UNIVERSITY COLLEGE
of the FRASER VALLEY

PROGRAM ADVISORY COMMITTEE (PAC)
MINUTES

December 15, 1999
9:30 a.m. - Room A225
Abbotsford Campus

PRESENT: Norah Andrew (Chair), Jean Ballard, Bill Cooke, D'Anne Epp, Barry Garner, Elaine Harris

REGRETS: Shomik Bhattacharya,Sheryl Henderson, Varlene MacLeod, Ian McAskill, Patti Wilson

1.   APPROVAL OF PAC AGENDA

   Additions to the agenda: 3. (e) Changes to Requirements for the ECE Certificate
                                     (f) Definition of an Upper-Level Course
                                     (g) CIS Course Challenge Definition in Calendar Copy

   Motion: **D'Anne Epp/ Barry Garner**

   To approve the 1999-12-15 PAC agenda with additions.

                                                                                        APPROVED

2.   APPROVAL OF PAC MINUTES

   Correction to the 1999-11-24 PAC minutes, page 13: deletion of sentence.

   Motion: **Jean Ballard / Barry Garner**

   To approve the 1999-11-24 PAC minutes with amendments.

                                                                                        APPROVED

3.   NEW / CONTINUING BUSINESS

   (a)   Graphic Design Program Changes
           Tom Lulevitch reviewed the changes made to the Graphic Design three year
           program. Concern was expressed that the program was changed drastically from
           what was approved by the Ministry. If there are major program changes then the
           presentation should have been in the format for major program changes. There
           was concern that Communication and Art History courses have been deleted and
           modifications made to the program in order that the program can be offered on a
           three-year bases. It was noted that the Fashion Design program does not have
           communication courses. Tom agreed that students would be better served if the
           non-Graphic Design courses were left in the program.

           Motion: **D'Anne Epp / Elaine Harris**

           To approve the course changes to the three-year Graphic Design program as

presented, with the strong recommendation from PAC that some Communication and Art History courses be returned to the program as soon as possible.

APPROVED

Opposed: 1

Calendar Copy (page 78)

Program Outline
~~New~~ Three-year program (~~proposed for Sept. 99~~)
Foundation
Fall Semester

Course	Title	Credits
~~AH 101~~	~~History of Western Art to 1550~~	
~~GD 115~~ GD 101	Computing for Graphic Design	3
GD 113	Materials & Processes	3
GD 114	Life Drawing	3
GD 161	Graphic Design I	3
~~FA~~ GD 183	Photography I	3
~~GD 153~~	~~Design Fundamentals~~	

Winter Semester

Course	Title	Credits
~~AH 102~~	~~History of Western Art, 1550 to the Present~~	
~~FA 121~~	~~IDS Painting I~~	
~~GD 116~~ GD 115	~~Drawing II~~ Drawing I	3
GD 125	Colour	3
GD 127	Introductory Printmaking	3
GD 155	Computing for Graphic Design II	3
~~GD 123~~ GD 162	~~Design~~ Graphic Design II	3

Year One
Fall Semester

Course	Title	Credits
~~CMNS 169~~	~~Writing for Visual Communication~~	
~~GD 203~~ GD 116	~~Illustration I~~ Drawing II	3
~~GD 205~~ GD 154	Typography I	3
~~GD 200~~ GD 207	Digital Photography	3
~~GD 201~~	~~Graphic Design I~~	
~~GD 204~~ GD 255	Computing for Graphic Design III	3
GD 261	Graphic Design III	3

Winter Semester

Course	Title	Credits
~~MACS 210~~ GD 124	~~History of Communication~~ Painting	3
~~CMNS 125~~ GD 163	~~Business Communications I~~ Typography II	3
~~GD 216~~ GD 215	Illustration ~~I~~ II	3
~~GD 255~~ GD 257	Digital Design Processes	3
~~GD 254~~ GD 362	Graphic Design ~~II~~ IV	3

Year Two
Fall Semester

Course		Title Credits	
~~GD 360~~ GD 368		~~Electronic Pre Press~~ Graphic Design V	3
~~GD 362~~ GD 262		3D Graphic Design	3
~~GD 364~~ GD 264		Illustration in Context	3
~~GD 361~~ GD 364		~~Graphic Design III~~ Multi Media Design	3
~~GD 363~~ GD 369		~~Typographic Design~~ Business Essentials for Graphic Design	3

Winter Semester

Course	Title Credits	
GD 216	Illustration II 3	
~~GD 368~~ GD 263	~~Graphic Design IV~~ Typographic Design	3
GD 365	Environmental Graphics 3	
GD 366	~~Portfolio Development~~ Interactive Portfolio	3
GD 367	Publication & Book Design	
~~GD 369~~	~~Business Essentials for Graphic Designers~~	

~~**Program Outline**~~
~~**Current two-year program............**~~

(b) <u>New Course: SSSW 497 - Special Topics</u>
Debi Block noted that the department had originally brought the course description for SSSW 497 to PAC in October and PAC requested that a full course outline be brought back for approval. PLA was discussed.

<u>Motion:</u>   **Jean Ballard / D'Anne Epp**

To approve new course outline for SSSW 497 as presented.

APPROVED

Calendar Copy (page 252)

SSSW 497	**3 credits**
Special Topics - Social Work in Mental Health	

Prerequisites: Admission into the BSW program. (Students with a minimum of 45 credits in other degree programs may be able to obtain instructor's permission at the first class. However, they should check with their program head to see whether they can apply this course to their degree.)
Corequisites: none

Social work practitioners play an important role in the delivery of services to people with mental health problems, both within institutions and in the community. This course will investigate a variety of interpretations of mental health/mental illness and will also examine several types of service models, including community-based, institution-based, and self advocacy. The implications for social work practice in the field of mental health will also be explored. This course is premised on the belief in a collaborative approach amongst persons involved.

(c)   <u>Calendar Description Changes to FD 181, FD 191, FD 265, FD 292</u>

Judy Hurley reviewed the changes to the calendar descriptions to bring them up-to-date with the equipment that is now being used in the Fashion Design program.

Motion: **Jean Ballard / Bill Cooke**

To approve calendar description changes to FD 181, FD 191, FD 265, FD 292 as presented.

APPROVED

Calendar Copy (page 211)

FD 181	**3 credits**
Garment Construction I	

Through a combination of lecture and lab sessions, students will concentrate on industrial sewing techniques used to construct garments. Students in this course will learn how to safely and efficiently operate the industrial lock stitch machines, blind-hemmer, industrial overlock, domestic serger, pressing equipment. Students will develop a resource book of construction samples for future reference. Knowledge gained will be applied towards the construction of a garment bag, designed skirt, designed pant.

FD 191	**3 credits**
Pattern Drafting	

Students enrolled in this course will learn and understand how to develop basic skirt and pant pattern drafts, and manipulate these drafts to create various design styles using flat pattern techniques. Standard and personal measurements will be used. To reinforce the importance of proper garment "fit", alterations and pattern adjustments will be examined and practiced. Students will develop exercises in full- and half-scale. An overview of Computer Pattern Systems will be provided.

FD 265	**3 credits**
Computer Applications for the Apparel Industry	

This course focuses on the skills........... in the apparel industry. The practicum consists of 40 hours (one week) onsite, at a business operating in the apparel field.

FD 292	**3 credits**
Pattern Grading	

Students enrolled in this course will gain knowledge and experience in the development of production patterns and the grading of fit approved patterns to produce accurate size ranges suitable for use in the apparel industry. Students will comprehend and understand how to develop and use grade charts, and identify split and nested grades. Manual and machine grading methods will be demonstrated and practiced. Knowledge will be attained in relation to computerization of grading in the apparel industry.

(d)   Change of Course Number: ABT 123 to ABT 130
         At the last PAC meeting ABT 122 was changed to ABT 123. However, odd numbered course in the ABT program denote first semester courses. As the new course will be a second semester course, it should have an even number course. The department

requested that ABT 123 be changed to ABT 130.

Motion:

To approve the change in course number ABT 123 to ABT 130 as requested.

APPROVED

Calendar Copy (page 176)

ABT 123 130	**3 credits**
Business Communications	

(e)   Changes to Requirements for the ECE Certificate
        D'Anne Epp requested that the requirement that students require a driver's licence in
        order to get to their practicums be deleted from entrance requirements in calendar copy.

Calendar Copy (page 70)

Entrance Requirements
1.   Applicants.....
2.   Ability to supply own transportation to field sites. ~~and current driver's licence~~.

How to Apply

    Additional documents required for a complete application:
    · ECE ....
    · CPT....
    · ~~Driver's licence (photocopy)~~

(f)   Definition of an Upper-Level Course
        Bill Cooke reported that UCC has referred to ASC the development of guidelines
        of what constitutes an upper-level course. Bill warned that ASC may pass it on to
        PAC. The two parts to be clarified are: what is definition of an upper-level
        course; and how would you recognize an upper-level course. Bill also requested
        that if anyone had or knew of information that would be useful in developing a
        definition and guidelines to pass it on to ASC. There are guidelines in the
        calendar from a student's point of view. What is needed are guidelines from a
        department's point of view. The Arts Curriculum Committee has developed
        guidelines which will be forwarded to ASC. These guidelines included: content
        and methods used in lower- and upper-level courses, level of understanding and
        critical analysis of the subject, understanding methodologies, level of student
        participation responsibilities in the classroom at the upper-levels, differences in
        vocabulary, etc.   Barry Garner stated that the Science Curriculum Committee
        also had guidelines but these would be different from the ACC ones. These
        should be passed on to ASC as well.

(g)   CIS Course Challenge Policy Calendar Copy
        The proposed CIS Course Challenge information to be placed in the calendar was
        discussed. It was suggested that the first sentence in the second paragraph should
        read: *"To apply, students must formally submit a typed letter to the CIS
        Department Head for all course challenges, preferably at the time they enter the
        CIS program."* The second last sentence of the third paragraph should read: *"If
        the student is unsuccessful in the course challenge, the student will have to re-
        enroll for the regular course at their own expense."*

Motion: **Jean Ballard / Barry Garner**

To accept the CIS course challenge calendar copy information with the proviso
that word "preferably" be added in the second paragraph and the second last
sentence in the third paragraph is reworded.

APPROVED

Calendar Copy (page 133)

CIS Course Challenge Policy
Course challenge is intended to grant credit for knowledge gained outside of
UCFV that is not transferable under existing arrangements. A list of
undergraduate courses approved for course challenge is available at the
Admissions and Records office. Course challenge should be applied for at the
time of entry to the CIS program.

To apply, students must formally submit a typed letter to the CIS Department
Head for all course challenges, preferably at the time they enter the CIS
program. Students are expected to explain which course(s) they wish to
challenge, and be able to support their request by describing their prior
knowledge and experience in the course material, including documentation
such as certification, resumes, etc.

Applications for course challenge will then be considered by the CIS
department, and if approved, the course challenge will be arranged in the
beginning of the next semester in which the challenged course is offered. If the
student is unsuccessful in the course challenge, the student will have to re-
enroll for the regular course at their own expense. Please see the CIS
department for more detailed information.

4.   ADJOURNMENT

NEXT PAC MEETING

WEDNESDAY, JANUARY 26, 2000

9:30 a.m. - Room A225
Abbotsford Campus