

# AGENDA

## Academic Planning and Priorities Committee

Wednesday, May 11, 2022 - 2:50 PM  
Abbotsford campus, Room A225

Page

**1. CALL TO ORDER and TERRITORIAL ACKNOWLEDGEMENT**

**2. APPROVALS**

**2.1. Agenda**

MOTION: That APPC approve the agenda as presented.

3 - 5

**2.2. Minutes**

MOTION: That APPC approve the minutes of March 16, 2022 as presented.

**3. BUSINESS ITEMS**

**3.1. Provost's Report**

6 - 9

**3.2. Program Report and Plan**

MOTION: That APPC recommend to Senate the approval of the 2022 Program Report and Plan to the Board of Governors, with the inclusion of the deadline extension.

10 - 12

**3.3. Approved program start dates in the Academic Calendar**

**4. INFORMATION ITEMS**

13 - 17

**4.1. Program reinstatement – Management Post-baccalaureate certificate**

18 - 30

**4.2. Program Suspensions**

- Bachelor of Science in Nursing - Fast Track
- Indigenous Maps, Films, Rights and Land Claims associate certificate
- (renewal) – Indigenous Arts certificate
- (renewal) -- Hospitality Event Planning certificate
- (renewal) -- Hospitality and Event Management Post-baccalaureate certificate (Correction: This program was discontinued in 2018)

**4.3. Senate Approvals – March 18, 2022**

- Program Discontinuances
  - Health and Human Services certificate
  - Aboriginal, Culture, and Language Support diploma
  - Aircraft Structures Technician

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- Aircraft Maintenance Engineer

**4.4. Board Approvals – April 7, 2022**

- Program Discontinuances
  - Health and Human Services certificate
  - Aboriginal, Culture, and Language Support diploma
  - Aircraft Structures Technician
  - Aircraft Maintenance Engineer

**4.5. Senate Approvals – April 22, 2022**

- Professional Sales minor

**5. ADJOURNMENT**

**Next Meeting:** June 8, 2022; 2:30-4:30pm; A225/Zoom



**Draft Minutes  
Academic Planning and Priorities Committee**

Wednesday, March 16, 2022 - 2:30 PM  
Abbotsford campus, Room A225

Present: James Mandigo (Chair), Al Wiseman, Amir Shabani, Camille Callison, David McGuire, Emilio Landolfi (Vice-Chair), Garry Fehr, Gerry Palmer, Jonathon Hughes, Lin Long, Nicola Mooney, Pedro Montoya-Pelaez, Peter Geller, Sundeep Hans, Sylvie Murray, Vlada Dvoracek, Melinda Saretzky (recorder)

Regrets: Betty Poettcker, Dale McCartney, Jon Thomas, Maureen Wideman, Shelley Stefan, Shirley Hardman, Deanna Devitt, Derek Ward-Hall, Ishika Sethi, Claire Carolan, David Johnston, Tracy Ryder Glass

Guests: Mark Breedveld

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1. **CALL TO ORDER and TERRITORIAL ACKNOWLEDGEMENT**
- 5min 2. **APPROVALS**
  - # - # 2.1. **Agenda**

MOTION: That APPC approve the agenda as presented.  
Lin/2<sup>nd</sup> Nicola. Carried.
  - 2-6 2.2. **Minutes**

MOTION: That APPC approve the minutes of February 16, 2022 as presented.  
Gerry/2<sup>nd</sup> Pedro. Carried.
3. **BUSINESS ITEMS**
  - 10min 3.1. **Provost's Report**

Strategic Enrolment Management (SEM) Plan update

    - Consultation was sought from most of the faculty councils already
    - A series of community consultations are planned for the following:
      - In-person, Abbotsford: Tues., Mar 29, 9-11am, Room A225
      - In-person, Chilliwack: Wed., Mar 30, 9-11am, Room CEPA 2215
      - Virtual: Thursday, Mar 31, 9-11am

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7-10

**3.2. New Program - Professional Sales minor**

20min

Memos attached: Cover memo, SBC Memo, UEC Memo  
All other documents: S:\Public\UFVinfo\APPC

A concept paper for this minor was not required, nor does it require ministry approval because there is already a major available in the program, therefore it requires recommendation from APPC for Senate approval.

Overview of the program was given and it was noted that this 24-credit credential is mainly geared for BBA students. Broader promotion will also be conducted to others, including entrepreneurs as well those in communications or consulting. The proposal notes support from employers, UFV International, and institutions BCIT, Douglas College, and Oregon State University.

Discussion and feedback:

- A new practicum course was created – BUS 494
- Electives include various Arts courses including CMNS 380-“Cross-Generational Communications”
- Discussion was had regarding the possibility of changing the name to be more inclusive towards entrepreneurs, consulting, etc. It was noted that this credential reflects the terminology of the Canadian Professional Sales Association, in which of both business and non-business students could earn an industry credential, and that 58% of students surveyed indicated that they might enrol in this course as it is presented. There may be an opportunity to explore a name change or repackaging of courses in the future, including a post-baccalaureate degree option.
- The BC labour market report notes that 80% of all new jobs are going to require post-secondary education with sales and services as #1 and is expected to grow over 1% each year.
- It was also noted that the Senate Budget Committee recommends a hiring a full-time faculty appointment rather than a part-time appointment.

MOTION: That the APPC recommend to Senate the approval of the Professional Sales minor program.

Gerry/2<sup>nd</sup> Jonathan. Carried.

**4. INFORMATION ITEMS**

11-14

**4.1. Halq'emeylem graduate certificate and diploma**

Memos attached: Cover memo, SBC Memo, GSC Memo  
All other documents: S:\Public\UFVinfo\APPC

A concept paper was approved by APPC, therefore this is being brought

**Academic Planning and Priorities Committee  
March 16, 2022**

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for information only.

15-20

**4.2. Program Suspension – Engineering Physics diploma (Mechatronics)**

This is a 1 year suspension focused around curriculum revision, and work is already underway.

21-22

**4.3. APPC Annual Report**

The report reflects all of the approvals and major discussions for the year starting in April 2021.

**4.4. Senate Approvals – February 25, 2022**

- Program Review - Adult Basic Education
- Program Review - Bachelor of Integrated Studies
- Program Review - General Studies diploma
- Program Suspension - Engineering Physics diploma (Mechatronics)

**5. ADJOURNMENT**

Gerry/2<sup>nd</sup> Sundeep. Carried.

**Next Meeting:** April 13, 2022; 2:30-4:30pm; A225/Zoom

2022

# Program Report and Plan

**Academic Planning and Priorities Committee of Senate  
University of the Fraser Valley**

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Report compiled by the offices of:  
Provost and VP Academic  
Program Development and Quality Assurance  
Institutional Research and Integrated Planning

**A. Progress on UFV Approved New Programs**

	<b>Senate Approval</b>	<b>Ministry Approval</b>	<b>Start Date</b>
<b>College of Arts</b>			
Communications major	June 2020 <sup>i</sup>	September 2021	September 2022
Civic Governance and Innovation certificate	May 2021	Exempt	September 2021
Halq'éméylem graduate certificate and diploma	March 2022	May 2022	September 2022

**Faculty of Professional Studies**

Professional Sales minor	April 2022	Exempt	September 2022
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**Faculty of Science**

Environmental Studies minor	May 2021	Exempt	September 2021
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**B. Programs in Development**

	<b>Concept Paper (Senate Approved)</b>	<b>Proposed Approval Date Full Program Proposal (at Senate)</b>
<b>College of Arts</b>		
Intercultural Studies associate certificate	June 2020	Original: March 2022 1 <sup>st</sup> Extension: April 2023
Journalism minor and extended minor <sup>ii</sup>	June 2020	April 2023
<b>Faculty of Education, Community, and Human Development<sup>iii</sup></b>		
Teaching English Language Learners, post-baccalaureate certificate	June 2021	September 2022
<b>Faculty of Professional Studies</b>		
Technology, Innovation, & Society graduate certificate	June 2020	Cancelled March 2022
<b>Faculty of Science</b>		
Bachelor of Regional and Community Planning	March 2021	Stage 1 at Ministry/ Stage 2 March 2023
GIS Mapping associate certificate	Exempt	February 2023
Master of Integrated Science and Technology	Original: Rejected at Ministry February 2019	Cancelled April 2022

**C. Proposed Concept Papers**

No submissions.

**D. Programs Recently Discontinued or Suspended**

<b>Discontinued</b>	<b>Board Approval</b>
Aboriginal Culture and Language Support diploma	April 2022
Aircraft Maintenance Engineer	April 2022
Aircraft Structures Technician	April 2022
Certificate in Extended Studies in Social Services — First Nations option	February 2022
Health and Human Services certificate	April 2022

<b>Suspended</b>	<b>Effective</b>
Automation and Robotics diploma	September 2021
Bachelor of Science in Nursing (Fast-Track)	September 2022
Engineering Physics diploma (Mechatronics)	September 2022

**E. Program Reviews**

<b>Program Reviews Completed</b>	<b>Senate Completion Date</b>
Adult Basic Education (Faculty of Education, Community, and Human Development)	February 2022
Architectural Drafting (Faculty of Applied and Technical Studies)	February 2018 <sup>iv</sup>
Bachelor of Integrated Studies (College of Arts)	February 2022
Electronics Common Core (Faculty of Applied and Technical Studies)	November 2017 <sup>v</sup>
English Language Studies (Faculty of Education, Community, and Human Development)	June 2021
General Studies Diploma (College of Arts)	February 2022
Human Services (Faculty of Professional Studies)	May 2021
Sociology (College of Arts)	June 2022*

<b>Program Reviews (2021/22) - In Progress</b>	<b>Site Visit Schedule</b>
Anthropology (College of Arts)	May 18 & 19, 2022
Art History (College of Arts)	May 26 & 27, 2022
Aviation (Faculty of Professional Studies)	May 5 & 7, 2022
Communications (College of Arts)	May 25 & 26, 2022
Education (Faculty of Education, Community, and Human Development)	April 21 & 22, 2022
Theatre (College of Arts)	May 4 & 5, 2022
Visual Arts (College of Arts)	May 10 & 11, 2022

\* Anticipated approval



**Program Reviews (2020/21) -In Progress**

Information Studies (Faculty of Education, Community, and Human Development)	Site visit deferred
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**Program Reviews (2019/20) - In Progress**

**Expected Completion**

Chemistry (Faculty of Science)	Site visit: May 2 & 3, 2022
Social Work (Faculty of Education, Community, and Human Development)	Professional accreditation site visit deferred to Fall 2022

**F. Program Review Progress Reports**

**Progress Reports – Completed**

**Senate**

Applied Business Technology	February 2022
Biology	February 2022
Child Youth and Family Studies	February 2022
Global Development Studies	November 2021
Graphic and Digital Design	November 2021
History	January 2022
Kinesiology	February 2022
Land Use and Environmental Change <sup>vi</sup>	January 2022
Media and Communications Studies	June 2021

**Progress Reports – In Progress**

**Expected Completion**

Latin American Studies	June 2022
Modern Languages	September 2022

**G. Departmental Information**

See next page for historical department data from 2017/2018-2020/2021

<sup>i</sup> Senate approved concept paper; Stage 1 Proposal approved by APPC in February 2022

<sup>ii</sup> Formerly Freelance Multimedia Journalism minor & ext. minor

<sup>iii</sup> Formerly Faculty of Access and Continuing Education

<sup>iv</sup> Reported to Program Review Office in February 2018

<sup>v</sup> Reported to Program Review Office in November 2017

<sup>vi</sup> Formerly Geography and the Environment



## MEMO

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**TO:** James Mandigo, Provost & Vice President Academic, Chair APPC

**FROM:** David Johnston, University Registrar & Associate Vice President Enrolment Management

**DATE:** May 3, 2022

**RE:** Approved program start dates in the Academic Calendar

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Last year the university moved from publishing two unique Academic Calendars a year to a single Calendar, with two updates. (see attached). The annual publication comes out in early May, with a Fall update (for Winter term) and a Winter update (for Summer term). The updates allow for new courses to be introduced quickly and for minor program changes to be available to advisors and students without waiting for a full year's cycle to complete. The double Calendar was onerous for staff, and very confusing to students, (when they stopped to think about it). Each new Calendar requires computer system updates that are far ranging. The change to the annual calendar allows for more efficient curriculum management and more consistency in advising students.

During the consultation period and approval process, it was recommended that new programs be introduced in the publication of the annual Calendar in May. It was acknowledged that there could be exceptions for good and valid reasons.

The placement of information in the Calendar is often misunderstood. The Calendar is where all our programs are described but for the University to be able to offer a program to students there is a host of computer systems that need to be updated (Banner admissions, records, curriculum, Degreeworks/MyGRADPlan, the on-line Calendar EPBC, Student Aid BC etc.). Thus, rushed and out-of-cycle implementations can be difficult for the University and for students.

### **Discussion**

It would be useful to have guidance on program start dates for academic programs, the Program Development and Quality Assurance Office, the Registrar's Office, Graduate Studies, GSC and UEC as new programs are introduced and work their way through the various approval levels.

Should there be constraints on when a new program can start?

Should a late entry to the Calendar be accommodated (e.g. final approval is received after the deadline for the publication of the May annual Calendar) for good and valid reasons? What are good and valid reasons?



### **The University Calendar: Moving to a Single Calendar Year**

#### **The University Calendar Described**

**May 31, 2021**

The Academic Calendar is the official source for information about courses and programs of study offered at the University of the Fraser Valley. It is also the main source for information on admission requirements, academic regulations, academic standards, and general University policies for both undergraduate and graduate students. At times the Calendar is the official record for the information and at time it reflects information officially held elsewhere, such as Senate policies.

#### **The years in a University – its complicated.**

The academic year typically refers to September 1 to August 31, and encompasses the Fall, Winter and Summer Semesters as well as what we call the Continuing Education and Trades terms. For some purposes the Academic year may be considered to be July 1 to June 30.

The Fiscal year is from April 1 to March 31.

The traditional calendar year (small c) runs from January 1 to December 31.

For some purposes there is also a reporting year which runs from May 1 to April 31 (Summer, Fall Winter).

#### **The Calendar Year (aka the Catalog Year)**

The Calendar Year refers to the terms and dates associated with the academic year. All regulations relating to credentials and programs are first attached to the Calendar year they were approved (effective date). When a program has an approved change, the effective date for the change becomes the next Calendar year. There are some exceptions to this, as advance notice is required for some admission requirements and course prerequisite changes. The date (term) a student is admitted to a credential or approved in a program becomes their Calendar year and is important to students and advisors as it sets the curriculum requirements that must be followed to complete the chosen program. When a program changes while a student is enrolled in it, a student may elect switch to the new requirements, or remain in their initial Calendar year. A student may not straddle 2 different Calendar years in the same program, nor may they chose or be placed in a Calendar year prior to their initial admission to a credential or enrolment in a program.

At UFV, as the University transitioned from a traditional print Calendar to designating the web based ("on-line") Calendar as the official record, a somewhat unique 2 Calendar years per academic year was created. Therefore, we publish a separate Fall Calendar and a Winter / Summer Calendar. The previous rules and regulations are copied into the next Calendar even if there are no changes. There is little documentation available on the purpose of it, but it is understood that when we went from the print edition to a fully online publication being the official version, members of the University community were concerned that there would be significant constraints imposed on when they could change courses and programs. It was likely felt that 2 publications a year would provide increased flexibility. While the

current 2 per year system does allow for some flexibility, it adds unnecessary constraints and confusion and also causes a large work load for the staff preparing the Calendar, the staff updating the MyGRADplan program audit software, and the advising community. This is because all existing programs without or without changes must be duplicated from the Fall version to the Winter version. This involves a considerable amount of time and effort for no evident purpose.

**Recommendation**

It is proposed that UFV move to an annual "Academic Year" Fall to Summer Calendar with at least 2 formal updates per year. This would mean a single on-line publication, with formal fall and winter updates. Additional updates for editorial changes, error corrections and emerging issues will be done on an as needed basis. When approved, this will make it easier for students to understand, far less complicated for advisors, and let UFV take advantage of the on-line nature of the Calendar, which is far more flexible by-design than the old Print version. The impact on courses, programs and admission requirements is summarized below.

**Course Changes**

Major: with each Calendar update

Minor: with each Calendar update

Courses with prerequisite changes will be subject to the notice period described in Policy 84, Prerequisites and Co-requisites. Courses can only be discontinued/deleted in the annual update.

**Program Changes**

Major: Annual Calendar update

Minor: with each Calendar update

Program Additions: New programs will normally be introduced in the annual update, unless Senate or other approving body approves an exception. The new program would then be included in the next available update.

**Program suspension**

Each Calendar update

**Program cancellation**

Annual update only

**Admission Requirement Changes**

Annual update only, with notice when required as described in Policy 80, Admission.



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**MEMORANDUM**

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**TO:** APPC, Senate, Board of Governors  
**FROM:** James Mandigo, Provost & VP, Academic  
**DATE:** April 20, 2022  
**RE:** Program Reinstatement – Management Post-baccalaureate certificate

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For the reasons outlined in the attached proposal from Chris Schinckus, Dean, Faculty of Professional Studies dated April 6, 2022 and as per the Suspension and Discontinuance Policy (222), I have approved the reinstatement for the Management Post-baccalaureate certificate program effective immediately and will continue in its current format, offered only through an educational partnership with Fraser Valley India.

Attachment:

- Memo/Proposal from Faculty of Professional Studies



## MEMO

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**To:** James Mandigo, Provost and VP, Academic

**From:** Chris Schinckus, Dean, Faculty of Professional Studies

**Subject:** Program Re-instatement: Management Post-Baccalaureate Certificate (MPBC), School of Business, Faculty of Professional Studies.

**Date:** 6<sup>TH</sup> APRIL 22

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**SECTION 1** *As soon as possible - Ideally Fall 22 but the timeline might be a bit short for such option (deadline was the 1<sup>st</sup> of February). In any case, Winter 23 would be the semester for reinstatement.*

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**SECTION 2** *Given the fact there is no change/revision initiated during the suspension process, the program is ready to be reinstated. The objective of this reinstatement is not to bring students in UFV but instead to allow our partner in India to proceed with their educational commitments. The idea is to keep the program in its current format - this program is only offered through an educational partnership with Fraser Valley India.*

*On the 21<sup>st</sup> of March 2022, a meeting has been organized with the major UFV stakeholders having an interest in the MPBC – a decision has then been made to re-instate the program.*

*In line with UFV Policy 222, all stakeholders involved in the MPBC have been consulted: Dave McGuire - UFV International; Dr Garry Fehr (AVP Research, Engagement and Graduate Studies) and the School of Business. During a discussion with the School of Business, several faculty members emphasised the necessity to clarify/revise our quality assurance process to ensure that the program delivery is aligned with the School' priorities in terms of teaching and learning outcomes. The reinstatement of the MPBC could also pave the way to future opportunities in terms of laddering options with our new future Post-Baccalaureate Diploma in International Business and Post-Baccalaureate Diploma in Business Analytics.*

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**SECTION 3** *Annex 1: Memo from Dave McGuire - UFV International*

*Annex 2: Email from Dr Garry Fehr*

*Annex 3: Motion supported by the School of Business*

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## MEMO

**To:** Dr. Chris Schinckus, Dean, Faculty of Professional Studies  
**From:** David McGuire, Associate Vice President, International; Gurneet Anand, Senior Advisor, Strategic Initiatives (International)  
**Date:** 2022-03-21  
**Re:** Reinstatement of Management Post-Baccalaureate Certificate (MPBC)

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### **MPBC Reinstatement: Letter of Support**

After several years of being in suspension, UFV's School of Business is considering reinstatement of the Management Post-Baccalaureate Certificate (MPBC) Program. UFV International would like to express its support for this development.

The program has been offered through UFV's operation in Chandigarh, India for many years and has had success in that environment. The MPBC provides the needed 4<sup>th</sup> year of post-secondary education to allow bachelor degree-holding students in India the opportunity to qualify for master's degree programs in North America. Indeed, partnerships with the University of Windsor, University of Victoria, and University Canada West have emerged that allow a pathway for this.

The MPBC program was suspended in Canada in the fall 2016 due to low enrolment. However, as UFV International expands its recruitment presence globally, there could be opportunities to promote this program again. Recently, one recruitment partner expressed interest in recruiting an entire cohort for UFV's Data Analysis Post-Baccalaureate Certificate (DAC). The MPBC, if available, would be a far simpler program for agencies to recruit for and, as a result, would be attractive.

Finally, with several academic areas within UFV exploring post-baccalaureate diploma programming, the MPBC could provide a foundational year for the first year of a 2-year program in the School of Business. The MPBC – or a modified version of the MPBC – could be attractive in this framework.

For these reasons, UFV International would like to give its support for this reinstatement.

Thanks,

-Dave

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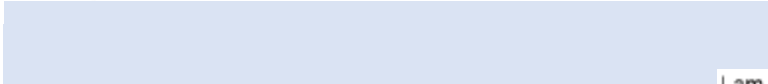
David McGuire  
Associate Vice President, International  
University of the Fraser Valley  
[33844 King Rd., Abbotsford, BC](#)  
V2S 7M8  
Office: [1-604-864-4663](tel:1-604-864-4663)

**MPBC - Reinstatement of the programme**



To: Chris Schinckus

Hi Chris,



I am in support of reinstating the programming considering the value to our partner in India.

Sincerely,  
Garry

**Garry Fehr, PhD** | Associate Vice President  
Research, Engagement, & Graduate Studies  
University of the Fraser Valley  
Abbotsford, BC Canada  
Office 604-557-4074  
Mobile 604-302-5116

*UFV gratefully acknowledges the support of the Tri-Council Granting Agencies (SSHRC, NSERC & CIHR) through their Research Support Fund and financial contributions to the UFV Research Office.*

University of the Fraser Valley is located on the unceded territory of the Stó:lō peoples. We gratefully acknowledge our privilege to live and work on these unceded lands.



**MPBC Reinstatement – Interaction with the School of Business – 5<sup>th</sup> April**

The MPBC Reinstatement has been presented as the item 6.3 of in the new business section in the School Business Agenda:

The motion for the reinstatement of the MPBC that was discussed at our S of B meeting – here are the extract of the meeting minutes:

The Management Post-baccalaureate certificate (MPBC) program was designed and offered at UFV Abbotsford for a few semesters, but it was not cost effective, so it did not continue. It is currently in suspension. The MPBC is offered at Fraser Valley India (FVI) and is an important part of their program. FVI requested that the MPBC be kept in our books so they can continue offering it. In order to do that we need to suspend the suspension. It would only continue to be offered at FVI. There is no impact to the School of Business workload, budget, allocations, or resources. It was suggested that this might possibly be used as a door for MPBC students to enter our post-baccalaureate diplomas as a laddering option. Concern was raised as to how it appears in the Academic Calendar. It should be clear that it is not offered in Abbotsford. Concern was also raised as to how we ensure quality control if our local instructors are not teaching the courses. It was noted that before COVID-19, FVI instructors were collaborating with UFV courses coordinators regarding course content, delivery, exams, etc., but that has not been reinstated yet. It was agreed that quality assurance needs to be in place and a process needs to be developed.

**Motion: To show support for keeping the MPBC - CARRIED**



**MEMO**

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**To:** James Mandigo, Provost and VP, Academic

**From:** Alastair Hodges, Dean, Faculty of Health Sciences

**Subject:** Bachelor of Science in Nursing Program, The School of Health Studies, Faculty of Health Sciences  
 Program Suspension  
 Suspension Renewal

**Date:** FEBRUARY 13, 2022

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**SECTION 1** *[Any further program information (credential, etc.)]*

This proposed suspension is for the fast-track program to the BSN degree, with a transition from this three-year option back to a four-year BSN degree option. The BSN credential will not change, and the same number of students will graduate each year with a BSN degree. (However, with the related changes to the LPN access BSN degree program, the total graduating BSN students will increase from 88 to 104 annually).

Currently 48 students are admitted into the BSN program each Fall term and 32 students each Winter term. Of the 48 admitted in Fall, 16 continue through the summer in semesters five and eight of the program (see Appendix A). The suspension of the fast-track program will be accompanied by a change in intakes of 40 students being admitted in each of Fall and Winter terms, with no summer option for Semester five and eight in the BSN Program.

While this change will remove the shorter (fast-track) path to BSN degree, the fast-track option has several challenges outlined below in the rationale section. It is important to note that this suspension accompanies a response to Ministry of AEST call for proposals to increase seats in the LPN access BSN degree program. Our proposal for that program includes increasing from 8 to 24 seats, with the LPN access program to run a separate cohort from the four-year BSN cohort.

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**SECTION 2** *[What term would the program suspension would take effect?]*

September 2022, Fall Intake of the BSN Program.

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**SECTION 3** Request suspension for:

1 year

2 years

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**SECTION 4** *[Rationale]*

This one-year suspension will provide the time to restructure and renew the BSN four-year program before phasing out the 3-year Fast Track option. The decision to transition students from the three-year BSN fast track to the four-year BSN program is multifaceted, including equalizing cohort sizes across the semesters. Currently, the larger 56-student cohort created by the combination of the fast-track and LPN-access programs creates challenges for student learning and faculty workload. Equalizing the intake to two groups of 40 allows for consistency across the program for teaching and learning and for instructional load.

This will also have a positive impact on clinical placement capacity. With 56 students we often require seven to eight clinical placements which in turns means at least four sessional instructor appointments in these semesters. Moving to two intakes of 40 students, clinical placements and sessional requirements will be consistent across the BSN Program, an advantage given the challenge in staffing clinical placements.

This transition will not alter faculty and staff appointments, capital equipment, or facility infrastructure in the current BSN Program. Course offerings of NURS 300, 301 and 303 will no longer be offered in the summer. NURS 406 (preceptorship) will continue to be an option in the summer in the short term as the transition to the LPN to BSN is established at which time the preceptorship component in the LPN access will run over the summer.

This suspension is part of our plan to increase seats in the LPN access to BSN program. This increase is in response to a Ministry of AEST initiative to increase nursing seats across the province. Currently, we have eight LPN access students that join the BSN program in year two. With the transition to a separate LPN access to BSN program, the eight LPN access seats will increase to 24 students. Our last intake of eight LPN students into year two of the BSN Program will occur in January 2023, and the new LPN access to BSN program is planned for Fall 2023. With these changes we will see an increase in overall BSN graduates by 16 students.

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**SECTION 5** *[Summary of consultation]*

Initial consultation occurred with BSN faculty where a proposal was put forth and discussion occurred on the discontinuance of the BSN Fast Track Program. Individual conversations also occurred with faculty who currently teach the summer cohort of students.

Consultation occurred with the Ministry of AEST in Fall 2021. Approval was received to make the recommended changes without altering the number of graduates in our programs. Health Sciences Faculty Council was consulted on January 28<sup>th</sup>, 2022.

March 24<sup>th</sup>, 2022: The proposal was reviewed and approved at the Senate Budget Committee.

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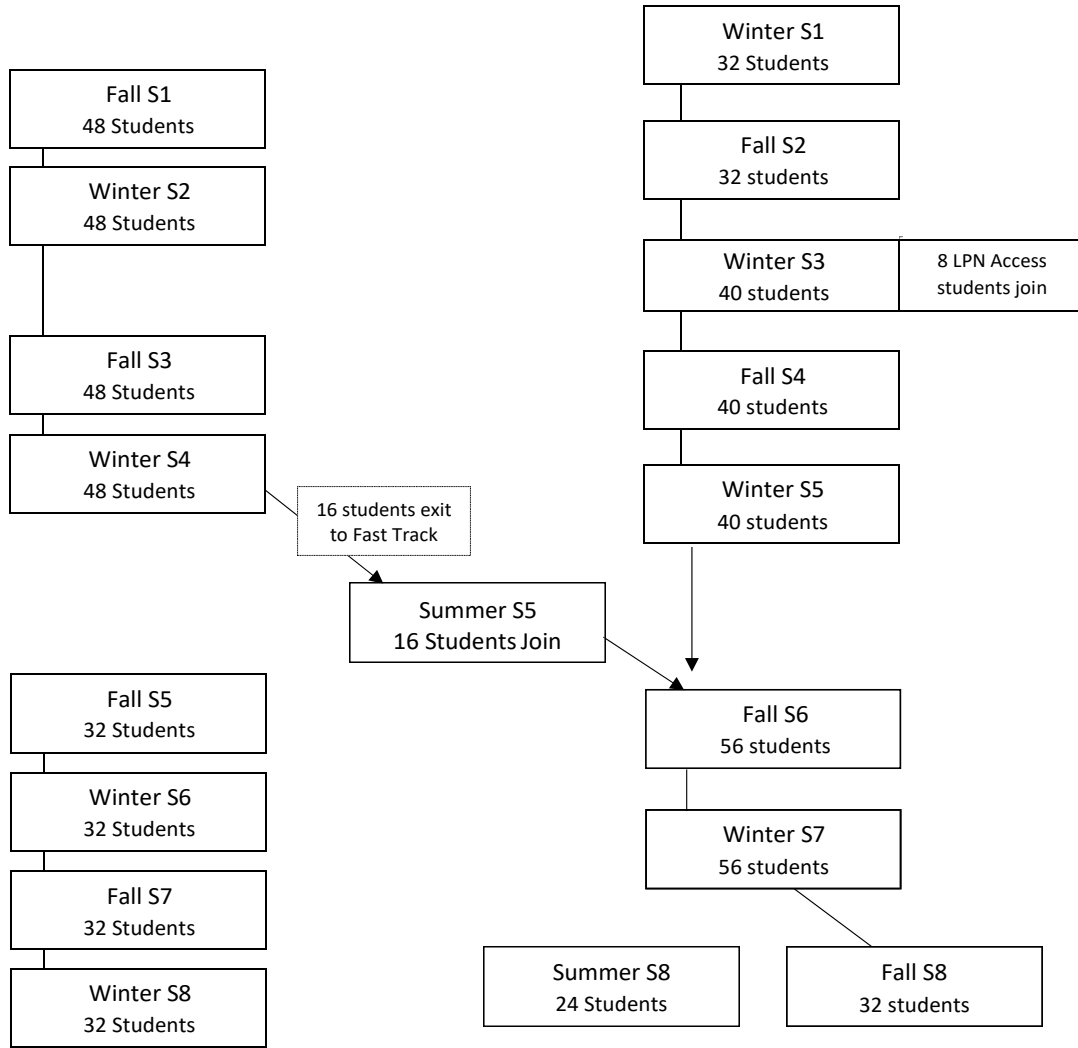
**SECTION 6**      *[Plan to accommodate students currently in the program]*  
This does not impact students currently in the BSN Program.

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**SECTION 7**      Additional info or Attachments:  
*(Any supporting documents, e.g. Memo from the Department)*  
See attached: Appendix A

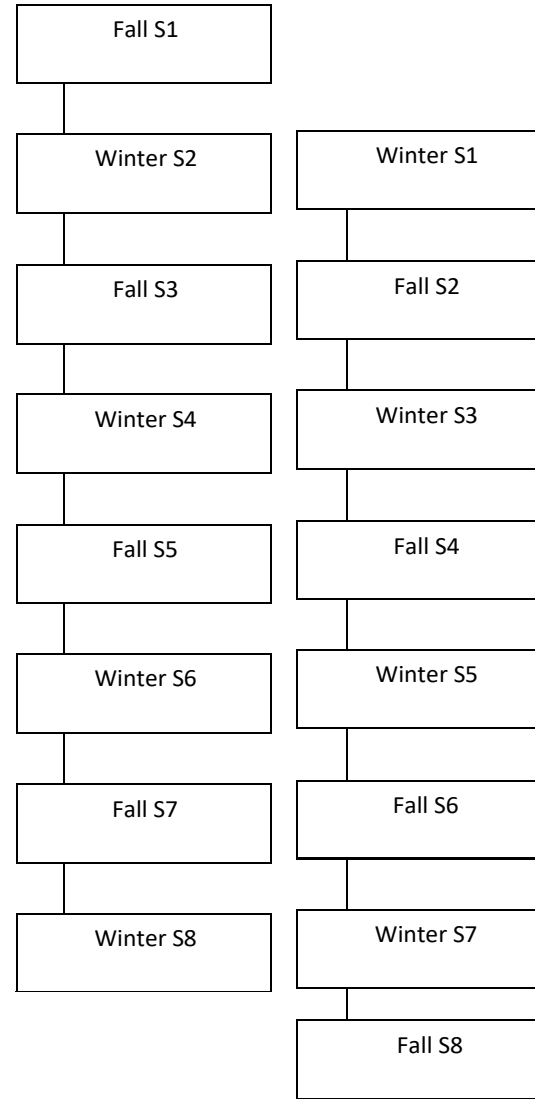
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**BSN Current**



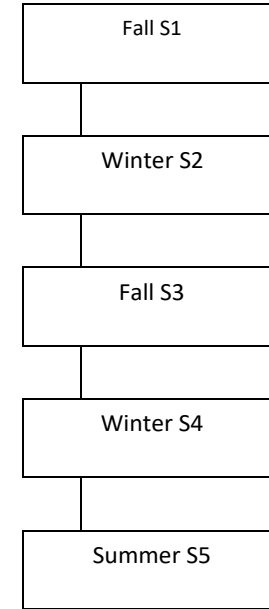
**BSN Proposed**

**40 Students/semester;  
2 Intakes per Year**



**LPN Access**

**24 students;  
1 Intake per Year**





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**MEMORANDUM**

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**TO:** APPC, Senate, Board of Governors  
**FROM:** James Mandigo, Provost & VP, Academic  
**DATE:** April 7, 2022  
**RE:** Program Suspension – Bachelor of Science in Nursing – Fast Track

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For the reasons outlined in the attached proposal from Alastair Hodges, Dean, Faculty of Health Sciences dated February 13, 2022 and as per the Suspension and Discontinuance Policy (222), I have approved the one-year suspension for the Bachelor of Science in Nursing – Fast Track program starting September 2022. This suspension does not impact any students currently enrolled in the BSN program. The Senate Budget Committee notes there are no budgetary implications.

Attachment:

- Memo/Proposal from Faculty of Health Studies
- Memo from Senate Budget Committee



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**MEMORANDUM**

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**TO:** APPC, Senate, Board of Governors  
**FROM:** James Mandigo, Provost & VP, Academic  
**DATE:** April 7, 2022  
**RE:** Program Suspension– Indigenous Maps, Films, Rights and Land Claims associate certificate

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For the reasons outlined in the attached proposal from Sylvie Murray, Dean, College of Arts dated March 10, 2022 and as per the Suspension and Discontinuance Policy (222), I have approved the one-year suspension for the Indigenous Maps, Films, Rights and Land Claims associate certificate program starting May 2022. This program is undergoing curriculum changes and is expected to be reinstated for May 2023. This suspension does not impact any students as this program has not been available since September 2019. The Senate Budget Committee confirms that there are not budgetary implications as it runs as a standalone program during the summer semester.

Attachment:

- Memo/Proposal from College of Arts
- Memo from Senate Budget Committee



**MEMO**

**To:** James Mandigo, Provost and VP, Academic

**From:** Sylvie Murray, College of Arts

**Subject:** Indigenous Maps, Films, Rights and Land Claims, College of Arts  
 Program Suspension  
 Suspension Renewal

**Date:** MARCH 10, 2022

**SECTION 1 Program Information**

**Indigenous Maps, Films, Rights and Land Claims**

This program has not been taking applications since F2019. In the Academic Calendar it appears under the following “NOTE: This program is unavailable until further notice.”

Prior to the original suspension, this program was offered in the College of Arts, by the departments of History and Geography. Geography has since moved to the Faculty of Science and has become the School of Land Use and Environmental Change (SLUEC). I have consulted with the Dean of Science, Dr. Lucy Lee, and we agreed that the College of Arts will have administrative responsibility for this program going forward.

**SECTION 2 Effective date [what term would the program suspension renewal take effect]**

May 2022

**SECTION 3 Length of Suspension**

Request suspension for:

- 1 year
- 2 years

**SECTION 4 Rationale**

This program was historically created and delivered by (late) Dr. Ken Brealey, Hugh Brody, and Dr. David Schaepe, Director and Senior Archaeologist, Stó:lō Research and Resource Management Centre. The original suspension occurred as a result of Dr. Brealey and Mr. Brody no longer being able to deliver the certificate. Starting in Fall 2019, and continuing into 2020-21, Dr. Stefania Pizzirani, with the support of the Dean of Arts, conducted a curriculum review which included extensive engagement with internal and external stakeholders. Further curricular work was done in 2021-22 and the program working group is now nearing completion



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of its work.

The program will be ready to start moving through the approval process in September 2022 (CACC) in time for approval in late Fall 2022, and advertising/recruitment for Summer 2023 offering.

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**SECTION 5      Consultation**

Ongoing meetings with faculty in History, Indigenous Studies and SLUEC have been taking place. Dr. Stefania Pizzirani has led the consultation. Senior Advisor for Indigenous Affairs Shirley Hardman has been actively involved in the planning, and consultation with Stó:lō community members has informed the course selection and proposed schedule.

Dr. Sylvie Murray, Dean of Arts, has consulted with Dr. Lucy Lee, Dean of Science, about administrative responsibility for the program remaining with the College of Arts.

The Senate Budget Committee reviewed and approved the proposal on March 24th, 2022.

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**SECTION 6      Accommodation Plan**

There are currently no students in the program.

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**SECTION 7      Communication Plan**

Program page to be updated to reflect the next intake date under Start Date: "Next intake: May 2023"

Director of the Advising Centre to be informed of the next intake date.

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**MEMORANDUM**

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**TO:** Academic Planning and Priorities Committee, Senate, Board of Governors

**CC:** Sylvie Murray, Dean, College of Arts; Linda Pardy, Associate Dean, College of Arts; Undergraduate Education Committee; Senate Budget Committee; Office of the Registrar

**FROM:** James Mandigo, Provost & VP, Academic

**DATE:** March 11, 2022

**RE:** Program Suspension renewal – Indigenous Arts certificate

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For the reasons outlined in the attached proposal from Sylvie Murray, Dean, College of Arts, dated March 10, 2022, and as per the Discontinuance Policy (222), I have approved the one-year suspension renewal for the Indigenous Arts certificate offered through the College of Arts. The suspension is effective for one year effective immediately and will be expected to be reinstated for September 2023. The rationale notes that this program has undergone curriculum revisions and is in process of hiring an Indigenous faculty member.

Consultation included the College of Arts Dean’s office, the Senior Advisor on Indigenous Affairs, and the Indigenous Studies Curriculum Committee.

Please add this to your next agendas for information.

Attachment:

- Memo from Dean-Suspension renewal



**MEMO**

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**To:** James Mandigo, Provost and VP, Academic

**From:** Sylvie Murray, College of Arts

**Subject:** Indigenous Arts Certificate (Visual Arts), SOCA, College of Arts  
 Program Suspension  
 Suspension Renewal

**Date:** MARCH 10, 2022

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**SECTION 1 Program Information**  
Indigenous Arts Certificate (Visual Arts), SOCA  
This program has not been taking applications since being suspended in Sept 2019. Currently the calendar copy says **"NOTE: THIS PROGRAM IS UNAVAILABLE UNTIL FURTHER NOTICE."**

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**SECTION 2 Effective date [what term would the program suspension renewal take effect]**  
May 2022

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**SECTION 3 Request suspension for:**  
 1 year  
 2 years

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**SECTION 4 Rationale**  
Curriculum revisions to the certificate were delayed by preparations for the formation of the School of Creative Arts (2019), and progressed well in 2019-20 before the pandemic interrupted work. In 2020-21, SOCA was in the process of hiring an Indigenous faculty member, and it was decided to wait until this new faculty was in place to contribute to the proposed curriculum. This is currently happening (Winter 2022) and the revised program will enter the curriculum approval process (CACC=>UEC) in Spring or Fall 2022, in time for re-launch of the program in September 2023.

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**SECTION 5 Consultation**  
SOCA worked closely with the Dean's office and with the Senior Advisor for Indigenous Affairs Shirley Hardman on curriculum re-design through late 2019-early 2020. In winter 2020, the draft curriculum was discussed at the Indigenous Studies Curriculum Committee and revisions were made based on feedback from that group.

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**SECTION 6** Currently there are no students in this program

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**SECTION 7**

Additional info or Attachments:

None

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**MEMORANDUM**

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**TO:** APPC, Senate, Board of Governors  
**FROM:** James Mandigo, Provost & VP, Academic  
**DATE:** April 7, 2022  
**RE:** Program Suspension renewal – Hospitality Event Planning certificate

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For the reasons outlined in the attached proposal from Peter Geller, Dean, Faculty of Applied and Technical Studies dated March 7, 2022 and as per the Suspension and Discontinuance Policy (222), I have approved the one-year suspension renewal for the Hospitality Event Planning certificate program starting September 2022. This suspension renewal does not impact any students as the program has been in suspension since September 2020.

Attachment:

- Memo/Proposal from Applied and Technical Studies
- Memo from Senate Budget Committee



## MEMO

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**To:** James Mandigo, Provost and VP, Academic

**From:** Peter Geller, Dean, Faculty of Applied & Technical Studies

**Subject:** Hospitality Event Planning Certificate Program  
 Program Suspension  
 Suspension Renewal

**Date:** MARCH 7, 2022

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**SECTION 1**      *N/A*

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**SECTION 2**      *September 2022*

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**SECTION 3**      Request suspension for:  
 1 year  
 2 years

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**SECTION 4**      This program was initially suspended due to low enrolment and questions about the focus of the program. As there is current interest in both Industry Services, Faculty of Applied and Technical Studies and Continuing Education, Faculty of Education, Community and Human Development in the potential of future programming in the area of hospitality and event planning this request is to continue with the suspension for one additional year.

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**SECTION 5**      The proposal for renewing suspension was provided to the FATS Faculty Council and CE Director for information.

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**SECTION 6**      There are no students impacted as the program is currently suspended.

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**SECTION 7**      Additional info or Attachments:  
This program has been in suspension since Fall 2020.

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