

SCIENCE FACULTY COUNCIL

Approved Minutes

Friday, May 2, 2014, 2:30pm – Room D217

CHAIR: Lucy Lee

PRESENT:

Allan Arndt	David Fenske	Gregory Schmaltz	Nicole Klassen
Andrew Alexander	Debbie Wheeler	Ian Affleck	Norm Taylor
Awneet Sivia	Erik Talvila	Ian McAskill	Rilla Apostolakis
Ben Vanderlei	Gillian Mimmack	Jane Webb	Tim Cooper
Carmen Herman	Grant Fritzke	Jeff Chizma	Tony Stea
Christine Dalton	Greg Schlitt	Karen Cooper	

REGRETS: Colleen Gingerich, David Chu, Edward Lo, James Bedard, Kevin Hegeman, Ron Wilen, Steve Marsh, Susan Milner, Wendy Gracey

RECORDER: Melinda Saretzky

1. GUESTS and INTRODUCTIONS

Tracy Evans, Help Desk Coordinator
Bryan Wilkinson, Manager ITS

2. AGENDA and MINUTES

2.1 Adoption of Agenda

Table: Item #5.3

Add: Item #7.5 Working Group, Masters of Science in Communication

Correction: Item timing

Moved by Grant F./2nd by Tony S. All in favour. Carried

2.2 Approval of the Minutes – Feb. 7, 2014

Moved by Tony S./2nd by Allan A. All in favour. Carried

3. DEAN'S REPORT

AAAwards – Congratulations to the winners, the awards will be presented at the next meeting

AAA AWARD – Gabriel Murray, CIS

Outstanding Outreach – Ian Affleck

Superb Service – Christine Dalton & Melinda Saretzky

Terrific Teaching – Tim Cooper

Remarkable Research – Noham Weinberg

Gillian Mimmack and Tim Cooper were nominated by students for teaching excellence award.

Department Heads report:

BIOLOGY – Allan Arndt

CHEMISTRY - Dave Fenske

CIS – Ian McAskill until Dec 2014

MATH – Cynthia Loten returning

PHYSICS – Derek Harnett returning

Adjunct Faculty – Math & Stats Dr. Manash Mukherjee has passed away suddenly
Susan Milner – awarded the Pacific Institute for the Mathematical Sciences (PIMS) Award
Karen Cooper – asked to serve on the BCCAT (BC Council on Admissions and Transfer) bccat.ca/
Scholarship, Service and Teaching committee (Rank and Tenure) – a new chair will be chosen, see Item 7.1

Strategic Enrolment Management – discussions are being held

4. BUSINESS ARISING FROM MINUTES

ITS Ticket Procedure – Tracy Evans, Help Desk Coordinator & Bryan Wilkinson, Manager ITS

- CONTACT: Local 4610; Email: helpdesk.its@ufv.ca; Walk-In B245; Windows desktop – ehel
 - Recommendations for faster response:
 - o log a ticket using ehel – login through student or employee credentials account
 - o eHelp ticket – only TWO mandatory fields – CAMPUS and SUBJECT FIELD
 - o Provide as much detail as possible including:
 - WORSTATION ID number (located on the side of your PC)
 - Timeframe of your issue to be resolved
 - In-class help, EMERGENCY ITS # 604-615-0000
 - Audio-Visual support, call ETS for support
 - Xerox Photocopier support –
 - o Xerox is the first point of contact. Contact numbers for Xerox should be by each machine, Bryan will follow up to ensure that proper documentation is posted at each printer.
 - o ITS provides help with the physical network connections
 - o Ancillary services is the UFV area contact
 - ITS supports departmental networked printers outside of Xerox
 - There is no official MFD (multi-function device) local help
 - Workstation software is installed and serviced by ITS
 - ITS communicates widely regarding Campus-wide software licenses
- ACTION: summarize additional questions and send to Bryan
- Tech guide available –knowledge base has various other resource documents available.
[.ufv.ca/its/employee-tech-guide](http://ufv.ca/its/employee-tech-guide)

5. DISCUSSION / DECISION

5.1 PD Application Approval Process

APPLICATION procedure for Science

1. Submit application to Dept. Head– signature is a recommendation for approval
2. Dean has final approval
3. Appeal goes to the Dean

5.2 Lab Instructor Issues

Letter of Agreement – the title for lab instructors are still in limbo and will need go back to the bargaining table. Lab Instructors are still not grand-fathered in Associate Professor but would like to be recognized. The issue of rank and money are separate issues.

Non-teaching faculty are also having their own discussions.

5.3 Residency for Bachelor of Science Program

TABLED

6. FSCC (Curriculum Committee)

6.1 DECISION

6.1.1 MATH - Proposal for BSc. Honours Degree in Mathematics and new course MATH 499 "Honours Supplement"

Description of the new Math Honours program and it's supplemental course was explained.

- Requires 120 credits
- Specific number of credits range from 40-49 with 30 +1 in Math is required

Discussion was had regarding:

- 120 credits vs 132 credits for other Honours"
- 44 upper-level credits vs 54+ upper-level credits for other BSc Honours"
- 30+1 upper-level credits in the specific subject area vs 40+ upper-level credits for other BSc Honours"

MOTION: That Faculty Council approve of the proposal for BSc Honours Degree in Mathematics and the New Course MATH 499 as presented and forward to UEC.

Moved by Greg Schlitt /2nd by Ian Affleck . 11 for, 3 against, 4 abstained. Carried.

6.1.2 BSc Entrance Requirements - Change to Entrance Requirements (Addition of MATH 096 and MDPT score)

MOTION: That Faculty Council approve of the changes to BSc Entrance Requirements as presented and forward to UEC.

Moved by Tim C. /2nd by Ian Affleck. All in Favor. Carried.

6.1.3 BSc - Program Requirements - Change to Program Requirements (Declaration Policy)

Discussion was had regarding the logistics of the small time frame after the 2nd semester to declare before the start of the Fall registration.

MOTION: That Faculty Council approve of the changes to the BSc Program Requirements (Declaration Policy) as presented and forward to UEC.

Moved by Dave. F /2nd by Allan A. 1 abstained. Carried.

6.2 INFORMATION

6.2.1 CIS 495 & 496 – Reactivation – Email circulated on March 26th, 2014

6.2.2 GEOG 318 – change to prerequisites

7. REPORTS

7.1 Scholarship, Service, and Teaching Committee – Committee will meet again next week and will assign a new chair. A draft document is in progress

7.2 Senate – see website for minutes ufv.ca/senate/

40th Anniversary

ESL layoffs

7.3 Science Advice Centre

Fall timetable is now live – 6 weeks ahead of registration

Processing Grad applications

Reminder to get the grades in

New student orientations coming up a summer intake students have been included

NSO – parent orientation –mid-June

Academic Warnings - new continuance policy #92 is in effect and is administrated by OReg and OReg and Science has agreed that OReg will now handle the Science program

Academic Warnings. Any current students who were placed on AW in the fall will be given a free ride for this term to account for the change in administrative process.

7.4 Other Reports

7.4.1 FAOS changing name to Faculty of Access and Continuing Education (FACE)

7.5 Masters of Science Communication – Carmen Herman distributed the draft concept paper

- Forward any comments or suggestions to Carmen Herman.

- UFV Communications and Visual Arts departments are on board

ACTION: Distribute document to Faculty Council

8. INFORMATION ITEMS

8.1 Call for Undergraduate Research Excellence Award – Deadline May 2, 2014

8.2 UFV PD Day – May 5 - ufv.ca/tlc/events/pd-day/

8.3 Convocation – June 12 & 13 - ufv.ca/convocation/2014-convocation-schedule/

Science Reception after the science convocation

8.4 London Youth International Science Forum – Presentations - May 7 or 14th

3 applications received

8.5 Science News & Events – blogs.ufv.ca/science

17TH Annual Math contest - May 2nd

9. ADJOURN – 4:30pm

Tim C./2nd by Greg S.

Next Meeting May 30, 2014 at 1pm - Room D217