

AGENDA

Academic Planning and Priorities Committee

Wednesday, March 16, 2022 - 2:30 PM
Abbotsford campus, Room A225

Page

- 1. CALL TO ORDER and TERRITORIAL ACKNOWLEDGEMENT**
- 2. APPROVALS**
 - 2.1. Agenda**

MOTION: That APPC approve the agenda as presented.
 - 2 - 6 **2.2. Minutes**

MOTION: That APPC approve the minutes of February 16, 2022 as presented.
- 3. BUSINESS ITEMS**
 - 3.1. Provost's Report**
 - 7 - 10 **3.2. New Program - Professional Sales minor**

Memos attached: Cover memo, SBC Memo, UEC Memo
All other documents: S:\Public\UFVinfo\APPC

MOTION: That the APPC recommend to Senate the approval of the Professional Sales minor program.
- 4. INFORMATION ITEMS**
 - 11 - 14 **4.1. Halq'emeylem graduate certificate and diploma**

Memos attached: Cover memo, SBC Memo, GSC Memo
All other documents: S:\Public\UFVinfo\APPC
 - 15 - 20 **4.2. Program Suspension – Engineering Physics diploma (Mechatronics)**
 - 21 - 22 **4.3. APPC Annual Report**
 - 4.4. Senate Approvals – February 25, 2022**
 - Program Review - Adult Basic Education
 - Program Review - Bachelor of Integrated Studies
 - Program Review - General Studies diploma
 - Program Suspension - Engineering Physics diploma (Mechatronics)
- 5. ADJOURNMENT**

Next Meeting: April 13, 2022; 2:30-4:30pm; A225/Zoom



DRAFT MINUTES
Academic Planning and Priorities Committee
Wednesday, February 16, 2022 - 2:30 PM
Abbotsford campus, Room A225

Present: James Mandigo, Al Wiseman, Betty Poettcker, Camille Callison, Claire Carolan, Dale McCartney, David Johnston, David McGuire, Derek Harnett, Emilio Landolfi, Garry Fehr, Gerry Palmer, Ishika Sethi, Jonathan Hughes, Lin Long, Nicola Mooney, Pedro Montoya-Pelaez, Peter Geller, Shelley Stefan, Sundeep Hans, Sylvie Murray, and Tracy Ryder-Glass
Regrets: Amir Shabani, Deanna Devitt, Jon Thomas, Maureen Wideman, Shirley Hardman, and Vlad Dvoracek
Recorder: Melinda Saretzky
Guests: Cherie Enns, Curtis Magnuson, Ian Affleck, Lucy Lee

1. CALL TO ORDER and TERRITORIAL ACKNOWLEDGEMENT

Quorum met. Territorial acknowledgement given.

2. APPROVALS

2.1. Agenda

MOTION:

That APPC approve the agenda as presented.
Landolfi, E./2nd Montoya-Pelaez, P.
CARRIED.

2.2. Minutes

MOTION:

That APPC approve the minutes of January 19, 2022 as presented.
Johnston, D./2nd Hughes, J.
CARRIED

3. BUSINESS ITEMS

3.1. Provost's Report

- Strategic Enrolment Management (SEM) Plan Framework

Update was given regarding the consultation process for the Strategic Enrolment Management which includes the Provost's Lunch and Learn, APPC, Senate, survey, and Faculty Councils.

Focus groups are being organized and will include topics such as pedagogy, learning outcomes, successful progression, and student support.

It was noted that this is an organic long term plan with the potential for exciting opportunities going forward.

3.2. Stage 1 Program Proposal – Bachelor of Regional and Community Planning

Memos attached: Cover memo, Review Rubric, Submission Guidelines
All other documents: S:\Public\UFVinfo\APPC

Overview of the proposal was given. It was noted that UFV students could apply to become a professional planner afterwards. Professional planners are hired in a multitude of areas, including any level of government, including first nations, and it is also predicted that these professionals will be in high-demand in the near future due to expected retirements. The program working group is working towards indigenous advising in all aspects of the program. Support for this program goes beyond regional, noting the 39 letters of support received.

Discussion/suggestions:

- It was suggested that attempt be given to achieve a 120-credit maximum for all pathways, noting that the upper-level credit requirements are between 60-80 credits which indicates that a student may require more than 120 credits to achieve the degree
- It was suggested to present the course requirements in the calendar copy section in an alternative way to make it easier to distinguish the core courses from the optional pathways
- Encouragement was given to utilize the alternate admission requirements to set up formal agreements with other institutions and international students
- To ensure students are on track for admission into the program, encouragement was offered to support students during the first two years; it was noted that the pathways are set up in such a way that students would have other opportunities to ladder into other programs
- Alongside the required three registered planners, having additional adjunct faculty as registered planner advisors shows additional strength to the program
- Given that the entrance requirements for internal admissions are more prescriptive than the external admissions requirements, encouragement was offered to review the entrance requirements to ensure students transferring from outside UFV will be successful in the program, noting the Bachelor of Social Work program as an example
- The APPC offered a multitude of supports with a huge thank you to the Program Working Group (PWG) for producing and bringing this program forward noting the 39 letters of support received which include first nations, other institutions, municipalities, professional planning organizations, and UFV Graduates
- Special thanks to the PWG for advocating international mobility
- It was also noted that given the sensitivity to the changing climate, critical planning is required now more than ever
- The APPC also notes that the budget analysis looks good, and the program aligns with the UFV institutional plans, including the Integrated Strategic Plan

Academic Planning and Priorities Committee
February 16, 2022

MOTION:

THAT the Academic Planning and Priorities Committee has reviewed the Bachelor of Regional and Community Planning Stage 1 and confirms that Stage 1 effectively addresses the standards and criteria for a new program proposal.

Hughes, J. /2nd Palmer, G.

CARRIED.

Next steps: Stage 1 proposal will be submitted to the Ministry for review and decision. If approved, the APPC and Senate will see Stage 2 for information.

3.3. Program Discontinuance – Health and Human Services Program

Overview was given and it was noted that the Health and Human Services certificate program was created as result of a partnership between UFV and School District #34 (Abbotsford) for high school students enrolled in the Career Technical Centre (CTC) for the purpose of providing dual credit opportunities. The program was initially coordinated by the Faculty of Applied and Technical Studies until 2019 when it was moved over to the Faculty of Access & Continuing Education as it coordinated the dual-credit programs. There have been no enrollments since 2017, and the Abbotsford School District indicated in 2019 that it no longer meets the needs of students.

MOTION:

That APPC recommend to Senate the discontinuance of the Health and Human Services Program.

Hughes, J./2nd Landolfi, E.

CARRIED

3.4. Program Discontinuance - Aboriginal Culture and Language Support diploma

Overview was given and it was noted there is no demand for this program as only three students were admitted in the past 15 years. There is a demand for similar programs which are offered in other areas at UFV. One student currently admitted will still be able to graduate from the program if that is their intent.

MOTION:

That APPC recommend to Senate the discontinuance of the Aboriginal Culture and Language Support diploma in the Faculty of Professional Studies.

Palmer, G./2nd Montoya-Pelaez, P.

CARRIED

3.5. Program Discontinuance – Aircraft Structures Technician

Overview was given and it was noted that this program is currently in suspension and because we are a certified training authority with Transport Canada, they were notified and hence we were given a certain amount of time to reinstate, or our certification would be terminated. Therefore, the decision was made to discontinue the program as no plans were set for the immediate future.

**Academic Planning and Priorities Committee
February 16, 2022**

MOTION:

That APPC recommend to Senate the discontinuance of the Aircraft Structures Technician in the Faculty of Applied and Technical Studies.

McCartney, D./2nd Landolfi, E.

CARRIED

3.6. Program Discontinuance – Aircraft Maintenance Engineer

This program was approved recently at UFV through the expedited program review process but due to recruitment challenges, it was never offered. We are a certified training authority with Transport Canada, and we were given a certain amount of time to offer the program, or our certification would be terminated. Therefore, the decision was made to discontinue the program as no plans were set to offer the program in the immediate future.

MOTION:

That APPC recommend to Senate the discontinuance of the Aircraft Maintenance Engineer in the Faculty of Applied and Technical Studies.

Murray, S./2nd Landolfi, E.

CARRIED

3.7. Terms of Reference review

It was noted that the current Terms reflect a multitude of changes that were approved last year because of the extensive review that APPC conducted.

MOTION:

That the APPC recommend to Senate Governance Committee approval of the APPC Terms of Reference and Membership Composition as presented.

Poettcker, B./2nd Palmer, G.

CARRIED.

4. INFORMATION ITEMS

4.1. Communications major – Stage 2 proposal

It was noted that this program is in great shape to move forward to the final approval stages.

Memos attached: Cover memo, Budget Office, UEC

All other documents: S:\Public\UFV\info\APPC

4.2. Board Approvals - February 3, 2022

- Program discontinuance of the Certificate in Extended Studies in Social Services – First Nations

4.3. APPC Vacancies

There are six terms of office ending on July 31, 2022. Please consider joining APPC for another term and/or encourage your colleagues.

Academic Planning and Priorities Committee
February 16, 2022

5. ADJOURNMENT

Motioned by Johnston, D. and adjourned at 3:37pm

Next Meeting: March 16, 2022; 2:30-4:30pm; A225/Zoom

MEMO



To: James Mandigo, Chair, APPC
From: Mark Breedveld, Program Working Group Chair
Cc: Chris Schinckus, Dean, Faculty of Professional Studies; Claire Carolan, Associate Director, Program Development and Quality Assurance
Date: March 8, 2022
Re: Proposal for Professional Sales Minor

On behalf of the Professional Sales minor Program Working Group, please accept the following attachments as part of the submission to the APPC meeting on March 16, 2022:

- Program proposal for a Professional Sales minor
- Appendices
 - Library Assessment in Appendix L
 - BUS 494 Course Outline in Appendix M
 - Calendar Copy in Appendix N
 - Budget Analysis Parts A & B in Appendix O
- UEC Memo
- SBC Memo

The program proposal and the new course were approved at the Faculty of Professional Studies Curriculum Committee on October 22, 2021, and at the Professional Studies Faculty Council on November 12, 2021. It was reviewed at UEC Screening on December 3, 2021, and sent to CWC on December 22, 2021. UEC recommended the proposal for APPC approval on January 28, 2022. SBC reviewed the proposal on February 17, 2022.

Program Summary:

The UFV School of Business is a leader in sales education at the university level in Canada, currently offering three courses to BBA students interested in pursuing careers in professional selling. Surprisingly, however, no academic credential exists to recognize UFV students' specialized learning. The proposed Professional Sales minor solves this problem. At the same time, the minor has been structured to make it more accessible to non-Business students, giving them the opportunity to also benefit from the many well-paying career opportunities available to university graduates with sales skills.

The Professional Sales minor requires 24 credits. Besides two lower-level, foundational business courses, the minor includes two sales-skills courses, a personal development course, a management course, an elective, and the School of Business's first practicum course. The Professional Sales minor

emphasizes work-integrated learning and provides students with an opportunity to earn an industry credential from the Canadian Professional Sales Association.

In a survey of 150 UFV students conducted by Institutional Research and Planning, 58% of respondents said they either “probably” or “definitely” would enroll in the Professional Sales minor if it were offered.

The Professional Sales minor has received the support of a variety of other stakeholders including employers, professional bodies and heads and faculty in other UFV schools and departments. This support is documented in the appendices of the proposal.

Program Working Group:

Mr. Mark Breedveld (Chair), Associate Professor, Marketing Area, School of Business;

Mr. David Dobson, Associate Professor, Marketing Area, School of Business;

Dr. Masud Khawaja, Associate Professor, Human Resources and Organizational Studies Area, School of Business;

Ms. Susan Brown, Program Advisor, School of Business; and

Dr. Carl Janzen, Director, School of Computing

Concept Paper:

No concept paper is required for this minor, as UFV holds exempt status for undergraduate programs where a closely related major exists.



SBC MEMORANDUM

SBC Chair: Jackie Hogan
Local: 4676

SBC Assistant: Sarah McLean
Local: 4029

TO: Dr. J. Mandigo, Chair, APPC
FROM: Jackie Hogan, Chair, Senate Budget Committee
DATE: March 7, 2022
RE: Professional Sales Minor

At the February 17, 2022 Senate Budget Committee (SBC) meeting, Program Working Chair, M. Breedveld provided a summary of the proposed Professional Sales Minor program, noting the minor provides opportunity for students to earn an industry credential from the Canadian Professional Sales Association, and in a survey of 150 students (90 business students, 60 other) 58% reported they would either “probably” or “definitely” enroll.

The floor opened to questions and comments where it was expressed the minor will have strong, long-term relevance for our economy. It was noted there is good interest among international students and UFV International Associate VP, D. McGuire has provided a letter of endorsement. In response to a question on when the minor will stabilize, M. Breedveld explained it flexes over four years but by 2025/26 there is a stable profitable position. It was noted to offset the challenges in hiring business faculty, particularly in specialized areas, the driver will be that it is a full-time appointment, rather than part-time.

MOTION:

THAT the Senate Budget Committee has reviewed the Professional Sales Minor program proposal and confirms the cost of implementation is adequately reflected in the analysis.

C. Schinckus/C. Dickson

CARRIED



UEC MEMORANDUM

UEC Chair: Samantha Pattridge
Phone: 4070

UEC Assistant: Amanda Grimson
Phone: 4571

TO: Dr. James Mandigo, Academic Planning and Priorities Committee Chair

FROM: Samantha Pattridge, Undergraduate Education Committee Chair

DATE: February 4, 2022

RE: Professional Sales minor

At its January 28, 2022 meeting, UEC voted to recommend approval of the new Professional Sales minor. UEC recommends that this be recommended by APPC and approved by Senate.

MEMO



To: James Mandigo, Chair, APPC

Cc: Sylvie Murray, Dean, College of Arts;
Claire Carolan, Associate Director, Program Development and Quality Assurance

From: Ghizlane Laghzaoui, Chair, Halq'eméylem Program Working Group

Date: March 7, 2022

Re: Proposed Graduate Certificate and Graduate Diploma in Halq'eméylem

On behalf of the Halq'eméylem Program Working Group (PWG), please find attached the final proposal and appendices of a **Graduate Certificate in Halq'eméylem** and a **Graduate Diploma in Halq'eméylem** for the March 16, 2022 APPC meeting.

These graduate programs and their associated new courses have been approved by the Arts Graduate Curriculum Committee on November 25, 2021, and the College of Arts Council on November 26, 2021. This proposal was sent to CWC on December 6, 2021. The proposal was approved by the Graduate Studies Committee on December 16, 2021.

The Senate Budget Committee reviewed the proposal on February 17, 2022, and that memo is included with this submission.

The submission of this proposed program to APPC and Senate this month is the culmination of persistent hard work by the Program Working Group and many others who have provided support and time to this important work.

Program Summary:

The proposed Graduate Certificate in Halq'eméylem and Graduate Diploma in Halq'eméylem are designed to be completed on a part-time basis. The certificate requires 12 credits to be completed in four semesters. The diploma requires an additional 10 credits to be completed in two additional semesters. The certificate ladders into the diploma. Graduates may exit at the certificate level or continue to the graduate diploma.

The Halq'eméylem graduate certificate and diploma address the need for continuity in language acquisition and transmission for students who have attained an advanced level of proficiency with the language at the undergraduate level.

Given the growing demand for Halq'eméylem language acquisition and preservation, this program is vital to continue the Elders' legacy and answer the need for more speakers and more teachers. UFV continues to initiate, develop and implement vital upper-level Halq'eméylem

MEMO



language programming, equivalent to other First Nation Language programming offered at universities within British Columbia, and globally.

Through immersion opportunities, students can find ways to incorporate, promote and sustain the Halq'eméylem language in their everyday lives, the K- 12 classroom, in the Stó:lō communities, and with Stó:lō people.

Program Working Group:

Ghizlane Laghzaoui (Chair) – Associate Professor, Modern Languages Institute

Dianna Kay – Community Advisor, member of Seabird Island First Nation and sessional instructor

Mary Stewart – Halq'eméylem Assistant Professor, Modern Languages Institute

Wenona Hall (Co-Chair to August 2020) – Associate Professor, History/Indigenous Studies

Concept Paper:

The concept paper for the Graduate Certificate and Graduate Diploma in Halq'eméylem was approved in the 2019 Program Report and Plan at the June 14, 2019, meeting of the UFV Board of Governors.



SBC MEMORANDUM

SBC Chair: Jackie Hogan
Local: 4676

SBC Assistant: Sarah McLean
Local: 4029

TO: Dr. J. Mandigo, Chair, APPC
FROM: Jackie Hogan, Chair, Senate Budget Committee
DATE: March 7, 2022
RE: Halq'eméylem Graduate Certificate and Graduate Diploma

At the February 17, 2022 Senate Budget Committee (SBC) meeting, Dean, College of Arts, S. Murray and Halq'eméylem sessional/seminar assistant, Community Advisor and member of Seabird Island First Nation, D. Kay, spoke to the proposal for a Graduate Certificate and Graduate Diploma in Halq'eméylem. D. Kay expressed sincere gratitude for UFV's commitment to Indigenization and leadership in helping sustain Stó:lō culture and language, noting the programs have been years in the making and will help build inclusion in academia.

The following points were noted:

- The program builds upon a Seabird Island advanced certificate cohort, which 16 students are currently in process of completing; the budget is based on 16 students as it is anticipated majority will enrol.
- The budget is considered a 'bare bone budget'.
- The Grad Certificate and Grad Diploma are designed to ladder and can be completed on a part-time basis.

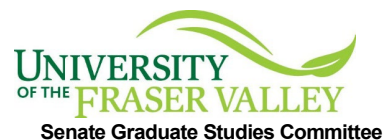
The floor opened to questions and comments where appreciation was extended to the Working Group for bringing forward a rich and important proposal for UFV. Regarding the Budget Analysis Template Part B Program Costing, it was highlighted for the committee that grad fees apply. It was clarified the program will be offered at UFV's Chilliwack campus, and the importance of the programs being offered at graduate level are to increase opportunity for greater increase in pay. It was noted deficits are viewed as minor and are managed within the College of Arts portfolio (Dean assumes).

MOTION:

THAT the Senate Budget Committee has reviewed the proposal for a Graduate Certificate and Graduate Diploma in Halq'eméylem and confirms the cost of implementation is adequately reflected in the analysis.

J. Mandigo/C. Dickson

CARRIED



MEMORANDUM

To: Joanne MacLean, Chair, Senate
From: Nicola Mooney, Chair, Senate Graduate Studies Committee (GSC)
Date: 2022 03 09
Re: Halq'eméylem Graduate Certificate and Diploma Approval

The Senate Graduate Studies committee first reviewed and approved the Halq'eméylem graduate certificate and diploma at the December 16, 2021 GSC meeting with the request that the GPA for admission be set at 3.0 as is the standard for all graduate-level programs.

Campus-wide consultation provided some additional suggested revisions to a few of the courses and both calendar copies and those pieces returned to GSC for review at the February 16, 2022 GSC meeting where they were approved.

MOTION: THAT Senate approve the Halq'eméylem graduate certificate and diploma.



MEMORANDUM

TO: Academic Planning and Priorities Committee, Senate, Board of Governors

CC: Undergraduate Education Committee, Senate Budget Committee

FROM: James Mandigo, Provost & VP, Academic

DATE: February 15, 2022

RE: Program Suspension – Engineering Physics diploma (Mechatronics)

For the reasons outlined in the attached proposal from Peter Geller, Dean, Faculty of Applied and Technical Studies, dated January 13, 2022, and as per the Discontinuance Policy (222), I have approved the one-year suspension for the Engineering Physics diploma (Mechatronics) offered through the Faculty of Applied and Technical Studies. The suspension is effective for one year starting September 2022 and will be expected to be reinstated for September 2023. The rationale notes the challenge of hiring instructors with the academic requirements necessary to teach the upper-level Engineering courses, and the low admission rates due to the one year upgrading required to meet the entrance requirements.

Consultation included the Faculty of Applied and Technical Studies on February 10, 2022 (Faculty of Science for information) and the Senate Budget Committee on January 27, 2022, which notes that this suspension will allow time to address the downward trend of declining enrolment and that the Physics 2022/2023 budget is not negatively impacted.

Please add this to your next agendas for information.

Attachment:

- Memo from Dean-Suspension Proposal
- SBC Memo



MEMO

To: James Mandigo, Provost and VP, Academic

From: Peter Geller, Faculty of Applied and Technical Studies

Cc: Lin Long, Melinda Saretzky, Claire Carolan, Marlie Murphy

Subject: Program Suspension: Engineering Physics diploma (Mechatronics), Physics, Faculty of Applied and Technical Studies

Date: JANUARY 13, 2022

SECTION 1 - Program Information

The Engineering Physics diploma in Mechatronics is an advanced 2-year program with entrance requirements of Phys 112 (a calculus-based first year university physics course) and Math 112 (calculus II). It was launched in Fall 2014 and is based in the Physics department. The majority of the domestic students in this program choose to take some additional Physics and Mathematics courses to get a BSc degree majoring in Physics. All the international students chose to graduate with only the diploma.

To date 55 students have graduated with the diploma. The depth in Physics/Math and hands-on training in Engineering courses have made the students quite employable. So far, the graduates have been in the following career paths: (1) further education in graduate school after getting a Physics Major; (2) further education in Teacher Education after getting a Physics Major; (3) being employed in industry (engineering and technology fields) directly with the diploma or after getting a Physics Major.

Since its launch, this program has been extending and enhancing the scholarly activities and applied research for both faculty and students as well as collaborations (cross department and faculty, local industry and community) through the capstone projects. For example, collaborations have taken place with BC Cancer in Abbotsford (Abbotsford Hospital), local agriculture and apiculture (beekeeping) sectors.

SECTION 2 - Effective Date

Fall 2022

SECTION 3 - Length of Suspension

Request suspension for:

- 1 year
 - 2 years
-

SECTION 4 - Rationale

This program was implemented utilizing existing faculty resources. The Physics department reallocated 50% of a position for this diploma, which resulted in a significant increase in the sessional instructor rate in both Physics and Engineering courses. It has been extremely challenging, however, to hire sessional instructors with a PhD (and even with a Master's degree) and a P.Eng (Professional Engineer) to teach the upper level Engineering courses due to a competitive labour market with a small pool of qualified individuals. Normally, a person with a PhD or Master's degree and a P.Eng would either be in the industry with much higher income or be in a permanent position in an institution/organization. As a result, the department does not have sufficient instructors for this diploma.

From 2014 to 2019, the demand for this program was strong with an average of 57.5 applications per year. This program was heavily impacted during the COVID pandemic, with 26 applications in 2020 and 16 applications in 2021. Since this program is an advanced diploma requiring first year university level of physics and math (that is, 3 years of study after high school graduation), the admissible rate is not high, especially for the international students. The domestic applicants from high schools would go somewhere else after they realized they were not admissible. A significant number of international applicants withdrew from the program because they did not want to complete one year of upgrading in first year Physics and Math courses to meet the entrance requirements.

Due to the above-mentioned challenges, the Physics department would like to re-visit this program. Given the time required to modify this program and undertake the approval process, the department proposes to suspend this program for the 2022-2023 academic year.

A one-year suspension of this diploma is projected to have little effect on the course budget in the 2022-2023 academic year. This diploma is integrated with the Physics program, which adopts some of the regular Physics and Math courses. During the suspension, only two engineering courses (ENGR 210 Circuit Analysis, and ENPH 310 Electronics I) will be affected (not to be offered). However, in Winter 2022, the department was not able to find a sessional instructor to teach the two upper-level engineering courses (ENGR 340 Microprocessors and Embedded Systems and ENPH 390 Mechatronics), and so deferred these two courses to Fall 2022. Therefore, the Physics course budget in 2022-2023 will not be negatively impacted.

SECTION 5 - Consultation

The following consultation has taken place:

- The Physics department had a discussion on the suspension of this diploma and agreed on the plan to suspend the program in order to have sufficient time to modify it.
- David McGuire, AVP of International, has been consulted and agreed with the approach of suspending this program for one year.
- The proposal to suspend the program is being submitted to Senate Budget Committee for consideration for the January 27 SBC meeting.
- The proposal will be provided for consultation to the Applied and Technical Studies Faculty Council meeting on February 10, and as an information item in the Science Faculty Council meeting on February 4.

SECTION 6 - Accommodation Plan

There are currently 17 students in the program. The department will run the required courses so all current students can graduate from the diploma.

There are currently 5 new applicants as of Jan 13. The department will communicate with these applicants to suggest that they can defer their application until the revised diploma is approved (planned for 2023-2024). Students could also enrol in the B.Sc. majoring in Physics.

SECTION 7 - Communication Plan

The existing students will be informed and will not be affected by the suspension because the courses required to complete the diploma program will still be offered to them.

The Office of the Registrar will be informed to pause the new intake. Other relevant parties (Academic Calendar Editor, Undergraduate Education Committee, Advising Centre, University Relations) will be informed of the suspension with the approval and effective dates.

SECTION 8 – Other info

If applicable, attach and list any other supporting Documents

N/A



SBC MEMORANDUM

SBC Chair: Jackie Hogan
Local: 4676

SBC Assistant: Sarah McLean
Local: 4029

TO: Dr. J. Mandigo, Provost and VP Academic
FROM: Jackie Hogan, Senate Budget Committee Chair
DATE: January 27, 2022
RE: Engineering Physics Diploma Program Suspension

At its January 27, 2022 meeting, the Senate Budget Committee reviewed the proposal for Engineering Physics diploma program suspension. The following comments were noted:

- The one-year suspension will allow time for program renewal to address the downward trend of declining enrolment, currently offered as an advanced diploma requiring first-year university-level math and physics, which is viewed as a deterrent to prospective students.
- In response to concern for lack of budgetary information provided in the proposal, it was clarified section 4 covers budget. Physics course 2022/23 budget is not negatively impacted and has Dean's approval.

The following motion was moved and seconded:

MOTION:

THAT the Senate Budget Committee has reviewed the Engineering Physics diploma program suspension proposal and confirms there are no significant budget implications.

J. Hogan/R. Hayward

CARRIED



SBC MEMORANDUM

SBC Chair: Jackie Hogan
Local: 4676

SBC Assistant: Sarah McLean
Local: 4029

TO: Dr. J. Mandigo, Provost and VP Academic
FROM: Jackie Hogan, Senate Budget Committee Chair
DATE: January 27, 2022
RE: Engineering Physics Diploma Program Suspension

At its January 27, 2022 meeting, the Senate Budget Committee reviewed the proposal for Engineering Physics diploma program suspension. The following comments were noted:

- The one-year suspension will allow time for program renewal to address the downward trend of declining enrolment, currently offered as an advanced diploma requiring first-year university-level math and physics, which is viewed as a deterrent to prospective students.
- In response to concern for lack of budgetary information provided in the proposal, it was clarified section 4 covers budget. Physics course 2022/23 budget is not negatively impacted and has Dean's approval.

The following motion was moved and seconded:

MOTION:

THAT the Senate Budget Committee has reviewed the Engineering Physics diploma program suspension proposal and confirms there are no significant budget implications.

J. Hogan/R. Hayward

CARRIED



MEMORANDUM

Academic Planning and Priorities Committee

APPC Chair: James Mandigo
 APPC Assistant: Melinda Saretzky

TO: Joanne MacLean, Chair, Senate
FROM: James Mandigo, Chair, Academic Planning and Priorities Committee
DATE: March 16, 2022
RE: APPC Annual Report to Senate – 2021-2022

The timeframe for this report is April 2021-March 2022.

The Academic Planning and Priorities Committee (APPC) once again proved that a high level of service to the university community can be achieved even amidst varying global and local emergencies, such as the current pandemic and the floods of 2021. This was shown by providing robust discussions and feedback for the following items, which include enabling new programs being offered in 2022. Additional details will be provided in the 2022 Program Report and Plan.

New Programs

- Bachelor of Regional and Community Planning - Stage 1 Program Proposal
- Civic Governance and Innovation certificate
- Communications major (Stage 2 proposal and ministry approved)
- Environmental Studies minor

- History
- Kinesiology
- Media and Communication Studies

Program Suspensions

- Graduate certificate in Program Evaluation
- Automation & Robotics Technician

Program Reviews

- Adult Basic Education
- Bachelor of Integrated Studies
- General Studies diploma
- Human Services

Program Discontinuances

- Certificate in Extended Studies in Social Services – First Nations Option
- Health and Human Services Program
- Aboriginal Culture and Language Support
- Aircraft Structures Technician
- Aircraft Maintenance Engineer

Program Review Progress Reports

- Applied Business Technology
- Biology
- Child, Youth, and Family Studies
- Geography
- Global Development Studies
- Graphic and Digital Design

Concept Papers (2021 Program Report and Plan)

- Teaching English Language Learners post-baccalaureate certificate
- Bachelor of Regional and Community Planning

Program Report and Plan: The Program Report and Plan 2021 was recommended for approval at APPC in May 2021 and was approved at Senate and the Board in June 2021.

Terms of Reference: The APPC underwent an extensive review of their terms of reference and submitted a multitude of changes that were approved at Senate in June 2021. The APPC did not recommend any changes for 2022.

Additional

- Lálém ye mestíyexw – Indigenizing the Academy Plan- Six recommendations came forward and APPC recommended approval to Senate (Senate approved on May 14, 2021)
- The Integrated Strategic Plan – APPC continued to provide support and offer suggestions before the plan was approved by Senate and the Board in June 2021
- Strategic Initiatives Fund was set up stemming from the Integrated Strategic Plan and proposals were welcomed from faculty and staff members in Fall 2021.
- The APPC supported the request from the Library Advisory Committee to rescind Policy 47, Role of the Library because it is no longer relevant.
- Strategic Enrolment Management planning is underway and is in the consultation phase.
- Recommended to Senate the following academic structure changes:
 - New School of Social Justice and Global Stewardship
 - New School of Culture, Media and Society (formerly Department of Social, Cultural and Media Studies)
 - Renamed Faculty of Access and Continuing Education to Faculty of Education, Community, and Human Development
- Faculty Restructured as of April 1, 2022 – Schools of Business and Computing remain in the Faculty of Professional Studies and all other programs will move to the Faculty of Education, Community, and Human Development