

Approved Minutes
ACADEMIC PLANNING AND PRIORITIES COMMITTEE

Sept 18, 2019
2:30 – 4:30pm | Room A225

Present: James Mandigo (Chair), Vlada Dvoracek, Garry Fehr, Bruce Kirkley, Emilio Landolfi, Fiona MacDonald, Sylvie Murray, Nicola Mooney, Maureen Wideman, Patti Wilson, Al Wiseman, Adrianna Bakos, Cory Beshara, Shelley Stefan, Jon Thomas, Alastair Hodges, Derek Ward-Hall, Shirley Hardman, Melinda Saretzky (recorder)

Regrets: Sandra Smith, Jackie Hogan, Peter Geller, Gerry Palmer, Lorne Mackenzie, David McGuire, Shahbaig Boparai

1. CALL to ORDER

Quorum was met.
Roundtable introductions.

2. ITEMS for ADOPTION

2:30 pm **2.1. Agenda – September 18, 2019**

MOTION: That APPC approve the September 18, 2019 agenda as presented
Emilio L./2nd Nicola M. All in favour. Carried

2.2. Minutes – May 15, 2019

MOTION: That APPC approve the May 15, 2019 as presented
Adrianna B./Fiona M. All in favour. Carried

3. BUSINESS

2:35 pm **3.1. Provost's Report**

Welcome and thanks to the committee. James recognizes the importance of this committee and looks forward to the committee's input to providing ideas and goals for UFV's strategic planning.

2:45 pm **3.2. Vice-Chair Appointment**

Defer to Oct. 16 meeting.

ACTION: Melinda: Inquire with the Secretariat office to see if the Vice-Chair could be a non-voting member.

2:55 pm **3.3. APPC Expedited Review Standing Subcommittee – Call for Expressions of Interest**

Defer to Oct. 16 meeting.

3:05 pm **3.4. Guidelines for Deans Summary Report for Program Reviews**

Overview of the guidelines was provided with details given that includes what information Deans are to include in the Deans' Summary Report and how the vetting process happens.

It was noted that Quality Assurance ensures that the action plans are being carried out and the 18 month progress report is being submitted to the Deans. The PDQA and Vice-Provost offices are

working on a communication process to demonstrate to the Provost and APPC that this work is being carried out.

3.5. Terms of Reference Review

Terms of Reference subcommittee members: Al W. and Alastair H.

It was noted that the subcommittee has enough information to put together a report and will bring it to the next APPC meeting. It was also noted that the recommendations may come in a form of an appendix to the Terms of Reference to offer some clarification and guidance.

ACTION: Provost office: Send Melissa W. a thank you card noting that the APPC members recognized her hard work and dedication to the APPC and the Terms of Reference subcommittee.

3:30 pm **3.6. Generative Discussion for Agenda Topics**

Strategic Planning from the UFV's new Vision and Mission will be coming through with Townhalls being scheduled in October and a consultative process in the New Year with the intention that part of this plan will come to APPC for feedback.

Discussion was had and lots of questions were raised regarding the purpose of the APPC and it was noted that more discussion will take place after reviewing the report from the Terms of Reference subcommittee and the comments given demonstrates that the APPC is ready for these discussions. It was also noted that similar conversations were had at other Senate committees.

Potential changes to come from the PDQA office regarding some proposed procedural changes for new programs.

The Provost and VP Academic Office will be approaching this committee to get advice and help set direction by engaging in broad discussions, consultation, and input.

4. ADJOURN

Emilio L./2nd Fiona M. Carried.

Next Meeting: October 16, 2019, 2:30 – 4:30pm, A225

5. INFORMATION ITEMS

5.1. 2019 Education Plan Update – Appendix 2

5.2. APPC Membership 2019-2020

5.3. Senate Approvals – June 7, 2019

5.3.1. Program Discontinuance - Computer Assisted Drafting certificate

5.3.2. Program Report and Plan 2019

5.3.3. Learning Everywhere: The UFV Education Plan, 2019 Update

5.3.4. Program Review - Geography and the Environment (GATE)

5.4. APPC website: ufv.ca/senate/standing-committees/appc/