

## UNDERGRADUATE PROGRAM ADVISORY COMMITTEE (UPAC) MEETING

Friday, March 27, 2009  
9:30 a.m. – Room A225  
Abbotsford Campus

### APPROVED MINUTES

~~~~~

**PRESENT:** S. Brigden, S. Brown, J. Carroll, B. Cooke, K. Evans, S. Pattridge,

**GUESTS:** Glen Baier, Joanne, Bishop, Mark Breedveld, **Paula** Funk, Deborah Hawkes, Nicole Levinsky, Sandi McGlady, Hannah Macdonald, Barbara Salingre, Greg Schlitt

**Recorder:** Monique Castonguay

#### 1. APPROVAL OF UPAC AGENDA

**MOTION:**

To approve the agenda, as presented.

J. Carroll/S. Pattridge

CARRIED

#### 2. APPROVAL OF UPAC MINUTES

**MOTION:**

To approve the UPAC draft minutes of February 27, 2009

B. Cooke/J. Carroll

CARRIED

#### 3. UPAC BUSINESS

##### 3.1 Computer Information Systems

Program change: CIS diploma and degree program grid  
(business:item carried from February UPAC meeting)

**MOTION:**

UPAC approves the CIS program schedule changes, including the addition of CIS 110 / BUS 160 to the business/communications elective in the degree and diploma programs, as well as the change to note 3, directing students to take MATH 124, should they not have Principles of Math 12.

K. Evans/B. Cooke

CARRIED

**Edits:** Replace wording *example of a typical program* with *Program requirements: example of a typical schedule*.

### 3.2 Business

Program change: BBA extended minor/minor changes

**MOTION:**

UPAC approves that students may combine their BBA with a minor or extended minor in Arts or Science. UPAC requires confirmation that KPE and Criminology were consulted.

B. Cooke/K. Evans

CARRIED

### 3.3 Geography

Ken Brealey

Exhibit 3.2 (p.14)

Change to program: BA degree course additions to major  
Concentration revisions

**MOTION:**

UPAC approves the course requirement options to the Environmental Studies concentration: one of GEOG 303, 315, 353; and GEOG 421

S. Pattridge/J. Carroll

CARRIED

**MOTION:**

UPAC approves the change of name from Geographic Visualization to Geographic Information Systems concentration, and approve the course requirement options: one of GEOG 303, GEOG 315, GEOG 340, GEOG 421.

J. Carroll/S. Pattridge

CARRIED

**MOTION:**

UPAC approves the course requirement options list to the International Studies concentration: one of GEOG 303, GEOG 340, GEOG 421.  
Note: GEOG 447 will move to another requirement string.

K. Evans/S. Pattridge

CARRIED

**MOTION:**

UPAC approves the course requirement options to the Physical Geography concentration: one of GEOG 303, GEOG 315, GEOG 340, and GEOG 421

J. Carroll/B. Cooke

CARRIED

**MOTION:**

UPAC approves the course options to the Urban Studies concentration: one of GEOG 303, SCMS 325. Note BIO 106 and SCMS 225 will be added as recommended courses

B. Cooke/K. Evans

CARRIED

**MOTION:**

UPAC approves the Geography major, no concentration, course requirement options: one of GEOG 303, GEOG 315, GEOG 340, and GEOG 421

J. Carroll/S. Pattridge

### 3.4 Arts

Program changes: BA admissions requirements

**MOTION:**

UPAC approves the following admissions requirements:

Option 1 statement clarification: *Option 1: Direct entry:*

*Applicants with high school graduation only.* UPAC approves the following alternative be added to the second requirement in Option 1: *the prerequisite for ENGL 105 and a B average in three provincially examinable courses*

K. Evans/J. Carroll

**Option 2: University entrance (For students who have attended some post-secondary school) be renamed Option 2: Post Secondary Admission**

Option 2 be changed to:

Prerequisite for English 105 or Communications 155 and one of the following alternatives:

Completion of a minimum of 30 credits in courses numbered at the 100 level and above with a cumulative GPA of 2.33 on all credits attempted

**Or** Completion of a minimum of nine credits at the 100 level and above transferable to a degree program with a GPA of 3.0 or better on all transferable credits attempted.

**Or** B.C. Associate of Arts degree or UFV diploma in Liberal Arts, Visual Arts or Theatre with an average overall grade of C (cumulative GPA of 2.0) calculated on all courses that could apply towards the diploma or Associate degree.

**Or** Completion of a post-secondary career or technical diploma (minimum of two years post-secondary credit) from a recognized Canadian or International post-secondary institution, with a minimum cumulative GPA of 2.5 (equated to the UFV grading scheme) calculated on all courses taken.

**Or** Completion of a three or four year Bachelor's degree from a recognized Canadian or International institution with a minimum grade point average of 2.0 (equated to the UFV grading scheme).

A new category **Combined Post-secondary/High School admission** be added, with the requirements that:

- Students who have attended or are currently attending a post-secondary institution have fewer than 30 credits applicable for BA entrance at the time they apply for admission and a cumulative GPA of at least 2.33 on all post-secondary courses attempted may be considered for admission based on high school requirements.
- Admission for students currently attending a post-secondary institution will be conditional upon maintaining a cumulative GPA of 2.33 or better in their post-secondary studies prior to their start date in the Bachelor of Arts. Students attending a post-secondary institution other than UFV are required to submit an official transcript showing final grades by May 2 for Fall semester, and by October 2 for Winter semester.

**CARRIED**

### **3.5 Health Sciences**

Program changes: Health Care Assistant curriculum

**MOTION:**

UPAC approves the new curriculum for the Health Care Assistant program, as presented to UPAC.

**B. Cooke/K. Evans**

**CARRIED**

**MOTION:**

UPAC approves the HCA discipline code required for the courses in the Health Care Assistant program.

**S. Pattridge/J. Carroll**

**CARRIED**

### **3.6 Visual Arts**

(i) Program change: BFA writing requirement

**MOTION:**

UPAC recommends, for implementation in the Fall 2010 semester, the

**S. Pattridge/K. Evans**

writing requirement changes for the BFA program, to ENGL 105, and three additional credits from ENGL 100 to 400 level courses, or CMNS 155.

**CARRIED**

(ii) Program change: BFA Art History (lower-level) requirement

**MOTION:**

**J. Carroll/K. Evans**

UPAC approves the proposed requirements, for implementation in the Fall of 2010, to the lower-level art history course requirements for the BFA program: AH 102; AH 200, or AH 205, and 3 additional credits of 100-level art history as well as three additional credits of 200-level art history .

**CARRIED**

(iii) Program change: BFA Art History (upper-level) requirement

**MOTION:**

**K. Evans/S. Pattridge**

UPAC approves the proposed requirements, for implementation in the Fall of 2010, to the upper-level art history course requirements for the BFA program: one of AH 314 or AH 315; and one additional 300-level AH course (4 credits).

(iv) Program change: BFA elective requirements

**MOTION:**

**J. Carroll/S. Pattridge**

UPAC approves the elective requirements, as presented.

**DEFERRED**

Fine Arts will be consulted with the suggestion to broaden the creative writing course selection in the elective requirements options list.

(v) Program change: BFA graduation requirements)

**MOTION:**

**S. Pattridge/J. Carroll**

UPAC approves, for implementation in the Fall 2010 semester, the addition of participation in a graduation exhibition to the graduation requirements of the BFA program.

**CARRIED**

### **3.7 Visual Arts**

Program change: Visual Arts diploma Art History requirements

**MOTION:**

**J. Carroll/K. Evans**

UPAC approves the proposed art history requirements for the diploma program, for implementation in the Fall 2010 semester: AH 102; AH or VA 205; 3 additional credits at the 100-level; and 6 additional Art History credits at the 200 or 300 level.

**CARRIED**

### **3.8 Mathematics**

*(business item carried from February UPAC meeting)*

- (i) Program change: Mathematics extended minor—Statistics option for BA degree – Removal of MATH 115 & 116)
- (ii) Program change: Mathematics minor for BA & BGS Removal of MATH 115 & 116
- (iii) Program change: Mathematics minor—Statistics option) for BA & BGS degree—Removal of MATH 115 & 116
- (iv) Program change: Mathematics minor—Statistics option) for BSc degree—Removal of MATH 115 & 116

**MOTION:**

UPAC approves the removal of MATH 115 and MATH 116 from the following programs:

**K. Evans/B. Cooke**

Mathematics extended minor—Statistics option (BA degree)

Mathematics minor (BA and BGS degrees)

Mathematics minor—Statistics option (BA and BGS degrees)

Mathematics minor—Statistics option (BSc degree)

**CARRIED**

### **3.9 Philosophy & Political Science**

New program: Bachelor of Arts degree: major and minor in Philosophy

**MOTION:**

UPAC approves the Philosophy major, minor, and concentration in Applied Ethical Philosophy, as presented

**B. Cooke/K. Evans**

**CARRIED**

### **3.10 Philosophy & Political Science**

Program change: Bachelor of Arts degree: major for Political Science

**MOTION:**

UPAC approves the Political Science major, minor, and extended minor programs, as presented.

**B. Cooke/K. Evans**

**CARRIED**

## **4. INFORMATION – APPROVED PROGRAMS**

### **New certificate: Indigenous Studies: Maps, Films, Rights and Land Claims**

The motion, conducted via email, to approve the creation of the new certificate of Indigenous Studies: Maps, Films, Rights and Land Claims, was carried by UPAC members on March 4, 2009 and has been recommended to Senate.

## **5. INFORMATION: APPROVED COURSE OUTLINES**

The following courses have been approved according to policy 110.29

### **5.1 English**

New course: ENGL 108

### **5.2 Geography**

New course: GEOG 116

### **5.3 Mathematics**

New courses: MATH 052, 053, 062, 063, 075, 076, 140, and 141

**5.4 Social Work**

Course changes: SOWK 404

**6. ADJOURNMENT**

The motion to adjourn the meeting was moved by B. Cooke at 12:15 pm