Wednesday, October 28, 1998**  
**9:30 a.m. - Room A225**  
**Abbotsford Campus**

**PRESENT:** Norah Andrew (Chair), Trudie Archie, Jean Ballard, Tony Boccinfusso, Elaine Harris, Varlene MacLeod, Jeff Morgan, Beverly Trifonidis, Patti Wilson

**REGRETS:** Bill Cooke, George McGuire, Lori Nelson

**GUESTS:** Susan Milner, Barry Garner, Marie Moore, Judy Hurley, Ian Fenwick, Edith Camm, Craig Chamberlin, Eric Davis, David Morosan, Andrea Kastner

**1. APPROVAL OF AGENDA** **APPROVED**

**2. APPROVAL OF PAC MINUTES**

**Motion:** **Beverly Trifonidis / Tony Boccinfusso**

To approve the 1998-09-30 PAC minutes.

**APPROVED**

**3. NEW / CONTINUING BUSINESS**

(a) Math 255, Math 270, Math 310 - Course Revisions  
Susan Milner noted that small changes were being made in Math 270 in response to a request from the engineering program. A few extra topics have been incorporated, on the advice of UBC, so the course will transfer more directly. However, UBC will not officially grant transfer credit until they have seen the course outline document but they have been giving students credit for the past three years.

Varlene requested that in the transfer submission to UBC that MATH 270 be recorded as transferred as Stats 251 because that is a typical second-year course and that would complete their second year transfer to engineering.

It was suggested to change the prerequisites to read: "MATH 112; or MATH 114 or MATH 116 with C or better."

**Motion:** **Elaine Harris / Jeff Morgan**

To approve MATH 270 with course revisions and prerequisite change.

**APPROVED**

Susan noted that Math 255 was a revision of Math 310. It will be a second-year course and more students will be able to take it. They are trying to line the courses up with UBC rather than SFU. It will become available to second-year UBC-bound engineering students. The topics will remain the same - only the number changes. The course sequence has been chosen to facilitate the concurrent teaching of Physics 221,

which engineering students also take. Although it was discussed and agreed to at SCC, it was suggested that the Physics department send a memo to PAC stating that they have agreed to this sequencing and changes.

**Action: Physics Department**

In answer to the question of what was changing in the course when it went from a 300-level to a 200-level course Susan noted that Math 211 and Math 221 were prerequisites for MATH 310 and were offered in the second half of the second year so that students could take those two courses before they took Math 310. They were expected to already know that material. Math 211 and Math 221 would now change to corequisites so that the level that the students would be expected to work at in Math 255 would be recognized as just learning the material (Math 211 and 221). Also, Physics have implemented a first-year engineering program which is going through accreditation at UBC and students can enter second year at UBC. Physics is now trying to put a second year together by using courses that are already being offered at UCFV. Students would be able to get their second year engineering at UCFV and enter third year at UBC.

Norah Andrew agreed to consult with Wayne Welsh re MATH 255 and obtaining Physics department approval in writing to the course sequencing changes which would be presented to the next PAC meeting.

**Action: Norah Andrew**  
**Agenda: 1998-11-25**

**Motion:**

**Jean Ballard / Tony Boccinfusso**

To approve course number and course description change from MATH 310 to MATH 255 with the proviso that the Physics department agrees.

**APPROVED**

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<b>MATH 255</b>	<b>3 credits</b>
<b>Ordinary Differential Equations</b>	
Prerequisites: MATH 112; or MATH 114 with at least a C+; MATH 152 unless currently enrolled in MATH 221 or PHYS 221	
Corequisites: MATH 211; MATH 221 or PHYS 221 unless already have MATH 152	
Most mathematical models of a system, whether from engineering, biology, physics, sociology, geography, psychology or economics, are in the form of differential equations.	
This course examines some methods of solving certain types of differential equations. Applications are stressed. Topics include first- and second-order linear differential equations, linear systems, non-linear equations, series solutions, and Laplace transform methods.	

<b>MATH 270</b>	<b>4 credits</b>
<b>Introduction to Probability and Statistics</b>	
Prerequisites: MATH 112; or MATH 114 or MATH 116 with C or better.	
Transferability: UBC, SFU, UVic	
An introduction to probability and statistics using calculus, for engineering, science and mathematics students. <del>Students who are comfortable .....</del>	

Calendar Copy (page 223) (delete MATH 310)

<del><b>MATH 310</b></del>	<del><b>3 credits</b></del>
<del><b>Ordinary Differential Equations</b></del>	

- (b-1) ESL Course Code Changes for Combined Writing and Grammar Classes  
 Marie Moore noted that she was presenting the new code of the combined writing and grammar courses in ESL. The codes are ESL WG34, WG44, WG54, WG 64, WG74, WG84.

**Motion:** **Varlene MacLeod / Beverly Trifonidis**

To approve the combined ESL writing and grammar course codes: ESL WG 34, ESL WG44, ESL WG54, ESL WG64, ESL WG74, ESL WG84.

**APPROVED**

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<p><b><u>Grammar/Writing sequence:</u></b>                  (Writing and grammar classes are combined to give the student maximum exposure to writing.)</p> <p><b><u>ESL WG34 ESL Writing and Grammar Pre-Intermediate (128 hours)</u></b>                  • <u>introduction to paragraph form using basic grammatical structure</u></p> <p><b><u>ESL WG44 ESL Writing and Grammar Intermediate (128 hours)</u></b>                  • <u>paragraph order, narrative directions</u>                  • <u>letters of request, complaint; friendly letters</u>                  • <u>building on grammar forms</u></p> <p><b><u>ESL WG54 ESL Writing and Grammar Intermediate II (128 hours)</u></b>                  • <u>mastery of paragraph form</u>                  • <u>letters for many situations</u>                  • <u>writing mechanics: punctuation, capitalization</u>                  • <u>using more complex grammar</u></p> <p><b><u>ESL WG64 ESL Writing and Grammar Advanced I (128 hours)</u></b>                  • <u>logical arrangement in varied paragraph types</u>                  • <u>all relevant types of letters</u>                  • <u>much more advanced grammar including sequence of tenses and confusing choices</u></p> <p><b><u>ESL WG74 ESL Writing and Grammar Advanced II (128 Hours)</u></b></p>
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- . clear expression in writing
  - . ability to handle any paragraph form
  - . full command of verb usage and most grammatical structures
- ESL WG84 ESL Writing and Grammar Writing Bridge (128 hours)**
- . awareness of purpose and audience
  - . research paper, writing under time constraints
  - . sensitivity to subtle aspects of grammatical structure

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Delete  
**~~Grammar sequence:~~**  
**~~ESL G32 .....~~**  
**~~ESL G82.....~~**

Calendar Copy (page 199)

Delete  
**~~Writing Sequence:~~**  
**~~ESL W31 .....~~**  
**~~ESL W81.....~~**

(b-2) Amendments Requested by PAC to ESL BUS and ESL TUTL and ESL TUTH

Marie Moore presented the ESL BUS and ESL TUTL and ESL TUTH course outlines with the amendments asked for by PAC. ESL BUS was given a course credit of 2. ESL TUTL and ESL TUTH course outline evaluation procedure changed number 3 to read: "Progress shown by the individual student in the targeted area(s) according to the learning contract negotiated between the instructor and the student."

**Motion:** **Varlene MacLeod / Jeff Morgan**

To approve the ESL BUS and ESL TUTL and ESL TUTH course outline changes as presented.

**APPROVED**

(c-1) Theatre Wardrobe Technician Program

Ian Fenwick noted that the Theatre Wardrobe Technician program was developed across disciplines in arts and career applied area. Classes will be held on both the Chilliwack (theatre) and Abbotsford (fashion design) campuses. Support has been received within and without the institution. They are using existing resources in both departments. The departments will be sending the program to Victoria for approval and special funding in order to get the program up and running. They will be looking at it as a pre-apprenticeship program. The film industry is an area where there is a great demand for trained people. The union appears to be happy with the initiative providing it includes a union and government controlled apprenticeship process. It is a niche that UCFV can fill in the industry in B.C without a huge investment and provide jobs for people.

A discussion was held on the preapprenticeship aspect of the program. Ian Fenwick stated that the apprenticeship people would like to see this program develop into a preapprenticeship program but they have not stated any means to control it. It was suggested that the departments be careful of the use of the term "preapprenticeship". Ian noted that preapprenticeship term is not stated in the program outline. It was suggested that for marketing purposes that it would be useful to have some input from the film industry so that you can attract students basic support for what they will be getting into but not incur the kind of problems that can occur with unions or preapprenticeship. It was noted that in BC preapprentice is a growing and fast evolving one. It was felt that it may be that in the future the student will need a certificate before he/she can enter an apprenticeship program. It is planned that the departments will work with the unions in the future but the program has to earn a reputation first.

It was suggested that the Entrance Requirements be listed as:

1. Fashion Design or Theatre Diploma from a recognized institution.
2. Strong sewing skills and a knowledge of patterns as evidenced by a portfolio.
3. Two letters of reference.
4. Résumé

It was pointed out that a good reason for programs such as this is to provide a critical mass to programs like theatre, particularly at the diploma level because they don't exist well in isolation. There are similar programs at Langara and Douglas colleges and these institutions have acknowledged support for this program.

**Motion:**

**Jeff Morgan / Varlene MacLeod**

To approve and recommend to UCC the Theatre Wardrobe Technician Certificate program with entrance requirements amendment.

**APPROVED  
RECOMMENDED TO UCC**

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<u>Theatre Wardrobe Technician certificate .....</u>	<u>116</u>

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<b>Faculty of Applied Programs Fashion Design, Fine Arts &amp; Graphic Design</b>	
Fashion Design diploma.....	
<u>Theatre Wardrobe Technician certificate</u>	

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<b>UCFV Programs</b>	
Theatre Arts diploma	
<u>Theatre Wardrobe Technician certificate</u>	
Visiting from another institution...	
<b>When to Apply</b>	
<b>Specific Date</b>	

On or after February 1 for fall semester  
(October 1 for 2000/2001 applicants)

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**Fashion Design, Fine Arts and Graphic Design**  
Theatre Wardrobe Technician certificate

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**Theatre Wardrobe Technician certificate option:**

UCFV offers a one year, full time Theatre Wardrobe Technician certificate program for those seeking a costume or wardrobe position in the theatre, film or television industry. Emphasis is placed on developing the skills necessary to successfully construct, build, alter and break down costumes. Organization and wardrobe management skills are also covered.

The curriculum also accommodates the practical application of these skills to the costumes for all the productions mounted as part of the UCFV season of theatre. Field trips to Film and Television sights are an integral part of the program.

**Entrance Requirements:**

1. Fashion Design or Theatre Diploma from a recognized institution.
2. Strong sewing skills and a knowledge of patterns as evidenced by a portfolio.
3. Two letters of reference.
4. Résumé

**Equivalent Qualifications:**  
Industry experience and/or prior learning, the outcome of which can be demonstrated to be the equivalent of the qualifications otherwise required.

A portfolio assessment as outlined in the **Prior Learning Assessment & Recognition** section of the Calendar will be necessary.

Applicants will be required to attend a personal interview with faculty to assess capabilities and check credentials. Applicants will be assessed upon the following:

· Interest in Costuming: as shown by: enthusiasm, awareness and understanding of the field of costuming.	15 points
· Oral communication skills: demonstrated by responses to one or more of the following: clearly stated questions and answers, responsive listening, alertness, enthusiasm, courtesy, objectivity, sense of humor.	15 points
· Sample of: sewing skills, pattern drafting skills, theatre craft skills, general craft skills.	40 points
· References, Program Credits, Photographs: as proof of theatre and/or wardrobe experience (paid or as a volunteer)	20 points
· Response to Relevant Questions: about history of the theatre, knowledge of film and television productions, historical costume and art history.	10 points

**[Applicants must score 60 out of 100 points.]**

**NOTE:** Applicants applying for transfer credits from another institution or advanced standing will be considered on an individual basis. Make an appointment to see the program head.

**How to Apply**

1. Submit the \$15 application fee along with your UCFV application for admission form to the Admissions and Records (A & R) office. Application forms are available from any A & R or Student Services office. See page 10 for a complete list of application dates and general admission information.

**Additional documents required for a complete application:**

**Transcripts and Theatre or Fashion Design Diploma / Certificate or equivalent.**

2. In April you will be informed of the date of an orientation session which you should make every effort to attend as the personal interview appointments are set up at this time. If it is absolutely impossible for you to attend, please contact the program head to book an appointment. During your appointment, which is approximately 20 minutes long, you are asked to present your portfolio, letters of reference and an up to date résumé.

3. Upon admission to the program you will be invited to register (see the fees and other costs section on page 16). This money will be applied to the tuition fees and is not refundable. Final payment of all course fees is due the end of the second week of classes.

**Fees and Additional Costs:**

The fee for a full-time student (five courses or 16 credits) would be about \$800 per semester. Books and additional supplies would cost \$100 per course

The construction courses will require a reasonable supply fee and there will be costs for some fabrics and notions. Field Trips will be mandatory.

**Workload and Classroom Expectations**

12 contact hours plus an average of 12 hours practicum per week over a 15 week semester. Deadlines are strictly adhered to as success in the industry relies heavily on the meeting of deadlines and delivery dates.

Regular attendance is mandatory. Penalties for late arrivals and absenteeism without reason might include a reduction of the final grade.

Students should not fall behind. Fifteen weeks per semester does not allow time to catch up, also, courses are so closely linked that a class missed in one area could set you back in the other courses.

**Location:**

Abbotsford and Chilliwack campuses.

**Program Outline**

**Semester I**

<b><u>Course Title</u></b>	<b><u>Credits</u></b>
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**Fashion Grads**

*THEA 101	Introduction to Theatre I	3
*THEA 121	Introduction to Technical Theatre I	3

<b>Theatre Grads</b>		
*FD 113 Fashion Drawing I		3
*FD 193 History of Fashion		3
<b>All Students</b>		
THWT 331	Theatre Costume Construction I	3
THWT 335	Theatre Wardrobe Management I	3
THEA 395	Costume Practicum I	3

<b>Semester II</b>		
<b>Course Title</b>	<b>Credits</b>	
<b>Fashion Grads</b>		
*THEA 123	Introduction to Technical Theatre II	3
*THEA 201	History of Theatre -- Major Trends and Issues of 20th Century	3
<b>or</b>		
*THEA 202	History of Theatre -- Major Trends and Issues to the 19th Century	3
<b>Theatre Grads</b>		
*FD 114	Fashion Drawing II	
*FD 171	Textile Science	3
<b>All Students</b>		
THWT 332	Theatre Costume Construction II	3
THWT 336	Wardrobe Management II	3
THEA 495	Costume Practicum II	3

**Calendar Copy (page 75)**

Theatre Wardrobe Technician Certificate Program (See page 116 for details.)
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**(c-2) THWT 331, THWT 332, THWT 335, THWT 336 and THEA 395, THEA 495 (New Courses)**

Ian Fenwick noted that THEA 395 and THEA 495 were approved by ACC because they are Arts courses as well as courses for the Theatre and Wardrobe Technician certificate program.

It was suggested that course prerequisites for THWT 331 and THWT 335 should read "Acceptance into the program." THWT 336 prerequisites should read "THWT 335".

A discussion was held on business skills acquired in THWT 335 and THWT 336. It was stated that in theatre the student would understand production organization on a general basis and would have experience in at least two practicums. There was a question as to whether the management objectives could be achieved in 10 hours of lecture. It was suggested that students coming in without any academic background in management or other range of topics could have a difficult time coming out with any level of competency and this would be a problem. It was suggested that the department may be able to determine the level of management skills from the interview. Judy pointed out that they were not training people to be managers - they were making the students aware of what is involved in management. It is important to be able to deliver, in a fairly proficient level, what the stated objectives are and to make that clear. The solution would be to add the words "introduce

students to..." under objectives and change the title of the courses to "Introduction to Theatre Wardrobe Management I" and "Introduction to Theatre Wardrobe II". This will make it clear that it is a snapshot of what goes on in theatre management.

**Motion:** **Varlene MacLeod / Jean Ballard**

To approve THWT 331 - Theatre Costume Construction I - course outline with prerequisite change.

**APPROVED**

**Motion:** **Jean Ballard / Varlene MacLeod**

To approve THWT 332 - Theatre Costume Construction II - course outline.

**APPROVED**

**Motion:** **Jean Ballard / Trudy Archie**

To approve THWT 335 - Theatre Wardrobe Management I - course outline with prerequisite change.

**TIE VOTE (3-3)**  
**(2 Abstention)**  
**(Chair Vote: Opposed)**  
**DEFEATED**

**Motion:** **Jean Ballard / Patti Wilson**

To approve THWT 336 - Theatre Wardrobe Management II - course outline.

**APPROVED**

**Motion:** **Varlene MacLeod / Jean Ballard**

To approve THEA 395 - Costume Practicum I - course outline.

**APPROVED**

**Motion:** **Varlene MacLeod / Jean Ballard**

To approve THEA 495 - Costume Practicum II - course outline

**APPROVED**

Norah Andrew asked that the Theatre/Fashion Design departments reconsider the management objectives of THWT 335 course outline. Norah also asked that Beverly, Jeff and Tony send their input to Judy and Ian to recraft the THWT 335 course outline objectives before the next PAC meeting.

**Action:** **Judy Hurley, Ian Fenwick, Beverly Trifonidis, Jeff Morgan, Tony Boccinfusso**

**Agenda: 1998-11-25**

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<b>THWT 331</b>	<b>3 credits</b>
<b>Theatre Costume Construction I</b>	
Prerequisites: <u>Acceptance into the program</u>	
Corequisites: <u>THWT 335 and THWT 395</u>	
This is a practical course designed to give the student the skills and knowledge needed	

to interpret design sketches into full size garments. Research skills and the careful analysis of the design will be emphasized. Students will be expected to make decisions and select appropriate fabrics and construction techniques for the building of new costumes, assembling outfits or altering of existing pieces. A study of historical and modern sewing techniques and methods of altering fabrics to be resemble the original will be covered, and the ancient art of draping is introduced.

**THWT 332** **3 credits**

**Theatre Costume Construction II**

Prerequisites: THWT 331

Corequisites: THWT 336 and THWT 495

A continuation of THWT 331 with more advanced construction and distressing techniques. Emphasis will be on complex costume building skills covering cosetry, crinolines, tailoring and other engineered silhouettes suggested by historical costumes. Selecting, altering and creating accessories will be included featuring a section on millinery. The course work will culminate in the building of an historical costume for an assigned character from a period play or film.

**THWT 336** **3 credits**

**Theatre Wardrobe Management II**

Prerequisites: THWT 335

Corequisites: THWT 332 and THWT 495

In this course students will develop and put into practice management strategies covered in THWT 335. Advanced recording and reporting skills are covered as are additional exercises and strategies to improve communication skills. The legal aspects of entering into rental contracts and the policies, rules and regulations imposed by employers and unions within the industry are covered. Job-finding skills are also included.

**THEA 395** **4 credits**

**Costume Practicum I**

Prerequisites: Permission of instructor.

Corequisites: None

This course will provide students the opportunity to integrate theory and practice in the area of costume studies. By undertaking intermediate responsibilities in costume construction and management, students will develop skills and knowledge.

**THEA 495** **4 credits**

**Costume Practicum II**

Prerequisites: Permission of instructor.

Corequisites: None

This course will provide students the opportunity to further integrate theory and practice in the area of costume studies. By undertaking senior responsibilities in costume construction and management, students will develop skills and knowledge.

(d-1) **Biology 330 - New Course**

Edith Camm reviewed the development of the BIO 330 course. At UCFV students can graduate with majors or minors in general biology and the

program is very rich in cell and molecular physiology. The department would like to offer a course in unusual biology - ecological investigations, particularly at the upper levels. It was developed as a third-year course modeled on a similar SFU course and requires appreciation and understanding of genetic processes. They would like to see students come in with second-year ecology courses so the prerequisites would include BIO 210. The course requires a substantial set of study skills. Students coming from Geography, and people from the community may well be able to access this course so the prerequisite of instructor's permission is a key element and leaves the door open for students. The department hoped to provide a course that would be of interest to other than their own group. The course can be offered on either campus but will be offered in Abbotsford first.

**Motion:**

**Varlene MacLeod / Beverly Trifonidis**

To approve BIO 330 - Plants and Animals of British Columbia course outline.

**APPROVED**

Calendar Copy (page 171)

<b>BIO 330</b>	<b>3 credits</b>
<b>Plants and Animals of British Columbia</b>	
Prerequisites: <u>BIO 210 or instructor's permission.</u>	
Corequisites: <u>None</u>	
 <u>An introduction to some of the most common species of plants, birds and mammals of British Columbia. Through lecture, laboratory experience and field trips, students will learn systematic identification of major groups of organisms. The biology of organisms will be discussed with respect to their specific environmental. Students will be expected to take part in a weekend field trip.</u>	

Calendar Copy (page 142)

<b>Upper-Level Requirements</b>		
<b>Course</b>	<b>Title</b>	<b>Credits</b>
BIO 312 .....		
BIO306	Vertebrate Anatomy and Physiology II	4
BIO 330	Plants and Animals of British Columbia	3
BIO 402.....		

(d-2) Biology Calendar Changes

Edith Camm noted that the proposed calendar changes had been approved by SCC.

(1) MATH 104 is not particularly useful for Biology students. Biology Majors students wanting a first year statistics course should select MATH 106 from the list of statistics courses. MATH 270 is useful for Biology students and is a good item to be added to the list of courses. Delete MATH 104 and insert MATH 270 (page 142)

(2) Although the UCFV BSc requires a minimum of 44 upper-level credits,

the Biology Major appears to require a minimum of 45 upper-level credits because of the inclusion of a requirement for 5 (not 4) credits from upper-level electives. This allows a student to fulfill requirements for electives with one 4-credit course, rather than two courses adding to more than 4 credits. It was noted that reason one more credit was required was because of the students going through on the SFU degree. This change will not affect students in the BSc degree at UCFV.  
 Change to electives - upper-level discipline from 5 to 4 credits (page 142)

(3) To clarify requirements change for BIO 210 from “This course includes field trips.” to “This course includes field trips. A required overnight, weekend field trip will be held on the third weekend of the fall semester.” It was suggested that since the students would be staying overnight that the word “overnight” be inserted.

(4) To clarify requirements change fro BIO 301 from “This course includes field trips.” to “This course includes a required overnight, weekend field trip.”

**Motion:**

**Beverly Trifonidis / Varlene MacLeod**

To approve the Biology department requested calendar changes.

**APPROVED**

Calendar Changes (page 142)

<b>Biology Major</b>		
In addition....		
<b>Lower-Level Requirements</b>		
<b>Course</b>	<b>Title</b>	<b>Credits</b>
BIO 111.....		
Plus three credit from:		
MATH 104	Introductory Statistics	4
MATH 106	Statistics I	4
MATH 270	Introduction to Probability and Statistics	4
PSYC 201.....		
<b>Upper-Level Requirements</b>		
<b>Course</b>	<b>Title</b>	<b>Credits</b>
BIO 312 .....		
Electives	Upper-level any discipline	5 4
Plus.....		

Calendar Copy (page 171)

<b>BIO 210</b>	<b>4 credits</b>
<b>Introduction to Ecology (3, 1, 3)</b>	
Prerequisites .....	
Transferability.....	
An introduction to the basic principles of ecological theory relating to the structure and function of ecosystems. This course includes field trips. A required overnight,	

<u>weekend field trip will be held on the third weekend of the fall semester.</u>	
<b>Bio 301</b>	<b>4 credits</b>
<b>Anatomy and Physiology of Invertebrates (3, 0, 3)</b>	
Developed in.....	
This course deals with physiological and anatomical adaptations of select invertebrate animals with an emphasis on principles of functional morphology. Life history, feeding and nutrition, respiration, excretion, reproduction, and development will be studied.	
This course includes <del>field trips</del> <u>a required overnight, weekend field trip.</u>	

(d-3) KPE 130 and KPE 131 - New Courses for Adventure Tourism Certificate Program

Craig Chamberlin reviewed the background of KPE 130 and 131. These courses are being offered as part of package for a program that is being offered at CTC. They were approved by both the CTC Board and the Ministry as well as funded by the Ministry. These are the first two courses being instituted by the KPE department into the program. They will appear in the calendar but the course prerequisites is admission to the Adventure Tourism certificate program and only high school students can enroll. The long-term goal is to make the courses available to a UCFV program. The courses will be listed in the calendar as are other CTC courses offered by UCFV. A discussion was held on the approval of courses for CTC.

**Motion:**

**Jean Ballard / Trudy Archie**

To approve KPE 130 - Intro to Adventure Tourism and KPE 131 - Land-Based Recreation course outlines.

**APPROVED**

Calendar Copy (page 214)

<b>KPE 130</b>	<b>3 credits</b>
<b><u>Intro to Adventure Tourism</u></b>	
Prerequisites: <u>Admission to the CTC Adventure Tourism Program</u>	
Corequisites: <u>None</u>	
This course is an introduction to the critical role tourism plays in British Columbia. Students will be provided with an overview of the tourism industry, with a primary focus on adventure tourism. Students will examine the interrelationships between the eight sectors of the tourism industry, and study the economic, environmental, and social impact of tourism.	
<b>KPE 131</b>	<b>3 credits</b>
<b><u>Land-Based Recreation</u></b>	
Prerequisites: <u>Admission to CTC Adventure Tourism Certificate Program</u>	
Corequisites: <u>None</u>	
This course will move in a progression through all the skills necessary to travel safely by means of mountain bike. Interpersonal skills as well as bike handling skills will be developed in a sequential manner. Upon completion of this course, students will be well versed in traveling independently and safely in a variety of terrain features.	

Preparation will include: development of planning skills for leading a group, selecting appropriate equipment and making necessary adjustments for an individual rider, learn skills to maintain and repair a bike, as well as make necessary repairs on the trail, basic first aid training, trip preparation skills, developing risk assessment and emergency plans, self assessment skills and group management skills.

(f) HIST 399 - Special Topics in History I - and HIST 499 - Special Topics in History II - (New Courses)

Eric Davis stated that these courses were developed for the occasions when a regular faculty was on educational leave and a substitute is hired to replace them. The new faculty member could teach a specialty that would be different from what the regular faculty taught. This allows for flexibility. Library concerns were addressed.

**Motion:**

**Jeff Morgan / Varlene MacLeod**

To approve HIST 399 and HIST 499 course outlines.

**APPROVED**

Calendar Copy (page 212/213)

<p><b>HIST 399</b> <span style="float: right;"><b>4 credits</b></span>  <b>Special Topics in History I</b>                  Prerequisites: <u>Nine credits of lower-level history.</u>                  Corequisites: <u>None</u></p> <p>The topics will vary with the instructor, but will be limited to those which our library resources can support and those which lie outside the areas of expertise of our current full-time faculty (e.g., topics in Early Modern European History or East/Central/Southern European History).</p>
<p><b>HIST 499</b> <span style="float: right;"><b>4 credits</b></span>  <b>Special Topics in History II</b>                  Prerequisites: <u>Nine credits of lower-level history.</u>                  Corequisites: <u>None</u></p> <p>The topics will vary with the instructor, but will be limited to those which our library resources can support and those which lie outside the areas of expertise of our current full-time faculty (e.g., topics in Early Modern European History or East/Central/Southern European History).</p>

(g) Bachelor of Arts - Changes to the Program - Changes to Reasoning Requirement - Arts Certificate Criteria

(Changes to the Program) Eric Davis noted that this change relates to the BA requirements. They felt there was a more rational way of dividing up the six credits from Group A requirement and six credits from Group B requirement for a BA. They are now replaced by a "Humanities Requirement" and "Social Science Requirement". Latin American Studies 100 or 201 were removed from the Humanities list (to avoid duplication) and History 101 or higher and Philosophy 100 or higher were moved from Social Science to the Humanities list. English 105 or higher

became English 110 or higher to eliminate an overlap between the Literacy and Humanities requirements.

**Motion:**

**Jeff Morgan / Beverly Trifonidis**

To approve the BA program credit requirement changes as presented.

**APPROVED**

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**2. Bachelor Arts General Requirements**

Breadth .....

**Group A Requirement**

**Humanities Requirement**

At least **six** credits from:

- Art History 401 or higher
- English 405 110 or higher
- Film
- Fine Arts
- French 400 or higher
- German 400 or higher
- History
- Interdisciplinary A courses\*
- Japanese
- ~~Latin American Studies 100 or 201~~
- Philosophy 100 or higher
- Religious Studies
- Russian 401 or higher
- Spanish 401 or higher
- Theatre 401 or higher

**Group B Requirement**

**Social Science Requirement**

At least **six** credits from:

- Anthropology 401 or higher
- ~~Criminology~~ Criminal Justice Extended Minor/Minor
- Economics 402 or higher
- Geography 111 or higher
- ~~History 101 or higher~~
- Interdisciplinary B courses\*
- Latin American Studies 440 or 200
- Media and Communications Studies 110 or higher
- ~~Philosophy 100 or higher~~
- Political Science 440 or higher
- Psychology 401 or higher
- Sociology ~~101 or higher~~

(Removal of Reasoning Requirement) Eric Davis noted that the ACC passed two motions at its June meeting. 1) To remove the Reasoning Requirement as currently describe in the 1998/1999 UCFV calendar; and 2) that Philosophy 100: Reasoning: An Essential Human Activity be the sole reasoning requirement for all BA students. A discussion was held on the number of courses of Philosophy 100 being run and whether there

would be enough to service all students. Jeff pointed out that they would only serve the BA Arts students and students have four years to take the course and from studies done he felt that they would meet the needs of all students. It was pointed out that students needed 18 months notice of the change. This would become effective September 2000.

**Motion:**

**Jean Ballard / Patti Wilson**

To approve that Philosophy 100: Reasoning: An Essential Human Activity be the sole reasoning requirement for all BA students effective September 2000.

**APPROVED**

Calendar Copy (page 96)

**Reasoning Requirement**

At least ~~three~~ credits from:  
 (delete the whole list and add)  
 · Philosophy 100

(Arts Certificates) Eric Davis noted that a subcommittee of ACC recommended that the ACC establish the category of Arts Certificates. This would benefit students by giving them the possibility of applying for recognition of concentrations or speciality which might improve job prospects. It would also provide students with guides to courses that would interest them should their interests go outside their program. The advantages to UCFV would be to provide new credentials at no cost and would also provide some limited protection to some disciplines who only have minors or extended minors.

A discussion was held on whether a student could just take the courses required for a certificate or whether they would have to be enrolled in the BA program. It was suggested that caution be used in how this would be described in the calendar and in marketing.

It was pointed out that it is decided on a department-by-department basis seat reservation for students.

**Motion:**

**Varlene MacLeod / Jeff Morgan**

To approve in principle that UCFV should immediately identify a group of Arts Certificates, consisting of thematically-linked courses, which students can complete either independently or as part of a B.A. degree.

**APPROVED IN PRINCIPLE  
 RECOMMENDED TO UCC**

(h-1) PSYC 210 and PSYC 220 (New Courses)

Dave Morosan noted that the Psychology major had become bottom heavy at second-year level and because of the teaching demands for teaching courses has created a number of problems students have had difficulty getting into courses at the right time and this made it difficult to require the students to have the second-year prerequisites for third year

courses. The department proposed to restructure the second year so that rather than having a core in Statistics and an array of other introductory courses they would like Statistics be moved to a first-year course which would then become the foundation of two foundation courses - PSYC 210 and PSYC 220 at a second-year level and those would be prerequisites for virtually everything thereafter. They also asked to move some second-year courses to third-year courses and one third-year course to fourth-year course.

It was suggested that PSYC 210 prerequisites be changed to read: "PSYC 101; and PSYC 102 (Introduction to Psychology I and II); and PSYC 110 (Statistical Analysis in Psychology); or MATH 104 or MATH 106."

PSYC 220 prerequisite change to read: "PSYC 101; and PSYC 102 (Introduction to Psychology I and II); and PSYC 110 (Statistical Analysis in Psychology); or MATH 104 or MATH 106; and PSYC 210."

**Motion:**

**Varlene MacLeod / Jean Ballard**

To approve PSYC 210 and PSYC 220 course outline with prerequisite clarification.

**APPROVED**

A discussion was held on grade required in prerequisite courses. Because of the amount of material to go through (and not everyone had a chance to review it) it was agreed that the Psychology department should come back to the November PAC meeting with their proposal. It was noted that proposals were very well prepared and submitted on time.

**Action: Jacalyn Snodgrass  
Agenda: 1998-11-25**

It was felt that PAC representatives are not getting PAC agenda material in time to go through all the material. It was also noted that presenters are struggling to get proposals together to present to PAC. Norah noted that PAC will do all it can to accommodate everyone - this may mean scheduling more meetings.

Dave Morosan wished to make it clear that PSYC 210 and 220 are not consistently prerequisites for all of the courses in the course level changes but they are consistently prerequisites for the program and for most or all of the other courses in the department. PSYC 210 and 220 replace a core that used to be the prerequisites for all the other courses.

**It was agreed that PAC was reserving the right to give final approval to PSYC 210 and PSYC 220.**

It was also suggested that it would be helpful if an explanation be given as to what is changing to allow a particular course to go from one level to another level.

**Action: Jacalyn Snodgrass**

- (h-2) PSYC 201, PSYC 241, PSYC 270, PSYC 308 (Course Level Changes)
- (h-3) PSYC 101, PSYC 110, 3rd Year PSYC Courses (except PSYC 305), PSYC 408 - (Prerequisite / course number changes)
- (h-4) Changes to Psychology Major/Extended Minor/Minor Requirements  
All rescheduled to November 25, 1998 PAC meeting.

**Action: Jacalyn Snodgrass  
Agenda: 1998-11-25**

- (I-1) ADED 405, ADED 410, ADED 470 - Final Course Approval  
Andrea Kastner noted that ADED 405, ADED 410 and ADED 470 courses had received approval in principle in 1994 and had been running for four years. She was bringing them to PAC for final approval. She apologized for the courses slipping through the system. Andrea urged that the course outlines be kept in a central place and a system be set up to make sure formalities are observed.

**Motion:**

**Jean Ballard / Jeff Morgan**

To approve ADED 405, ADED 410 and ADED 470 course outlines.

**APPROVED**

A discussion was held on the title of ADED 405 and the use of the word "honouring". Andrea stated that the department wanted the students to honour diversity but what they couldn't do is require that they have an attitudinal change but they want to imply that they have a neutral stand

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All three courses remain as printed in the calendar.
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- (I-2) ADED 336 - Popular Education (New Course)  
Andrea Kastner noted that, in fact, this was not a new course because it had been offered several times under a course numbering system that was approved by PAC some time ago called "Adult Education 330 - Special Topics" and this ADED 336 course was one of a number of special topics courses (ADED 330e). The department wanted to get a sense of new student's continuing interest in various kinds of topics. The department has determined that there are people coming in every year that appear to have a strong connection with community education in which alternate approaches or popular approaches are very useful. This will be a course that will be offered on a regular basis. The department will keep the 330 series in the calendar as well.

A discussion was held on the descriptive title of the course. Andrea stated that the course may be attractive to students in other disciplines, e.g., environment studies, community and urban planning and other kinds of fields.

The prerequisites should read: "ADED 310 or ADED 320, or ADED 360, or permission of instructor."

**Motion:**

**Jeff Morgan / Varlene MacLeod**

To approve ADED 336 - Popular Education course outline.

**APPROVED**

Calendar Copy (page 159)

<b>ADED 336</b>	<b>3 credits</b>
<b>Popular Education</b>	
Prerequisites: <u>ADED 310, or ADED 320, or ADED 360, or</u> permission of the instructor.	
Corequisites: <u>None</u>	
<p><u>This course will be of interest to people currently working or preparing to work for progressive social change in community settings around such concerns as poverty, health, labour, racism, peace, native self-government, environmental, women's equality, community economic development, fair trade practices, food distribution, and media literacy. The course explores the use of a collective adult learning approach as an alternative or adjunct to purely political action or individual empowerment and healing models. Photo Novels, Radio, Popular Theatre, Participatory Research, and Study Circles are examples of alternative approaches that will be studied. In this course we emphasize the essential philosophical foundation of these alternative methods and practice skills required in their practical application in international and local settings. We explore the possibilities of adult education as a means of emancipation rather than domination.</u></p>	

- (j-1) Calendar Changes to ECE Certificate Program
- (j-2) Removal of Sponsor Teacher Citation From Calendar
- (j-3) Prerequisite Change for ECE 254, ECE 255, ECE 351, ECE 353
- (j-4) ECE 131 Title Change
- (j-5) UT Credit Change as Prerequisite to CYC 200-Level Courses
- (j-6) ECE/CYC Calendar Corrections (for PAC information)  
All rescheduled to November 25, 1998 PAC meeting.

**Action: Maple Crozier**  
**Agenda: 1998-11-25**

- (k) GEOG 460 - Practicum in Planning  
Rescheduled to November 25, 1998 PAC meeting

**Action: Cherie Enns / Dave Gibson**  
**Agenda: 1998-11-25**

- (l-1) SSSW 110, SSSW 125, SSSW 210 - Course Description Changes
- (l-2) SSSW 283, and SSSW 404 Prerequisite Changes
- (l-3) SSSW 310, SSSW 320, SSSW 330A, SSSW 380, SSSW 410, SSSW 491 - Pre-/Corequisite Changes
- (l-4) SSSW 483, SSSW 310, SSSW 315, SSSW 410 - Title and Description Changes  
All rescheduled to November 25, 1998 PAC meeting.

**Action: Georgina Marshall**  
**Agenda: 1998-11-25**

- (m) RS 330 - The Christian Tradition - New Course  
Jeff Morgan noted that this course needed to get approval so it could be scheduled in the Time Table. Peter Jones will be teaching the course in the Winter term. Jeff noted that transfer credit had not been requested as indicated on the course outline form. The department usually waits until transfer credit is asked for. The course was reviewed and passed by ACC.

**Motion: Jean Ballard / Varlene MacLeod**

To approve RS 330 - The Christian Tradition - course outline.

**APPROVED**

Calendar Copy (page 234)

<b>Religious Studies 330</b>	<b>3 credits</b>
<b><u>The Christian Tradition</u></b>	
Prerequisites: ANTH 130 or Religious Studies 201 or PHIL 250	
<p>A critical and historical examination of the evolution of the Christian tradition, its contribution to western society and its impact on the cultures and creeds of other parts of the world. Interactions with Judaism, Islam and Buddhism will be explored. The course will be divided into (a) a historical overview of the evolution of the Christian community and (b) a discussion of the major issues facing Christianity at the end of the second millennium.</p>	

- (n-1) BSc Entrance Requirement - Calendar Correction
- (n-2) BSc Chemistry Minor Calendar Correction and CHEM 101 Prerequisite Change and CHEM. 150 Addition  
All rescheduled to November 25, 1998 PAC meeting.

**Action: Noham Weinberg**  
**Agenda: 1998-11-25**

- (o) Engineering Transfer Calendar Changes/Wording Corrections  
Rescheduled to November 25, 1998 PAC meeting.

**Action: George McGuire**  
**Agenda: 1998-11-25**

**4. REPORTS**

- (a) Course Outline Subcommittee Report  
Rescheduled to November 25, 1998 PAC meeting.

**5. MEETING ADJOURNED**

**NEXT PAC MEETING**

**NOVEMBER 25, 1998**

**9:00 a.m. - 12:00 noon**

**ROOM - A225**  
**ABBOTSFORD CAMPUS**