## Create a Tool Link Blackboard Ultra

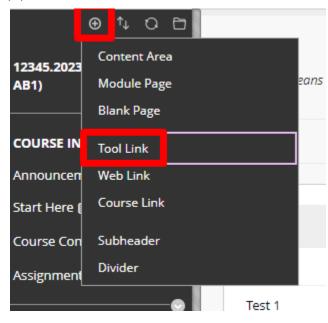


## **Create a Tool Link**

There are some default tool links on the left side menu, but you may want to add more. You can add any tool to the left side menu.



1. Click the Plus (+) above the menu



- 2. Name the tool and choose what type of link it is.
- 3. Make sure its available to users and click submit.

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Add Tool Link		
* Name:	Virtual Classroom	foi
Туре:	Zoom Conference 🗸 🗸	
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Forums 💿	My Grades Pearson's MyLab & Mastering (Tools) Portfolios Portfolios Homepage	
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rools 📀	Zoom Conference	Ŧ

4. The new tool link will appear at the bottom of the menu. You can move the link up by using the move tool to the left.



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