

SCIENCE FACULTY COUNCIL

Approved Minutes

October 5, 2012

1pm Room D217

CHAIR: Lucy Lee

PRESENT:

Apostolakis, Rilla	Fotouhi, Ali	Ives, Joss	Peet, Kathy
Bedard, James	Fritzke, Grant	Lo, Edward	Schmaltz, Gregory
Carson, Darlene	Hamilton, Jenny	Loten, Cynthia	Stoltz, Wendy
Choytun, Vinay	Harnett, Derek	Marsh, Steve	Taylor, Norm
Cooper, Karen	Harris, Daniel	Martinez, Camilo	
Cooper, Tim	Herman, Carmen	Mimmack, Gillian	
Fenske, David	Ho, Jason	Pan, Leon (Lixin)	

Regrets: Arndt, Allan; Beaney, Claire; Dance, Nigel (Sabbatical); Dorsett, Landry; Gillies, Sharon (Sabbatical); Gingerich, Colleen (Sabbatical); Manu, Stan (Teaching); Milner, Susan (Sabbatical); Sivia, Awneet; Spier, Lesley (Sabbatical); Stea, Tony; Webb, Jane; Wilen, Ron (Sabbatical)

RECORDER: Melinda Saretzky

1. GUESTS and INTRODUCTIONS

Welcome to Vinay Choytun – Sessional Representative for 2012-2013

2. AGENDA and MINUTES

2.1. Adoption of Agenda

MOTION: That the agenda for today's Faculty Council meeting be adopted as presented.

Approved by consensus.

2.2. Approval of Minutes

Question: re: 3.2 – Has the Education Plan for Science been submitted?

Answer: Yes.

MOTION: That the minutes of the September 7, 2012 Faculty Council meeting be approved as presented.

Approved by consensus.

3. BUSINESS ARISING FROM MINUTES

3.1. Scholarship, Service and Teaching

Discussion:

- This topic will be up for discussion for the next Collective Agreement.
- Seniors Administrators Group has been in contact with the Educational Advisory Group to research what would be appropriate for UFV.
- Forward any comments to Lucy for discussion at the next Seniors Administrators group meeting.
- College of Arts report:
 - all departments were asked to produce a grid document that not only shows what Scholarship, Service and Teaching means to them but also to show what qualifies as “meeting and/or exceeding expectations”, may have a direct correlation with ‘rank and tenure’.
 - Questions are being asked about what will be evaluated within the Scholarship, Service and Teaching.
 - Discussion of what will be the criteria of Professor/Associate Professor
- Geography Department will see if their grid could be forwarded to Science Faculty council for reference.
- There are some general guidelines that may be available for distribution

ACTION: Lucy: To investigate whether some reference guideline document could be distributed to Faculty Council.

Question: What procedure is expected from the Senior Administrative Group? Are there ideas in place that we can use for discussion?

Answer: There are Guideline documents that could be used for discussion.

Question: What is the difference between Associate and Assistant, and if the Salary is the same, what is the draw?

Answer: Interaction with the outside world will come into play. If salary comes into play, then money would be the draw instead of the work.

- Further discussion was had regarding the ranking system of Assistant/Associate/Professor and whether there should be a difference in the salaries. More discussion may be necessary
- It was noted that a survey was conducted in the past regarding the ranking system – there were only a few submissions. It was mentioned that it would be easier to vote on something if there was some solid documentation.
- Lucy noted that the criteria for ranking was not a top-down process but that criteria needed to come from the individual departments, to Faculties and to University as a whole.

ACTION: All departments to send comments to Lucy for review and compilation. Tabled for next Faculty Council meeting.

4. DISCUSSION and DECISION

4.1. Final Grade Appeals Policy

Comments:

- New Policy
- The course outline syllabus could be a little more explicit as there are distinct differences between the Official Course Outline and the course outline that is distributed by the instructor.

ACTION: All: Comments and Suggestions to be forwarded to Lisa Tassone by November 16, 2012

5. Information Items

5.1. (FSCC - Routine Changes)

- 5.1.1. BIO 330 - Review with changes including prerequisites**
No comments.

5.2. Reports from Other Faculty Councils

Arts – Teaching, Service, Scholarship grid coming forth

5.3. Science Advice Centre

5.3.1. Science Social – October 10

Information was emailed to all and will be hosted by AfterMath

5.3.2. BSc Early Applicant Program

Three cohorts have been admitted this year.

The program will not be accepting applicants this year, instead an assessment of the program will take place; criteria of assessment will include:

- Students who register
- Students who continue in the program
- Conversion rates
- Success of students

What is the benefit of accepting grade 11 students?

- Earlier contact
- Better communication - newsletters, deadlines, etc.
- Tours of the campus and invitations to events
- Volunteer opportunities

5.4. Other reports

5.4.1. Nominations and Elections Committee

2012/2013

2 Student Representatives – Jason Ho, Landry Dorsett

1 Sessional Faculty Representative – Vinay Choytun

1 Staff Representative – Jenny Hamilton

5.4.2. Dean's Report

President, Mark Evered – receiving the Queen Jubilee Medal

NSERC Promo Scholarship Grant– an application has been submitted for Science for future events such as “Math Mania”

Peru

- Attended a conference (over 2500 people in attendance) and presented to an audience of approx. 500
- Received an Honorary Professorship Degree from the University which has over 100,000 students
- A memo of agreement for a cultural exchange was granted between UFV and the University of Cesar Vallejo
- Attended tours of various facilities including a crocodile recovery facility.

Budget Submission deadline is coming up – The Province has not given the Universities any additional money so budgets will be tight and Budget submission forms will be distributed to the Dept. Heads in the near future.

Graduate Program – would like to see a Masters program, perhaps in Integrated Science to include all programs housed within Science.

Campus Facilities Planning – space is limited for offices/labs, etc. This will be a big priority for future planning. Reports from each department have been requested to determine the current and future needs if there was space available. A committee may be created for a new “Science Building” project. Geography is a part of Science and will be included.

Question: Are there ‘guidelines’ to determine what criteria that would be needed for the department reports?

Answer: Will need a clear set of ideas of what is needed and what programs would benefit; will also need to tap into some private and/or provincial funding.

Meetings with all the departments will be made throughout the year.

Faculty Council Meeting Day – could we consider alternating Faculty Council meetings between Thursday & Friday?

Comments: Could be an issue because most classes use the Mon/Wed or Tues/Thurs models. Rescheduling could be difficult for the departments that are currently teaching on Fridays. It was noted that the majority of instructors do not teach on Fridays.

5.4.3. Science World Program – Inviting instructors to visit K-12 students – Information session on Nov 2 @ 11:30 – more information to come.

5.4.4. Double Major Credits

It was mentioned that Physics had changed the double major credits from 30 to 24 and thought it was a good idea and maybe other departments would take this into consideration as well. (Physics used the UBC model as an example.)

5.4.5. Research Strategic Plan

- 5 priority sections, there is only 1 for Science
- There are many types of researches taking place in various departments but are not represented in this plan.
- Would like to see Science represented better
- It might be difficult to umbrella all of the Science researches into one statement
- A “vision” needs to be formulated for Science
- A better representation for funding applications may be necessary.
- Discussion regarding Science and a “Research Chair” – space is limited and would be necessary to house a Research Chair.
- It was mentioned that other areas, such as agriculture, are having difficulty with space as well.

6. ADJOURN

Meeting adjourned at 2:30pm

Next meeting November 2, 2012 at 1pm Room D217