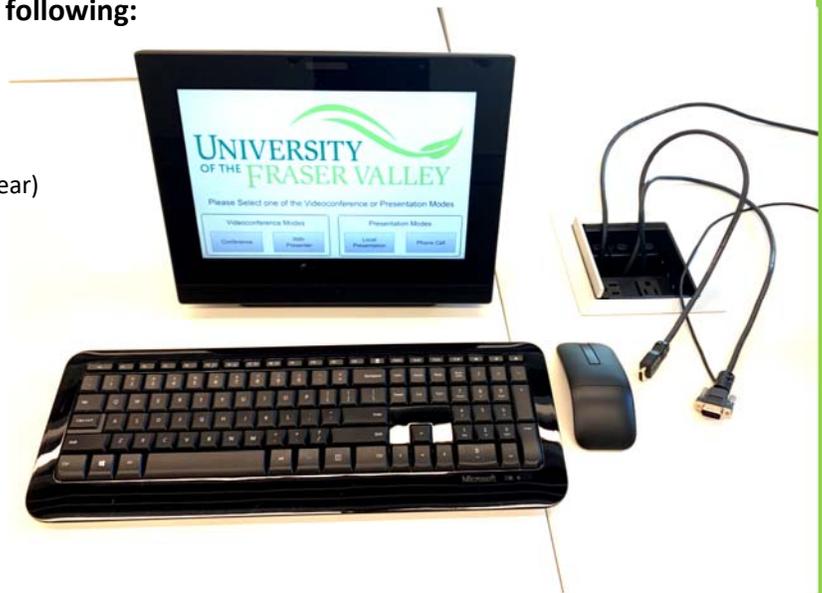


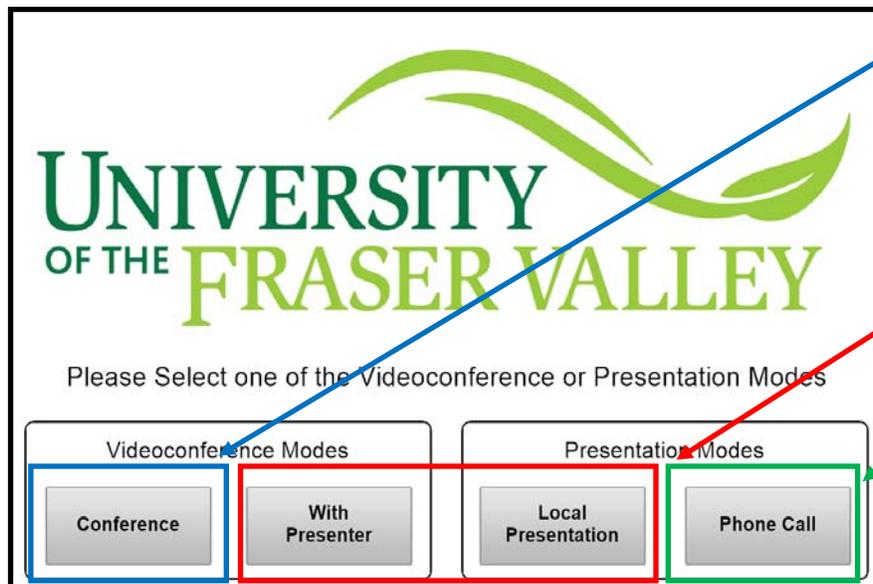
# A225 Boardroom

## A225 Boardroom is equipped with the following:

- Touch Screen Control System
- Dual Projectors
- 2 Projector Screens
- Video Conference Enabled Cameras (Front & Rear)
- Microphone and Speaker System
- Direct Dial Phone
- Confidence Monitor
- Wireless Screen Sharing
- Rear Monitor Television
- In-Room Computer
- Laptop Inputs
- Wireless Keyboard and Mouse
- Floor Inputs for Power, HDMI, VGA and Audio



**Step 1.** Using the Control System touchscreen, select how you would like to use the system:



Select for **Video Conference** (Bluejeans, Skype etc.). Users must use in-room PC to access room cameras.

Select for a **Presentation** using one or more screens, personal laptop or room PC.

Select to make a **Phone Call** using room audio.

# A225 Presentation Mode

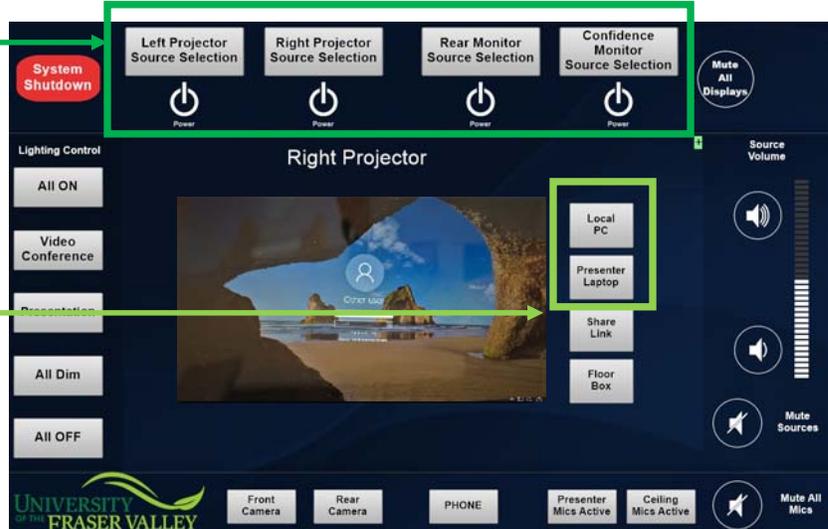
## Step 2. Log on and configure display preference:

Select the Power Button below **Source Selection** to turn a screen on or off. Projector screens will automatically raise or lower if you select Left Projector or Right Projector.

### Connect:

**Local PC** - Log on using the wireless keyboard, mouse and your UFV account.

**Presenter Laptop** - Connect your laptop using one of the connections available on the desk. Log on using your UFV account.



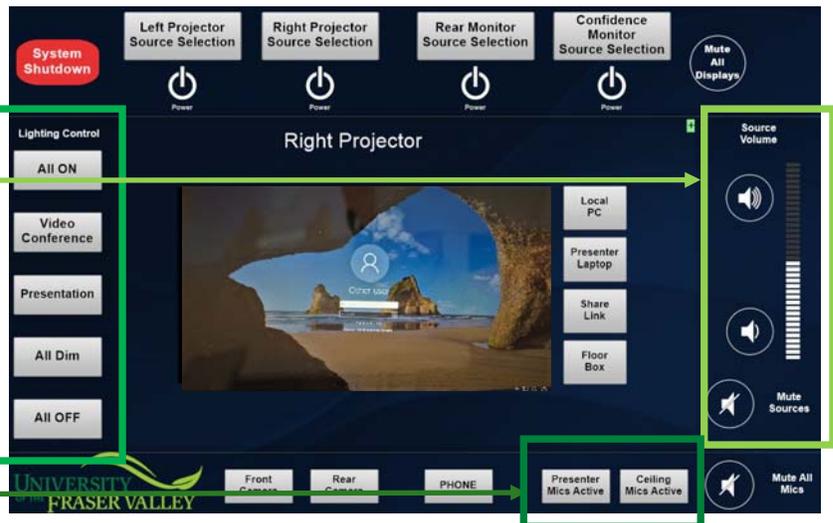
## Step 3. Configure lighting and sound preference:

Select to increase or decrease sound from the room speakers.

**Mute Sources** will mute audio from room speakers and mics.

Select a pre-set lighting configuration based on how you are using the system.

Select **Presenter Mics Active** and **Ceiling Mics Active** to turn on or off.



Select at the end of your meeting or to return to the welcome screen.



Select to mute the visual display on all screens.



Select to allow attendees to share their screen wirelessly.



Select to allow attendees to share their screen using floor box input.

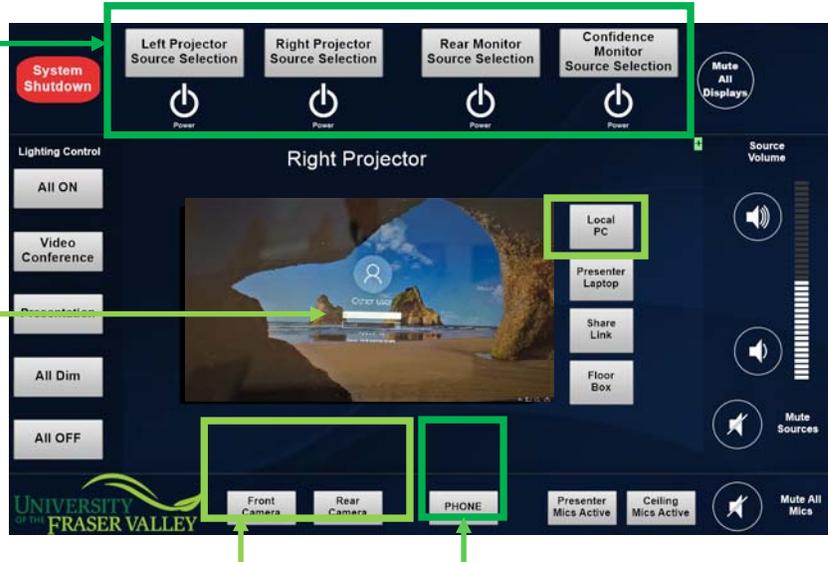
# A225 Video Conference Mode

## Step 2. Log on and configure display preference:

Select the Power Button below **Source Selection** to turn a screen on or off. Projector screens will automatically raise or lower if you select Left Projector or Right Projector.

### Connect:

**Local PC** - Log on using the wireless keyboard, mouse and your UFV account. Access your Video Conference log on details via Bluejeans Icon on desktop or through your webmail/outlook account.



Select front or rear camera to configure view.

Dial directly out or provide call in phone number: 604-557-7676, (local 7676).



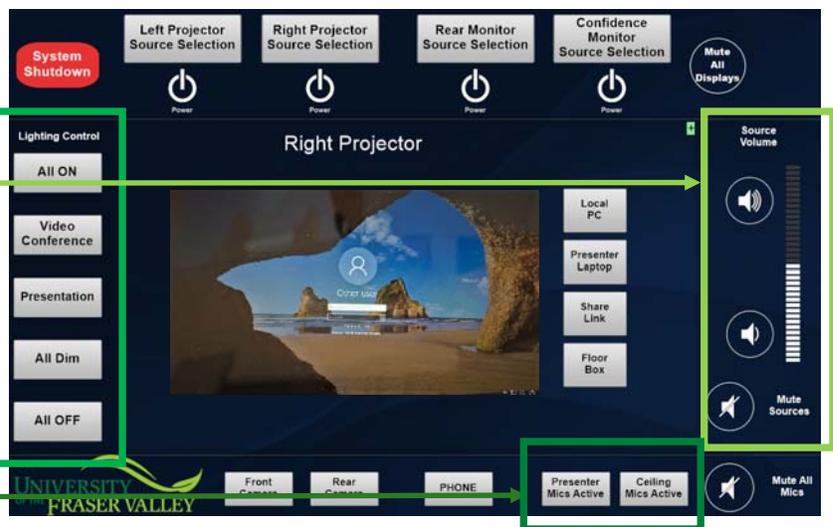
## Step 3. Configure lighting and sound preference:

Select to increase or decrease sound from room speakers.

**Mute Sources** will mute audio from room speakers and mics.

Select a pre-set lighting configuration based on how you are using the system.

Select **Presenter Mics Active** and **Ceiling Mics Active** to turn on or off.



Select at the end of your meeting or to return to the welcome screen.



Select to mute the visual display on all screens.



Select to allow attendees to share their screen wirelessly.



Select to allow attendees to share their screen using floor box input.