

## MINUTES

### Academic Planning and Priorities Committee

Wednesday, February 16, 2022 - 2:30 PM  
Abbotsford campus, Room A225

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**Present:** James Mandigo, Al Wiseman, Betty Poettcker, Camille Callison, Claire Carolan, Dale McCartney, David Johnston, David McGuire, Derek Harnett, Emilio Landolfi, Garry Fehr, Gerry Palmer, Ishika Sethi, Jonathan Hughes, Lin Long, Nicola Mooney, Pedro Montoya-Pelaez, Peter Geller, Shelley Stefan, Sundeep Hans, Sylvie Murray, and Tracy Ryder-Glass

**Regrets:** Amir Shabani, Deanna Devitt, Jon Thomas, Maureen Wideman, Shirley Hardman, and Vlad Dvoracek

**Recorder:** Melinda Saretzky

**Guests:** Cherie Enns, Curtis Magnuson, Ian Affleck, Lucy Lee

#### 1. CALL TO ORDER and TERRITORIAL ACKNOWLEDGEMENT

Quorum met. Territorial acknowledgement given.

#### 2. APPROVALS

##### 2.1. Agenda

**MOTION:**

That APPC approve the agenda as presented.  
Landolfi, E./2nd Montoya-Pelaez, P.  
CARRIED.

##### 2.2. Minutes

**MOTION:**

That APPC approve the minutes of January 19, 2022 as presented.  
Johnston, D./2nd Hughes, J.  
CARRIED

#### 3. BUSINESS ITEMS

##### 3.1. Provost's Report

- Strategic Enrolment Management (SEM) Plan Framework

Update was given regarding the consultation process for the Strategic Enrolment Management which includes the Provost's Lunch and Learn, APPC, Senate, survey, and Faculty Councils.

Focus groups are being organized and will include topics such as pedagogy, learning outcomes, successful progression, and student support.

It was noted that this is an organic long term plan with the potential for exciting opportunities going forward.

### 3.2. Stage 1 Program Proposal – Bachelor of Regional and Community Planning

Memos attached: Cover memo, Review Rubric, Submission Guidelines  
All other documents: S:\Public\UFVinfo\APPC

Overview of the proposal was given. It was noted that UFV students could apply to become a professional planner afterwards. Professional planners are hired in a multitude of areas, including any level of government, including first nations, and it is also predicted that these professionals will be in high-demand in the near future due to expected retirements. The program working group is working towards indigenous advising in all aspects of the program. Support for this program goes beyond regional, noting the 39 letters of support received.

Discussion/suggestions:

- It was suggested that attempt be given to achieve a 120-credit maximum for all pathways, noting that the upper-level credit requirements are between 60-80 credits which indicates that a student may require more than 120 credits to achieve the degree
- It was suggested to present the course requirements in the calendar copy section in an alternative way to make it easier to distinguish the core courses from the optional pathways
- Encouragement was given to utilize the alternate admission requirements to set up formal agreements with other institutions and international students
- To ensure students are on track for admission into the program, encouragement was offered to support students during the first two years; it was noted that the pathways are set up in such a way that students would have other opportunities to ladder into other programs
- Alongside the required three registered planners, having additional adjunct faculty as registered planner advisors shows additional strength to the program
- Given that the entrance requirements for internal admissions are more prescriptive than the external admissions requirements, encouragement was offered to review the entrance requirements to ensure students transferring from outside UFV will be successful in the program, noting the Bachelor of Social Work program as an example
- The APPC offered a multitude of supports with a huge thank you to the Program Working Group (PWG) for producing and bringing this program forward noting the 39 letters of support received which include first nations, other institutions, municipalities, professional planning organizations, and UFV Graduates
- Special thanks to the PWG for advocating international mobility
- It was also noted that given the sensitivity to the changing climate, critical planning is required now more than ever
- The APPC also notes that the budget analysis looks good, and the program aligns with the UFV institutional plans, including the Integrated Strategic Plan

**MOTION:**

THAT the Academic Planning and Priorities Committee has reviewed the Bachelor of Regional and Community Planning Stage 1 and confirms that Stage 1 effectively addresses the standards and criteria for a new program proposal.

Hughes, J. /2nd Palmer, G.  
CARRIED.

Next steps: Stage 1 proposal will be submitted to the Ministry for review and decision. If approved, the APPC and Senate will see Stage 2 for information.

**3.3. Program Discontinuance – Health and Human Services Program**

Overview was given and it was noted that the Health and Human Services certificate program was created as result of a partnership between UFV and School District #34 (Abbotsford) for high school students enrolled in the Career Technical Centre (CTC) for the purpose of providing dual credit opportunities. The program was initially coordinated by the Faculty of Applied and Technical Studies until 2019 when it was moved over to the Faculty of Access & Continuing Education as it coordinated the dual-credit programs. There have been no enrollments since 2017, and the Abbotsford School District indicated in 2019 that it no longer meets the needs of students.

**MOTION:**

That APPC recommend to Senate the discontinuance of the Health and Human Services Program.

Hughes, J./2nd Landolfi, E.  
CARRIED

**3.4. Program Discontinuance - Aboriginal Culture and Language Support diploma**

Overview was given and it was noted there is no demand for this program as only three students were admitted in the past 15 years. There is a demand for similar programs which are offered in other areas at UFV. One student currently admitted will still be able to graduate from the program if that is their intent.

**MOTION:**

That APPC recommend to Senate the discontinuance of the Aboriginal Culture and Language Support diploma in the Faculty of Professional Studies.

Palmer, G./2nd Montoya-Pelaez, P.  
CARRIED

**3.5. Program Discontinuance – Aircraft Structures Technician**

Overview was given and it was noted that this program is currently in suspension and because we are a certified training authority with Transport Canada, they were notified and hence we were given a certain amount of time to reinstate, or our certification would be terminated. Therefore, the decision was made to discontinue the program as no plans were set for the immediate future.

**MOTION:**

That APPC recommend to Senate the discontinuance of the Aircraft Structures Technician in the Faculty of Applied and Technical Studies.

McCartney, D./2nd Landolfi, E.

CARRIED

**3.6. Program Discontinuance – Aircraft Maintenance Engineer**

This program was approved recently at UFV through the expedited program review process but due to recruitment challenges, it was never offered. We are a certified training authority with Transport Canada, and we were given a certain amount of time to offer the program, or our certification would be terminated. Therefore, the decision was made to discontinue the program as no plans were set to offer the program in the immediate future.

**MOTION:**

That APPC recommend to Senate the discontinuance of the Aircraft Maintenance Engineer in the Faculty of Applied and Technical Studies.

Murray, S./2nd Landolfi, E.

CARRIED

**3.7. Terms of Reference review**

It was noted that the current Terms reflect a multitude of changes that were approved last year because of the extensive review that APPC conducted.

**MOTION:**

That the APPC recommend to Senate Governance Committee approval of the APPC Terms of Reference and Membership Composition as presented.

Poettcker, B./2nd Palmer, G.

CARRIED.

**4. INFORMATION ITEMS**

**4.1. Communications major – Stage 2 proposal**

It was noted that this program is in great shape to move forward to the final approval stages.

Memos attached: Cover memo, Budget Office, UEC

All other documents: S:\Public\UFVinfo\APPC

**4.2. Board Approvals - February 3, 2022**

- Program discontinuance of the Certificate in Extended Studies in Social Services – First Nations

**4.3. APPC Vacancies**

There are six terms of office ending on July 31, 2022. Please consider joining APPC for another term and/or encourage your colleagues.

**5. ADJOURNMENT**

Motioned by Johnston, D. and adjourned at 3:37pm

**Next Meeting:** March 16, 2022; 2:30-4:30pm; A225/Zoom