

**MINUTES**  
**COLLEGE OF ARTS CURRICULUM COMMITTEE**

May 3, 2024  
9:00AM - Microsoft TEAMS

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**PRESENT:** Michael Batu, Dana Landry, Keith Harms, Vanessa Krahn, Parjad Sharifi, Linda Parady (Co-chair), Tara Kaszonyi (Recorder) and Melanie Opmeer

**REGRETS:** Lolehawk Buker (Co-chair), Geetanjali Gill, Elaine Newman, Aimee Brown, and Maria de Luna

**GUESTS:** Andrea Hughes, Valentina Proietti, Andrea Albonico, Carey DeMichelis, Kristina Gicas, Tracy Porter, Nicole Kungle, Chantelle Marlor, Nicola Mooney, Charline Johnsen, Brett Parady, Keziah Wallis, Hassan Javid, Michael Corman, Amber Gazso, and Stephen Piper

**1. WELCOME from the CHAIR**

**1.1. Land Acknowledgement**

**2. FOR APPROVAL**

**2.1. Adopt the College of Arts Curriculum Committee Agenda for 3 May 2024**

**MOTION:**

THAT CACC adopt the agenda for 3 May 2024 as presented.

M. Opmeer & M. Batu

CARRIED

**2.2. Approve the College of Arts Curriculum Committee minutes of 8 March 2024**

**MOTION:**

THAT CACC approve the minutes of 8 March 2024 as presented.

K. Harms & M. Batu

CARRIED

**3. FOR DECISION**

**3.1. PSYC 202, 241, 280, 306, 343, 370, 375, 380, 383, & 385 (Revisions)**

**Global Feedback**

- Review memos and course outlines to ensure continuity, specifically for question 6)
- Calendar Descriptions: Ensure all calendar descriptions are written in active voice. (example PSYC 306)

CACC commends Psychology on their thorough and thoughtful approach to the considerable amount of curriculum work they have done this year.

**MOTION:**

THAT CACC approve the changes to PSYC 202, 241, 280, 306, 343, 370, 375, 380, 383, and 385 with recommended revisions.

M. Opmeer & M. Batu  
CARRIED

### 3.2. HIST 427 (New)

- General Feedback: Prior to UEC, ensure all comments are removed from the memo and course outline.
- Memo question #4: Remove the second sentence (they did not answer back to my emails) and the comment.

#### **MOTION:**

THAT CACC approve the new course HIST 427 with recommended revisions.

M. Batu & K. Harms  
CARRIED

### 3.3. ANTH 301, ANTH/ ENGL 367, ANTH/ GDS 220, ANTH/ MACS 375, ANTH/ SOC 260, & ANTH/ SOC 325 (Revisions)

#### **Global Feedback**

- Calendar Descriptions: Review to confirm written in active voice.
- Learning Outcomes:
  - Review all learning outcomes to ensure the verb comes first in the sentence and that only one verb is used per LO.
- Prerequisites:
  - Change instances of *AND/ OR* to *OR*.
  - Double check that cross-listed course outlines match the ANTH outlines.

#### **ANTH/ ENGL 367**

- LO#7 suggested revision: Explicate the construction and positioning of diaspora identities.
- Prerequisites: Revise to 45 university *credits*

#### **ANTH 301**

- Suggested modification LO#6: Interpret theory critically
- Recommended Evaluation Methods and Weighting: Itemized details can be removed since Assignments are not greater than 50%.

#### **ANTH 375**

- Texts & Resource Materials: The instructors typically use articles to ensure the most current readings are used, so CACC suggests that instead of listing a number of text books, the course designer could add a note stating: *Current readings will be made available through the learning management system.*

#### **MOTION:**

THAT CACC approve the changes to ANTH 301, ANTH/ ENGL 367, ANTH/ GDS 220, ANTH/ MACS 375, ANTH/ SOC 260, and ANTH/ SOC 325 with recommend revisions.

K. Harms & M. Batu  
CARRIED

### 3.4. ANTH 235 (New)

**Memo**

- Q#2: CACC recommends adding a third column for the course learning outcomes and updating the ILOs to the new ILOs.

**Course Outline:**

- Prerequisites: CACC suggests that ANTH consider CMNS 180 as a prerequisite to allow the course to be open to more students.
- LO#2: Move the verb to the beginning of the sentence.

**MOTION:**

THAT CACC approve the new course ANTH 235 with recommended revisions.  
M. Batu & K. Harms  
CARRIED

**3.5. MACS 266, 268, 285, 324, 333, 364, & MACS/ SOC 385 (New)**

**General Feedback:**

- CACC congratulates MACS on regularizing so many of their popular special topics courses.
- Memo Q#2: CACC noted that the layout for the answer to this question is excellent.
- Calendar Descriptions: Review to confirm written in active voice.
- Learning Outcomes:
  - Review all learning outcomes to ensure the verb comes first in the sentence and that only verb is used per LO.
- Prerequisites: Double check prerequisites for use of AND/ OR and modify to OR.

**MACS 266**

- LO#4: MACS and CACC had considerable discussion around the use of the verb *trace*. MACS decided to switch *trace* for *map*.

**MOTION:**

THAT CACC approve the new courses MACS 266, 268, 285, 324, 333, 364, and MACS/ SOC 385 with recommended revisions.  
M. Batu & P. Sharifi  
CARRIED

**3.6. SOC 205, 230, 245, 247, 250, 280, 289, 299, 331, 346, 348, 350, 357, 399, 430, 431, 435, 445, 475, 490, 493, & SOC/ POSC 352. (Revisions)**

**Global Feedback**

- CACC applauds Sociology for the large volume of curriculum work they have done this year!
- Review memos for instances where a cost is noted without outlining what the cost is for( question 9). Example: SOC 247
- Calendar Descriptions: Review to confirm written in active voice.
- Learning Outcomes:
  - Review all learning outcomes to ensure the verb comes first in the sentence and that only verb is used per LO.
  - Use of *Understand* as the verb for LOs. Please be prepared for UEC to question the use of *understand*.
- Prerequisites: Double check prerequisites for use of AND/ OR and modify to OR. SOC confirmed that it should be OR (not AND) in all cases.

**SOC 205**

- Typical Structure of Instructional Hours: SOC confirmed the hours should be revised to 45 Lecture/ Seminar.
- LO#5: Suggest making *reflect* the verb instead of *use*.

**SOC 230**

- LO#5: Switch analyze to the main verb: *Analyze interpersonal and group dynamics using a critical, decolonizing lens*.

**SOC 331**

- Small typo: course listed as 3331.

**MOTION:**

THAT CACC approve the changes to SOC 205, 230, 245, 247, 250, 280, 289, 299, 331, 346, 348, 350, 357, 399, 430, 431, 435, 445, 475, 490, 493, and SOC/ POSC 352 with recommended revisions.

M. Opmeer & M. Batu

CARRIED

**3.7. Electronic Vote: Discontinuation of WMST 201, SOC 385, SOC 492, GEOG/ SOC 396 & 398**

**MOTION:**

THAT CACC approve the discontinuation of WMST 201, SOC 385, SOC 492, GEOG/ SOC 396, and 398 as presented.

CARRIED

**3.8. Electronic Vote: History Program Change**

**MOTION:**

THAT CACC approve the History program changes as presented.

CARRIED

**3.9. Electronic Vote: CACC Terms of Reference**

**MOTION:**

THAT CACC approve the changes to the CACC Terms of Reference.

CARRIED

**4. FOR INFORMATION**

**4.1. Reminder CACC Retreat & Lunch | Thursday, June 6, 2024**

**MOTION:**

Please check your in-box for the calendar appointment.

**4.2. CACC Membership Vacancies**

**MOTION:**

CACC will put out a call for Expressions of Interest for vacancies in May.

**5. ADJOURNMENT and NEXT MEETING**

- 5.1. Next CACC Meeting: May 31, 2024  
9:00 a.m. to Noon (MS Teams)
- 5.2. Adjournment - 11:03 a.m.