

Test as Assignment with Time Limit

|  |
| --- |
| **Make sure edit mode is on****(Top right of screen)** |
| **Edit Mode is ON** | **Click to toggle.** | **Edit Mode is Off** |
| **Edit Mode Toggle is On** | **Edit Mode Toggle is OFF and there is a screen tip that says "CLICK TO TOGGLE EDIT MODE ON"** | **Edit Mode Toggle is Off** |

You can administer a test to have an assignment with a time limit. They both allow for instructor feedback including document, video and/or audio.

1. Things to note between a test with a file upload option or an assignment.

|  |  |  |
| --- | --- | --- |
|  | Test with File Upload | Assignment |
| Set timer for submissions | Yes Test Options 🡪 Set Timer 🡪 On | No. (Display after & until only) |
| Download All Submissions in One Zip File | No | Yes Assignment File Download |
| Download One Submission at a time on One Page with All Submissions | Yes Grade Questions 🡪 Responses | No |
| Download One Submission in “View Attempts” | Yes | Yes |
| Instructors Feedback Document | Yes | Yes |
| Instructor’s Feedback Video/Audio | Yes Via Kaltura Media (Bigger files are okay) | Yes Via File Attachment (Small files only) |

Test with File Response Question:

1. Go to Full Grade Center, click on the arrow next to the Test. Click Grade Questions
2. Click on the number under Responses.
3. Download One submission at a time on one page with all submissions.
4. In the Feedback and notes for attempt attach the instructor’s feedback

Interested in more educational tools? Check out our How-To Guides at: [www.ufv.ca/myclass/faculty-centre/faculty-tutorials](http://www.ufv.ca/myclass/faculty-centre/faculty-tutorials) or email us at asktlc@ufv.ca

