

MINUTES
COLLEGE OF ARTS CURRICULUM COMMITTEE

May 31, 2024
9:00AM - Microsoft TEAMS

PRESENT: Linda Pardy (Chair), Vanessa Krahn, Elaine Newman, Geetanjali Gill, Dana Landry, Melanie Opmeer, Maria de Luna, Keith Harms, Parjad Sharifi, and Tara Kaszonyi (recorder)

REGRETS: Michael Batu, Aimee Brown, Lolehawk Buker, and Rita Atake

GUESTS:

Rashad Mammadov, Tina Sangha, Zina Lee, Heidi Christie, Heather McAlpine, Ceilidh Hart, Hardeep Kaur, Jennifer Deon, Jenia Siemens, Alan Cameron, Renate Johnson, Eiji Okawa, Ian Rocksborough-Smith, David Milobar, Larissa Horne, Nicole Kungle, Anna Cook, Mark Thomson, Natasha Tvette,

1. WELCOME from the CHAIR

1.1. Land Acknowledgement

2. FOR APPROVAL

2.1. Adopt the College of Arts Curriculum Committee Agenda for 31 May 2024

MOTION:

THAT CACC amend the agenda for 31 May 2024 to include the discontinuation of IDS 100, 200, 300, and 400.

M. Opmeer and M. de Luna

CARRIED

2.2. Approve the College of Arts Curriculum Committee minutes of 3 May 2024

MOTION:

THAT CACC approve the minutes of 3 May 2024 as presented.

K. Harms and M. Opmeer

CARRIED

3. FOR DECISION

3.1. HIST 236, 241, 264, 265, and 397 (Revisions)

Global Feedback:

- All comments can be removed from the memos and outlines.
- For UEC, track changes can be removed from the memos, but remain on the outlines.
- Double check that Learning Outcomes are a numbered list

HIST 241 and 264

- Recommended Evaluation Methods and Weighting: The memos speak to EDI and the variety of assessment methods that are used in these courses. CACC suggests that History revisit this section of their outlines to see how the assessment method spoken to in the memos could be more strongly reflected in these outlines.
 - For instance, the weighting for exams, tests, and quizzes is quite

heavy, but after speaking with History, it seems that some of these items may be able to be shifted to Assignments with examples of the types of assignments listed.

MOTION:

THAT CACC approve the changes to HIST 236, 241, 264, 265, and 397 with recommend revisions.

G. Gill and K. Harms

CARRIED

3.2. GD 357 (Revisions)

MOTION:

THAT CACC approve the changes to GD 357 as presented.

M. de Luna and G. Gill

CARRIED

3.3. GDS 100 & 204 (Revisions)

Global Feedback:

- Prior to UEC, please move all course onto the new course outline form
- GDS 100
- Calendar Description: CACC suggests changing "Students use a critical lens to understand causes..." to *Students explore*
 - Instructional Hours: CACC recommends moving the Online Learning hours to Tutorials/ Workshops

GDS 204

- CACC noted that GDS may receive questions at UEC about the reduction of prerequisites to none. However, CACC does not have an issue with it.

MOTION:

THAT CACC approve the changes to GDS 100 and 204 with recommend revisions.

M. de Luna and D. Landry

CARRIED

3.4. GDS Program Change

The SoJUST practicum course mentioned in this program change has not yet come to CACC. CACC recommends that it is removed from this program change until the course is ready. Another program change will need to be put through when the new course is ready.

CACC will follow-up with Amanda Grimson to confirm this is the best process.

MOTION:

THAT CACC approve the changes to the GDS programs with the revision of the removal of mention of the SoJUST practicum course.

M. de Luna and D.Landry

3.5. CRIM 100, 103, 104, 105, and 135 (Revisions)

Global Feedback:

- Prior to UEC, all comments can be removed from the memos and outlines. The track changes should remain on the course outlines.
- Memo Q. 6 & 7: CACC recommends adding additional details and/ or examples.

CRIM 100

- LO#2: CACC recommends "understand" be changed to a more measurable verb, such as describe.

CRIM 104

- Memo: Small typo at the very top of the memo (random extra characters)

MOTION:

THAT CACC approve the changes to CRIM 100, 103, 104, 105, and 135 with recommend revisions

K. Harms and M. Opmeer

CARRIED

3.6. Criminal Justice Minor (Program Change)

MOTION:

THAT CACC approve the changes to the Criminal Justice Minor as presented.

M. Opmeer and D. Landry

CARRIED

3.7. PHIL 230, 483, 491, and 495 (Revisions)

Global Feedback:

- Prior to UEC, all comments can be removed from the memos and outlines. The track changes should remain on the course outlines.

PHIL 230

- Evaluation Methods and Weighting: The memo generally speaks to the use of inclusive and flexible assignments. CACC suggests adding more specific details or example of assignments.

PHIL 483

- Calendar Description: PHIL confirmed that students should be able to take this course more than once, and that letters will be used to represent different versions. CACC recommend a note is added to the outline to reflect that student can receive credit for the course more than once under different letters.

PHIL 483 & 495

- Learning Outcomes: CACC noted that the Learning Outcomes for these courses use lower taxonomy verbs. They suggest that PHIL review these LO to see what higher-level verbs could be used instead to better reflect that level of learning that the upper-level students will be assessed at.

MOTION:

THAT CACC approve the changes to PHIL 230, 483, 491, and 495 with recommended revisions.
K. Harms and M. de Luna
CARRIED

3.8. PHIL 480, 481, 482, and 490 (Discontinuation)

MOTION:

THAT CACC approve the discontinuation of PHIL 480, 481, 482, and 490 as presented.
M. Opmeer and K. Harms
CARRIED

3.9. CMNS 125 and 360 (Revisions)

Global Feedback:

- Prior to UEC, all comments can be removed from the memos and outlines. The track changes should remain on the course outlines.

MOTION:

THAT CACC approve the changes to CMNS 125 and 360 with recommend revisions.
M. Opmeer and K. Harms
CARRIED

3.10. RSS 098 (Discontinuation)

MOTION:

THAT CACC approve the discontinuation of RSS 098 as presented.
D. Landry and K. Harms
CARRIED

3.11. ENGL 280, 315, 344, 348, 349, and 388 (Revisions)

CACC commends ENGL on their well written memos, which do an excellent job at demonstrating the alignment of their program and course learning outcomes with the institutional learning outcomes.

Global Feedback

- CACC recommends double checking prerequisites for courses that have been discontinued for more than five years and suggest removing them from the prerequisites.
 - For example, ENGL 280 could be changed to *any two 100-level English courses numbered 105 or higher*.
- Course Topics: A reminder that Course Topics should be presented in a bulleted list without specific weeks noted.

ENGL 280

- Memo: Small typo on p. 145 (T The)

ENGL 388

- Learning Outcomes: CACC encourages ENGL to consider using higher level taxonomy verbs, which will better describe the level of assessment that is happening at the 300 level. Verbs such as *identify* and *describe*

are considered lower-level verbs

MOTION:

THAT CACC approve the changes to ENGL 280, 315, 344, 348, 349, and 388 with recommended revisions.

K. Harms (and his Cat named Trouble) and D. Landry

CARRIED

3.12. LING 101, 110, & 202 (Revisions)

Global Feedback

- Calendar Descriptions: CACC suggests reviewing calendar description to ensure they are in active voice.

MOTION:

THAT CACC approve the changes to LING 101, 110, and 202 with recommended revisions.

K. Harms and D.Landry

CARRIED

3.13. LING 210 (NEW)

- Memo Q.3: The current answer to this question seems to be speaking to prerequisites. CACC recommends that MOLA review and revise their answer to this question.
- Course Prerequisites: Banner cannot enforce recommended courses. MOLA will consider changing the prerequisites to 9 university level credits.

MOTION:

THAT CACC approve the new course LING 210 with recommended revisions

M. Opmeer and K. Harms

CARRIED

3.14. PUNJ 101, 102, 209, 210, and 211 (Revisions)

Global Feedback

- Calendar Descriptions: CACC suggests reviewing calendar description to ensure they are in active voice.

MOTION:

THAT CACC approve the changes to PUNJ 101, 102, 209, 210, and 211 with recommended revisions.

M. Opmeer and D. Landry

CARRIED

3.15. MAND 101, 102, 201, 202, 210, 301, and 302 (Revisions)

Global Feedback

- Calendar Descriptions: CACC suggests reviewing calendar description to ensure they are in active voice.

- Prerequisites: CACC recommend that MOLA review the MAND prerequisites and consider changing *or instructor permission to Assessment by department*.
 - For example: MAND 101, MAND 11 or assessment by department.
- Memos: The memos make reference to a specific instructor. CACC requests that the memos remove references to specific instructors.

MAND 201:

- CACC requests that MAND review the Recommended Evaluation Methods and Weighting and consider reducing the weighting towards tests and quizzes.
- CACC member, Maru, has volunteered to consult on this.

MAND 210:

- MOLA will rework this course and either bring it back as a study tour course or change the focus to local field trips.
- CACC member, Maru, has volunteered to consult on this course.

CACC recommends that the MAND revisions be brought back to CACC in Sept. Thank you Maru, for volunteering to consult on these courses.

MOTION:

THAT CACC approve the changes to MAND 101, 102, 201, 202, 210, 301, and 302 as presented.

TABLED

3.16. GERM 101, 102, 201, and 202 (Revisions)

Global Feedback

- Calendar Descriptions: CACC suggests reviewing calendar description to ensure they are in active voice.
- Memos: The memos make reference to a specific instructor. CACC requests that the memos remove references to specific instructors.

GERM 101

- Calendar Description: Suggested revision: Students will develop active and creative communication skills.

GERM 102

- Prerequisites: MOLA will update these to include *Department Assessment*

MOTION:

THAT CACC approve the changes to GERM 101, 102, 201, and 202 with recommended revisions

M. Opmeer and K. Harms

CARRIED

3.17. IDS 100, 200, 300, and 400 (Discontinuation)

IDS 400:

- The memo will be updated to include the following sentence: *As a result of one IDS 400 course that was successful at achieving 80% enrolment, a regular course SOCA 301 Race, Place, and Space: Creative Tools for Navigating Turbulent Times was created.*

MOTION:

THAT CACC approve the discontinuation of IDS 100, 200, 300, and 400 as presented.

M. Opmeer and G. Gill

CARRIED

4. ADJOURNMENT and NEXT MEETING

**4.1. CACC Retreat: Thursday, June 6, 2024
10:30 a.m. to 1:45 p.m. (B133)**

4.2. Adjournment - 12 p.m.