

Academic Planning and Priorities Committee of Senate

Minutes

April 15, 2020

2:50 – 4:30pm | Room A225

Present: James Mandigo (Chair), Emilio Landolfi (Vice-Chair), Adrianna Bakos, Al Wiseman, Bruce Kirkley, David McGuire, David Johnston, Derek Ward-Hall, Garry Fehr, Hailey Flikkema, Jackie Hogan, Lorne Mackenzie, Maureen Wideman, Nicola Mooney, Patti Wilson, Peter Geller, Sandra Smith, Shelley Canning, Shahbaig Boparai, Shelley Stefan, Shirley Hardman, Sylvie Murray, Vlada Dvoracek, Jacqueline Nolte (Guest)

Regrets: Alastair Hodges, Fiona MacDonald, Gerry Palmer, Jon Thomas

1. CALL to ORDER

Roll call. Quorum met.

Welcome Guest, Jacqueline Nolte

MOTION: THAT APPC approve the following voting process for electronic meetings:

1. Call for all opposed to the motion.
2. Call for all abstentions to the motion.
3. Remaining APPC members are deemed to be voting in favour of the motion.

James/2nd Emilio. Carried.

2. ITEMS for ADOPTION

2.1. **Agenda**

MOTION: That APPC approve the agenda as presented.

Sandra/2nd Sylvie. Carried.

2.2. **Minutes – February 19, 2020** pg. 2

MOTION: That APPC approve the minutes of February 19, 2020 as presented.

Adrianna/2nd Hailey. Carried.

3. BUSINESS

3.1. **New Program – Minor in Spanish Language and Culture (Jacqueline Nolte)**..... pg. 5

MOTION: That APPC recommend to Senate the approval of the new program, Minor in Spanish Language and Culture, in the College of Arts.

Emilio/2nd Nicola. Carried.

3.2. Provost Report

James thanked everyone on the APPC for their support throughout the last few weeks. Strategic planning - shared draft goals and feedback received was very positive. The working group and stakeholders group have now reconvened. It was mentioned that it is crucial for UFV to have a mission, vision, and goals to move forward, even through a crisis. Virtual retreat and town halls are being planned.

Questions and comments:

- Fall Face to Face – discussions currently in place from all BC provosts and presidents and a message is expected to come out at the beginning of May. Thought is being given to the fact that faculty go on holidays at the end of June and may need to time to prepare courses for the Fall, if they are to be online. It was noted that certain programs have limited ability to teach strictly online such as trades and nursing. It is important to ensure the quality of our academic programs are maintained as best as possible.
- Nursing perspective – a university is not necessarily a hot spot for the coronavirus
- It was noted that until a vaccine is produced, we will need to ensure that a balance is achieved to avoid a second wave.
- US universities are moving to a flipped classroom mode, with most learning done online and then just meet in very small groups where necessary.
- Winter/Summer Transition: Was easy for some faculty and hard for other, as it was the same for students. Need to be mindful of different situations at home, some have families to take care of children, and some do not have reliable internet.
- International Students: Most are already in Canada. Lockdown in India is extended until May 1st. Returning numbers are very strong and are basically the same as last year.
- Summer enrolments are maintained, with a huge thanks to the faculty that were able to determine which courses could be taught online.
- It was noted that some perspective red flags with regards to online teaching is that some courses have a large class size which could make it difficult for proper student engagement.

3.3. Workplan - Terms of Reference Review

Thank you to Sylvie for preparing the initial workplan. An overview was given and suggested timelines may need to be adjusted as the work is being done. Consideration was given with respect to the important nature of governance and the function of the university, and it was suggested that the expertise, experiences, and knowledge from Deans and Directors/Department Heads will be crucial.

SUMMATIVE WORKPLAN		
TERMS OF REFERENCE	RESPONSIBILITY	TIMING
Terms 1, 8, 9 UFV Priorities, goals, Ed Plan, Fund Allocation	Senate	Sept-Oct 2020

Terms 2, 3, 10, 11 Courses and programs	Suggested Ad-hoc Committee Membership: <ul style="list-style-type: none"> ▪ Provost ▪ 1-2 Deans or Associate Deans ▪ 1-2 APPC members ▪ 1 rep each from Budget office PDQA, IRIP, UEC, GSC ▪ Addition: T&L, Indigenous Affairs 	Sept-Dec 2020
Term 4 Academic faculties	University Secretariat/SGC to conclude policy review and approval process	March-June 2020
Term 5 enrolment management	Suggested Ad-hoc Committee Membership: <ul style="list-style-type: none"> ▪ Provost ▪ 1-2 Deans or Associate Deans ▪ 1-2 APPC members ▪ 1 rep each from Registrar Office, International Education, IRIP ▪ Addition: Budget office 	Jan-May 2021
Term 6 (Part 1) Library	University Librarian, in consultation with the Provost	April-May 2020
Term 6 (Part 2), and Term 10 Resource centres and educational services	Suggested Ad-hoc Committee Membership: <ul style="list-style-type: none"> ▪ Provost ▪ VP Students ▪ 1-3 APPC members ▪ 1 each of T&L, AVP, REGS, AVP, Dean 	April-May 2020
Term 7 affiliation, partnerships, etc...	Suggested Ad-hoc Committee Membership: <ul style="list-style-type: none"> 1-2 Deans or Associate Deans 1-2 APPC members 1 rep from Registrar Office 1 rep from legal Addition: UFV International 	Sept-Oct 2020

MOTION: That APPC accept the Terms of Reference Workplan as presented with amendments as noted.

Adrianna/2nd Shelley C. Carried.

- Intention of the adhoc committees is to develop processes and adhoc members could be from outside the APPC.
- It was noted that the adhoc committees may notice gaps along the way, such as indigenization.

3.4. Terms of Reference Sub-Committee Report

APPC accepted the Workplan.

4. INFORMATION ITEMS

4.1. Concept Paper Rubric

- Rubric was revised to match the newly revised concept paper template and it was suggested that the APPC members review this document prior to the May APPC meeting, when the five concept papers will be submitted.
- Internationalization and indigenization will be addressed as the process continues to evolve.

ACTION: Provide rubric to the APPC as a separate fillable document before the May meeting.

4.2. Program Suspension – Hospitality Event Planning certificate

- Provost approved suspension for a 2 year period.

4.3. Email voting conducted April 3, 2020

- Terms of Reference Review
- New Program Proposal – Bioinformatics certificate

4.4. Senate Approvals (March 17, 2020)

- ABT Program Review

4.5. Board Approvals (Feb. 27, 2020)

- discontinuance of the Global Studies Concentration-BA Geography major
- discontinuance of the Certificate in Extended Studies in Social Work: Child Welfare Specialization
- discontinuance of the Environmental Science concentration-Geography major-Bachelor of Arts
- discontinuance of the Certificate in Extended Studies in Child and Youth Care: Child Protection Specialization

5. ADJOURN

4:30pm, Sylvie/2nd Nicola.

Next Meeting: May 13, 2020, 2:30 – 4:30pm, video Conference

APPC website: ufv.ca/senate/standing-committees/appc/