

**UNDERGRADUATE PROGRAM ADVISORY COMMITTEE (UPAC)  
MEETING**

Friday, May 25, 2007  
9:30 a.m. – Room A225  
Abbotsford Campus

**APPROVED MINUTES**

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**Present:** S. Brigden, J. Carroll, B. Cooke, E. Davis, E. Dennis, L. Howe, R. Kelley, G. Mimmack  
**Guests:** I. Affleck, V. Bolan, S. Hardman, J. Nolte, S. Pattridge, S. Piper  
**Recorder:** A. Hallman

**1. APPROVAL OF UPAC AGENDA**

The revision of MATH 410 was added as an information item under item 4.6.

**2. APPROVAL OF UPAC MINUTES****2.1. UPAC Draft Minutes: March 30, 2007****MOTION:**

**R. Kelley/S. Brigden**

To approve the March 30, 2007 draft minutes as presented.

**CARRIED**

**2.2. UPAC Draft Minutes: April 27, 2007****MOTION:**

**E. Dennis/R. Kelley**

To approve the April 27, 2007 draft minutes as presented.

**CARRIED**

**3. UPAC BUSINESS****3.1. Social, Cultural, and Media Studies**

Cross-listing: LAS 200 cross-listed as SOC 200

Under the cross-listing operating policy, the owner of a course can grant permission for the course to be cross-listed under another discipline, provided all areas are in agreement.

**MOTION:**

**S. Brigden/R. Kelley**

To approve the cross-listing of LAS 200 as SOC 200, as presented.

**CARRIED**

**3.2. University Foundation**

Change to program: Addition of Fashion Design courses

The addition of courses to the University Foundation program can be requested by the department offering the courses, but must be approved by the program head. Fashion Design and UFP program head S. Brigden are in agreement on the addition of these courses.

**MOTION:**

**J. Carroll/E. Davis**

To approve the addition of FD 180 to Levels 1 and 2 of the UFP, and the addition of FD 193 to Level 2 of the UFP, as presented.

**CARRIED**

**3.3. Graphic Design**

Change to program: Graphic Design diploma

The Graphic Design diploma has not been offered for several years. An initial proposal for changes to the program was initially rejected, and it has been redesigned through extensive consultation. This diploma would ladder into the Bachelor of General Studies and into the proposed Bachelor of Fine Arts.

B. Cooke mentioned that the current proposal includes some 300-level courses, although a diploma is generally considered to be years one and two. E. Davis noted that students regularly take 300- and even 400-level courses in their first two years, and so it would not be unusual for students to take 300-level courses before their third year.

**MOTION:**

**E. Davis/E. Dennis**

To approve the changes to the Graphic Design diploma as presented.

**CARRIED**

**RECOMMENDED TO UCC**

Revisions and change to course number: GD 317

The proposal includes changing a lower-level course (GD 217) into an upper-level course (GD 317). Although the Arts Curriculum Committee has defined what constitutes an upper- or lower-level course, UCFV does not have institution-wide definitions for these. The Visual Arts Curriculum Committee oversees Graphic Design courses, and ACC definitions have not been applied.

**MOTION:**

**E. Dennis/S. Brigden**

To approve the changes to GD 317 as presented.

**CARRIED**

New courses: GD 332, 378

These courses have gone through the standard approval process, and do not need to be further considered by UPAC.

**3.4. Indigenous Peoples Knowledge**

New discipline code: IPK

S. Hardman of Aboriginal Access Services proposed the creation of a new course code, IPK; the creation of a new course code falls under UPAC's jurisdiction. This discipline will be housed in the Centre for Indigenous Studies, under the Faculty of Arts. B. Cooke distributed a list of all currently existing course codes for reference.

S. Hardman indicated that "Indigenous" is the term currently being embraced in academic circles, and that communities are being encouraged to use. B. Cooke asked if FNST (First Nations Studies) would eventually be replaced by IPK. S. Hardman indicated that, as "First Nations" refers to a specific set of people, as opposed to the inclusive "Indigenous Peoples", this will likely be the logical next step.

**MOTION:**

**L. Howe/E. Dennis**

To approve the creation of the Indigenous Peoples Knowledge (IPK) discipline, as presented.

**CARRIED**

**TO UCC FOR INFORMATION**

New courses: IPK 100, 101, 121, 122, 131, 132

S. Brigden raised concerns over the phrasing of the learning outcomes; S. Hardman agreed to revise the learning outcomes, with assistance from R. Kelley and J. Carroll.

**MOTION:**

**L. Howe/J. Carroll**

To approve IPK 100, 101, 121, 122, 131, and 132 with revised learning outcomes.

**CARRIED**

**3.5. Course outline review**

UPAC members discussed the draft course outline form and made suggestions for change. A. Hallman will revise the form based on suggestions. Once finalized, the revised outline will go to UCC for information.

**3.6. Program and course approval process**

The current program and course approval policy requires the Dean's approval both before and after the curriculum committee. B. Cooke reviewed the updated flowcharts for program and course approvals.

**3.7. Election of chair and vice-chair for 2007/08**

Incoming UPAC members include Ian Affleck, Samantha Pattridge, and Ora Steyn.

S. Brigden was nominated by E. Davis for the position of Chair. There being no further nominations, S. Brigden was acclaimed to the position.

R. Kelley was nominated by E. Dennis for the position of Vice-chair. There being no further nominations, R. Kelley was acclaimed to the position.

**4. INFORMATION ITEMS**

**4.1. Biology**

New course: BIO 410 has been cross-listed with GEOG 410 and published.

Corrections to synonymous courses: BIO 307 and 308 have been corrected and published.

**4.2. Business Administration**

New course: BUS 204: Introduction to Nonprofit Management has been published.

**4.3. Geography**

Revisions and cross-listing: GEOG 410 has been cross-listed as BIO 410 and published.

**4.4. Graphic Design**

Revisions and name change: GD 204 has been published.

**4.5. Halq'emeylem**

New course: HALQ 100: Introductory Halq'emeylem Immersion has been published.

New course: HALQ 200: Intermediate Halq'emeylem Immersion has been published.

**4.6. Mathematics and Statistics**

Course no longer offered: MATH 280 has been removed.

Revisions: MATH 410 has been published.

**4.7. Visual Arts**

New course: VA 140: First Nations Design and Technology: Special Topics I has been published.

New course: VA 141: First Nations Design and Technology: Special Topics II has been published.

**5. ADJOURNMENT**