

BOOKKEEPING FOR SMALL BUSINESS – WINTER 2023

QUICKBOOKS OPTION (ONLINE)

CONTACT:

continuingeducation@ufv.ca
(604) 851-6324

SCHEDULE:

Mon/Wed/Fri
9:00 AM - 3:30 PM

DELIVERY:

Online with scheduled meeting times

Office of the Registrar**Blackboard****Student Resources****UFV Bookstore****myUFV Account**

To register, call (604) 854-4501 or email reginfo@ufv.ca. Reference Block Code **BKKG QB**.

Courses will be conducted online. Students will meet at scheduled times for live sessions.

Career Centre, Counselling Services, Centre for Accessibility Services, Financial Awards, Academic Success Centre

Abbotsford (604) 854-4535, bookstore@ufv.ca. Chilliwack (604) 795-2823, cepbookstore@ufv.ca

All UFV students have a myUFV account and are expected to login to activate them. Login instructions can be found online through [ITS](#). All communication and grades are through myUFV.

COURSE	START	END	TEXTBOOKS (Approximate costs, subject to change. Taxes not included)	
BOOKKEEPING I	Mar 20	Apr 14	College Accounting: A Practical Approach + MyLab, Ed. 14	EBook \$95.00 Mixed Media \$189.95
EXCEL LEVEL I	Mar 20	Mar 29	Custom Pub: MS Office 365/Office 2019 Intro Excel, Ed. 1	\$30.95
BOOKKEEPING II	Apr 17	May 3	Same as Bookkeeping I	
PAYROLL ACCOUNTING	May 5	May 17	UFV Course Pack: Payroll Accounting (OPTIONAL*)	\$12.95
QUICKBOOKS I	May 17	May 31	Using Intuit QuickBooks Premier 2021 for Windows, Ed. 21	EBook \$95.00 Mixed Media \$154.95
QUICKBOOKS II	May 31	Jun 7	Same as QuickBooks I	

*The Payroll Accounting Course Pack will be available as a free digital version in class. Student may choose to purchase a hard copy for ease of use.