

## SCIENCE FACULTY COUNCIL

### Approved Minutes

November 2, 2012

1pm Room D217

**CHAIR:** Lucy Lee

**PRESENT:**

Apostolakis, Rilla	Fenske, David	Ives, Joss	Schmaltz, Gregory
Bedard, James	Francis, Darren	Lee, Lucy	Stea, Tony
Carson, Darlene	Fritzke, Grant	Loten, Cynthia	Taylor, Norm
Cooper, Karen	Harnett, Derek	Marsh, Steve	Webb, Jane
Cooper, Tim	Harrison, Patrick	Martinez, Camilo	Weinberg,
Dalton, Christine	Herman, Carmen	McAskill, Ian	Noham
Dorsett, Landry	Ho, Jason	Mimmack, Gillian	

**Regrets:** Beaney, Claire, CIS Department, Dance, Nigel (Sabbatical), Gillespie, Beth (Teaching), Gillies, Sharon (Sabbatical), Gingerich, Colleen (Sabbatical), Manu, Stan (Teaching), Milner, Susan (Sabbatical), Murray, Gabriel, Spier, Lesley (Sabbatical), Wheeler, Debbie (Teaching), Wilen, Ron (Sabbatical)

**RECORDER:** Melinda Saretzky

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## 1. GUESTS and INTRODUCTIONS

Darren Francis – Deputy Registrar

Ian McAskill - Advisor to the Provost, Integrated Planning

RE: United Way

- Encouraged all to consider donating.
- Donations can be one-time or regular payments
- Paycheque donation option available.
- “New Donations” will be matched this year.

## 2. AGENDA and MINUTES

### 2.1. Adoption of Agenda

**MOTION:** That the agenda for today’s Faculty Council meeting be adopted as presented.

**ADDENDUM:** 5.3 Centralized Printing

*Approved by consensus.*

## 2.2. Approval of Minutes

**MOTION:** That the minutes of the October 5, 2012 Faculty Council meeting be approved as presented.

*Approved by consensus.*

## 3. BUSINESS ARISING FROM MINUTES

### 3.1. Scholarship, Service and Teaching

Sample documents distributed.

**Recommendation:** Create a small committee with a member from each department to consolidate ideas.

**Question:** What are the incentives for defining the terms if there are no salary increases?

**Answer:** Discussion needs to start somewhere and can be defined more in the future.

- Research is a part of Scholarship and does not have to be separated.
- Need to first define the three categories.
- Suggestion: All faculty to read the FSA bargaining unit documents that are on the table for discussion.
- Note: There is a small number in UFV Administration that has a Science background.

**MOTION:** Each department to elect one representative to form a committee to produce a combined document for the next faculty council meeting that defines Scholarship, Service, and Teaching.

*Allan/2<sup>nd</sup> Noham. 4 abstaining. Carried.*

## 4. DEAN'S REPORT

Would like to see more discussion amongst the Faculty and encourage all to participate more in various activities and projects.

Comment: In the future, it was requested from the faculty that a more detailed explanation as to "why" the certain projects would be useful/beneficial.

### Education Plan:

- Board has approved the Education Plan Update - rank of items was made in the Science document and it was mentioned to the board that it may change as priorities change.
- Space is needed.
- Capital project ideas will be coming forth.

### Science Building:

- Space is available at the Abbotsford Campus
- Would like each department to forward ideas to Lucy as to what is needed in the new Science Building.
- Recognize that parking could be an issue.

- Science is growing and we will need to find creative ways to handle the budget cuts.
- What can we do to make our current students happier?
- Abbotsford Chamber of Commerce: Ryan Walter – president of the Heat Hockey team would like to see more participation and Lucy would like to see a collaborative effort between UFV and The Heat.
- Internationalization funds are available, requests are due November 9<sup>th</sup> – see distributed email.
- ILO – Institutional Learning Outcomes – Alignment Forum on November 5<sup>th</sup> 3-4pm – all are welcome to attend
- Communication systems – would like to see more direct emails to our Science Students and for each department be able to email the students directly. This would be a more personal approach.
- Note: The most effective way to communicate to the students seems to be face-to-face.
- Event: “Avoiding Estate Litigation” – RSVP by November 8<sup>th</sup>

## 5. DISCUSSION and DECISION

### 5.1. Draft – Policy 51, Animal Care (revision)

Review document and send comments and suggestions to Yvette Fairweather by November 12<sup>th</sup>

### 5.2. FSSC (Significant Changes)

#### 5.2.1. MATH 343 – Major Changes to Official Course Outline

Typo in Memo – change “MATH 221 (Calculus III)” to “MATH 221 (Linear Algebra)”

**MOTION:** To accept the changes to MATH 343 as presented with the Memo wording change from “MATH 221 (Calculus III)” to “MATH 221 (Linear Algebra)” and forward to UEC.

*Dave/ Gillian 2nd. All in favor. Carried.*

### 5.3. Centralized Printing

Re: Faculty Services printers - May have seemed to be a good economic measure but there are issues.

- Print jobs go missing
- Some have a long way to walk to the printer
- Can use “secure print”, but quite often there are waits at the printer.

Re: Purchasing individual printers

- Prices - \$90 for a wired printer - \$125 for wireless - \$451 through UFV purchasing
- Issues would be that it would have to be directly wired to a computer vs. through the UFV network and would also have to purchase toner.

**ACTION:** Lucy will bring this issue up at the Dean’s Council.

## 6. Information Items

### 6.1. (FSSC - Routine Changes)

#### 6.1.1. MATH 140 – Minor Changes to Official Course Outline

No comments.

## **6.2. Reports from Other Faculty Councils**

Geography:

- Created a Task Committee for Scholarship Service and Teaching.
- Appeals Policy – sent a report back for more clarification.

Access and Open Studies:

- FTE's – seems to be an issue with the ESL students because they do not count toward them and International students receive earlier registration times than domestic students.

## **6.3. Science Advice Centre**

### **6.3.1. Science Social – October 10**

- Thanks to all who helped organize this event and those who had attended.
  - Every club from each department was represented.
  - Would like to have seen more students in attendance.
  - Promotions:
    - Emailed every student in BSc and CIS programs
    - Posters
    - Emailed the Clubs
    - Emailed the Departments
    - Small Postcard invites
- Suggestions as to how we can reach more students to encourage attendance are welcomed.

### **6.3.2. “Apply to Graduate School” Workshop**

November 15<sup>th</sup> 5:30 – 7pm – Room B121

## **6.4. Other reports**

### **6.4.1. International – Update on Brazilian Students**

- Exchange program was meant to be over 2 terms, but are now 3 terms because they need to take ESL in the first term. (the next group of 20 students have better English skills)
- Call to all faculty: Please forward ideas/projects that these students could do as part of the research and internship portion.
- (Many ideas came forth at the meeting)
- Please email Carmen Herman for any additional project ideas.
- Co-Op area may have difficulty helping these students.

General comment: would still like to see a release for a member of Science to be involved in the Co-Op program. There is funding available for releases but there are some issues.

ACTION: Email to come forth from Carmen with more details.

### **6.4.2. Centre for Environmental Sustainability – Speaker Series #1**

Tues. Nov, 27 – 2:30pm - Room B101

## **7. ADJOURN**

Meeting adjourned at 2:35pm - Next meeting November 30, 2012 at 1pm Room D217