

UNDERGRADUATE PROGRAM ADVISORY COMMITTEE (UPAC) MEETING

Friday, November 27, 2009
9:30 a.m. – Room A225
Abbotsford Campus

APPROVED MINUTES

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**Present:** S. Brigden, J. Carroll, B. Cooke, K. Evans, C. Loten, S. Pattridge, E. Spalding, S. Stegmüller

**Guests:** T. Anzai, J. Bain, S. Brown, C. Dahl, D. Devitt, P. Funk

**Recorder:** A. Grimson

#### 1. APPROVAL OF UPAC AGENDA

**MOTION:**

E. Spalding/C. Loten

To approve the agenda as presented, with the following additions:

**4. 6. Upgrading and University Preparation**

Change to prerequisites: MATH 084

**4. 7. Business Administration**

New course: BUS 462, Business and Corporate Aviation Management

**CARRIED**

#### 2. APPROVAL OF UPAC MINUTES

**2.1. UPAC draft minutes: October 30, 2009**

**MOTION:**

E. Spalding/S. Stegmüller

To approve the UPAC draft minutes of October 30, 2009 as presented.

**CARRIED**

#### 3. UPAC BUSINESS

**3.1. Social, Cultural, and Media Studies**

Change to courses: Cross-listing SCMS courses

To illustrate the proposal to remove the SCMS course designation, a chart of the proposed new designations and cross-listings was included as part of Exhibit #3.1.

Concerns were raised over the proposed cross-listing of a single course across three or four disciplines. E. Spalding indicated that a quadruple cross-listing will be a rarity, and will primarily occur with directed studies and research methods courses. Triple cross-listings are a result of collaborative efforts within the department, and although different instructors may emphasize one discipline over another, the official course outlines include enough elements of each discipline to warrant such a cross-listing. C. Dahl also

indicated that the department has developed principles regarding how to approach these cross-listed courses. The courses in question are already identified in the calendar as belonging to more than one specific discipline, but this will make the situation clearer to all involved.

**MOTION:**

**J. Carroll/S. Pattridge**

To support the proposal to remove the SCMS course designation.

**CARRIED  
RECOMMENDED TO SENATE**

**3.2. Bachelor of Fine Arts**

B. Cooke noted that the Board may be concerned with the number of potential students interested in these programs. J. Carroll and P. Funk indicated that some information related to the student survey could be included in the proposal before it is submitted to Senate. Separate rationales for each new program will also be included.

The BFA curriculum committee will oversee the proposed new programs.

**3.2.1. New programs: Art History and Visual Studies minor and extended minor**

**MOTION:**

**E. Spalding/K. Evans**

To approve the new Art History and Visual Studies minor and extended minor as presented.

**CARRIED  
RECOMMENDED TO SENATE**

**3.2.2. New programs: Graphic and Digital Design minor and extended minor**

**MOTION:**

**E. Spalding/J. Carroll**

To approve the new Graphic and Digital Design minor and extended minor as presented.

**CARRIED  
RECOMMENDED TO SENATE**

**3.2.3. New program: Media and Communication Studies extended minor**

**MOTION:**

**S. StegmueLLer/S. Pattridge**

To approve the new Media and Communication Studies extended minor, as amended:

|                                                                                               |                                                                                                                                                                                                                                                                        | Credits   |
|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>Extended Minor</b>                                                                         |                                                                                                                                                                                                                                                                        | <b>37</b> |
| Lower level                                                                                   | <ul style="list-style-type: none"><li>• MACS 110, MACS 130 and MACS 255</li><li>• 9 additional credits chosen from any 100- or 200-level MACS course or CMNS 180</li></ul>                                                                                             | 18        |
| Upper level                                                                                   | <ul style="list-style-type: none"><li>• MACS 355 or MACS 356</li><li>• A minimum of 12 additional credits chosen from any 300- or 400-level MACS course</li><li>• 3 or 4 additional credits from any 300- or 400-level MACS course or from the elective list</li></ul> | 19        |
| <b>Elective List</b>                                                                          |                                                                                                                                                                                                                                                                        |           |
| ANTH 401, AH 316, CMNS 312, CMNS 360, CMNS 412, CRIM 416, FILM 310, PHIL 323, SOC 335, VA 365 |                                                                                                                                                                                                                                                                        |           |

**CARRIED  
RECOMMENDED TO SENATE**

**3.2.4. New programs:** Creative Writing minor and extended minor

**MOTION:**

**E. Spalding/J. Carroll**

To approve the new Creative Writing minor and extended minor as presented.

**CARRIED**

**RECOMMENDED TO SENATE**

**3.2.5. New programs:** Fashion minor and extended minor

**MOTION:**

**J. Carroll/S. StegmueLLer**

To approve the new Fashion minor and extended minor as presented.

**CARRIED**

**RECOMMENDED TO SENATE**

**3.2.6. Change to program:** Entrance requirements

**MOTION:**

**S. StegmueLLer/K. Evans**

To approve the changes to the BFA degree entrance requirements as amended:

- UFV Associate of Arts degree with a ~~concentration~~ **an option** in Theatre or MACS.

**CARRIED**

**RECOMMENDED TO SENATE**

**3.2.7. Change to program:** Probation/academic warning

The proposed changes were confusing with respect to how they would apply to students in the various programs. This proposal will be rewritten by the department and resubmitted.

**MOTION:**

**S. Pattridge/S. StegmueLLer**

To approve the changes to the BFA degree probation/academic warning as presented.

**MOTION WITHDRAWN**

**3.2.8. Change to program:** Program regulations

**MOTION:**

**E. Spalding/S. StegmueLLer**

To approve the changes to the BFA degree program regulations as presented.

**CARRIED**

**RECOMMENDED TO SENATE**

**3.2.9. Change to program:** Program requirements

**MOTION:**

**K. Evans/S. Pattridge**

To approve the changes to the BFA degree program requirements as presented.

**CARRIED**

**RECOMMENDED TO SENATE**

**3.2.10. Change to program:** Requirement to withdraw

This item was withdrawn and will be resubmitted with the changes to probation/academic warning.

**3.2.11. Change to program:** Standing required for continuance

This item was withdrawn and will be resubmitted with the changes to probation/academic warning and requirement to withdraw.

**3.3. Department heads' access to Pre-UPAC discussion**

As agreed at the October 30 UPAC meeting, B. Cooke presented several possible ways to better include department heads in the approval process, with the advantages and disadvantages of each. With timeline and workload issues in mind, the best possible solution may be to allow department heads to subscribe to the Pre-UPAC mailing list if they so choose.

**MOTION:**

**E. Spalding/S. Pattridge**

To allow department heads to join the Pre-UPAC mailing list if they wish.

**CARRIED**

**4. COURSE OUTLINES**

**MOTION:**

**E. Spalding/J. Carroll**

To approve the following course outlines as presented.

**CARRIED**

**4.1. Continuing Studies**

New course: HLTH NC12, Medical Imaging

New course: TESL 304, Teaching Oral Skills

New course: TESL 305, Teaching English Pronunciation

**4.2. English**

Revisions: ENGL 240

Revisions and change to course title: ENGL 099

New cross-listed course: ENGL 373/JRNL 373

**4.3. Journalism**

New cross-listed course: ENGL 373/JRNL 373

**4.4. History**

New course: HIST 460, State Terror, Human Rights, and the Politics of Memory in Latin America

**4.5. Theatre**

New course: THEA 250, Introduction to Storytelling

**4.6. Upgrading and University Preparation**

Change to prerequisites: MATH 084

**4.7. Business Administration**

New course: BUS 462, Business and Corporate Aviation Management

**5. ADJOURNMENT**

The meeting was adjourned at 11:30 am.