

AGENDA

Academic Planning and Priorities Committee

Wednesday, December 14, 2022 - 2:30 PM
Abbotsford campus, Room A22

Page

1. CALL TO ORDER and TERRITORIAL ACKNOWLEDGEMENT

2. APPROVALS

2.1. Agenda

MOTION: That APPC approve the agenda as presented.

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2.2. Minutes

MOTION: That APPC approve the minutes of September 7, 2022 as presented

3. BUSINESS ITEMS

3.1. Provost's Report

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3.2. Concept Paper - Masters in Computing Science

Proposal located on Drive: H:\UFVinfo\APPC\

MOTION: THAT APPC has reviewed the concept paper for the Master of Science (MSc) in Computing Science and recommends it to Senate for Stage 1 development.

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3.3. Program Discontinuance: Mennonite Studies certificate

MOTION: That APPC recommend to Senate the discontinuance of the Mennonite Studies certificate.

12 - 15

3.4. Program Review Process Update

4. INFORMATION ITEMS

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4.1. Quality Assurance Process Audit (QAPA) annual update

23 - 33

4.2. Program Reinstatements

- Master of Arts (Criminology and Criminal Justice) degree
- Engineering Physics diploma (Mechatronics)
- Digital Manufacturing diploma

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4.3. Faculty of Professional Studies Name change

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E-vote Conducted Sept 27 – Oct 5, 2022

MOTION: That APPC recommend to Senate the name change of the Faculty of Professional Studies to the Faculty of Business and Computing.

Quorum was met.

CARRIED.

4.4. Senate Items – Oct 21, 2022 and Nov 18, 2022

- Faculty of Professional Studies Name change
- Reinstatement - Master of Arts (Criminology and Criminal Justice) degree
- Reinstatement - Engineering Physics diploma (Mechatronics)
- Reinstatement - Digital Manufacturing diploma

4.5. Board Items – Oct 14-15, 2022 and Dec 1, 2022

- Faculty of Professional Studies Name change
- Strategic Enrolment Management Plan
- Reinstatement - Master of Arts (Criminology and Criminal Justice) degree
- Reinstatement - Engineering Physics diploma (Mechatronics)
- Reinstatement - Digital Manufacturing diploma

5. ANNOUNCEMENTS

6. ADJOURNMENT

Next Meeting: January 25, 2022; 2:30-4:30pm; A225



**Draft Minutes
Academic Planning and Priorities Committee**

Wednesday, September 7, 2022 - 2:30 PM
Abbotsford campus, Room A225

Present: James Mandigo (Chair), Aiden Haagensen, Al Wiseman, Awneet Siva, Betty Poettcker, Camille Callison, Claire Carolan, David Johnston, David McGuire, Deanna Devitt, Derek Ward-Hall, Garry Fehr, Karn Dhillon, Nathan Bialas, Nicola Mooney, Pedro Montoya-Pelaez, Peter Geller, Shelley Canning, Shirley Hardman, Sundeep Hans, Sylvie Murray, Tracy Ryder Glass, Vandy Britton, Vlad Dvoracek, Melinda Saretzky (Recorder), Nicolle Bourget (guest).

Regrets: Dale McCartney, Gerry Palmer, Lin Long, Rupinder Sandhu, Shelley Stefan

1. CALL TO ORDER and TERRITORIAL ACKNOWLEDGEMENT

Territorial acknowledgement given with thoughts going out to the James Cree Nation.

APPC offering hybrid meetings to accommodate members on multiple campuses.

Round table introductions.

2. APPROVALS

2.1. Agenda

MOTION: That APPC approve the agenda as presented.
Carried.

3 - 5

2.2. Minutes

MOTION: That APPC approve the minutes of June 8, 2022 as presented
P. Geller/ /2nd P. Montoya-Pelaez. Carried.

3. BUSINESS ITEMS

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3.1. Terms of Reference

Overview of the terms of reference was given to highlight the role of the APPC. An extensive review of the terms was recently completed and are aligned with the current senate policies.

3.2. Provost's Report

Strategic Enrolment Management (SEM) Plan

- A draft of the Strategic Enrolment Management Plan was circulated. Thank you to David Johnston and Nicolle Bourget for their leadership.
- Extensive consultation was sought in the past year with APPC as the final consultation before Senate submission.
- The SEM plan is student centric and faculty focused with an emphasis on how the numbers can be increased.
- Extensive feedback was given and the SEM Plan will be revised before it is submitted to Senate with final approval by the Board.

3.3. Vice-Chair Election

The duties of the vice chair include:

- Attend monthly agenda prep meetings
- Member of Expedited Program Review Standing Subcommittee
- Chair meetings in the Chair's absence

MOTION: That APPC approve Dr. Sylvie Murray as Vice Chair of APPC with a term of September 8, 2022 – August 31, 2023.
Vandy/2nd David. Carried.

3.4. Expedited Program Review Standing Subcommittee Selection

Two post-baccalaureate programs submissions are expected this year.

Duties: The Committee meets in Dec/Jan to review proposals and provide recommendations to Senate on behalf of the APPC.

MOTION: That APPC approve Pedro Montoya-Pelaez, Shelley Canning, Vandy Britton as members of the Expedited Program Review Standing Subcommittee with a term of October 1, 2022 – September 30, 2023.
Nicola/2nd Sylvie. Carried.

Committee Composition:

- James Mandigo (chair)
- Sylvie Murray (Vice-chair)
- Pedro Montoya-Pelaez
- Shelley Canning
- Vandy Britton

4. INFORMATION ITEMS

4.1. Program Suspensions

**Academic Planning and Priorities Committee
September 7, 2022**

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- Applied Ethical & Political Philosophy Minor (AEPP)
- Digital Manufacturing diploma

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4.2. Revisions – Procedures for Program Suspension and Discontinuance (222)

4.3. APPC In-Camera Approval – May 11, 2022

- Sociology Program Review

4.4. Senate Items – June 10, 2022

- Sociology Program Review
- Program Report and Plan
- APPC Terms of Reference
- APPC Annual Report

4.5. Board Items – June 9, 2022

- Program Report and Plan
- Program Suspension renewal - Indigenous Arts

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4.6. APPC Meeting Schedule 2022-23

The APPC schedule was revised to align with the Senate committee meeting schedule.

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4.7. APPC Membership 2022-23

Announcements:

- Sept 13 – Sto:lo unveiling art ceremony
- Sept 29 – Rise up, Wake up event in Chilliwack

5. ADJOURNMENT – 3:48pm

Next Meeting: October 5, 2022; 2:30-4:30pm; A225



MEMO

TO: APPC

From: Claire Carolan, Associate Director PDQA

RE: MSc. Computing Science Concept Paper

DATE: December 2, 2022

Please find attached for your review and recommendation a new concept paper for a master's degree in Computing Science. The Program Working Group is led by Dr. Mandeep Pannu and has been in development since December of 2019.

The concept paper was reviewed by the Faculty of Professional Studies Faculty Council and the Dean Dr. Chris Schinckus on November 2, 2022. The result of the review was the motion to recommend for submission to the Provost and APPC.

The concept paper was shared with Dr. Garry Fehr, AVP REGS. He recommended to submit to the Provost and APPC on November 17, 2022.

Dr. Mandigo approved the concept paper for APPC review on December 2, 2022.

The suggested Motion is:

THAT APPC has reviewed the concept paper for the MSc. in Computing Science and recommends it to Senate for Stage 1 development.

Please contact me directly with any questions or concerns.

Thank you,

Claire

Claire Carolan, PhD
Associate Director, Program Development and Quality Assurance



MEMO

TO: APPC

From: Claire Carolan, Associate Director PDQA

RE: Program Discontinuance Proposal – Mennonite Studies

DATE: 2022-12-02

Please find attached for your review and recommendation a proposal by the College of Arts to discontinue the following program:

Mennonite Studies Certificate, School of Social Justice & Global Stewardship

The Mennonite Studies Certificate program discontinuance proposal was sent to Senate Budget Committee consultation at its November 24, 2022, meeting, with guest Dean, College of Arts, Dr. Sylvie Murray in attendance to speak to the proposal.

The following points were noted:

- UFV's Advancement office consulted with all donors who contributed to the Mennonite program, and they agreed with their donations being transferred to the School of Social Justice and Global Stewardship.

The following motion was carried:

MOTION:

THAT Senate Budget Committee has reviewed the Mennonite Studies certificate program discontinuance proposal and confirms there are no budgetary implications.

The proposed MOTION for APPC is:

THAT APPC has reviewed the Mennonite Studies discontinuance proposal and recommends its approval to Senate



MEMO

To: James Mandigo, Provost and VP, Academic

From: Sylvie Murray, Dean, College of Arts

Cc: Nicola Mooney, Convenor, School of Social Justice & Global Stewardship; Melinda Saretzky, Assistant to the Provost; Claire Carolan, Associate Director, PDQA; pdqa@ufv.ca; Paul Brammer, Department Assistant

Subject: Program Discontinuance: Mennonite Studies Certificate, School of Social Justice & Global Stewardship, College of Arts

Date: OCTOBER 19, 2022

SECTION 1 - Program Information

Mennonite Studies Certificate, School of Social Justice & Global Stewardship

https://www.ufv.ca/calendar/current/ProgramsM-P/MENN_CERT.htm

SECTION 2 - Effective Date

Winter 2023

SECTION 3 - Consultation

Consultation must take place and show evidence, prior to the recommendation being approved and its summary must include the following stakeholders:

- ▶ *Department/School:* The PACS program chair who has been responsible for this program since its inception requested discontinuance in Fall 2021, due to low enrolment and workload issues related to offering core courses (MENN 100 and MENN 300) as Directed Studies. Advancement consulted with donors who agreed to transfer their donations to the School of Social Justice and Global Stewardship.
 - ▶ *Faculty/College Council:*
 - ▶ *Senate Budget Committee*
 - *long-term impact on space (employee and instructional)*
 - *long-term impact on operating budget and resources dedicated to the discontinued program (i.e., eliminated, redeployed, reallocated to other academic priorities)*
 - ▶ *for graduate programs, Associate Vice-President, Research, Engagement, & Graduate Studies*
-

SECTION 4 – Rationale

The number of students who have used the certificate is very low (a handful), therefore requiring that MENN 100 and

MENN 300 be offered as directed studies, which becomes a workload issue. Only one full-time permanent faculty teaches these courses, and the courses are not part of their regular workload.

Note: *If the credential here presented for discontinuance is being replaced by a new credential, with no impact on the criteria listed in the rationale section below, please name the new credential, and provide only a brief explanation here.*

A Decision to discontinue a program is made on a holistic assessment of the program in terms of all the variables and quantitative measures within a broadly consultative and collegial process. APPC will assess the proposal according to the following five criteria. (Note that these criteria are not weighted or listed in order of priority.) The proposal should address as many of the specific aspects listed under each criterion that are relevant. General or contextual information relevant to the assessment of this proposal may be provided as well.

The rationale for program discontinuance will typically consider issues arising from the following categories:

Section A. Demand - What is the current demand for the program? Include information about:

- ▶ *student enrolment, domestic and international;*
- ▶ *graduation/completion rate;*
- ▶ *employment opportunities for graduates;*
- ▶ *whether the program serves an institutional demand (for instance, if program courses are required in another program or if it duplicates a similar program);*
- ▶ *community or regional demand*

Section B. Capacity – determined by a broad assessment of program inputs - What resources are currently available to deliver the program? Include information, as relevant, about:

- ▶ *faculty and staff;*
- ▶ *capital equipment;*
- ▶ *facility infrastructure;*
- ▶ *course offerings.*

Section C. Program Output – What is the program delivering? Including graduation, quality and performance in terms of both key performance indicators and a summative assessment of the program’s contribution to the strategic directions of the university. Consider:

- ▶ *number of graduates;*
- ▶ *contribution to the university’s mandate, strategic directions, strategic plans, Institutional Learning Outcomes;*
- ▶ *meeting the program’s own goals, objectives, or outcomes;*
- ▶ *students’ engagement and success;*
- ▶ *the opportunities it provides for laddering;*
- ▶ *research capacity and any ongoing research projects*

Section D. Financial Impact/Viability – Provide a full accounting of both direct and indirect program revenue and costs. How efficient is the use of available resources?

Section E. Reputational Considerations for the University. Will discontinuance of this program affect current commitments? For instance, will it affect partnerships? Have external donors contributed to the program? Has UFV made a firm commitment to an external party to offer the program?

Advancement consulted with all donors who contributed to the Mennonite program and they have agreed that their donations be transferred to the School of Social Justice and Global Stewardship.

SECTION 5 - Principles

The proposal should include evidence that the following program discontinuance principles have been applied, and that the program has been assessed according to the criteria as outlined in rationale of the proposal.

SECTION 6 - Accommodation Plan

An accommodation and transition plan must be included in the proposal outlining how the existing students will transition through the existing program or to a new credential. When relevant, also include a plan for reallocation of any remaining program resources.

As of Fall 2022, only one student had declared their intention to complete the certificate. The PACS Program Chair will work with this student to have her complete the required courses as directed studies.

SECTION 7 - Communication Plan

The Department Head/Director, in consultation with the Dean and Provost, will develop the communication plan which must be detailed here or attached to this memo. After approval, the Department Head/Director executes the communication plan. The plan must include the following areas and specify the approval and effective dates:

- ▶ *existing students*
 - ▶ The School of Social Justice and PACS program chair will contact declared students to inform them of the discontinuance and make plans for them to complete the core courses (MENN 100 and MENN 300) as Directed Studies
- ▶ *Office of the Registrar*
 - ▶ The School Assistant will notify the Office of the Registrar
- ▶ *Academic Calendar Editor*
 - ▶ The School Assistant will notify the Academic Calendar Editor
- ▶ *Undergraduate Education Committee (or Graduate Studies Committee)*
- ▶ *Senate Budget Committee*
- ▶ *Advising Centre*
 - ▶ The Director of the Advising Centre will be notified by the School Assistant
- ▶ *University Relations (include Marketing)*
- ▶ *Faculty/College Councils affected*
- ▶ *others as needed*
- ▶ *external stakeholders, if relevant*
 - ▶ The Dean will notify Advancement; Advancement has already consulted with and obtained permission of donors

SECTION 8 – Additional Information

If applicable, list and attach any supporting documents, for example, memo from the department.



SBC MEMORANDUM

TO: Dr. James Mandigo, APPC Chair
FROM: Jackie Hogan, Senate Budget Committee Chair
DATE: November 28, 2022
RE: Program Discontinuance: Mennonite Studies Certificate

The Mennonite Studies Certificate program discontinuance proposal for came forward for Senate Budget Committee consultation at its November 24, 2022 meeting, with guest Dean, College of Arts, Dr. Sylvie Murray in attendance to speak to the proposal. The following points were noted:

- UFV's Advancement office consulted with all donors who contributed to the Mennonite program, and they agreed with their donations being transferred to the School of Social Justice and Global Stewardship

The following motion was carried:

MOTION:

THAT Senate Budget Committee has reviewed the Mennonite Studies certificate program discontinuance proposal and confirms there are no budgetary implications.

S. Murray/Z. Lee
CARRIED



MEMO

TO: APPC

From: Claire Carolan, Associate Director PDQA

RE: Program Review Process Update

DATE: 2022-12-02

The [2020 QAPA \(Quality Assurance Process Audit\)](#) revealed areas in which the UFV Program Review Process required updating. A key area requiring an update was the frequency of program review moving from every 7-8 years to 5-6 years. To facilitate the increase in the number of reviews done by the Program Review Office from an average of 5-6 per year to 12-16 per year the following steps have been taken:

1. The [Program Review 10-year Schedule](#) has been updated to allow for two review start dates per year; one in September and one in February.
2. New funding for additional staffing in the Program Review office has been requested.
3. The Program Review Process has been updated and moved onto Blackboard.
4. The timeline to complete a program review has been shortened. (We are estimating that reviews will be completed in approximately 6 months from start to finish).

The Program Review Blackboard shell has been developed over the last year. Consultation and research on the process has included:

1. Survey of all faculty and staff who have participated in a program review at UFV in the last five years.
2. Quality Assurance departments at our peer universities and/or review of their processes (CapU, TRU, KPU, VIU, MRU, UBCO, UCalgary).
3. UFV Teaching and Learning
4. UFV Library
5. OReg

I have completed a professional certificate program in Academic Program Evaluation and Management through Bay Path University co-sponsored by Grey Associates and the Centre for Higher Education Leadership and Innovative Practice.

The first four programs to use the new process are scheduled to begin in February. I am viewing this as a “soft-launch” of the system. Revisions are expected as with all new processes. This will

be an iterative process as we work through what works well and what could work better and what might not work at all.

If you are curious about the shell, please contact me and we will register you to be able to check it out at your own convenience.

Thank you,

Claire

Claire Carolan, PhD
Associate Director, Program Development and Quality Assurance

Updated Program Review Process Mapped to 2023-2030 SEM Plan Report

Stage 1 – Recruitment & Preparation

Institutional Goals	Alignment with Program Review Self Study Questions and Appendices
Increase the number of Indigenous students by making UFV their destination of choice	19, 20, 21, 27
Strengthen partnerships with local school districts to support successful transition pathways into UFV	23, 37
Increase conversion rates of first-choice applications to UFV	24 Appendix F Teaching and Learning Assessment Appendix J Capacity Report
Increase diversity among international students	9, 27, 28
Enhance university brand identity and image through the Fraser Valley	36, 37
Increase UFV's ROI to ensure they are competitive and foster attraction and retention	38
Increase access points of admission that purposefully lead into UFV credential programs	5, 25
Increase awareness amongst senior administrators of faculty enrolment targets and patterns.	27, 44 Appendix H Curricular Efficiency Assessment

Stage 2 UFV Student Experience

Institutional Goals	Alignment with Program Review Self Study Questions and Appendices
Provide a welcoming and supportive environment for all Indigenous peoples	19, 20, 21 Appendix E Curriculum Map Appendix F Teaching and Learning Assessment
Align all new program proposals to regional needs and ensure that they demonstrate financial sustainability in the absence of additional government funding.	Appendix H Curricular Efficiency Assessment
Increase diversity of academic programs that are attractive to international students	<i>Not addressed in the self-study or appendices</i>
Increase the number of faculty who utilize Teaching and Learning supports	33, 34 Appendix Teaching and Learning Assessment
Reduce the number of students on waitlists	40, 41 Appendix H Curricular Efficiency Assessment Appendix J Capacity
Ensure flexible well documented credential completion pathways for students	35 Appendix G Calendar Copy

Increase student retention rates by 5% particularly from Year 1 to Year 2	26, 27, 28 Appendix F Teaching and Learning Assessment Appendix H Curricular Efficiency Assessment
Balance space utilization rates across UFV's multiple campuses	30 Appendix J Capacity Report
Enhance students experience and strive to be a student-ready campus	<i>Not represented in the self-study or appendices</i>

Stage 3 Graduation and Career Transition

Institutional Goals	Alignment with Program Review Self Study Questions and Appendices
Increase graduation rates	27 Appendix E Curriculum Map Appendix F Teaching and Learning
Increase the % of students who graduate with a degree within 7 years and diploma within 4	27 Appendix E Curriculum Map Appendix F Teaching and Learning
Map learning outcomes with future-ready skills that prepare graduates for successful transition into a global workforce	12, 13 Appendix E Curriculum Map
Increase the number of programs that can ladder into additional educational opportunities	5
Increase the number of bachelor's degree recipients amongst the students from the Fraser Valley	36, 37, 38, 39, 40, 41, 42, 43, 45
Support successful transition of alumni to employment of post-graduate studies	26
Facilitate attainment of future-ready skills and competencies for graduates	43 Appendix E Curriculum Map Appendix F Teaching and Learning Appendix I Labour Market Analysis



MEMO

TO: Members - APPC
CC: James Mandigo, Provost, VP Academic
From: Claire Carolan, Associate Director PDQA
RE: QAPA Institutional Responses Update
DATE: October 25, 2022

Dear Members of the Committee,

Please find attached to this memo for your information, a detailed update on the status of the fifteen action items outlined in the UFV 2021 *Quality Assurance Process Audit: Institution Responses*. This update was submitted to Tracy RyderGlass in July 2022 with minor updates on October 24, 2022.

The PDQA Office is working toward meeting the recommendations noted in the action items before the end of 2023 and welcomes the input and feedback of our colleagues in the UFV community.

Kind regards,

A handwritten signature in cursive script, appearing to read "cal".

Claire Carolan, PhD
Associate Director, Program Development and Quality Assurance



The University of the Fraser Valley is located on the traditional territory of the Halq'eméylem-speaking Stó:lō peoples. We express our gratitude and respect for the honour of living and working in S'olh Temexw (Our Land; Our World).

QAPA Institutional Response Implementation PDQA Update

The April 2021 *Quality Assurance Process Audit: Institution Responses* to the 2020 *Quality Assurance Audit* contains fifteen (15) affirmations or action items for UFV to “consider to further advance the evolution and growth of its quality assurance processes.” This report is an update on the Summer 2022 status of the affirmations.

1. Continue to support the newly instituted role for a Student Voices Coordinator to assist programs with student led focus groups. The QAPA Panel “believes this new role will enhance the student voice and lead to new insights regarding the student experience that will enhance quality.”

Action: The PDQA office will continue development of the Student Voices initiative by supporting the work of the coordinator, assessing the outcomes of project now underway, and seeking further support for the project in 2021/22.

Progress: In Fall 2020, the PDQA office launched a pilot project to create a position for a Student Voices Coordinator through UFV’s work study program. The first iteration of the project went smoothly with the Student Voices Coordinator facilitating student focus groups for use in the BIS program and Sociology program reviews. The work study position was expanded to two Student Voices Coordinators in Fall 2021. The second iteration was less successful, likely for an array of reasons including the Sumas Prairie flood and ongoing pandemic complications. Student-led focus groups were conducted for Anthropology, Aviation, Communications, Art History, Theatre, and Visual Arts with varying levels of success.

In general, UFV students seemed to be experiencing “survey fatigue” in 2021/22. Participation was low despite incentives offered for participation. There were also three distinctly different individuals in the Student Voices Coordinator role at different points in their own studies with various additional commitments that possibly affected the overall success of the focus groups.

Funding for a single work study student in this role has been approved for 2022/23. As the program review process has changed – this role may also be revised.

C.Carolan, Associate Director
Program Development and Quality Assurance
28/07/2022

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2. Continue work on definitions and guidelines for program types and incorporate further work on micro-credentials.

Action: The PDQA office will work with the Registrar and the Advising Centre to draft definitions and guidelines for program types, including consideration of micro- credentials. The goal will be to have a draft version ready for committee review during the 2021-22 academic year, with a final version in place in 2022-23.

Progress: A Microcredentials working group was formed in fall of 2021 chaired by Dr. Tracy RyderGlass, Vice-provost. The group (Ian Affleck, Claire Carolan, Peter Geller, David Johnston, Carolyn MacLaren, Linda Pardy, Samantha Pattridge, Michelle Rhodes, Amanda Roberts, Awneet Sivia, Liana Thompson, Maureen Wideman) met five times. A third draft of a microcredentials program policy is currently being reviewed and revised. Compared with other BC post-secondary institutions, UFV is slow to implement microcredentials. The following BC PSEs are offering programs in a wide range of topics: BCIT (30+), CapilanoU (25+), ECUAD (2), SFU (8), TRU (2), VCC (7), UBCO (2), UVIC (35+). UNBC is offering programs in partnership with OCAD.

3. Consider some standardized entrance requirements to match to credential definitions.

Action: The PDQA office will consult with the Registrar and Advising Centre to investigate the viability of developing standardized entrance requirements.

Progress: Not started.

4. Ensure external review teams address alignment with Internationalization and Indigenization in recommendations.

Action: The PDQA office will revise the External Review Report template and guidelines prior to the initiation of the 2021 cycle of program reviews to ensure external review teams are encouraged to address key strategic priorities such as Indigenization and Internationalization.

Progress: PDQA is redeveloping the program review process. A completely revised system is scheduled to be in place January 2023. Action item 4 will be incorporated into the changes.

5. Establish a subcommittee of APPC to provide a comprehensive and detailed consideration of the program reviews and follow up.

Action: APPC will investigate the formation of a program review subcommittee, including membership and terms of reference. If there is consensus to proceed, a reasonable timeline would be to have the subcommittee in place to provide guidance and oversight for the 2022-23 cycle of program reviews.

Progress: PDQA is redeveloping the program review process. A completely revised system is scheduled to be in place January 2023. Action item 5 will be investigated once the new system is in place.

6. Refine program development process to align with the current DQAB submission process.

Action: PDQA and the relevant standing committees of Senate will continue to monitor the program development process to ensure it effectively aligns with the DQAB's process, addresses standards and criteria for degree quality, program need and feasibility, and provides efficient review and approval timelines.

Progress: The 2019 revised program development process has proven to be labour intensive, time consuming, and does not align with the DQAB submission process. DQAB has explained that UFV submissions have been too long and did not meet their Stage 1 requirements. Additionally, the UFV process creates internal confusion as the internal Stage 1 and Stage 2 are not reflective of the DQAB Stage 1 and Stage 2. As such an updated draft of the Program Development guide has been written and shared with Tracy RyderGlass, Samantha Pattridge, David Johnston, and Amanda Grimson (UEC owns the document) for review and feedback. In addition to the updated manual, a revised concept paper template and approval process have been drafted for review.

IMPORTANT UPDATE: DQAB has proposed a series of changes to the Stage 1 format and guidelines that have resulted in pulling back the above-mentioned document. The changes are expected to take effect early in 2023 and as such the UFV program development guidelines and templates will require further revision to bring them into alignment. [The suggested revisions can be viewed here.](#)

7. Investigate a shorter timeline for program development; specifically, a more efficient concept paper template and approval process.

Action: UFV will investigate the Board's role in approving concept papers as part of the response to Recommendation 14 below.

Action: The PDQA office will refine the concept paper templates and investigate the procedures for internal review to identify ways to streamline the concept paper approval process. This work to be completed by Fall 2021.

Progress: Further to section 6, the concept paper process has been redrafted and amendments to the approval process are outlined in the updated Program Development guide draft.

IMPORTANT UPDATE: In anticipation of the proposed DQAB Stage 1 revisions coming into effect, PDQA suggests that UFV adopt one of the following options:

- 1) A more concise concept paper process, with a max. 5-page proposal that is reviewed and approved for development only by faculty/college council, the dean and the Provost

C.Carolan, Associate Director
Program Development and Quality Assurance
28/07/2022

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before moving to Stage 1. (This is currently the process used by one of our peer institutions, but they expect it to change in the coming year)

OR

- 2) Discontinue the concept paper stage with PWGs going directly to Stage 1 with budgetary review happening earlier in the review/approvals pipeline. (this process is currently used by 3 of our peer universities and would work well with the more robust Stage 1 proposal format DQAB has proposed.)

8. Develop a tailored program review process for Trades and developmental programs which have outside standards (“the advent of micro-credentials, stackable, and transferable courses and credentials makes this an important recommendation to act upon, as it facilitates student mobility and career transitions and ensures quality programming is linked through a variety of credentials”).

Action: PDQA will submit a strategy and framework for micro-credentials for review by Senate standing committees (UEC, GSC, APPC) in 2021-22.

Progress: See section 2.

Action: As part of the upcoming review of the Academic Program Review policy (189), scheduled to begin in May 2021, UFV will begin to investigate the development of tailored processes for programs with professional accreditations, as well as for short programs and non-degree programs, particularly in areas such as Trades and developmental programs.

Progress: An updated draft of policy 189 (with a proposed title change of “Undergraduate and Graduate Program Review”) has been shared with Tracy RyderGlass and David Johnston for review and feedback. A draft of a new policy specifically for Continuing Education program review has been shared with Tracy RyderGlass, David Johnston, Carolyn MacLaren, Allyson Jule, and Peter Geller. PDQA has met with Peter Geller (July) to bring the conversation about a Trades and developmental programs review process with a goal of completing a new policy draft in 2023.

Policy 189 will be submitted to the Secretariat for review before the end of November.

9. Create a mechanism for revising recommendations in line with the resources and priorities of the institution if Senate or the Board of Governors determine that the recommendation and action plan of the program could not be achieved.

Action: As part of the upcoming reviews of the Academic Program Review policy (189) and the Board Policy on University Educational Directions and Planning (BPD-202), the university will investigate the creation of a transparent process to adjust program review recommendations and action plans based on institutional decisions at the Senate or Board level.

C.Carolan, Associate Director
Program Development and Quality Assurance
28/07/2022

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Progress: Review of the Board Policy on University Education Directions and Planning (BPD-202) is outside of the scope of the PDQA office. Perhaps this action should be carried out by the APPC subcommittee proposed in section 5.

10. *Develop a concrete plan to gather the input of all stakeholders including employers and community groups (consider strategies such as employer surveys or the creation of an employer advisory group for ongoing input to program relevance and quality).*

Action: UFV will update program review procedures and the Academic Program Review Unit Handbook to ensure the inclusion of documentation that supports the input of external stakeholders.

Progress: PDQA is redeveloping the program review process. A completely revised system is scheduled to be in place January 2023. Action item 10. will be incorporated into the changes.

11. *Link policy and procedure on discontinuation of programs to a quality assurance process.*

Action: As part of the review of the Academic Program Review policy (189), UFV will consider how guidance on program discontinuance might be clarified in program review policy and procedures.

Progress: The appendix for policy 222, Suspension and Discontinuation has been updated. Links to policy 222 have been updated in the draft of the Program Development guidelines. The new process for program review will include information on program suspension and discontinuance for deans, faculty, and external reviewers. Policy 222 should be amended to clarify and include reinstatement of suspended programs.

12. *Revise policy and procedure to ensure mid-cycle review of newly developed and implemented programs (new programs might benefit from an earlier, formative review with a focus on unanticipated issues that need to be addressed).*

Action: The PDQA office will investigate the creation of a mid-cycle formative review process for new programs to be included as part of program development policy and procedure (*cf.* Undergraduate Course and Program Approval (21) and Graduate Course and Program Approval (209)).

Progress: Midcycle reviews for new and reinstated programs have been included in the draft of the Ten- Year Review Schedule. The midcycle reviews will provide formative assessment of the first 30-36 months of new programs. Part of the Implementation plan for new programs plan will include scheduling of the midcycle review in the Ten-Year Review Schedule.

13. *Revise review cycle to match the DQAB requirements for a review every 5-7 years.*

Action: As part of the review of the Academic Program Review policy, UFV will revisit the review cycle to ensure that all programs are reviewed every 7 years and that exceptions to this

C.Carolan, Associate Director
Program Development and Quality Assurance
28/07/2022

5

rule are clearly defined. The Program Review office, in consultation with deans, will also revise the master schedule for program reviews to ensure alignment with a seven-year cycle.

Progress: A new 10-year schedule has been drafted. In the proposed schedule most programs are scheduled for review on a 5-6 year-cycle with the intention that should a program require an extra year that they do not exceed the 7-year DQAB requirement.* Programs with external accreditation have been consulted so the internal and external processes align as much as possible.

To support the additional workload that more frequent review will create in the PDQA office, funding has been approved for an additional hire in 2023. Also – under the program review process there will be two shorter review cycles per year rather than a single cycle. It is anticipated that these will have September and February start dates.

*The program review cycles of our peer universities have been reviewed. Most operate on a 5-6 cycle.

14. Ensure program review policy (and procedure) address accountability for implementation (the progress report is an important step to accountability and additionally, there is a need to follow up if progress has not occurred).

Action: As part of the upcoming review of the Academic Program Review policy, UFV will introduce a follow-up process for progress reports to ensure accountability when insufficient progress on action items has occurred. The PDQA office will implement procedures to support progress report follow up when required.

Progress: This step will be added to the new program review process in consultation with the APPC subcommittee noted in section 5.

15. Review Board policies with respect to Board responsibility for quality assurance in program review and program development.

Action: As part of the upcoming reviews of the Academic Program Review policy (189) and the Board Policy on University Educational Directions and Planning (BPD-202) commencing in 2021, the university will investigate the Board's responsibility for quality assurance in program review and program development with the goal of clarifying the Board's role in both policies and in the accompanying procedures.

Progress: Review of the Board Policy on University Education Directions and Planning (BPD-202) is outside of the scope of the PDQA office. Perhaps this part of action 15 should be carried out by the APPC subcommittee proposed in section 5.



MEMORANDUM

TO: APPC, Senate, Board of Governors
FROM: James Mandigo, Provost & VP, Academic
DATE: October 13, 2022
RE: Program Reinstatement – Master of Arts (Criminal Justice) degree

As per the Suspension and Discontinuance Policy (222), I approve the request to reinstate the Master of Arts (Criminal Justice) degree, effective immediately, with an intake expected for September 2023.

The Master of Arts (Criminal Justice) degree has been in suspension since September 2020, and since then the program underwent extensive revisions which included consultation and subsequent course and program approvals from alumni, Indigenization Teaching and Learning Specialist, and various committees; Graduate Program Committee, College of Arts Graduate Curriculum Committee, Campus Wide Consultation, Senate Graduate Studies, Senate Budget Committee, and Senate. These changes include four new courses, revisions to five other courses, overall program credits reduced, and changes to the structure and compensation of graduate supervision.

Thank you to Sylvie Murray, Dean, College of Arts, for leading this revised program and to the rest of the curriculum committee for their committed effort to make significant enhancements and improvements to the program.

Please add this to your next agendas for information.

Attachment:

- Reinstatement Memo from Dean, College of Arts



MEMO

To: James Mandigo, Provost, and VP, Academic

From: Sylvie Murray, College of Arts

Cc: Zina Lee, Director, School of Criminology and Criminal Justice; Garry Fehr, AVP, Research and Graduate Studies; Claire Carolan, Associate Director, Program Development and Quality Assurance; Melinda Saretzky, Assistant to the Provost; David Johnston, Registrar; Amanda Grimson, Academic Calendar Editor.

Subject: Master of Arts (Criminal Justice) Program Reinstatement, School of Criminology and Criminal Justice, College of Arts

Date: SEPTEMBER 29, 2022

SECTION 1 - Program Information

On behalf of the School of Criminology and Criminal Justice Graduate Program Committee, this memo is to request reinstatement of the Master of Arts (Criminal Justice) Program.

SECTION 2 - Effective Date

Upon approval, the admissions portal will be opened in the Fall 2022 semester to have an intake of graduate students in the Fall 2023 semester.

SECTION 3 - Rationale

The program was suspended for a two-year period beginning in Fall 2020 to make program changes. During the suspension, the Graduate Program Committee revised five courses, created four new courses, reduced overall program credits, and made changes to the structure and compensation of graduate supervision.

SECTION 4 - Consultation

Program changes are based on feedback from a graduate alumni survey conducted in November 2020 and several Graduate Program Committee meetings concerning curriculum and delivery. All course outlines were reviewed by Lorna Andrews, Teaching and Learning Specialist, Indigenization, who provided feedback on Indigenizing curriculum in October 2021. The College of Arts Graduate Curriculum Committee reviewed and approved course and program revisions on March 7, 2022, and campus-wide consultation occurred beginning April 6, 2022. The course and program changes were approved and supported by the Senate Graduate Studies Committee on May 12, 2022, and June 9, 2022. The budgetary changes were approved by the Senate Budget Committee on June 23, 2022. These changes were recently approved at the September 23, 2022, Senate meeting.

SECTION 5 - Communication Plan

Upon program reinstatement, the Director of the School of Criminology and Criminal Justice will provide the Office of the Registrar and Academic Calendar Editor with the revised calendar copy of the program. The Director will also work with the Associate Vice President of Research, Engagement, and Graduate Studies and University Relations to market the program. A communication plan is not required for existing students, as these students are completing the program under the program plan that was in place at the time that they were admitted.

SECTION 6 – Additional Relevant Information

N/A



MEMORANDUM

TO: Academic Planning and Priorities Committee
Senate

FROM: James Mandigo, Provost & VP, Academic

DATE: October 31, 2022

RE: Program Reinstatement – Engineering Physics diploma (Mechatronics)

As per the Suspension and Discontinuance Policy (222), I approve the request to reinstate the Engineering Physics diploma (Mechatronics), effective immediately, with an intake expected for September 2023.

Please add this to your next agendas for information.

The Engineering Physics diploma (Mechatronics) is currently in suspension for the 2022-2023 year, and since then the program underwent revisions which included consultation from UFV International, Academic Advisors, OReg, Center for Experiential and Career Education, and Math & Stats department, the revisions to the program were made and have been approved by UEC on Sept 23, 2022.

Attachments:

- Reinstatement Memo from Dean, Faculty of Applied and Technical Studies
- Communication Plan



MEMO

To: James Mandigo, Provost and VP, Academic

From: Peter Geller, Dean, Faculty of Applied and Technical Studies

Cc: Randy Kelley, Associate Dean
Lin Long, Physics Department Head
Melinda Saretzky, Assistant to the Provost
Claire Carolan, Associate Director, Program Development and Quality Assurance
Jackie Hogan, Senate Budget Committee Chair
David Johnston, Registrar and Associate Vice-President, Enrolment Management
Samantha Partridge, UEC Chair

Subject: Program Reinstatement: Engineering Physics diploma (Mechatronics), Physics, Faculty of Applied and Technical Studies

Date: OCTOBER 19, 2022

SECTION 1 - Program Information

The Engineering Physics program is a diploma program in the Faculty of Applied and Technical Studies.

SECTION 2 - Effective Date

The program was suspended for one year, so will be reinstated for Fall 2023.

SECTION 3 – Rationale

One year suspension of Engineering Physics (specializing in Mechatronics) diploma was to give us sufficient time to modify the program and allow the existing students to graduate from the old curriculum. After consultation with UFV International, Academic Advisors, OReg, Center for Experiential and Career Education, and Math & Stats department, the revisions to the program were made and have been approved by UEC on Sept 23, 2022.

SECTION 4 – Consultation

The Physics department is supportive of the re-instatement, which was put forward as part of the proposal to suspend the program for one year.

The re-instatement Memo was provided for information and discussion at the October 2022 Applied and Technical Studies Faculty Council.

SECTION 5 - Communication Plan

See the attached Communication Plan for details of key messages, target audience and time frame for message delivery.

SECTION 6 – Additional Relevant Information

List here and attach any other documents that may be relevant, e.g., memo from the department.

N/A

**Communication Plan
October 2022**

The following table outlines the key messages, targets, means of communication and associated time frame:

Key Message	Targets	Communication Channel	Timeline
Confirming plan to end suspension and re-instate program for fall 2023	Applied and Technical Studies Faculty Council	Memo to Faculty Council from Dean	October 15, 2022
Plan to end suspension and re-instate program for fall 2023	Senate Budget Committee	Memo to SBC Chair	Following ATS Faculty Council
Suspension is ended and program is re-instated, including effective date and approval date	Office of the Registrar	Email to Registrar and Associate Registrar	Upon approval
Suspension is ended and program is re-instated, including effective date and approval date	Academic Calendar Editor	Email to Calendar editor	Upon approval
Suspension is ended and program is re-instated, including effective date and approval date	Undergraduate Education Committee	Memo to UEC Chair	Upon approval
Suspension is ended and program is re-instated,	Academic Advising	Email to Director, Advising	Upon approval

including effective date			
Suspension is ended and program is re-instated, including effective date	University Relations / Marketing	Email to Director of Marketing	Upon approval
Suspension is ended and program is re-instated, including effective date	UFV International	Email to AVP International and Director of International	Upon approval
Suspension is ended and program is re-instated,	Future Students Office	Email to Future Students team	Upon approval



MEMORANDUM

TO: Senate & Academic Planning and Priorities Committee

FROM: James Mandigo, Provost & VP, Academic

DATE: November 4, 2022

RE: Program Reinstatement – Digital Manufacturing diploma

As per the Suspension and Discontinuance Policy (222), I approve the request to reinstate the Digital Manufacturing diploma, effective immediately, with an intake expected for September 2023.

Please add this as an information item to your next agenda.

The Digital Manufacturing diploma is currently in suspension for the 2022-2023 year due to lack of applicants and since then plans are underway to further market the program, including high school visits and International recruitment. It is also expected that students in the Electronics Technician certificate program may choose to ladder into this diploma.

Attachments:

- Reinstatement Memo from Dean, Faculty of Applied and Technical Studies
- Communication Plan



MEMO

To: James Mandigo, Provost and VP, Academic

From: Peter Geller, Dean, Faculty of Applied and Technical Studies

Cc: Randy Kelley, Associate Dean
Melinda Saretzky, Assistant to the Provost
Claire Carolan, Associate Director, Program Development and Quality Assurance
Jackie Hogan, Senate Budget Committee Chair
David Johnston, Registrar and Associate Vice-President, Enrolment Management
Samantha Partridge, UEC Chair

Subject: Program Reinstatement: Digital Manufacturing Diploma, Technology programs, Faculty of Applied and Technical Studies

Date: OCTOBER 19, 2022

SECTION 1 - Program Information

The Digital Manufacturing program is a diploma program in the Faculty of Applied and Technical Studies.

SECTION 2 - Effective Date

The program was suspended for one year, so will be reinstated for Fall 2023.

SECTION 3 – Rationale

The program was suspended due to lack of applicants for 2022-23. The one-year suspension is providing the opportunity to further market the program, including a digital marketing campaign. Plans are underway for faculty and program staff to visit local high schools in the Fraser Valley, which was undertaken pre-pandemic but then put on hold due to health and safety restrictions. As well, UFV International is including this program in their recruitment.

With fairly robust numbers in the Electronics Technician program for this academic year it is anticipated that this will create a good base of students who will choose to ladder from the certificate program to the Digital Manufacturing diploma.

SECTION 4 – Consultation

The Technology program area is supportive of the re-instatement, which was put forward as part of the proposal to suspend the program for one year.

The re-instatement Memo was provided for information and discussion at the October 2022 Applied and Technical Studies Faculty Council.

SECTION 5 - Communication Plan

See the attached Communication Plan for details of key messages, target audience and time frame for message delivery.

Note that there are no students currently in the Digital Manufacturing program. Students in the Electronics Technician certificated can ladder to the DM diploma and so will be updated on the re-instatement.

SECTION 6 – Additional Relevant Information

List here and attach any other documents that may be relevant, e.g., memo from the department.

N/A

**Digital Manufacturing Diploma – Program Re-instatement
Communication Plan
October 2022**

The following table outlines the key messages, targets, means of communication and associated time frame:

Key Message	Targets	Communication Channel	Timeline
Confirming plan to end suspension and re-instate program for fall 2023	Applied and Technical Studies Faculty Council	Memo to Faculty Council from Dean	October 15, 2022
Plan to end suspension and re-instate program for fall 2023	Senate Budget Committee	Memo to SBC Chair	Following ATS Faculty Council
Suspension is ended and program is re-instated, including effective date and approval date	Office of the Registrar	Email to Registrar and Associate Registrar	Upon approval
Suspension is ended and program is re-instated, including effective date and approval date	Academic Calendar Editor	Email to Calendar editor	Upon approval
Suspension is ended and program is re-instated, including effective date and approval date	Undergraduate Education Committee	Memo to UEC Chair	Upon approval
Suspension is ended and program is re-instated, including effective date	Academic Advising	Email to Director, Advising	Upon approval
Suspension is ended and program is re-instated, including effective date	University Relations / Marketing	Email to Director of Marketing	Upon approval
Suspension is ended and program is re-instated, including effective date	UFV International	Email to AVP International and Director of International	Upon approval
Suspension is ended and program is re-instated	Electronics Technician students	Inform students as they can ladder into the DM program	Upon approval
Suspension is ended and program is re-instated	Future Students Office	Future Students team	Upon approval

Note: There are no current students in the Digital Manufacturing diploma program.



**Office of Dean, Chris Schinckus
Faculty of Professional Studies
Email: Chris.Schinckus@ufv.ca**

Memo – Renaming of FPS

To: James Mandigo, UFV Provost & Chair of the Academic Planning and Priorities Committee

From: Chris Schinckus, Dean – Faculty of Professional Studies

Date: September, 16, 2022

1. Summary

The Faculty of Professional Studies was recently restructured from an entity containing Business, Computing, Social Work, Child and Youth Care, Early Childhood Education, Adult Education, and Information Sciences into a more thematically cohesive entity containing the School of Business and the School of Computing. Consequently, the Faculty of Professional Studies initiated a renaming process in January 2022 with an internal survey conducted in the School of Computing and the School of Business.

When Faculty of Education, Community, and Human Development has been set up in April 2022, a working group including members from the School of Computing, the School of Business and the Dean's Office has been composed. Several meetings (see the process in detail below) led to the elaboration of a short survey that has been shared with Campus Wide Consultation, as well as with our external stakeholders (in result, we got 167 responses). The new name of the faculty has been suggested based on the results presented of these surveys and the process detailed below.

2. Motion or recommendation:

Motion: That *Faculty of Business and Computing* be approved as the new faculty name (for what is currently known as Faculty of Professional Studies).

3. Rationale:

The Dean's Office initiated a renaming process in January 2022 with an internal survey conducted in the School of Computing and the School of Business. This first survey aimed at identifying the first themes for the future name of the faculty. Furthermore, this initial survey also informed us about the request to extend the call by performing a larger survey outside of

the two academic units composing the new faculty. When Faculty of Education, Community, and Human Development has been set up in April 2022, a working group has been composed - The working group was composed by the following members:

- Dr. Saeed Rahman, School of Business
- Dr. Liz Wiebe, School of Business
- Dr. Jelena Bric, School of Business
- Sha Scholtens, School of Business

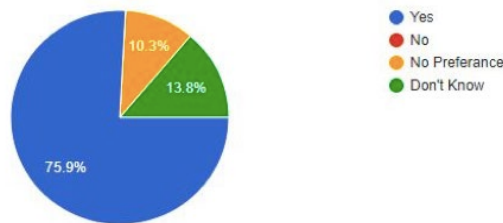
- Dr. Amir Shabani, School of Computing
- Dr. Mandeep Pannu, School of Computing
- Dr. Frank Zhang, School of Computing

- Dr. Chris Schinckus, Dean
- Nipuni Jayetileke, Dean's Office

The members discussed the results of the initial survey that indicated that the two schools would like to see the faculty's new name to reflect its disciplinary components – as illustrated below:

Would you like to see the Faculty's new name to reflect its disciplinary components?

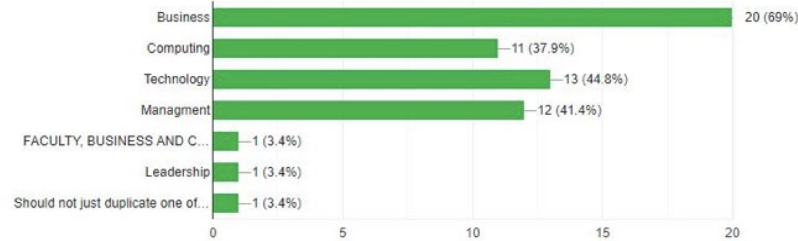
29 responses



In relation to these disciplinary components, 4 keywords came as regular themes in the answers: Business, Computing, Technology, and Management.

Which of the following disciplinary components do you most prefer for the new name of the Faculty? (Click all that apply) [Copy](#)

29 responses

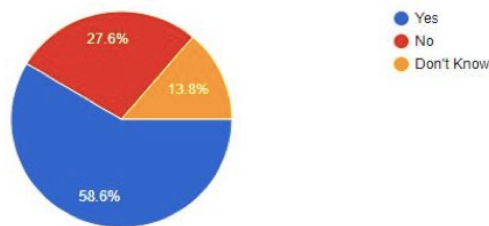


Unanimously, the working group members representing the School of Computing expressed their concerns with the word “Technology” which might refer to a lot of various activities and could mislead the real scope of their school, and therefore, the scope of the new faculty.

Beyond these first pieces of information provided by the initial survey, we learnt that there was a need to engage with external stakeholders (i.e. outside of our faculty) as illustrated by the following results:

Do you think the renaming process should engage external Faculty’s stakeholders?

29 responses



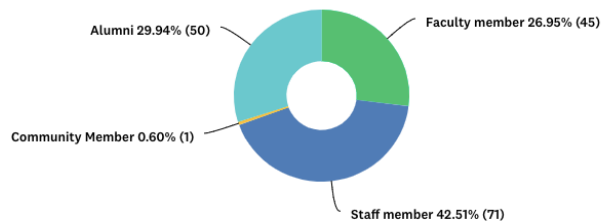
The working group proceeded with a second step by initiating a benchmarking activity consisting in identifying universities in which Business and Computing programs are offered in the same faculty. In this comparative analysis, each member identified 5 universities per specific geographic area (with a stronger focus on Canada and North America). The key names that have been extracted from this benchmarking activities can be summarized as followed:

- Faculty of Business and Computing
- Faculty of Business and Technology
- Faculty of Management and Computing
- Faculty of Computing and Business

A survey has been designed and shared with Campus Wide Consultation as well as all the members of our advisory board (a lot of them identified themselves as alumni). As illustrated in

the following results, the survey got a decent number of responses: 167 with a relatively good representativeness of stakeholders:

Answered: 167 Skipped: 0



The respondents were invited to rank the following names in order of preference (1 most preferred – 4 least preferred):

	1	2	3	4	TOTAL	SCORE
Faculty of Management and Computing	6.88% 11	13.13% 21	25.62% 41	54.37% 87	160	1.73
Faculty of Business and Computing	36.42% 59	46.91% 76	12.96% 21	3.70% 6	162	3.16
Faculty of Business and Technology	47.56% 78	20.12% 33	22.56% 37	9.76% 16	164	3.05
Faculty of Computing and Business	11.32% 18	19.50% 31	37.11% 59	32.08% 51	159	2.10

The results indicate that more than 83.33% of the respondents rank Faculty of Business and Computing as their first or second choice while 67.68% of the respondents rank the name Faculty of Business and Technology. Given the high percentage of rank 4 for the two names “Faculty of Management and Computing” (54.37%) and “Faculty of Computing and Business” (32.08%) these two names have been excluded from our conversation (and unanimously rejected by the working group members).

Given the results presented here and the concerns shared by the School of Computing members about the use of the word “Technology”, the working group’s recommendation is to move forward with the new name:

Faculty of Business and Computing (FBC).

In our discussion, our new faculty has been presented as an administrative unit aiming at facilitating the interaction between the two schools and UFV. In this context, a clear

administrative denomination is recommended – The proposed name has the advantage to reflect the disciplinary/academic components of the faculty and its acronym is easy to remember and to pronounce. It is worth mentioning that this new name does not affect the freedom of the two schools to change their own names in case of future endowment, for instance.

This new name “*Faculty of Business and Computing*” has been unanimously supported and endorsed by all members of our Faculty Council as recorded in our Motions & Actions Approvals for the Professional Studies Faculty Council held on the Friday, September 16, 2022.

4.3.	Faculty New Name – Faculty of Business and Computing – Chris Schinckus	That Faculty of Business and Computing be approved as the new faculty name.	CARRIED	Cyrus Chaichian / Chris Schinckus	FC-2022-33
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I feel very confident in stating my support for this opportunity to change the name of the Faculty of Professional Studies by the Faculty of Business and Computing. Such renaming will increase the identity and visibility of the School of Computing and the School of Business, and it will consequently enhance the University’s ability to deliver on its Integrated Strategic Planning Framework by our collective efforts to engage learners, transform lives and build community.

Sincerely,



Chris Schinckus – Dean, Faculty of Professional Studies.

September, 20, 2022

Mr. John Pankratz
Chair, UFV – Board of Governors

Dr. Joanne MacLean
President and Vice-Chancellor, UFV

Re: Letter of Support Renaming of the Faculty of Professional Studies (FPS) to the Faculty of Business and Computing (FBC)

Dear Mr. Pankratz and Dr. MacLean,

I write this letter in support of the renaming of the Faculty of Professional Studies (FPS) to the Faculty of Business and Computing (FBC). The renaming process has been conducted in collaboration with internal and external stakeholders as detailed in the attached memo.

In renaming FPS, we have an amazing opportunity to create synergetic collaborations between the two units composing the faculty. A more thematically cohesive faculty composed by these two schools allows us to have a more flexible structure with a strong emphasize on the synergetic collaborations to optimize the potential growth of these two academic units. Both the School of Business and the newly formed School of Computing have seen significant growth in size (both Type B Faculty and Staff), enrollment, and programming. With the recent renewal of international accreditation of its Bachelor of Business Administration (BBA) program by the European Foundation for Management Development (EFMD), the opportunity exists to expand alignment and opportunities as between these two Schools. Conversations have been ongoing in regard to the programming, structure and research/community outreach opportunities as between our two new Directors of Business and of Computing.

Renaming a faculty with a name that represents the programs within it, will offer more of an identity and visibility to these areas. Indeed, with this renaming we also start to see an increase in collaborations and a building of relationships between the two schools that we did not see

before. This new name is an essential component of the restructuring of the faculty since it will allow us to work on our visibility and therefore to connect with community and external stakeholders in a more cohesive way.

I feel very confident in stating my support for this opportunity to change the name of the Faculty of Professional Studies (FPS) by the Faculty of Business and Computing (FBC). Such renaming will increase the identity and visibility of the School of Computing and the School of Business and it will consequently enhance the University's ability to deliver on its Integrated Strategic Planning Framework by our collective efforts to engage learners, transform lives and build community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Schinckus', with a long horizontal flourish extending to the right.

Chris Schinckus,
Dean of the Faculty of Professional Studies