

AGENDA

Academic Planning and Priorities Committee

Wednesday, April 19, 2023 - 2:30 PM
Abbotsford Campus, Room A225

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- 1. CALL TO ORDER and TERRITORIAL ACKNOWLEDGEMENT**
- 2. APPROVALS**
 - 2.1. Agenda**

MOTION: That APPC approve the agenda as presented.

3 - 5

- 2.2. Minutes**

MOTION: That APPC approve the minutes of January 25, 2023 as presented.

- 3. PROVOST'S REPORT**
- 4. BUSINESS ITEMS**

6 - 13

- 4.1. Program Discontinuance - Bachelor of Science in Nursing Three-year Fast Track option**

MOTION: That APPC recommend to Senate the discontinuance of the Bachelor of Science in Nursing Three-year Fast Track option.

14 - 19

- 4.2. Program Discontinuance - Hospitality Event Planning certificate**

MOTION: That APPC recommend to Senate the discontinuance of the Hospitality Event Planning certificate.

20 - 23

- 4.3. Program Discontinuance - Associate of Arts, Theatre option**

MOTION: That APPC recommend to Senate the discontinuance of the Associate of Arts, Theatre option.

24 - 25

- 4.4. New School of Communication**

MOTION: THAT APPC recommend to Senate the formation of the School of Communication, Faculty of Humanities, College of Arts (to replace the current Department of Communications).

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- 4.5. Program Report and Plan**

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MOTION: That APPC recommend to Senate the approval of the 2023 Program Report and Plan to the Board of Governors, with the inclusion of the deadline extensions.

35 - 38 **4.6. Terms of Reference review**

MOTION: That APPC recommend to Senate Governance Committee the draft Terms of Reference as presented.

5. INFORMATION ITEMS

39 - 67 **5.1. Program Suspension - English Language Studies**

68 - 72 **5.2. Program Suspension – Migration and Citizenship Graduate certificate and diploma**

73 - 80 **5.3. Program Suspension – Bachelor of Integrated Studies, Applied Management Concentration**

81 - 82 **5.4. APPC Annual Report to Senate**

83 **5.5. APPC Meeting Schedule 2023-24**

84 - 89 **5.6. APPC In-Camera Approval – January 17, 2023**

- Program Reviews
 - Anthropology
 - Art History
 - Aviation
 - Communications
 - Theatre
 - Visual Arts

5.7. Board Items – February 2, 2023

- Concept Paper – Masters of Science (MSc) in Computing Science
- Program Discontinuance - Mennonite Studies certificate

5.8. Senate Items – February 10, 2023

- New program – Bachelor of Regional and Community Planning
- Program Reviews
 - Anthropology
 - Art History
 - Aviation
 - Communications
 - Theatre
 - Visual Arts

6. ADJOURNMENT and NEXT MEETING

May 17, 2023; 2:30-4:30pm; A225



Draft Minutes
Academic Planning and Priorities Committee

Wednesday, January 25, 2023 - 2:30 PM
Abbotsford campus, Room A225

Present: James Mandigo (Chair), Aiden Haagensen, Al Wiseman, Awneet Siva, Betty Poettcker, Camille Callison, Claire Carolan, Dale McCartney, Derek Ward-Hall, Garry Fehr, Lin Long, Nicola Mooney, Pedro Montoya-Pelaez, Peter Geller, Rupinder Sandhu, Shelley Canning, Sundeep Hans, Sylvie Murray, Tracy Ryder Glass, Vandy Britton, Vlad Dvoracek, Melinda Saretzky (Recorder)

Guests: Chris Schinckus, Keziah Wallis, Rashad Mamadov

Regrets: David Johnston, David McGuire, Deanna Devitt, Gerry Palmer, Karn Dhillon, Nathan Bialas, Shelley Stefan, Shirley Hardman

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1. CALL TO ORDER and TERRITORIAL ACKNOWLEDGEMENT

Quorum was met and a territorial acknowledgment was given.

2. APPROVALS

2.1. Agenda

MOTION: That APPC approve the agenda as presented.
V. Britton/2nd. A. Haagensen

2.2. Minutes

MOTION: That APPC approve the minutes of December 14, 2022 as presented.
V. Britton/2nd S. Murray. Carried.

3. BUSINESS ITEMS

3.1. Provost's Report

3.2. Amalgamating APPC and SBC

Discussion was had regarding the idea of amalgamating the Academic Planning and Priorities Committee (APPC) and the Senate Budget

**Academic Planning and Priorities Committee
January 25, 2023**

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Committee (SBC). The proposal is that SBC would step down and the roles and responsibilities would fold into the APPC. The APPC terms of reference would need to be updated and sent to Senate Governance Committee for review and recommendation to Senate. It was noted that there is overlap of conversations that happen at each committee with many members attending both meetings.

MOTION:

That APPC supports in principle the amalgamation of the Senate Budget Committee and Academic Planning and Priorities Committee and recommends to the Senate Governance Committee the formation of an adhoc committee comprised of members of SBC and APPC to advise on the amalgamation of the two committees via the development of new Terms of Reference.

N. Mooney/2nd P. Geller.

MOTION AMENDMENT: approved by Motioner and 2nder.

That APPC supports in principle the amalgamation of the Senate Budget Committee and Academic Planning and Priorities Committee and recommends the formation of an adhoc committee comprised of members of SBC and APPC to advise on the amalgamation of the two committees via the development of new Terms of Reference.

CARRIED.

Discussion was had and some points for consideration include:

- That APPC would review the proposed budget to ensure it meets the academic mission of the university.
- One less approval step for new program proposals
- Member composition of the new APPC to be considered

Action: Submit a response to SGC.

4. INFORMATION ITEMS

4.1. New Program - Bachelor of Regional and Community Planning - Internal Stage 2

Submitted to APPC for information as the concept paper was approved and DQAB gave a great recommendation.

4.2. Program Review Process Consultation

Has been very informative and consultation was sought with many areas and feedback was received. The first orientation is on Jan 26th.

4.3. Expedited Program Review Subcommittee approvals - December 14, 2022

- New Program - Business Analytics Post Baccalaureate diploma
- New Program - International Business Post Baccalaureate diploma

4.4. APPC Vacancies, as of July 31, 2023

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4.5. APPC In-Camera Approval – December 14, 2022

- Teacher Education Program Review

4.6. Senate Items – January 13, 2023

- Teacher Education Program Review
- Concept Paper – Masters of Science (MSc) in Computing Science
- Program Discontinuance - Mennonite Studies certificate
- New Program - Business Analytics Post Baccalaureate diploma
- New Program - International Business Post Baccalaureate diploma

5. ADJOURNMENT

S. Murray/2nd S. Hans

Next Meeting: February 22, 2023; 2:30-4:30pm; A225



MEMO

TO: APPC
CC: Tracy Ryder-Glass, Provost; Melinda Saretzky, Assistant to the Provost; Cindy Schultz, Associate Dean, Faculty of Health Science; Alastair Hodges, Dean, Faculty of Health Science; Jessica Csinsca, Assistant Program Development

From: Claire Carolan, Associate Director PDQA
RE: Discontinuation, Bachelor of Science in Nursing: Three-year (fast track) option

DATE: February 10, 2023

In accordance with UFV policy 222, Suspension and Discontinuance:

The Faculty of Health Science is requesting the discontinuation of the Bachelor of Science in Nursing: Three-year (fast track) option. This program was suspended for 1 year in June 2022 to provide the time to restructure and renew the BSN four-year program before phasing out the 3-year Fast Track option.

The proposal was discussed at SBC on February 16, 2023

Documents

1. Proposal for Discontinuance
2. Memo from SBC
3. Appendix A – BSN Program Flowchart



MEMO

To: Tracy RyderGlass, Provost and VP, Academic

From: Alastair Hodges, Dean, Faculty of Health Science

Cc: Claire Carolan, Associate Director, PDQA ; Melinda Saretzky, Assistant to the Provost; Cindy Schultz, Associate Dean, Faculty of Science; Jessica Csincsa, Assistant, Program Development

Subject: Program Discontinuance: Bachelor of Science in Nursing: Three-year (fast track) option The School of Health Studies, University of the Fraser Valley

Date: March 6, 2023

SECTION 1 - Program Information

Any further program information (credential, etc.)

This proposed discontinuation is for the fast-track program to the BSN degree, with a transition from this three-year option back to a four-year BSN degree option. The BSN credential will not change, and the same number of students will graduate each year with a BSN degree.

SECTION 2 - Effective Date

Semester the program would be discontinued (i.e., first term program will not register students)

Summer 2023

SECTION 3 - Consultation

Consultation must take place and show evidence, prior to the recommendation being approved and its summary must include the following stakeholders:

- ▶ *Department/School*
- ▶ *Faculty/College Council*
- ▶ *Senate Budget Committee*
 - *long-term impact on space (employee and instructional)*
 - *long-term impact on operating budget and resources dedicated to the discontinued program (i.e., eliminated, redeployed, reallocated to other academic priorities)*
- ▶ *for graduate programs, Associate Vice-President, Research, Engagement, & Graduate Studies*

Initial consultation occurred with BSN Faculty in where a proposal was put forth and discussion occurred on the discontinuance of the BSN Fast Track Program on June 8th and October 18th, 2021, and February 7, 2022. Consultation also occurred with the Ministry of Advanced Education Skills and Training. Discussion on

suspension and discontinuance was brought forward at Faculty Council on January 28, 2022. Faculty were asked for feedback on the changes, no feedback has been received to date.

SECTION 4 – Rationale

Note: *If the credential here presented for discontinuance is being replaced by a new credential, with no impact on the criteria listed in the rationale section below, please name the new credential, and provide only a brief explanation here.*

A Decision to discontinue a program is made on a holistic assessment of the program in terms of all the variables and quantitative measures within a broadly consultative and collegial process. APPC will assess the proposal according to the following five criteria. (Note that these criteria are not weighted or listed in order of priority.) The proposal should address as many of the specific aspects listed under each criterion that are relevant. General or contextual information relevant to the assessment of this proposal may be provided as well.

The rationale for program discontinuance will typically consider issues arising from the following categories:

Section A. Demand - What is the current demand for the program? Include information about:

- ▶ *student enrolment, domestic and international;*
- ▶ *graduation/completion rate;*
- ▶ *employment opportunities for graduates;*
- ▶ *whether the program serves an institutional demand (for instance, if program courses are required in another program or if it duplicates a similar program);*
- ▶ *community or regional demand*

Section B. Capacity – determined by a broad assessment of program inputs - What resources are currently available to deliver the program? Include information, as relevant, about:

- ▶ *faculty and staff;*
- ▶ *capital equipment;*
- ▶ *facility infrastructure;*
- ▶ *course offerings.*

Section C. Program Output – What is the program delivering? Including graduation, quality and performance in terms of both key performance indicators and a summative assessment of the program’s contribution to the strategic directions of the university. Consider:

- ▶ *number of graduates;*
- ▶ *contribution to the university’s mandate, strategic directions, strategic plans, Institutional Learning Outcomes;*
- ▶ *meeting the program’s own goals, objectives, or outcomes;*
- ▶ *students’ engagement and success;*
- ▶ *the opportunities it provides for laddering;*
- ▶ *research capacity and any ongoing research projects*

Section D. Financial Impact/Viability – Provide a full accounting of both direct and indirect program revenue and costs. How efficient is the use of available resources?

Section E. Reputational Considerations for the University. Will discontinuance of this program affect current commitments? For instance, will it affect partnerships? Have external donors contributed to the program? Has UFV made a firm commitment to an external party to offer the program?

Students will continue to graduate with a Bachelor of Science in Nursing Degree (BSN). Approval was

given for a one-year suspension of the BSN Fast Track Option by senate March 24, 2022.

September 2023 and January 2024 will bring 40 students into each cohort. Traditionally, we would see 48 students enter in the fall, 16 of whom would enter the fast-track program. In the winter we would see an intake of 32 students.

Currently, the larger 56-student cohort created by the combination of the fast-track and LPN-access programs creates challenges for student learning and faculty workload. Equalizing the intake to two groups of 40 allows for consistency across the program for teaching and learning and for instructional load.

This will also have a positive impact on clinical placement capacity. With 56 students we often require seven to eight clinical placements which in turns means at least four sessional instructor appointments in these semesters. Moving to two intakes of 40 students, clinical placements and sessional requirements will be consistent across the BSN Program, an advantage given the challenge in staffing clinical placements.

This transition will not alter faculty and staff appointments, capital equipment, or facility infrastructure in the current BSN Program. Course offerings of NURS 300, 301 and 303 will no longer be offered in the summer. NURS 406 (preceptorship) will continue to be an option in the summer in the short term as the transition to the LPN to BSN is established at which time the preceptorship component in the LPN access will run over the summer.

This discontinuance is part of our plan to increase seats in the LPN access to BSN program. This increase is in response to a Ministry of AEST initiative to increase nursing seats across the province. Currently, we have eight LPN access students that join the BSN program in year two. With the transition to a separate LPN access to BSN program, the eight LPN access seats will increase to 24 students. Our last intake of eight LPN students into year two of the BSN Program will occur in January 2023, and the new LPN access to BSN program is planned for Fall 2023.

With these changes we will see an increase in overall BSN graduates by 16 students.

Rationale Capacity and Output

The decision to transition students from the three-year BSN Fast Track to the four-year BSN program is multifaceted. First, we have found students who engage in the three-year fast track program have consistently faced challenges with meeting BCCNM competencies at the end of the program. Having time over the summer, to engage in the role of the employed student nurse (ESN) and/or other employment opportunities helps the student to better prepare for the realities of nursing while working on the entry level competencies. It is challenging for students in the three-year program to engage in the ESN role. Another item involves equalizing workload for faculty across the BSN program. While some semesters have a maximum of 16 students others see a seat capacity of 56. This creates challenges with allocation of teaching assignments. Equalizing the intake to two groups of 40 allows for consistency across the program for both teaching and learning. This will also have an impact on clinical placement capacity. With 56 students we often require seven to eight clinical

placements which in turns means at least four sessional appointments in these semesters. Moving to two intakes of 40 students allows for consistency of clinical placements and sessional requirements across the BSN Program. Lastly, there have been significant challenges in recruiting faculty to teach in the summer semester five cohort. Over the past year we were challenged with having to cancel the summer cohort as a result which created undue stress on students. This shift will assist in remedying this challenge. This transition will not alter faculty and staff appointments, capital equipment, or facility infrastructure in the current BSN Program. Course offerings of NURS 300, 301 and 303 will not longer be offered in the summer as of May 2024. NURS 406 will continue to be an option in the summer in the short term as the transition to increase seats in the LPN to BSN is established. We are seeking discontinuance of the three-year fast track to allow us to prepare for the increase in LPN Access Seats. This proposal is based on a Ministry of Advanced Education Training and Skill (MAEST) initiative to increase nursing seats across the province. Currently, we have eight LPN Access students that join the BSN Program in year two. With the transition to a separate LPN to BSN stream, the eight LPN Access seats will increase to 24 students. Our last intake of eight LPN students into year two will occur in January 2023 and the LPN to BSN program will commence in Fall 2023. With this change we will see an increase in overall BSN graduates by 16 students.

SECTION 5 - Principles

The proposal should include evidence that the following program discontinuance principles have been applied, and that the program has been assessed according to the criteria as outlined in rationale of the proposal.

See Appendix A

SECTION 6 - Accommodation Plan

See Appendix A

An accommodation and transition plan must be included in the proposal outlining how the existing students will transition through the existing program or to a new credential. When relevant, also include a plan for reallocation of any remaining program resources.

This does not impact students currently in the BSN Program.

Currently, we have received approval to suspend the BSN Fast Track Program as we prepare for the transition of increasing seats in the LPN Access cohort. With the current suspension there will be an intake of 40 students in September 2022 and January 2023. The discontinuance would commence in September 2023, coinciding with the intake of 24 LPN Access students. The last intake of LPN Access students would occur in January 2023 should the proposal to increase to 24 LPN Access seats be accepted. Students currently enrolled in the three-year Fast Track option will not be impacted and will continue their studies as scheduled

SECTION 7 - Communication Plan

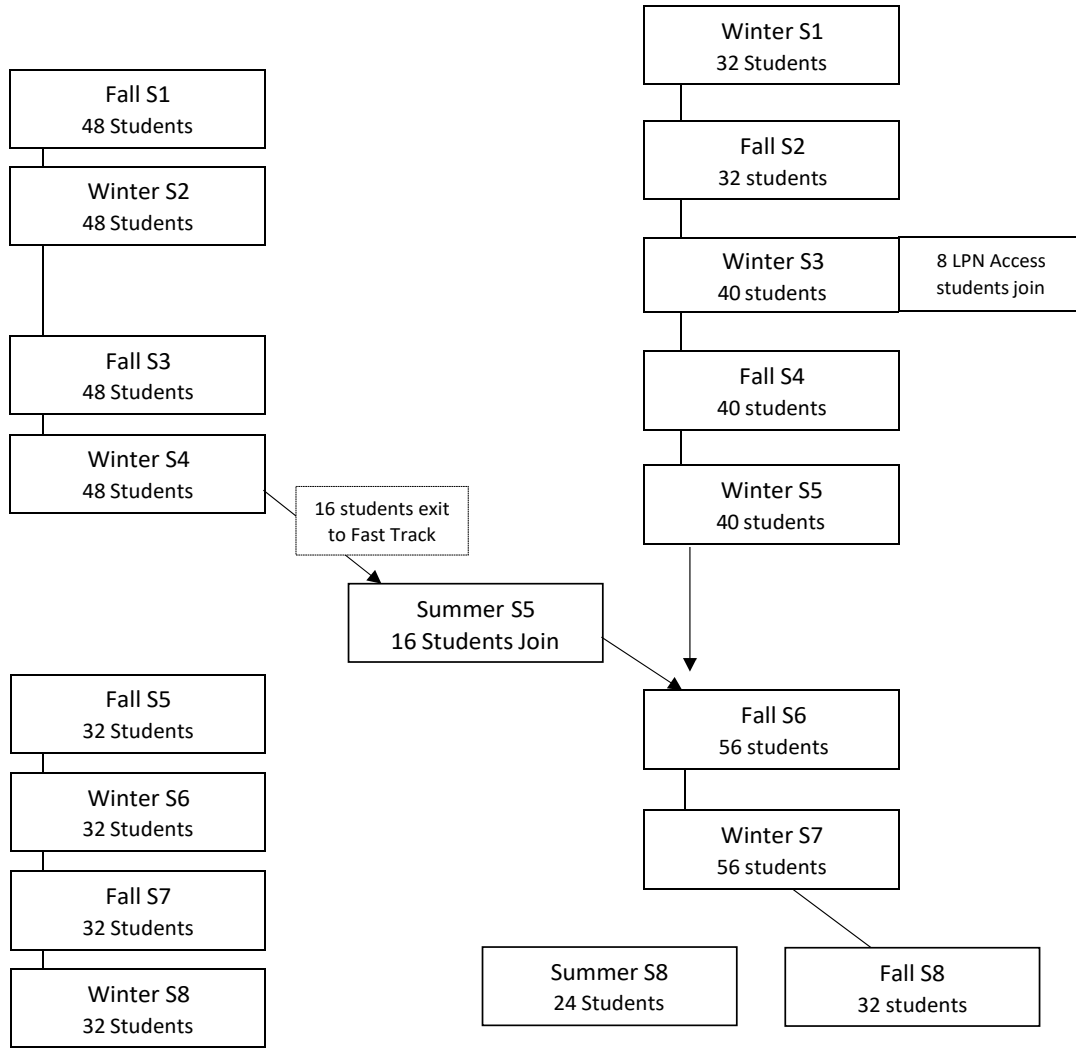
See Appendix A

No current nursing students are affected

SECTION 8 – Additional Information

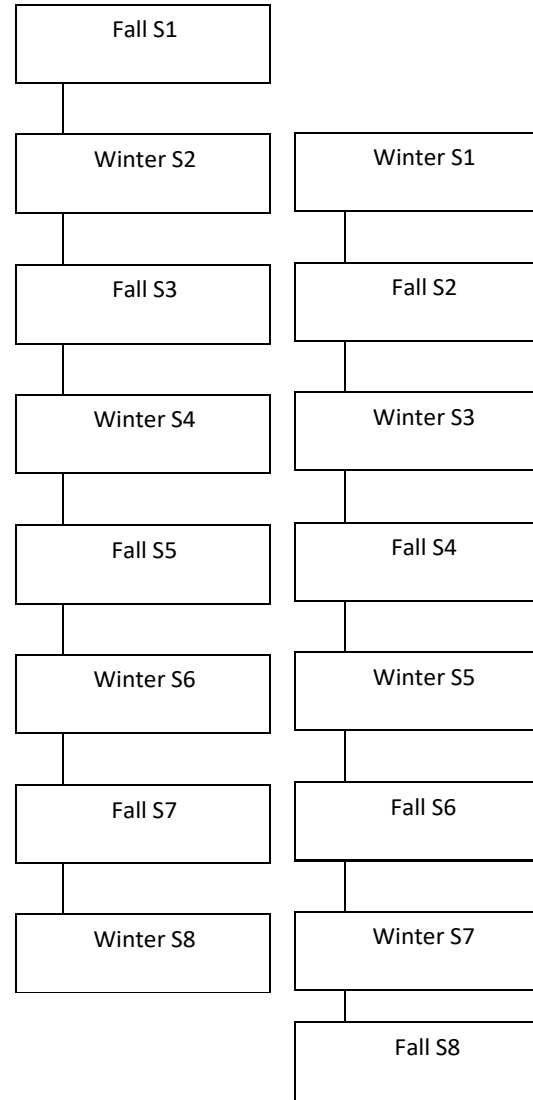
If applicable, list and attach any supporting documents, for example, memo from the department.

BSN Current



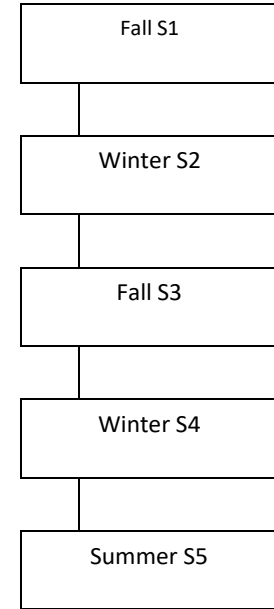
BSN Proposed

**40 Students/semester;
2 Intakes per Year**



LPN Access

**24 students;
1 Intake per Year**





SBC MEMORANDUM

SBC Chair: Jackie Hogan
Local: 4676

SBC Assistant: Sarah McLean
Local: 4029

TO: Dr. T. Ryder-Glass, Chair, APPC

FROM: Jackie Hogan, Chair, Senate Budget Committee

DATE: February 28, 2023

RE: Program Discontinuance - Bachelor of Science in Nursing Three-year Fast Track option

At its February 16, 2023, the Senate Budget Committee meeting reviewed the program discontinuance proposal for Bachelor of Science in Nursing Three-year Fast Track option. The following comments were noted:

- Hodges, Dean, Faculty of Health Sciences and C. Shultz, Associate Dean, Health Sciences spoke to the Bachelor of Science in Nursing Three-year Fast Track program discontinuance proposal, included in the agenda package. It was explained the program was approved for suspension in June 2022 and is now coming forward for discontinuance, which, in addition to the many challenges faced with the fast-track option, accompanies a response to the Ministry's call for proposals to increase seats in the LPN Access and BSN degree programs.
- Attention was drawn to a flow chart outlining the proposed program changes that include increasing the LPN Access by 16 seats and running as a separate cohort from the four-year BSN cohort.
- C. Carolan clarified that when a discontinuance is expected, the quickest way to stop intake is to first suspend.

MOTION:

THAT the Senate Budget Committee has reviewed the Bachelor of Science in Nursing Three-year Fast Track option program discontinuance proposal and confirms that budget implications will be managed within the Nursing program restructuring as reflected in the discontinuance proposal.

J. Hogan /Z. Lee
CARRIED



MEMO

TO: APPC
CC: Tracy Ryder-Glass, Provost; Melinda Saretzky, Assistant to the Provost; Peter Geller, Interim Dean Faculty of Applied and Technical Studies; Marlie Murphy, Administrative Assistant; Jessica Csincsá, Assistant Program Development

From: Claire Carolan, Associate Director PDQA
RE: Discontinuation, Hospitality and Event Management Certificate Program

DATE: February 10, 2023

In accordance with UFV policy 222, Suspension and Discontinuance:

The Faculty of Applied and Technical Studies is requesting the discontinuation of the Hospitality and Event Management Certificate Program. This program was suspended for 2 years in September 2020 and the decision has been made to discontinue permanently.

The proposal was discussed at SBC on February 16, 2023

Documents:

1. Proposal for Program Discontinuance
2. Memo from SBC

MOTION:

THAT APPC recommends the proposal for the Discontinuation, Hospitality and Event Management Certificate Program as presented.



MEMO

To: Senate Budget Committee; APPC

From: Peter Geller, Faculty of Applied & Technical Studies

Subject: Program Discontinuance: Hospitality and Event Management Certificate Program, Faculty of Applied & Technical Studies

Date: FEBRUARY 9, 2023

SECTION 1 - Program Information

Hospitality Event Planning Certificate, Faculty of Applied and Technical Studies

https://www.ufv.ca/calendar/current/ProgramsR-Z/TRADES_HOSP_EVENT.HTM

Note that the following courses will also be discontinued along with the program:

- *HOEV A: Introduction to Tourism*
 - *HOEV B: Entrepreneurial Tourism*
 - *HOEV C: Communications and Human Relations*
 - *HOEV D: Computer Basics*
 - *HOEV E: Basic Hospitality Accounting*
 - *HOEV F: Food and Beverage Operations*
 - *HOEV G: Front Office Management*
 - *HOEV H: Housekeeping Management*
 - *HOEV I: Promotions and Event Planning*
 - *HOEV J: Marketing, Media and Public Relations*
 - *HOEV K: Practicum*
-

SECTION 2 - Effective Date

September 2023

SECTION 3 - Consultation

Consultation must take place and show evidence, prior to the recommendation being approved:

- ▶ *School of Trades: Discussion took place with Dean Key, the former Director of the School Trades with support for discontinuance given the ongoing program suspension.*
 - ▶ *Faculty of Applied & Technical Studies: consultation took place at the February 9th meeting of ATS Faculty Council*
 - ▶ *Continuing Education, Faculty of Education, Community, and Human Development: discussion took place regarding the interest by Continuing Education in future programming in Hospitality, and the potential of utilizing the program curriculum to re-design a hospitality program; it was decided by CE not to pursue this.*
 - ▶ *In addition to the Rationale (below) the following is provided for consideration by Senate Budget Committee:*
-

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- *long-term impact on space (employee and instructional): This program required training space and faculty office space at the CEP Campus, Building V. Since the suspension of the program the classroom space has been used by Industry Services, Applied and Technical Studies. The office space was recently re-allocated to Student Services, including to support their programming at CEP.*
 - *long-term impact on operating budget and resources dedicated to the discontinued program (i.e., eliminated, redeployed, reallocated to other academic priorities): this program required one full-time faculty member. With their retirement the program was suspended and the position was not replaced, re-directing the program budget to other program needs within Applied and Technical Studies.*



SECTION 4 – Rationale

This program was initially suspended in September 2020 due to low enrolment and questions about the focus of the program.

The suspension was renewed for an additional 2 years in 2022 as there was some interest in the potential of future programming in the area of hospitality and event planning by Continuing Education (CE), Faculty of Education, Community and Human Development.

The additional suspension allowed for further time to consider program development opportunities. Following consultation with CE it was decided that this was not a priority area for program development.

The rationale for program discontinuance will typically consider issues arising from the following categories:

Section A. Demand

- ▶ *there are no current domestic or international applications – this program has been suspended since Sept 2020 with no students admitted to the program since the 2020-21 academic year.*
- ▶ *This program content is not required in another UFV Program*
- ▶ *As the program was originally suspended due to low enrolments it was determined there was low community and regional interest*

Section B. Capacity – determined by a broad assessment of program inputs - What resources are currently available to deliver the program?

- ▶ *there are currently no permanent faculty or sessional instructors employed at UFV that teach this program and no staff committed to the program*
- ▶ *There is no capital equipment or facility infrastructure attached to this program*
- ▶ *There are no course offerings related to this program*

Section C. Program Output

As noted above, the program has been suspended since 2020, and so no current program outputs to measure.

Section D. Financial Impact/Viability –

With the program suspended since 2020 there is no budgetary impact with this move from program suspension to program discontinuance.

Section E. Reputational Considerations for the University.

With the program in suspension since 2020 there are no to minimal impacts for UFV's reputation of moving from suspension to discontinuance of the program.

SECTION 5 - Principles

This proposal for program discontinuance has followed the program discontinuance principles (program rigour, transparency, accountability, and compliance with recognized university processes).

SECTION 6 - Accommodation Plan - N/A

There are no students in the program and there are no remaining program resources.

SECTION 7 - Communication Plan

The Department Head/Director, in consultation with the Dean and Provost, will develop the communication plan which must be detailed here or attached to this memo. After approval, the Department Head/Director executes the communication plan.

See attached Communication Plan for details of key messages, target audience and time frame for message delivery.

SECTION 8 – Additional Information

If applicable, list and attach any supporting documents, for example, memo from the department.

**Hospitality Event Planning Certificate – Program Discontinuance
Communication Plan
February 2023**

The following table outlines the key messages, targets, means of communication and associated time frame:

Key Message	Targets	Communication Channel	Timeline
Confirming plan to discontinue program for fall 2023	Applied and Technical Studies Faculty Council	Memo to Faculty Council from Dean	February 6, 2023
Plan to discontinue program for fall 2023	Senate Budget Committee	Memo to SBC Chair	Following ATS Faculty Council – February 9, 2023
Program is discontinued, including effective date and approval date	Office of the Registrar	Email to Registrar and Associate Registrar	Upon approval
Program is discontinued, including effective date and approval date	Academic Calendar Editor	Email to Calendar editor	Upon approval
Program is discontinued, including effective date and approval date	Undergraduate Education Committee	Memo to UEC Chair	Upon approval
Program is discontinued, including effective date and approval date	Academic Advising	Email to Director, Advising	Upon approval
Program is discontinued, including effective date and approval date	University Relations / Marketing	Email to Director of Marketing	Upon approval
Program is discontinued, including effective date and approval date	UFV International	Email to AVP International and Director of International	Upon approval

Note: There are no current students in the Hospitality Event Planning certificate program.



SBC MEMORANDUM

SBC Chair: Jackie Hogan
Local: 4676

SBC Assistant: Sarah McLean
Local: 4029

TO: Dr. T. Ryder-Glass, Chair, APPC
FROM: Jackie Hogan, Chair, Senate Budget Committee
DATE: February 28, 2023
RE: Program Discontinuance - Hospitality and Event Management certificate

At its February 16, 2023, the Senate Budget Committee meeting reviewed the program discontinuance proposal for Hospitality and Event Management certificate. The following comments were noted:

- K. Graham, Operations Manager, Faculty of Applied and Technical Studies provided an overview of the Hospitality and Event Management certificate program discontinuance proposal, included in the agenda package, highlighting the program has been in suspension since September 2020 due to low enrolments and a question of program focus; the suspension was renewed for an additional two years in 2022 with potential interest for future programming in the area of Continuing Education, which was later identified as not a priority.
- It was noted with the program suspended since 2020 there is no budgetary impact to move to discontinuance and is viewed as timely to come forward for discontinuance.

MOTION:

THAT the Senate Budget Committee has reviewed the Hospitality and Event Management certificate program discontinuance proposal and confirms there are no budget implications.

J. Hogan/R. Hayward
CARRIED



MEMO

TO: APPC
CC: Tracy Ryder-Glass, Provost; Melinda Saretzky, Assistant to the Provost; Sylvie Murray, Dean, College of Arts; Tara Kaszonyi, Curriculum & Student Systems Strategist ; Jessica Csincsca, Assistant Program Development

From: Claire Carolan, Associate Director PDQA
RE: Discontinuation, Associate of Arts, Theatre Option

DATE: March 2, 2023

In accordance with UFV policy 222, Suspension and Discontinuance:

The College of Arts is requesting the discontinuation of the Associate of Arts Theatre Option. Very few students apply for or have enrolled in the program over the last 5 years (2 applications, 0 registrations in 2016- 17, 4 applications and 2 registrations in 2017-18, 3 applications and 0 registrations in 2021-22). There are no students enrolled in the program at this time.

The proposal was discussed at SBC on February 16, 2023, and recommended for discontinuation.

Documents:

1. Proposal for Program Discontinuance
2. Memo for Submission

MOTION:

THAT APPC recommends the proposal for the Discontinuation, Associate of Arts Theatre Option as presented.



MEMO

To: James Mandigo, Provost and VP, Academic

From: Sylvie Murray, College of Arts

Cc: Heather Davis-Fisch, SOCA Director; Melina Saretzky, Assistant to the Provost, Claire Carolan, Associate Director, PDQA; pdqa@ufv.ca

Subject: Program Discontinuance: Associate of Arts – Theatre option, SOCA, College of Arts

Date: DECEMBER 5, 2022

SECTION 1 - Program Information

Associate of Arts - Theatre option is a program equivalent to a major in a degree.

SECTION 2 - Effective Date

Fall 2023

SECTION 3 - Consultation

The College of Arts Council unanimously approved this discontinuance proposed by SOCA on January 27, 2023. The College of Arts will consult with the SBC on February 16, 2023.

SECTION 4 – Rationale

Very few students apply for or have enrolled in the program over the last 5 years (2 applications, 0 registrations in 2016-17, 4 applications and 2 registrations in 2017-18, 3 applications and 0 registrations in 2021-22). There are no students enrolled in the program at this time.

SECTION 5 - Principles

SECTION 6 - Accommodation Plan

There are no students enrolled in the program at this time. When relevant, also include a plan for reallocation of any remaining program resources.

SECTION 7 - Communication Plan

The Department Head/Director, in consultation with the Dean and Provost, will develop the communication plan which must be detailed here or attached to this memo. After approval, the Department Head/Director executes the communication plan. The plan must include the following areas and specify the approval and effective dates:

- ▶ *Office of the Registrar*
-

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- ▶ *Academic Calendar Editor*
 - ▶ *Undergraduate Education Committee*
 - ▶ *Senate Budget Committee*
 - ▶ *Advising Centre*
 - ▶ *University Relations (include Marketing)*
 - ▶ *College of Arts Council*
-

SECTION 8 – Additional Information

N/A



SBC MEMORANDUM

SBC Chair: Jackie Hogan
Local: 4676

SBC Assistant: Sarah McLean
Local: 4029

TO: Dr. T. Ryder-Glass, Chair, APPC
FROM: Jackie Hogan, Chair, Senate Budget Committee
DATE: February 28, 2023
RE: Program Discontinuance - Associate of Arts, Theatre option

At its February 16, 2023, the Senate Budget Committee meeting reviewed the program discontinuance proposal for Associate of Arts, Theatre option. The following comments were noted:

- J. Hogan drew attention to the accompanying memo included in the agenda package provided by S. Murray, Dean, College of Arts confirming there are no budgetary implications to discontinuing the Associate of Arts, Theatre option since there are no students enrolled in the program. There were no questions or comments made by the committee.

MOTION:

THAT the Senate Budget Committee has reviewed the Associate of Arts, Theatre option program discontinuance proposal and confirms there are no budget implications.

J. Hogan/C. Campbell
CARRIED



MEMO

To: Academic Planning and Priorities Committee
From: Sylvie Murray, Dean, College of Arts
Date: 2023-04-14
Re: School of Communication, Faculty of Humanities, College of Arts

The College of Arts is proposing to transform the Communications Department into a School of Communication.

The Department of Communications currently includes 13 full-time permanent faculty members and offers 150 sections annually. It is amongst the five largest units in the College of Arts (14 departments and schools in total). Communications programs currently offered are a major and minor in Communications, and an Associate Certificate in Professional Communications Essentials. Additionally, Communications offers service courses to nearly all UFV programs outside of the College of Arts.

It is beneficial to undergo this transformation for several reasons:

Broader curriculum offerings:

Transition to a School will enhance Communications' capacity to develop a broader array of academic programs, including minors and certificates tailored toward students' individual career goals. In addition to the minor in journalism currently in the approval process, Communications is exploring opportunities in the areas of organizational communication, public relations, cross-cultural communication, social media, and digital communication.

Also enhanced will be students' ability to apply the theoretical knowledge they have learned in the classroom to real-world situations through hands-on learning experiences such as practicums, internships, and research projects. A student's exposure to experiential learning can be especially valuable in preparing them for communication-related careers. Students may have different needs and interests when it comes to the curriculum offered in a School of Communication, such as students seeking a broad understanding of communication studies, as well as students seeking a more specialized course. Thus, the program will attract a wider range of students, which will result in a more vibrant academic environment. For those who wish to pursue advanced studies and research in communication studies, this can provide a pathway to the workforce right after graduation.

In general, students at a School of Communication will be able to gain access to a wider range of communication studies subjects, develop hands-on skills, and tailor their academic experiences to fit their interests and career goals as a result of the broader curriculum.

Interdisciplinary collaborations:

The field of communication can cross paths with a variety of disciplines, including social science, computer science, engineering, and business. Interdisciplinary collaboration can lead to innovative research and educational programs while driving real-world change.

School of Communication, for instance, could work with computer science to explore how artificial intelligence impacts communication, or with business schools to examine effective communication and leadership strategies. Students studying organizational communication may be able to collaborate on a marketing campaign with business school students or with computer science students on a digital media project. This type of interdisciplinary collaboration will prepare them for the dynamic and rapidly changing communication industry.

Greater visibility with external partners:

In the academic community as well as among potential employers in the communication industry, converting the Communications Department into a School of Communication can enhance visibility and build reputation. This will assist with recruitment of faculty as well as facilitate engagement with government agencies, non-profits, and industry partners, which can fund research and educational projects.

As well as providing students with real-world experiences, these external partnerships provide faculty with the opportunity to apply their research to real-world situations. The school can also offer workshops, seminars, and training programs to professionals in the industry, thereby extending its reach and influence. In addition to boosting the school's reputation, such outreach can also lead to funding and grant opportunities, which can be used to fund research and educational projects. Both within and outside academia, a School of Communication can contribute significantly to shaping and advancing the field of communication.

The increasing student demand:

A transition would reflect the growing demand for communication skills in today's society. The School of Communication will serve an expanded number of sections, reflecting the institutional growth in this area according to the 2023-2030 Strategic Enrollment Management Plan. The demand for courses in the field of communication remains consistent and healthy, with students recognizing the value of effective communication skills in their personal and professional lives. This increased demand for courses in communication for both program and non-program students will lead to the need for additional faculty hiring and mentoring to ensure the continued success of the School of Communication in meeting the needs of its students and the wider community.

The College of Arts Heads and Directors were informed of this proposal on March 17. Council discussed it on March 24 and an e-vote is pending. The proposal was shared with the Acting Provost and the Deans on April 11. Costs related to this proposal are accounted for in the 2023-24 College of Arts budget.

MOTION: THAT APPC approve and recommend to Senate the formation of the School of Communication, Faculty of Humanities (to replace the current Department of Communications).

2023 Program Report and Plan

**Academic Planning and Priorities Committee of Senate
University of the Fraser Valley**

Report compiled by the offices of:
Provost and VP Academic
Program Development and Quality Assurance
Institutional Research and Planning

Senate and Board Approved - ???

A. Progress on UFV Approved New Programs

	Senate	Ministry Approval	Start Date
College of Arts			
Halq'éméylem graduate certificate and diploma	March 2022	May 2022	September 2022
Faculty of Business and Computing			
Professional Sales minor	April 2022	Exempt	September 2022
Business Analytics post-baccalaureate diploma	January 2023	Exempt	September 2023
International Business post-baccalaureate diploma	January 2023	Exempt	September 2023
Faculty of Science			
Bachelor of Regional and Community Planning	January 2023	September 2022	September 2023

B. Programs in Development

	Concept Paper <i>(Senate Approved)</i>	Proposed Approval Date Full Program Proposal <i>(at Senate)</i>
College of Arts		
Digital Communications and Promotion	Exempt (expedited program approval process)	November 2023
Indigenous Research Assistant Certificate	In progress	November 2023
Intercultural Studies associate certificate	June 2020	Original: March 2022 1 st Extension: April 2023 2 nd Extension: April 2024
Journalism minor and extended minor ⁱ	June 2020	Original: April 2023 1 st Extension: April 2024
Faculty of Education, Community, and Human Developmentⁱⁱ		
Remote Work Professional Certificate microcredential	Exempt	Dependent on PESF Ministry decision
Teaching English Language Learners, post-baccalaureate certificate	June 2021	Original: January 2023 1 st Extension: January 2024

	Concept Paper <i>(Senate Approved)</i>	Proposed Approval Date Full Program Proposal <i>(at Senate)</i>
Faculty of Business and Computingⁱⁱⁱ		
BBA Aviation (non-pilot pathway)	in progress	June 2024
BBA Agriculture	in progress	June 2024
Leading Productively in Aerospace and Engineering microcredential	Exempt	Dependent on PESF Ministry decision
MSc. Computing Science	January 2023	January 2024
Master of Innovative Finance	in progress	June 2024

Faculty of Science		
Data Science post-baccalaureate diploma	Exempt (expedited program approval process)	November 2023
GIS Mapping associate certificate (Revised and submitted as a microcredential re: PESF Ministry call for proposals)	Exempt	Original: February 2023 1 st Extension: Dependent on PESF Ministry decision
MSc. Biotech	in progress	January 2025
Science Communications minor/extended minor	in progress	January 2025

Faculty of Applied and Technical Skills		
Engineering Transfer Certificate Program	in progress	November 2023
Trades Explore Certificate	in progress	November 2023

C. Concept Papers

	Senate Approval
Faculty of Business and Computing	
Master of Science (MSc) in Computing	January 2023

D. Programs Recently Discontinued or Suspended

Discontinued	Board Approval
Associate of Arts, Theatre option	June 2023 *
Bachelor of Science in Nursing (Fast-Track)	June 2023 *
Hospitality Event Planning certificate	June 2023 *
Mennonite Studies Certificate	January 2023
Currently Suspended	Effective
Applied Ethical & Political Philosophy minor (AEPP)	July 2022 (2-year)
Bachelor of Science in Nursing (Fast-Track)	September 2022 (1-year)
BIS Applied Management concentration	March 2023 (2-year)
English Language Studies	March 2023 (2-year)
Hospitality Event Planning certificate	April 2022 (1-year renewal)
Indigenous Arts certificate	March 2022 (1-year renewal)
Indigenous Maps, Films, Rights and Land Claims Associate Certificate	April 2022 (1-year)
Migration and Citizenship Graduate diploma and certificate	March 2023 (2-year)
Reinstated	Effective
Digital Manufacturing diploma	September 2023
Engineering Physics (Mechatronics)	September 2023
Management post-baccalaureate certificate	April 2022
Master of Arts (Criminal Justice)	September 2023

E. Program Reviews

Program Reviews Completed	Senate Completion Date
Anthropology (College of Arts)	February 2023
Art History (College of Arts)	February 2023
Aviation (Faculty of Business and Computing)	February 2023
Chemistry (Faculty of Science)	May 2023 *
Communications (College of Arts)	February 2023
Education (Faculty of Education, Community, and Human Development)	February 2023
Social Work (Faculty of Education, Community and Human Development)	June 2023 *
Theatre (College of Arts)	February 2023
Visual Arts (College of Arts)	February 2023

Program Reviews (2022/23) – Winter (in progress)	Site Visit Schedule
Criminology (College of Arts)	September 28 & 29, 2023
Computing Information Systems (Faculty of Business and Computing)	Fall 2024
Health Care Assistant (Faculty of Health Sciences)	TBD – external accreditation
Philosophy (College of Arts)	October 5 & 6, 2023

Program Reviews (2023/24) - Fall	
Applied Bioinformatics Certificate (Faculty of Science)	Spring 2024
Bachelor of Science in Nursing & LPN Access (Faculty of Health Sciences)	Spring 2024
Biochemistry (Faculty of Science)	Spring 2024
Certified Dental Assistant (Faculty of Health Sciences)	Spring 2024
Economics (College of Arts)	Spring 2024
English (College of Arts)	Spring 2024
Mindfulness-Based Teaching and Learning Graduate Certificate (FECHD)	Spring 2024
Teaching English as a Second Language (FECHD)	Spring 2024

F. Program Review Progress Reports

Progress Reports – In Progress	Expected Completion
Adult Basic Education (Faculty of Education, Community, and Human Development)	September 2023
English Language Studies (Faculty of Education, Community, and Human Development)	December 2022
General Studies Diploma (College of Arts)	September 2023
Human Services (Faculty of Education, Community, and Human Development)	January 2023
Information Studies (Faculty of Education, Community, and Human Development)	Deferred to next review cycle
Latin American Studies (College of Arts)	June 2022
Modern Languages (College of Arts)	September 2022
Psychology (College of Arts)	October 2022
Sociology (College of Arts)	December 2023

G. Departmental Information

See next page for historical department data from 2017/2018 to 2020/2021

* Anticipated approval date

ⁱ Formerly Freelance Multimedia Journalism minor & ext. minor

ⁱⁱ Formerly Faculty of Access and Continuing Education

ⁱⁱⁱ Formerly Faculty of Professional Studies

Faculty	Department	2019-20					2020-21					2021-22					2022-23				
		Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE
Applied and Technical Studies	Physics	109.1	16.1	22	76%	125.3	89.6	8.8	20	71%	98.3	99.9	11.5	20	74%	111.5	87.7	17.4	19	69%	105.1
	Trades	838.0	5.4	13	N/A	843.3	583.4	3.3	12	N/A	586.7	809.9	2.4	14	N/A	812.4	795.1	1.0	13	N/A	796.1
	Trades Continuing Studies	87.9	0.4	10	N/A	88.3	54.0	0.0	10	N/A	54.0	96.4	0.1	11	N/A	96.5	101.0	0.0	10	N/A	101.0
Applied and Technical Studies Total		1034.9	21.9	14	76%	1056.9	726.9	12.1	13	71%	739.0	1006.3	14.1	14	74%	1020.3	983.8	18.4	13	69%	1002.2

Faculty	Department	2019-20					2020-21					2021-22					2022-23				
		Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE
Business and Computing	Aviation	0.4	0.0	N/A	N/A	0.4															
	School of Business	482.8	240.7	28	91%	723.5	489.2	171.0	27	88%	660.2	452.6	168.9	27	90%	621.5	419.4	221.2	27	88%	640.5
	School of Computing Science	214.5	407.2	31	90%	621.6	225.0	249.8	29	82%	474.8	231.8	249.0	29	84%	480.8	270.3	327.6	27	76%	597.8
Business and Computing Total		697.6	647.9	29	89%	1345.5	714.2	420.8	28	86%	1135.0	684.4	417.9	28	87%	1102.3	689.6	548.7	27	83%	1238.4

Faculty	Department	2019-20					2020-21					2021-22					2022-23				
		Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE
Educ, Comm & Human Dev.	Adult Education	73.0	9.8	26	91%	82.8	87.0	5.3	23	83%	92.4	87.8	7.8	24	85%	95.6	71.8	4.5	23	82%	76.3
	Applied Business Technology	52.5	0.0	26	100%	52.5	50.8	0.0	25	98%	50.8	49.0	0.0	25	95%	49.0	37.5	0.0	20	76%	37.5
	Child, Youth, & Family Studies	124.7	8.1	22	70%	132.8	127.9	8.4	22	75%	136.3	139.9	6.8	21	70%	146.6	123.5	6.1	20	64%	129.5
	Continuing Education	191.5	0.1	13	N/A	191.7	281.1	0.2	16	N/A	281.3	257.5	0.8	14	N/A	258.3	228.7	1.2	13	N/A	229.9
	Education	179.4	3.3	30	98%	182.7	144.5	2.7	30	98%	147.2	141.6	0.4	29	95%	142.0	125.9	1.1	29	96%	127.0
	English Language Studies	44.5	56.9	16	80%	101.5	28.6	20.1	16	78%	48.7	16.4	4.1	9	43%	20.5	23.6	8.4	11	77%	32.0
	Information Studies	56.9	8.1	29	82%	64.9	72.5	2.7	29	85%	75.2	70.6	1.3	29	84%	71.9	64.8	1.2	28	80%	66.0
	Social Work and Human Services	254.0	14.8	23	87%	268.8	234.3	7.5	24	85%	241.8	218.7	3.8	24	85%	222.5	193.9	4.5	24	82%	198.4
	Upgrading & University Prep	266.7	17.6	21	87%	284.3	286.4	7.8	23	94%	294.1	218.3	6.5	22	87%	224.8	207.4	10.4	21	84%	217.7
	Educ, Comm & Human Dev. Total		1243.1	118.8	20	87%	1362.0	1313.1	54.6	22	88%	1367.7	1199.8	31.4	20	84%	1231.3	1077.0	37.3	19	82%

Faculty	Department	2019-20					2020-21					2021-22					2022-23				
		Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE
Health Sciences	Certified Dental Assistant	23.2	0.0	23	96%	23.2	19.9	0.0	20	88%	19.9	23.2	0.0	22	93%	23.2	23.4	0.0	23	98%	23.4
	Health Care Assistant	21.4	0.0	12	44%	21.4	28.0	0.0	14	55%	28.0	43.4	0.0	22	91%	43.4	59.8	0.0	28	92%	59.8
	Kinesiology	346.3	24.6	32	92%	370.9	402.0	34.3	30	91%	436.3	364.8	16.1	31	87%	380.9	334.6	12.9	29	84%	347.5
	Nursing	279.8	0.0	33	85%	279.8	277.4	0.0	35	87%	277.4	285.6	0.0	38	95%	285.6	270.1	0.0	37	92%	270.1
	Practical Nursing	29.0	0.0	15	88%	29.0	29.3	0.0	14	82%	29.3	31.2	0.0	13	79%	31.2	28.6	0.0	14	84%	28.6
Health Sciences Total		699.7	24.6	28	86%	724.3	756.7	34.3	28	86%	791.0	748.1	16.1	29	89%	764.2	716.5	12.9	29	88%	729.5

Faculty	Department	2019-20				2020-21				2021-22				2022-23							
		Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE
Humanities	Communications	199.5	206.1	24	96%	405.6	210.3	136.0	22	87%	346.3	206.5	96.8	23	90%	303.3	196.1	112.8	23	90%	308.9
	Dean, Arts	27.4	20.7	29	84%	48.1															
	English	417.3	40.5	26	91%	457.8	395.0	22.4	26	89%	417.4	360.2	26.3	25	88%	386.5	348.0	44.6	25	89%	392.7
	Graphic Design	63.6	35.5	22	90%	99.0	70.7	28.2	21	82%	98.9	65.3	21.7	17	70%	87.0	72.0	29.1	19	80%	101.1
	History	220.6	42.5	31	95%	263.1	222.3	37.8	26	83%	260.2	201.2	17.6	23	78%	218.8	187.4	19.1	26	82%	206.6
	Humanities	1.1	1.1	N/A	N/A	2.2															
	Modern Languages	115.1	37.1	20	77%	152.2	96.3	32.3	19	70%	128.6	85.6	16.9	15	57%	102.5	90.4	26.9	15	58%	117.2
	Philosophy	136.2	18.4	27	96%	154.6	127.9	15.3	25	90%	143.2	142.8	10.2	25	91%	153.0	143.5	9.6	25	92%	153.1
	School of Creative Arts																1.7	1.7	N/A	N/A	3.4
	Theatre	40.4	31.9	22	86%	72.3	51.5	45.1	20	64%	96.6	48.1	28.0	20	70%	76.1	53.3	41.1	21	76%	94.4
	Visual Arts	130.6	129.9	23	96%	260.5	148.8	140.6	28	83%	289.4	154.7	81.3	22	84%	236.0	170.9	75.0	22	85%	245.9
	Humanities Total	1351.8	563.7	25	92%	1915.4	1322.9	457.7	24	83%	1780.6	1264.4	298.7	22	82%	1563.0	1263.3	360.0	23	83%	1623.3

Notes:

For Humanities Faculty, Dean, Arts Department:

- Includes Arts and Media Arts courses

For Humanities Faculty, Humanities Department:

- Includes Music courses

For Humanities Faculty, School of Creative Arts Department:

- Includes SOCA courses

Faculty	Department	2019-20				2020-21				2021-22				2022-23							
		Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE
Science	Agricultural Technology	45.9	24.4	22	87%	70.3	47.4	11.1	23	79%	58.6	38.8	3.8	18	69%	42.6	46.6	7.6	19	70%	54.3
	Biology	255.4	24.2	30	99%	279.6	284.8	20.7	29	96%	305.5	276.9	23.9	26	89%	300.7	246.6	26.5	27	89%	273.1
	Chemistry	152.9	11.5	27	86%	164.4	152.7	10.3	27	89%	163.0	131.4	11.5	24	79%	143.0	117.9	18.8	24	76%	136.7
	Dean, Science	11.9	0.0	N/A	N/A	11.9															
	Geography	198.1	47.2	28	90%	245.3	201.1	51.1	28	87%	252.2	195.3	31.2	26	83%	226.4	175.4	38.1	26	82%	213.5
	Mathematics and Statistics	341.6	127.3	31	89%	468.9	355.9	70.5	29	82%	426.4	334.9	71.5	28	79%	406.4	297.6	83.1	27	76%	380.7
	Science Total	1005.8	234.5	29	91%	1240.3	1041.9	163.7	28	87%	1205.6	977.3	141.8	26	82%	1119.1	884.2	174.1	26	80%	1058.2

Notes:

For Science Faculty, Dean, Science Department:

- Includes UFV Activity courses, such as Science Rocks!

Faculty	Department	2019-20				2020-21				2021-22				2022-23							
		Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE
Social Science	Arts Integrated Studies					90.6	43.0	32	92%	133.6	117.2	56.1	27	79%	173.3	112.6	99.5	29	89%	212.1	
	Criminal Justice	458.1	86.2	30	93%	544.4	469.3	77.2	29	90%	546.5	424.9	30.3	30	88%	455.1	387.7	26.1	30	89%	413.9
	Dean, Arts	10.0	6.2	28	85%	16.2															
	Economics	97.5	89.8	33	97%	187.3	115.6	49.2	33	96%	164.8	118.2	49.4	32	89%	167.7	104.2	54.7	31	91%	158.9
	Global Engagement & Social Justice					22.5	4.6	30	83%	27.1	34.8	7.7	28	84%	42.5	32.8	6.4	27	82%	39.2	
	Graduate Studies	6.5	0.0	N/A	N/A	6.5	2.0	0.0	N/A	N/A	2.0										
	Indigenous Studies	11.9	1.3	16	55%	13.2	24.8	1.3	27	84%	26.1	38.3	1.1	20	74%	39.5	35.1	0.2	21	69%	35.3
	Political Science	71.9	10.5	24	76%	82.4	70.6	8.0	24	74%	78.6	67.3	5.7	25	75%	73.0	68.0	7.5	23	71%	75.5
	Psychology	361.9	30.4	30	92%	392.4	373.8	19.3	30	89%	393.0	386.8	27.4	30	90%	414.2	381.7	32.1	28	90%	413.8
	Social Cultural & Media Studies	272.6	146.8	31	94%	419.4	308.6	120.2	29	83%	428.9	297.6	75.8	29	84%	373.4	284.1	67.3	29	84%	351.3
	Social Science Total	1290.5	371.3	30	91%	1661.8	1477.7	322.9	29	87%	1800.6	1485.2	253.5	29	86%	1738.7	1406.2	293.7	29	87%	1700.0

Notes:

For Social Science Faculty, Dean, Arts Department:
 - Includes GDS courses and GEOG-109

For Social Science Faculty, Graduate Studies Department:
 - Includes 700 level Program Evaluation courses

Faculty	Department	2019-20				2020-21				2021-22				2022-23							
		Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE
Arts	Dean, Arts	39.8	78.6	31	89%	118.4	4.1	0.0	N/A	N/A	4.1	4.8	0.0	N/A	N/A	4.8					
Division Undeclared	Cooperative Education	7.8	4.6	N/A	N/A	12.4	3.9	3.7	N/A	N/A	7.6	11.2	1.4	N/A	N/A	12.6	9.3	2.2	N/A	N/A	11.5
	Undeclared	2.2	0.0	N/A	N/A	2.2	1.7	0.0	N/A	N/A	1.7	2.1	0.0	N/A	N/A	2.1	1.9	1.1	N/A	N/A	3.0
Provost and VP Academic	UFV International	0.0	1.8	N/A	N/A	1.8															
	Others Total	49.8	85.0			134.8	9.7	3.7			13.4	18.1	1.4			19.5	11.2	3.3			14.5

Notes:

For Arts Faculty, Dean, Arts Department:
 - Includes Interdisciplinary Studies and Portfolio courses, as well as University 101
 - For 2021-22, the remaining activity includes 2 sections of Interdisciplinary Studies

For Division Undeclared Faculty, Undeclared Department:
 - Includes PLA-In-Progress

For Provost and VP Academic Faculty, UFV International Department:
 - Int'l Contract Training courses

	2019-20				2020-21				2021-22				2022-23							
	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE	Dom FTE	Int'l FTE	Avg Class Size	Fill Rate	Total FTE
UFV Total	7373.3	2067.7	25	90%	9440.9	7363.0	1469.8	25	86%	8832.8	7383.6	1174.9	24	84%	8558.4	7031.9	1448.5	24	83%	8480.4

General Notes:

- In Banner, some graduate programs are listed within the department and some are indicated as Graduate Studies. We follow this.
- We have excluded Chandigarh activity, both UIGE and FVI.
- Challenges, Directed/Independent Studies, Practicums and Labs excluded from Average Class Sizes and Fill Rates.
- The calculation of average class size accounts for double, triple, quadruple sections.
- The fill rate in a department or a faculty is defined as the average fill rate of sections within that department or faculty.
- Small numbers have been suppressed for Average Class Sizes and Fill Rates whenever a department generates less than 10 FTE in a given Fiscal Year.
- In 2020-21, most activity that used to occur in Dean, Arts departments were redefined and those courses were moved into different areas.
- Data extracted on March 3, 2023.

Prepared by Institutional Research and Planning



Academic Planning and Priorities Committee
Terms of Reference

RESPONSIBILITIES

Following consultation with relevant standing committees and areas of the university, as deemed appropriate by the Academic Planning and Priorities Committee:

1. Advise Senate on the mission, goals, objectives, strategies, and priorities of the university.
2. Advise Senate on the planning and priorities for the establishment, renewal, and/or discontinuance of academic programs.
3. Verify program suspension and discontinuance effectively address the criteria as outlined in Policy 222-Program Suspension and Discontinuance.
4. Verify new program proposals effectively address standards and criteria for institutional and post-secondary system needs.
5. Advise Senate on the establishment or discontinuance of academic faculties of the university.
6. Advise Senate on enrolment management strategies and plans.
7. Advise Senate on:
 - a) Policies relating to the library.
 - b) Policies and procedures related to educational affiliations, transfer articulation agreements, and partnerships with other post-secondary institutions.
 - c) Policies and processes for the development, review, implementation, and communication of plans that support the academic priorities of the university.
 - d) Policies and procedures for the systematic review of courses, programs, and educational services.
 - e) Policies, guidelines, and process related to budget at the request of the President.
8. Advise the President annually on the University's budget.
9. Provide advice to Senate on matters related to the university's property, buildings, and structures.
10. Advise Senate on the budgetary implications of matters within the jurisdiction of Senate and its committees, including the costs of developing, implementing, and delivering new educational, research, or other programs.
11. Review the reports and recommendations of program reviews and advise Senate on actions.
12. Establish such subcommittees as needed to fulfill the committee's responsibilities.
13. Other duties as assigned by Senate.
14. Provide annual written reports to Senate.
15. Review the committee's terms of reference and composition annually, and submit proposed revisions to the Senate Governance Committee no later than the third week of April, to ensure approval by Senate before the end of the academic year.

COMPOSITION

Chair

Provost and Vice-President, Academic (*ex officio*, voting)

Vice-Chair

A voting member of the committee, nominated and approved by the committee

Voting Members

Chief Financial Officer and Vice-President Administration

Chair or designate from the following standing committees of Senate: Undergraduate Education, Graduate Studies, Research, and Governance*

Seven faculty members, approved by Senate, at least three of whom shall be members of Senate[†]

Two staff members approved by Senate

Two students approved by Senate

Three deans or associate deans approved by Senate

Ex Officio Non-Voting Members

Vice President, Students (or designate)

Associate Vice-President, Teaching and Learning

Associate Vice-President, Resource Planning & Enterprise Risk

Associate Vice-President, Research & Graduate Studies (or designate)*

Associate Vice-President, UFV International

Vice-Provost, Academic

Associate Vice-President, Indigenous

Associate Vice-President, Institutional Research and Planning (or designate)*

University Librarian (or designated librarian)*

University Registrar & Associate Vice President, Enrolment Management

University Secretary (or designate)*

Associate Director, Program Development and Quality Assurance

Director, Equity, Diversity and Inclusion

Director, Budget & Financial Planning

Administrative Support

Office of the Provost and Vice-President, Academic

* Normally the designate shall be appointed for a minimum one-year term to ensure continuity.

† Normally, there shall be at least one member from each of the faculties, selected to ensure that the composition of the committee reflects the diversity of disciplines at the university.



Academic Planning and Priorities Committee
Terms of Reference

RESPONSIBILITIES

Following consultation with relevant standing committees and areas of the university, as deemed appropriate by the Academic Planning and Priorities Committee:

1. Advise Senate on the mission, goals, objectives, strategies, and priorities of the university.
2. Advise Senate on the planning and priorities for the establishment, renewal, and/or discontinuance of academic programs.
3. Verify program suspension and discontinuance effectively address the criteria as outlined in Policy 222- Program Suspension and Discontinuance.
4. Verify new program proposals effectively address standards and criteria for institutional and post-secondary system needs.
5. Advise Senate on the establishment or discontinuance of academic faculties of the university.
6. Advise Senate on enrolment management strategies and plans.
7. Advise Senate on:
 - a) Policies relating to the library.
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 - c) Policies and processes for the development, review, implementation, and communication of plans that support the academic priorities of the university.
 - d) Policies and procedures for the systematic review of courses, programs, and educational services.
 - d)e) Policies, guidelines, and process related to budget at the request of the President.
8. Advise ~~the President annually on the University's budget.~~ the Budget Committee of Senate on the academic priorities for the allocation of funds
9. Provide advice to Senate on matters related to the university's property, buildings, and structures.
10. Advise Senate on the budgetary implications of matters within the jurisdiction of Senate and its committees, including the costs of developing, implementing, and delivering new educational, research, or other programs.
- ~~9-11.~~ Review the reports and recommendations of program reviews and advise Senate on actions.
- ~~10-12.~~ Establish such subcommittees as needed to fulfill the committee's responsibilities.
- ~~11-13.~~ Other duties as assigned by Senate.
- ~~12-14.~~ Provide annual written reports to Senate.
- ~~13-15.~~ Review the committee's terms of reference and composition annually, and submit proposed revisions to the Senate Governance Committee no later than the third week of April, to ensure approval by Senate before the end of the academic year.

COMPOSITION

Chair

Provost and Vice-President, Academic (*ex officio*, voting)

Vice-Chair

A voting member of the committee, nominated and approved by the committee

Voting Members

Chief Financial Officer and Vice-President Administration

Chair or designate from the following standing committees of Senate: Budget, Undergraduate Education, Graduate Studies, Research, and Governance*

Seven faculty members, approved by Senate, at least three of whom shall be members of Senate[†]

Two staff members approved by Senate

Two students approved by Senate

Threewe deans or associate deans approved by Senate

Ex Officio Non-Voting Members

Vice President, Students (or designate)

Associate Vice-President, Teaching and Learning

Associate Vice-President, Resource Planning & Enterprise Risk

Associate Vice-President, Research & Graduate Studies (or designate)*

Associate Vice-President, UFV International

Vice-Provost, Academic

Associate Vice-President, Indigenous

Associate Vice-President, Institutional Research and Planning (or designate)*

University Librarian (or designated librarian)*

University Registrar & Associate Vice President, Enrolment Management

University Secretary (or designate)*

Associate Director, Program Development and Quality Assurance

Director, Equity, Diversity and Inclusion

Director, Budget & Financial Planning

Administrative Support

Office of the Provost and Vice-President, Academic

* Normally the designate shall be appointed for a minimum one-year term to ensure continuity.

† Normally, there shall be at least one member from each of the faculties, selected to ensure that the composition of the committee reflects the diversity of disciplines at the university.



MEMORANDUM

TO: APPC, Senate, Board of Governors
FROM: Tracy Ryder Glass, Acting Provost & VP, Academic
DATE: March 13, 2023
RE: Program Suspension – English Language Studies

Effective immediately, and for the reasons outlined in the attached proposal dated February 7, 2023 and as per the Suspension and Discontinuance Policy (222), I have approved the two-year suspension for the English Language Studies program.

Please add this to your agenda for information.

Attachments:

- Memo from Program Development and Quality Assurance
- Memo from Senate Budget Committee
- Program Suspension Proposal



MEMO

TO: APPC/Provost
CC: Tracy Ryder-Glass, Acting Provost; Allyson Jule, Dean, FECHD; Mary Saudelli, Associate Dean, FECHD;
From: Claire Carolan, Associate Director PDQA
RE: Suspension, English Language Studies program

DATE: March 4, 2023

The Faculty of Education, Community and Human Development is requesting the 2-year suspension of the English Language Studies Program under policy 222 Suspension and Discontinuance.

The proposal was discussed at SBC on February 16, 2023, and recommended for suspension.

Documents:

1. Proposal for Program Suspension
2. APPC Memo for Submission
3. SBC memo



MEMO

TO: Dr. James Mandigo, Provost and VP Academic

FROM: Dr. Allyson Jule, Dean, Faculty of Education, Community, and Human Development

CC: Dr. Mary Saudelli, Associate Dean and Acting Department Head of English Language Studies; Melinda Saretzky, Assistant to the Provost and VP Academic; Claire Carolan, Associate Director, PDQA; Angie Reid, Committees Assistant, Faculty of Education, Community, and Human Development (FECHD)

SUBJECT: Program Suspension: English Language Studies, Department of English Language Studies, Faculty of Education, Community, And Human Development (FECHD)

DATE: FEBRUARY 7, 2023

<p>SECTION 1 - Program Information</p> <p>The English Language Studies (ELS) program includes four proficiency certificates: ELS Intermediate, ELS Advanced I, ELS Advanced II, and ELS Academic</p>
<p>SECTION 2 - Effective Date</p> <p>Fall 2023</p>
<p>SECTION 3 - Length of Suspension</p> <p>Request suspension for: 2 years</p>
<p>SECTION 4 – Rationale</p> <p>The ELS program has been a part of UFV for over thirty years. Over that time, it has enrolled as many as 1,411 course enrollments in one year (2017/2018) and has long been considered a robust English language program in the area. Currently, however, there are only 186 course enrollments in all EAP classes this academic year (2022/2023). Since 2017, there have been only 12 actual graduates from the ELS certificates, broken down as such:</p> <p>English Language Studies Advanced I = 2</p>

English Language Studies Advanced II = 8
English Language Studies Academic = 1

There are various reasons why the enrollment has steadily declined since the 2017/2018 academic year. Some of the reasons include a shift in student needs, such as many students now come to UFV with their English language entry requirements complete; the impact of COVID 19 on international students has affected the demand for this program; and there has been an increase in regional competition at other post-secondary institutions and at community-based immigrant services (ex. LINK offers its own English language classes). Further, there have been changes at the university level regarding Policy 99, English Language Proficiency Requirement. The current academic calendar reflects the following as meeting the English language requirement for admission to programming:

“Successful completion of at least three years of formal, full-time study (not less than three courses per semester or equivalent, with C grades or higher averaged over academic courses) at a secondary and/or post-secondary institution where English is the primary language of instruction in an English-speaking country recognized by UFV for English language proficiency purposes.”

This calendar language has been in effect since September 2022. This change will continue to impact enrollment in the ELS program.

Note: there was a slight increase in enrollment numbers in the Fall of 2022, but this increase was due in large part to the extraordinary efforts of the Dean’s Office staff members to support the program, including administrative support and in promoting the program. Approximately 450 hours of Dean’s Office staff time have been dedicated to supporting the ELS program since July 2022. This amount of time and effort is not sustainable and, maybe more importantly, has had no effect on increasing the enrollment numbers: there were 107 course enrollments in the Fall but only 79 in the Winter term of 2023.

In the appendices, please find the enrollment numbers since 2016/2017 (see Appendix A) from the 2021-2022 Data Book. It is clear that the student numbers have dropped to such an extent that many of the ELS/EAP courses are no longer offered as regular classroom programming. In addition, it appears that other teaching-intensive universities, such as Kwantlen Polytechnic University, offer similar English Language programs. Some have low enrollment as well while others have very vibrant programs (see Appendix B). Our competition offers similar English Language classes as integrated skills which is a curricular change from the current set up in our ELS program. In addition, the other programs are able to offer classes in the evening or on weekends and as full or part-time studies. Our current program is not set-up to respond to market demands or shifts in ELS approaches.

The most recent external program review of the ELS program was received in June 2020. Please find attached the (former) Dean's Report from this review dated June 2021 (see Appendix C). There were suggestions in both the report and the Dean's response about ways to enhance the course offerings. The faculty indicated support for necessary changes in the program, but any increase of effort has not altered the declining enrollments.

Following the program report in 2021, there were significant changes made to the ELS Department due to the deficit budget. Permanent faculty were reduced from seven to two faculty members. There was also a reduction of one program advisor/program assistant, one educational technologist, and the role of Department Head was reassigned to the Dean's Office of the former Faculty of Access and Continuing Education. Currently, the Associate Dean of FECHD is serving as Acting Department Head. Any ELS/EAP courses could be offered through UUP or CE without the funding needed to run a full department with two Type B faculty. In fact, EAP 084 will continue to be offered through UUP.

It is also my understanding that, over the last few years, many conversations have occurred with the Associate Dean and the two faculty members about ways to increase numbers. An effort was made by the (new) FECHD Dean's Office, starting January 2022, regarding changes to the ELS program. These conversations occurred throughout February 2022 through to the end of the academic year, with both faculty members indicating they would review and revise their program. In that regard, both faculty members were excused from service obligations for the Fall term to allow time to make necessary curricular changes. A report was submitted to the FECHD Dean in October 2022; however, no changes have been made.

This program could be restructured over the two-year suspension to offer a program more in line with student needs and market demands. That said, there is no budget to cover any costs of consultations. If the program is to be restructured, the process would be overseen by the Associate Dean and myself as part of our workload. The two-year suspension would necessitate engaging the Bumping (Displacing) process, as per Article 16 of the Collective Agreement to move the two current faculty members to other departments to meet workload.

SECTION 5 – Work Plan

1. In the academic year, 2023/2024, the Dean and the Associate Dean will consult with neighbouring universities and colleges that offer English Language Studies and begin a document outlining ideas/changes that could be made for UFV's program.

2. In the academic year, 2024/2025, the Office of the Dean will consider a process of renewing the program. If it is deemed sustainable to return to a full ELS program, a plan will be forthcoming as to what structures need to be in place for any reopening of the program for Fall 2025 or, perhaps, later.

SECTION 6 – Consultation

In July 2022, I began my tenure as Dean of the Faculty of Education, Community, and Human Development (FECHD). One of my priorities was to review the sustainability of the various departments within my portfolio. It is through this process that I became concerned about the low enrollment in the ELS program. Consultations began with my Associate Dean who was also serving as ELS's interim Department Head. She indicated several discussions held in 2022 with the two faculty members regarding curriculum revision and brainstorming possibilities. I then discussed the history, the present situation, and possible future concerns for ELS with the Provost in August of 2022. Over the Fall term, consultations occurred with the two ELS faculty members and with the Department Head of the UUP in hopes that the program could move to this other (FECHD) department to help mitigate the costs of offering EAP courses. In addition, in February 2022 and September 2022, the Associate Dean, the two faculty members, and the Associate Vice President International met to discuss programing, enrollment, and potential for increasing student numbers through such means as summer intensive programs, integrated skill programs, and other possibilities. Nevertheless, in January 2023 class enrollments dropped further. Subsequently, the Associate Dean, the two faculty members, the FSA, a Human Resources representative, and I met using MS Teams on December 16, 2022. At this meeting I indicated that I had decided to move forward with a program suspension request.

Impact on space: By Fall 2023, the two faculty members will have been reappointed through the Collective Agreement Article 16, Bumping (Displacing) for senior employees. Both of the ELS faculty have been with UFV for over 15 years. The office and classroom space currently used for ELS will be reallocated in accordance with the space management policy, except for the Language Lab. The lab is an excellent one and, in the event we offer the program again, it would be central. The Language Lab will continue to be available for use by undergraduate students in other programs.

Impact on operating budget and resources: The ELS program has operated with a deficit budget for many years, which has been balanced from the Dean's Office budget. The program suspension will relieve this deficit budget situation (see Appendix D).

Curriculum Council date: Wednesday, January 25, 2023

Faculty Council date: Friday, February 3, 2023

Senate Budget Committee date:

SECTION 7 - Accommodation Plan

The current students will be informed via email communication that the program has been suspended. This email will come from the Associate Dean of FECHD. The email will inform students of options to continue their study, either through the English upgrading courses in the University Upgrading and Preparation program at UFV (if they qualify) or through attendance at other local institutions or community services like Archway.

SECTION 8 - Communication Plan

The Associate Dean, who is serving as the current ELS Department Head, will implement the communication plan along with the support of the Dean's Office Assistant. The Dean has approved this plan of action. The plan is as such:

By the end of March 2023

- Email to all existing students: Students will be informed that the classes will no longer be available in the Fall 2023 academic year. This time frame allows them to make plans for the Fall accordingly. English 081 will move to UUP and, as such, this may help any continuing students.
- Email the Office of the Registrar to inform them of the suspension of the program.
- Email Academic Calendar Editor
- Email the FECHD Directors and Department Heads of the final decision.
- Direct the FECHD Committee Assistant to inform the Undergraduate Education Committee of the change.
- Email to University Secretariate to inform the Senate Budget Committee
- Email the Academic Advising Centre
- Email University Relations
- Communicate with the Dean that these communications have occurred and report to FECHD Faculty Council
- Email external stakeholders: Archway Community Services

SECTION 9 – Additional Relevant Information

Appendix A: Excerpt from 2021-2022 Data Book, course enrollment numbers since 2016/2017 to 2021-2022

Appendix B: KPU, Capilano University, VIU English Language program enrollment numbers

Appendix C: Dean's Report from this review dated June 2021

Appendix D: Deficit Budget

APPENDICES

Appendix A: Excerpt from 2021-2022 Data Book, course enrollment numbers since 2016/2017 to 2021-2022

Appendix B: KPU, Capilano University, VIU English Language program enrollment numbers

Appendix C: Dean's Report from this review dated June 2021

Appendix D: Deficit Budget

Appendix A: Excerpt from 2021-2022 Data Book, course enrollment numbers since 2016/2017 to 2021-2022

1. English Language Studies Course Enrolments

Course	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
EAP-054	.	49	46	56	.	21
EAP-056	.	36	43	23	.	.
EAP-058	.	33	37	21	.	.
EAP-064	.	62	70	79	54	19
EAP-066	.	55	48	53	21	.
EAP-068	.	50	47	53	28	11
EAP-070	.	162	90	55	39	.
EAP-074	.	191	113	77	49	18
EAP-075	.	72	33	1	.	.
EAP-076	.	149	47	53	23	.
EAP-084	.	291	468	173	67	33
ESL-BU75	70
ESL-R70	150	84
ESL-R80	.	.	41	.	.	.
ESL-RV58	37
ESL-RV68	78
ESL-S56	39
ESL-S66	77
ESL-S76	127	13
ESL-V73	57
ESL-WG54	47
ESL-WG64	109
ESL-WG74	153	87
ESL-WG84	287	77
Total	1,231	1,411	1,083	644	281	102

Appendix B: KPU, Capilano University, VIU English Language program enrollment numbers

KPU

DIPLOMA IN ENGLISH LANGUAGE PROFICIENCY

<https://calendar.kpu.ca/programs-az/academic-career-preparation/english-language-studies/english-language-proficiency-diploma/>

Start Date: Fall, Winter, Spring

Academic Level: Preparatory

Levels: Foundational, Level 1, Level 2, Level 3 - with courses in each level (13 different courses)

2022-23 University Calendar: <https://calendar.kpu.ca/courses-az/elst/>

[Class Search \(kpu.ca\)](#)

Fall 2022 Class – 17 English Language Classes offered, all with student registered

- English for Academic Purposes 0041
- English for Academic Purposes 0043
- English for Academic Purposes 0181
- English for Academic Purposes 0183
- English for Academic Purposes 0261
- English for Academic Purposes 0262
- English for Academic Purposes 0281 (2)
- English for Academic Purposes 0283
- English for Academic Purposes 0381 (4)
- English for Academic Purposes 0383 (4)

Browse Classes

Search Results — 17 Classes
Term: Fall 2022 Subject: English Language Studies

Subject	Course No.	Title	Credits	Campus	Section	CRN	Instructional Method	Meeting Times	Instructor	Status	Rn
ELST	4041	English for Academic Purposes Class	3	Ric...	579	11345	Blended Asynchronous	08:30 AM - 11:30 AM Type: First ex 10:00 AM - 11:00 AM Type: Class E - Type: Class Building: Online An	Bojarski, Kacie (Primary)	4 of 17 seats 17 of 17 wait...	
ELST	4043	Preparation Level - Listening Class	3	Sur...	579	10333	Blended Asynchronous	08:30 AM - 11:30 AM Type: First ex 10:00 AM - 11:00 AM Type: Class E - Type: Class Building: Online An	Thomas, Sandra (Primary)	5 of 17 seats 17 of 17 wait...	
ELST	4101	English for Academic Purposes Class	3	Sur...	579	10333	Blended Asynchronous	08:30 AM - 11:30 AM Type: First ex 10:00 AM - 11:00 AM Type: Class E - Type: Class Building: Online An	Thomas, Sandra (Primary)	5 of 17 seats 17 of 17 wait...	
ELST	4102	Academic Listening and Use Class	3	Sur...	579	10342	Blended Asynchronous	08:30 AM - 11:30 AM Type: First ex 10:00 AM - 11:00 AM Type: Class E - Type: Class Building: Online An	Doh, Lisa (Primary)	5 of 17 seats 17 of 17 wait...	
ELST	4201	Advanced Presentation Class	3	Gen...	A19	10343	Online Synchronous	06:30 PM - 08:30 PM Type: Class E 07:00 PM - 10:00 PM Type: Practi...	Reem, Ousef (Primary)	5 of 17 seats 17 of 17 wait...	
ELST	4202	Oralcom 2 Class	3	Gen...	A19	10344	Online Synchronous	06:30 PM - 08:30 PM Type: Class E 07:00 PM - 10:00 PM Type: Practi...	Reem, Ousef (Primary)	5 of 17 seats 17 of 17 wait...	
ELST	4203	English for Academic Purposes Class	3	Sur...	458	10345	Online Synchronous	07:00 PM - 10:00 PM Type: Practi... 07:00 PM - 09:30 PM Type: Class E	Thompson, Peter (Primary)	5 of 17 seats 17 of 17 wait...	
ELST	4204	English for Academic Purposes Class	3	Sur...	579	10350	Blended Asynchronous	08:30 AM - 11:30 AM Type: First ex 10:00 AM - 11:00 AM Type: Class E - Type: Class Building: Online An	Jankovic, Branka (Primary)	5 of 17 seats 17 of 17 wait...	
ELST	4205	Academic Listening and Use Class	3	Sur...	579	11351	Blended Asynchronous	08:30 AM - 11:30 AM Type: First ex 10:00 AM - 11:00 AM Type: Class E - Type: Class Building: Online An	Jankovic, Branka (Primary)	5 of 17 seats 17 of 17 wait...	
ELST	4301	English for Academic Purposes Class	3	Gen...	A58	10354	Online Synchronous	07:00 PM - 09:30 PM Type: Class E 07:00 PM - 10:00 PM Type: Practi...	Wesner, Ryan (Primary)	5 of 17 seats 17 of 17 wait...	

Page 1 of 2

Search Results — 17 Classes
Term: Fall 2022 Subject: English Language Studies

Subject	Course No.	Title	Credits	Campus	Section	CRN	Instructional Method	Meeting Times	Instructor	Status	Rn
ELST	0381	English for Academic Purposes Class	3	Ric...	R10	31326	Blended Asynchronous	S, M, T, W, T, F, S 08:30 AM - 11:30 AM S, M, T, W, T, F, S 10:00 AM - 12:50 PM S, M, T, W, T, F, S - Type: Class Bulk	Bojarski, Kacie	4 of 17 seats 17 of 17 wait...	
ELST	0381	English for Academic Purposes Class	3	Sur...	510	30893	Blended Asynchronous	S, M, T, W, T, F, S 08:30 AM - 11:30 AM S, M, T, W, T, F, S 10:00 AM - 12:50 PM S, M, T, W, T, F, S - Type: Class Bulk	Petersen, Karl (P...	4 of 17 seats 17 of 17 wait...	
ELST	0381	English for Academic Purposes Class	3	Sur...	580	36305	Online Sync (in-person exams)	S, M, T, W, T, F, S 07:00 PM - 08:50 PM S, M, T, W, T, F, S 07:00 PM - 10:00 PM	Doh, Lisa (Primary)	1 of 17 seats 17 of 17 wait...	
ELST	0383	Academic Listening Class	3	OnL	A50	35915	Online Synchronous	S, M, T, W, T, F, S 07:00 PM - 08:50 PM S, M, T, W, T, F, S 07:00 PM - 10:00 PM	Hornsworth, Lesl...	1 of 17 seats 17 of 17 wait...	
ELST	0383	Academic Listening Class	3	Ric...	R10	31328	Blended Asynchronous	S, M, T, W, T, F, S 12:00 PM - 03:00 PM S, M, T, W, T, F, S 02:00 PM - 03:50 PM S, M, T, W, T, F, S - Type: Class Bulk	Jankovic, Branka	FULL 17 of 17	
ELST	0383	Academic Listening Class	3	Sur...	510	31332	Blended Asynchronous	S, M, T, W, T, F, S 12:00 PM - 03:00 PM S, M, T, W, T, F, S 02:00 PM - 03:50 PM S, M, T, W, T, F, S - Type: Class Bulk	Sewarink, Melissa	8 of 17 seats 17 of 17 wait...	
ELST	0383	Academic Listening Class	3	Sur...	580	36215	Online Sync (in-person exams)	S, M, T, W, T, F, S 07:00 PM - 08:50 PM S, M, T, W, T, F, S 07:00 PM - 10:00 PM	Sewarink, Melissa	1 of 17 seats 17 of 17 wait...	

Summer 2022
16 classes offered, all with students registered

Search Results — 18 Classes
 Term: Summer 2022 Subject: English Language Studies

Subject	Course	Title	Credits	Campus	Section	CRN ²	Instructional Method	Meeting Times	Instructor	Status
ELST	0041	English for Academic Purposes Class	6	Sur...	S10	220...	Blended Asynchronous	S M T W T F S 08:30 AM - 11:30 AI S M T W T F S 10:00 AM - 11:50 AI S M T W T F S - Type: Online Bui	Salehpour, Sid (...)	3 of 17 seat... 17 of 17 wa...
ELST	0043	Foundation Level English Class	6	Sur...	S10	201...	Blended Asynchronous	S M T W T F S 10:00 AM - 11:50 AI S M T W T F S 12:00 PM - 03:00 P S M T W T F S - Type: Online Bui	Mroczek, Jolanta...	3 of 17 seat... 17 of 17 wa...
ELST	0181	English for Academic Purposes Class	6	Sur...	S10	220...	Blended Asynchronous	S M T W T F S 08:30 AM - 11:30 AI S M T W T F S 10:00 AM - 11:50 AI S M T W T F S - Type: Online Bui	Mroczek, Jolanta...	5 of 17 seat... 17 of 17 wa...
ELST	0183	Academic Listening Class	6	Sur...	S10	206...	Blended Asynchronous	S M T W T F S 10:00 AM - 11:50 AI S M T W T F S 12:00 PM - 03:00 P S M T W T F S - Type: Online Bui	Theessen, Randa...	4 of 17 seat... 17 of 17 wa...
ELST	0261	Advanced Placement English Class	3	Onl...	A50	222...	Online Synchronous	S M T W T F S 08:30 PM - 08:20 P S M T W T F S 07:00 PM - 10:00 P S M T W T F S - Type: Online Bui	Muir, Kerry (Prim...	12 of 17 se... 17 of 17 wa...
ELST	0262	Grammar II Class	3	Onl...	A50	221...	Online Synchronous	S M T W T F S 06:30 PM - 08:20 P S M T W T F S 07:00 PM - 10:00 P S M T W T F S - Type: Online Bui	Muir, Kerry (Prim...	7 of 17 seat... 17 of 17 wa...
ELST	0281	English for Academic Purposes Class	6	Onl...	A50	220...	Online Synchronous	S M T W T F S 07:00 PM - 09:50 P S M T W T F S 07:00 PM - 10:00 P	Goh, Lisa (Prms...	3 of 17 seat... 17 of 17 wa...
ELST	0281	English for Academic Purposes Class	6	Sur...	S10	201...	Blended Asynchronous	S M T W T F S 08:30 AM - 11:30 AI S M T W T F S 10:00 AM - 12:50 P S M T W T F S - Type: Online Bui	Goh, Lisa (Prms...	8 of 17 seat... 17 of 17 wa...
ELST	0283	Academic Listening Class	3	Onl...	A50	201...	Online Synchronous	S M T W T F S 07:00 PM - 08:50 P S M T W T F S 07:00 PM - 10:00 P	Shahabi Ghahtar...	2 of 17 seat... 17 of 17 wa...
ELST	0283	Academic Listening Class	3	Sur...	S10	205...	Blended Asynchronous	S M T W T F S 12:00 PM - 03:00 P S M T W T F S 02:00 PM - 03:50 P S M T W T F S - Type: Online Bui	Ward, Stephen (...)	5 of 17 seat... 17 of 17 wa...
ELST	0381	English for Academic Purposes Class	6	Onl...	A50	201...	Online Synchronous	S M T W T F S 07:00 PM - 09:50 P S M T W T F S 07:00 PM - 10:00 P	Sivertson, Susan...	2 of 17 seat... 17 of 17 wa...
ELST	0381	English for Academic Purposes Class	6	Onl...	A51	201...	Online Synchronous	S M T W T F S 07:00 PM - 10:00 P S M T W T F S 07:00 PM - 08:50 P S M T W T F S - Type: Online Bui	Ward, Stephen (...)	3 of 17 seat... 17 of 17 wa...
ELST	0381	English for Academic Purposes Class	6	Sur...	S10	221...	Blended Asynchronous	S M T W T F S 08:30 AM - 11:30 AI S M T W T F S 10:00 AM - 12:50 P S M T W T F S - Type: Online Bui	Fleming, Sarah (...)	7 of 17 seat... 17 of 17 wa...
ELST	0383	Academic Listening Class	3	Onl...	A50	222...	Online Synchronous	S M T W T F S 07:00 PM - 08:50 P S M T W T F S 07:00 PM - 10:00 P	Mohammadian H...	7 of 17 seat... 17 of 17 wa...
ELST	0383	Academic Listening Class	3	Onl...	A51	220...	Online Synchronous	S M T W T F S 07:00 PM - 08:50 P S M T W T F S 07:00 PM - 10:00 P	Ward, Stephen (...)	2 of 17 seat... 17 of 17 wa...
ELST	0383	Academic Listening Class	3	Sur...	S10	228...	Blended Asynchronous	S M T W T F S 12:00 PM - 03:00 P S M T W T F S 02:00 PM - 03:50 P S M T W T F S - Type: Online Bui	Mohammadian H...	7 of 17 seat... 17 of 17 wa...

Spring 2023 – 21 classes offered, all with students registered

- English for Academic Purposes 0041
- English for Academic Purposes 0043
- English for Academic Purposes 0181(2)
- English for Academic Purposes 0183 (2)
- English for Academic Purposes 0261

- English for Academic Purposes 0262
- English for Academic Purposes 0281 (2)
- English for Academic Purposes 0283 (2)
- English for Academic Purposes 0381 (4)
- English for Academic Purposes 0383 (4)

Students - Registration - Select a Term - Browse Classes

Browse Classes

Search Results - 41 Classes
Term: Spring 2024 - Subject: English Language Studies

Subject	Course Code	Title	Credits	Format	Section #	CRN	Instructor/Method	Meeting Times	Instructor	Status
ESLT	0041	English for Academic Purposes - Class	4	Online	010	14300	Blended Asynchronous	08:30 AM - 10:30 AM Type: Proctored Building: Sunny, Fr, Mo 10:00 AM - 12:00 PM Type: Class Building: Sunny, Fr, Mo - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24	McPherson, Kelly (Primary)	46 of 17 seats remain 17 of 17 notified seat.
ESLT	0043	English for Academic Purposes - Class	4	Online	010	14304	Blended Asynchronous	08:30 AM - 10:30 AM Type: Proctored Building: Sunny, Fr, Mo 10:00 AM - 12:00 PM Type: Class Building: Sunny, Fr, Mo - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24	Shewchuk, Justine (Primary)	46 of 17 seats remain 17 of 17 notified seat.
ESLT	0041	English for Academic Purposes - Class	4	Blended	040	14304	Blended Asynchronous	08:30 AM - 10:30 AM Type: Proctored Building: Richmond Hill 10:00 AM - 12:00 PM Type: Class Building: Richmond Hill, Mo, Tu, We, Th, F, Sa, Su - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24		46 of 17 seats remain 17 of 17 notified seat.
ESLT	0101	English for Academic Purposes - Class	4	Online	010	13860	Blended Asynchronous	08:30 AM - 10:30 AM Type: Proctored Building: Sunny, Fr, Mo 10:00 AM - 12:00 PM Type: Class Building: Sunny, Fr, Mo - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24	Swanick, Malorie (Primary)	42 of 17 seats remain 17 of 17 notified seat.
ESLT	0103	English for Academic Purposes - Class	4	Blended	010	13864	Blended Asynchronous	08:30 AM - 10:30 AM Type: Proctored Building: Richmond Hill 10:00 AM - 12:00 PM Type: Class Building: Richmond Hill, Mo, Tu, We, Th, F, Sa, Su - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24	Jankovic, Sneha (Primary)	46 of 17 seats remain 17 of 17 notified seat.
ESLT	0043	English for Academic Purposes - Class	4	Online	010	14306	Blended Asynchronous	08:30 AM - 10:30 AM Type: Proctored Building: Sunny, Fr, Mo 10:00 AM - 12:00 PM Type: Class Building: Sunny, Fr, Mo - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24		46 of 17 seats remain 17 of 17 notified seat.
ESLT	0041	English for Academic Purposes - Class	4	Online	010	14340	Online Synchronous	08:30 PM - 10:30 PM Type: Class Building: Online Room: OSL	Carroll, Susan (Primary)	3 of 17 seats remain 17 of 17 notified seat.
ESLT	0303	English for Academic Purposes - Class	3	Online	000	11303	Online Synchronous	08:30 PM - 10:30 PM Type: Class Building: Online Room: OSL 08:30 PM - 10:30 PM Type: Class Building: Online Room: OSL	Quinlan, Elizabeth (Primary)	42 of 17 seats remain 17 of 17 notified seat.
ESLT	0301	English for Academic Purposes - Class	4	Online	000	11347	Online Synchronous	08:30 PM - 10:30 PM Type: Class Building: Online Room: OSL 08:30 PM - 10:30 PM Type: Class Building: Online Room: OSL		46 of 17 seats remain 17 of 17 notified seat.
ESLT	0301	English for Academic Purposes - Class	4	Blended	010	11349	Blended Asynchronous	08:30 AM - 10:30 AM Type: Proctored Building: Richmond Hill 10:00 AM - 12:00 PM Type: Class Building: Richmond Hill, Mo, Tu, We, Th, F, Sa, Su - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24	Esaupeanu, Helen (Primary)	46 of 17 seats remain 17 of 17 notified seat.

ESLT	0303	English for Academic Purposes - Class	3	Online	000	11303	Online Synchronous	08:30 PM - 10:30 PM Type: Proctored Building: Online Room: OSL 08:30 PM - 10:30 PM Type: Class Building: Online Room: OSL	Jankovic, Sneha (Primary)	3 of 17 seats remain 17 of 17 notified seat.
ESLT	0303	English for Academic Purposes - Class	3	Online	010	11302	Blended Asynchronous	08:30 PM - 10:30 PM Type: Proctored Building: Sunny, Fr, Mo 10:00 AM - 12:00 PM Type: Class Building: Sunny, Fr, Mo - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24		4 of 17 seats remain 17 of 17 notified seat.
ESLT	0041	English for Academic Purposes - Class	4	Online	010	14340	Online Synchronous	08:30 AM - 10:30 AM Type: Proctored Building: Sunny, Fr, Mo 10:00 AM - 12:00 PM Type: Class Building: Sunny, Fr, Mo - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24	Patterson, Hal (Primary)	2 of 17 seats remain 17 of 17 notified seat.
ESLT	0041	English for Academic Purposes - Class	4	Blended	010	14375	Blended Asynchronous	08:30 AM - 10:30 AM Type: Proctored Building: Richmond Hill 10:00 AM - 12:00 PM Type: Class Building: Richmond Hill, Mo, Tu, We, Th, F, Sa, Su - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24	Esaupeanu, Helen (Primary)	2 of 17 seats remain 17 of 17 notified seat.
ESLT	0041	English for Academic Purposes - Class	4	Online	010	12204	Blended Asynchronous	08:30 AM - 10:30 AM Type: Proctored Building: Sunny, Fr, Mo 10:00 AM - 12:00 PM Type: Class Building: Sunny, Fr, Mo - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24	Patterson, Hal (Primary)	4 of 17 seats remain 17 of 17 notified seat.
ESLT	0041	English for Academic Purposes - Class	4	Online	010	14331	Online Synchronous	08:30 AM - 10:30 AM Type: Proctored Building: Sunny, Fr, Mo 10:00 AM - 12:00 PM Type: Class Building: Sunny, Fr, Mo - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24	McPherson, Kelly (Primary)	46 of 17 seats remain 17 of 17 notified seat.
ESLT	0043	English for Academic Purposes - Class	4	Online	010	14308	Online Synchronous	08:30 PM - 10:30 PM Type: Proctored Building: Sunny, Fr, Mo 10:00 AM - 12:00 PM Type: Class Building: Sunny, Fr, Mo - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24	McQuinn, Jennifer (Primary)	46 of 17 seats remain 17 of 17 notified seat.
ESLT	0043	English for Academic Purposes - Class	4	Blended	010	12068	Blended Asynchronous	08:30 AM - 10:30 AM Type: Proctored Building: Richmond Hill 10:00 AM - 12:00 PM Type: Class Building: Richmond Hill, Mo, Tu, We, Th, F, Sa, Su - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24		4 of 17 seats remain 17 of 17 notified seat.
ESLT	0043	English for Academic Purposes - Class	4	Online	010	14309	Blended Asynchronous	08:30 AM - 10:30 AM Type: Proctored Building: Sunny, Fr, Mo 10:00 AM - 12:00 PM Type: Class Building: Sunny, Fr, Mo - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24	McQuinn, Jennifer (Primary)	2 of 17 seats remain 17 of 17 notified seat.
ESLT	0043	English for Academic Purposes - Class	4	Online	010	14332	Online Synchronous	08:30 PM - 10:30 PM Type: Proctored Building: Sunny, Fr, Mo 10:00 AM - 12:00 PM Type: Class Building: Sunny, Fr, Mo - Topic: Class Building: Online Room: (S)200 Start Date: 05-13-24		46 of 17 seats remain 17 of 17 notified seat.

CAPILANO

English for Academic Purposes (ESL) program

<https://www.capilano.ca/programs--courses/search--select/academic-upgrading/english-for-academic-purposes-esl/>

Start Date: Fall, Spring, Summer, each running 15 weeks

Courses: Two foundational (starting at intermediate level English), two advanced, and three "university +" level

2022-23 University Calendar: 15 ESL courses (called English for Academic Purposes)

[Banner \(capilanou.ca\)](http://capilanou.ca)

Fall 2022 – 4 EAP classes, all with students registered

- English Academic Purposes 3 (2)
- English Academic Purposes 4A
- English Academic Purposes 4B

Title	Subject Description	Course Number	Section	Hours	CRN	Subject	Instructor	Meeting Times	Campus	Status
English Academic Purposes 3 Lecture	English for Academic Purposes 3	090	01	12	20208	EAP	Michelle_Zhang (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 10:00 AM Typo Class Building: Br 3 10:30 AM - 11:00 AM Typo Class Building: Br 4 11:30 AM - 12:00 PM Typo Class Building: Br 5 01:00 PM - 02:30 PM Typo Class Building: Br 6 02:30 PM - 03:00 PM Typo Class Building: Br	North Van...	3 of 29 seats remain
English Academic Purposes 3 Lecture	English for Academic Purposes 3	090	03	12	20210	EAP	Ashley_McCoy (Primary)	1 09:30 AM - 10:00 AM Typo Class Building: Br 2 10:30 AM - 11:00 PM Typo Class Building: Br 3 11:30 AM - 12:00 PM Typo Class Building: Br 4 12:30 PM - 03:00 PM Typo Class Building: Br 5 03:30 PM - 04:00 PM Typo Class Building: Br 6 04:00 PM - 05:30 PM Typo Class Building: Br	North Van...	8 of 29 seats remain
English Academic Purposes 4A Lecture	English for Academic Purposes 4A	100	02	8	20820	EAP	Crystal_Sala (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 10:00 AM Typo Class Building: Br 3 10:30 AM - 03:00 PM Typo Class Building: Br 4 10:00 AM - 11:20 AM Typo Class Building: Br	North Van...	3 of 18 seats remain
English Academic Purposes 4B Lecture	English for Academic Purposes 4B	101	02	3	20212	EAP	Crystal_Sala (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 11:20 AM Typo Class Building: Br 3 10:30 AM - 11:20 AM Typo Class Building: Br	North Van...	4 of 18 seats remain

Spring 2023 – 10 EAP classes, all with students registered

- English Academic Purposes 3 (2)
- English Academic Purposes 4A (4)
- English Academic Purposes 4B (4)

Title	Subject Description	Course Number	Section	Hours	CRN	Subject	Instructor	Meeting Times	Campus	Status
English Academic Purposes 3 Lecture	English for Academic Purposes 3	090	01	12	16210	EAP	Michelle_Zhang (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 10:00 AM Typo Class Building: Br 3 10:30 AM - 11:00 AM Typo Class Building: Br 4 11:30 AM - 12:00 PM Typo Class Building: Br 5 01:00 PM - 02:30 PM Typo Class Building: Br 6 02:30 PM - 03:00 PM Typo Class Building: Br	North Van...	4 of 29 seats remain
English Academic Purposes 3 Lecture	English for Academic Purposes 3	090	03	12	16212	EAP	Ashley_McCoy (Primary)	1 09:30 AM - 10:00 AM Typo Class Building: Br 2 10:30 AM - 11:00 PM Typo Class Building: Br 3 11:30 AM - 12:00 PM Typo Class Building: Br 4 12:30 PM - 03:00 PM Typo Class Building: Br 5 03:30 PM - 04:00 PM Typo Class Building: Br 6 04:00 PM - 05:30 PM Typo Class Building: Br	North Van...	8 of 29 seats remain
English Academic Purposes 4A Lecture	English for Academic Purposes 4A	100	02	8	16800	EAP	Crystal_Sala (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 10:00 AM Typo Class Building: Br 3 10:30 AM - 03:00 PM Typo Class Building: Br 4 10:00 AM - 11:20 AM Typo Class Building: Br	North Van...	3 of 18 seats remain
English Academic Purposes 4A Lecture	English for Academic Purposes 4A	100	04	8	16802	EAP	Crystal_Sala (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 10:00 AM Typo Class Building: Br 3 10:30 AM - 03:00 PM Typo Class Building: Br 4 10:00 AM - 11:20 AM Typo Class Building: Br	North Van...	3 of 18 seats remain
English Academic Purposes 4A Lecture	English for Academic Purposes 4A	100	06	8	16804	EAP	Crystal_Sala (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 10:00 AM Typo Class Building: Br 3 10:30 AM - 03:00 PM Typo Class Building: Br 4 10:00 AM - 11:20 AM Typo Class Building: Br	North Van...	3 of 18 seats remain
English Academic Purposes 4A Lecture	English for Academic Purposes 4A	100	08	8	16806	EAP	Crystal_Sala (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 10:00 AM Typo Class Building: Br 3 10:30 AM - 03:00 PM Typo Class Building: Br 4 10:00 AM - 11:20 AM Typo Class Building: Br	North Van...	3 of 18 seats remain
English Academic Purposes 4B Lecture	English for Academic Purposes 4B	101	02	3	16220	EAP	Crystal_Sala (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 11:20 AM Typo Class Building: Br 3 10:30 AM - 11:20 AM Typo Class Building: Br	North Van...	4 of 18 seats remain
English Academic Purposes 4B Lecture	English for Academic Purposes 4B	101	04	3	16222	EAP	Crystal_Sala (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 11:20 AM Typo Class Building: Br 3 10:30 AM - 11:20 AM Typo Class Building: Br	North Van...	4 of 18 seats remain
English Academic Purposes 4B Lecture	English for Academic Purposes 4B	101	06	3	16224	EAP	Crystal_Sala (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 11:20 AM Typo Class Building: Br 3 10:30 AM - 11:20 AM Typo Class Building: Br	North Van...	4 of 18 seats remain
English Academic Purposes 4B Lecture	English for Academic Purposes 4B	101	08	3	16226	EAP	Crystal_Sala (Primary)	1 08:30 AM - 09:00 AM Typo Class Building: Br 2 09:30 AM - 11:20 AM Typo Class Building: Br 3 10:30 AM - 11:20 AM Typo Class Building: Br	North Van...	4 of 18 seats remain

Summer 2022 – 3 EAP classes, all with students

- English Academic Purposes 3 (1)
- English Academic Purposes 4A (1)
- English Academic Purposes 4B (1)

Browse Classes

Search Results — 3 Classes
 Term: Summer 2022 Subject: English for Academic Purposes

Title	Subject Description	Course Number	Section	Hours	CRN	Subject	Instructor	Meeting Times	Campus	Status
English Academic Purposes 3 Lecture	English for Academic Purposes	100	01	12	20021	EAP	Elizabeth (Elizabeth) Phinney Carrie (Carrie) ...	2. 10:00 AM - 12:00 PM Type: Class Building: Cx 3. 10:00 AM - 12:00 PM Type: Class Building: Bx 4. 10:00 AM - 12:00 PM Type: Class Building: Bx 5. 10:00 AM - 12:00 PM Type: Class Building: Cx	North Van.	10 of 20 seats remain
English Academic Purposes 4A Lecture	English for Academic Purposes	100	01	6	20112	EAP	Elizabeth (Elizabeth) Phinney	2. 10:00 AM - 12:00 PM Type: Class Building: Cx 3. 10:00 AM - 12:00 PM Type: Class Building: Bx	North Van.	8 of 10 seats remain
English Academic Purposes 4B Lecture	English for Academic Purposes	100	01	3	20013	EAP	Elizabeth (Elizabeth) Phinney	2. 10:00 AM - 12:00 PM Type: Class Building: Cx 3. 10:00 AM - 12:00 PM Type: Class Building: Bx	North Van.	8 of 10 seats remain

Vancouver Island University

VIU's ESL Program

<https://international.viu.ca/english-as-a-second-language-department>

Six start dates per year: Jan, Feb, April, June, August, October

- 14-week courses consisting of:

- 7-weeks - Listening & Speaking
- 7-weeks - Reading & Writing

3-week and 4-week summer and winter camps

[Timetable \(viu.ca\)](#)

Fall 2022

10 classes with students registered out of 28 offered:

- ESLA 700T ESL HOLDING COURSE (0 out of 3)
- ESLA 701T ESL HOLDING COURSE (0 out of 3)
- ESLB 001 Beginners English (0 out of 1)

- ESLF 011 Language Foundations 1: Reading & Writing (1 out of 1)
- ESLF 012 Language Foundations 1: Listening & Speaking (0 out of 2)
- ESLF 021 Language Foundations 2: Reading & Writing (2 out of 3)
- ESLU 052 University Preparation 2: Listening & Speaking (1 out of 3)
- ESLF 031 Language Foundations 3: Reading & Writing (1 out of 1)
- ESLF 032 Language Foundations 3: Listening & Speaking (1 out of 2)
- ESLG 050 Graduate Preparation (1 out of 1)
- ESLU 041 University Preparation 4: Reading & Writing (1 out of 2)
- ESLU 042 University Preparation 4: Listening & Speaking (1 out of 2)
- ESLU 051 University Preparation 5: Reading & Writing (1 out of 2)
- ESLU 052 University Preparation 5: Listening & Speaking (0 out of 2)

Summer 2022

All cancelled, except 1

- ESLA 700T ESL HOLDING COURSE (0 out of 3)
- ESLA 701T ESL HOLDING COURSE (0 out of 3)
- ESLF 011 Language Foundations 1: Reading & Writing (1 out of 3)
- ESLF 012 Language Foundations 1: Listening & Speaking (0 out of 2)
- ESLF 021 Language Foundations 2: Reading & Writing (0 out of 1)
- ESLU 052 University Preparation 2: Listening & Speaking (0 out of 1)
- ESLF 031 Language Foundations 3: Reading & Writing (0 out of 1)
- ESLF 032 Language Foundations 3: Listening & Speaking (0 out of 1)
- ESLG 050 Graduate Preparation (0 out of 2)
- ESLU 041 University Preparation 4: Reading & Writing (0 out of 1)
- ESLU 042 University Preparation 4: Listening & Speaking (0 out of 1)
- ESLU 051 University Preparation 5: Reading & Writing (0 out of 1)
- ESLU 052 University Preparation 5: Listening & Speaking (0 of 1)

Spring 2023 – 17 offered

Appendix C: Dean's Report from this review dated June 2021

English Language Studies (ELS) Program Review

Dr. Sue Brigden -- Dean's Summary, April 2021

Introduction

English Language Studies (ELS), which is housed within the Faculty of Access and Continuing Education (FACE), underwent a program review in 2019-20.

In accordance with Policy 189 (Academic Program Reviews), the Program Review External Committee (Committee) conducted a site visit in May 2020; however, the visit was entirely online due to the pandemic. The Committee's review was guided by the ELS self-study as informed by the Dean's scope letter. Data provided by Institutional Research and collected from student surveys provided information that informed the self-study.

During the site visit, the Committee met with several stakeholders, including current and former students, faculty, and several UFV senior administrators.

The External Review Report (Report) was received in June 2020. The conclusion of the report included the following as its major strength:

The program structure is flexible and able to accommodate the diverse needs of domestic and international students across a range of proficiency levels and skill areas with a curricular emphasis on English for academic preparation and related academic competencies. (Report, p. 32)

IMPORTANT NOTE

During the preparation of the 2021-22 budget after the Committee submitted its report, it became clear that the ELS budget would be significantly reduced in 2021-22. As a result of these reductions, it will be difficult for the Department to undertake the work needed to implement the twelve (12) recommendations included in the Report.

The Department's response and action plan and the Dean's comments are given separately for each of the recommendations beginning on page 3 below.

Contribution to the University's Strategic Goals, Vision, Mission, Plans, and Values

Because the review took place while UFV's Strategic Plan was under development the Committee noted the following under Recommendation #4:

We support the development of ELS Certificate Program mission, values, and goal statements that align with FACE and UFV's new strategic plans and goals. (Report, p. 15)

Alignment with Institutional Learning Outcomes

The Committee noted the challenge faced by the department when it comes to its alignment with UFV's ILOs when it stated the following:

The ELS Department is genuinely challenged to develop program-level learning outcomes and to align them with UFV's ILOs because most ELS students do not graduate from the program by completing the ELS Academic (080-level) Certificate and its related courses. (Report, p. 22)

Although the Committee concluded that the "data from the ELS Student Survey support our belief that ELS course outcomes are, in general, well aligned with UFV's ILOs" (Report, p. 22), it recommended that the department "develop program-level learning outcomes and align them with UFV's ILOs" (Report, p. 23).

Ministry, Professional/Industry and Academic Standards

The learning outcomes of ELS courses align with the BCCAT English for Academic Purposes (EAP) Levels 1 to 4 as well as the Canadian Language Benchmark Level (CLB) outcomes 5/6 to 9 (Report, p. 24). The courses currently offered by the Department are preparatory courses that help students meet UFV's English language requirements but do not permit students to acquire academic credits that can be used in undergraduate

programs. As a result, "The Review Committee recommends ELS pursue EAP for Credit the EAP IV (ELS 080) level, making it a 100-level course for academic credit (Recommendation 7, Report, pp. 24)."

Standards of Educational Practices

The Committee found that the ELS Certificate program follows the Canadian Language Benchmarks theoretical framework and that all of its courses have been articulated through BCCAT. It also noted, "The core skills are reading, writing, and oral/aural skills. The competencies include study skills, critical thinking, problem solving, and group interaction skills. These skills and competencies are necessary at each level but become increasingly complex as language proficiency increases (Report, p.26)."

Utilization of Resources

Other than providing a comment about the Department's use of the Library, the Committee did not comment on the Department's utilization of resources; instead, the Report includes the information reported on pages 33 to 44 of the Self-Study Report, which summarizes the resources related to timetabling, faculty, staff, physical space, equipment, and library resources.

With respect to the Library, the Report notes, "When speaking to the UFV Librarian, we learnt the ELS classes do not need a lot of research support, except for the ELS 070-080 levels. Reading classes in particular book tours to visit the ELS collection to find a novel, etc. in the easy reading collection. Overall, they need less help developing research skills and more with finding easy readers (Report, p. 30)."

sessions, and this ongoing project has provided a strong foundation towards a more curriculum-embedded approach to improving students' English language skills while studying at UFV.

In Fall 2020, ELS also consulted with several areas across UFV on two 100-level course proposals, "ENLS 100: Content and Language Integrated Studies" and "ENLS 101: Language and Community Engagement", with excellent feedback on how these courses could benefit students across the curriculum. These types of courses could be connected to specific courses in other disciplines or new pathway programs, such as the one under current development in the College of Arts.

This work is ongoing and should continue into the 2021-22 academic year alongside Recommendation 7 below. (Plan, p.3)

DEAN'S COMMENT

The Dean encourages the department to continue its work with other departments on the development of 100-level courses that will support the success of English as an Additional Language learners taking first-year courses and/or admitted to undergraduate programs during 2021-22. Given the budget reductions in ELS, it is important to recognize that new courses may not be developed until after 2021-22.

RECOMMENDATION 3: ACADEMIC PARTNERSHIPS AND COLLABORATIVE ARRANGEMENTS: ACADEMIC FOUNDATION PROGRAM (AFP) AT FV INDIA IN CHANDIGARH

Committee's comment

The delivery of multiple sections of EAP 075 in Chandigarh every summer stands out as an innovative program with potential to grow. Enrollments have been increasing steadily for summer delivery and the course is also now being offered in the fall semester. That said, enrollments in the course do not generate tuition or FTEs, and so they do not contribute to the Department's sustainability. We recommend that UFV change the structure of AFP to allow for it to generate tuition and FTEs, and that ELS start other such partnerships to add to its long-term sustainability. (Report, p. 12)

DEPARTMENT'S RESPONSE AND ACTION PLAN

The Department agrees with the Committee's recommendation that UFV change the structure of the AFP to allow it to generate tuition and FTEs to better support this important and long-standing partnership with Fraser Valley India.

The Department will consult with the Dean of FACE and Fraser Valley India to explore this recommendation once the current health crisis and international travel restrictions improve. (Plan, p. 4)

DEAN'S COMMENT

The Dean supports the Department and will consult with other UFV units to determine if it is possible to generate tuition and FTEs for the department while recognizing there are policies internal to as well as external to UFV that may limit our ability to do so.

RECOMMENDATION 4: DEVELOP ELS CERTIFICATE PROGRAM MISSION, VALUES, AND GOAL STATEMENTS

Committee's comment

We support the development of ELS Certificate Program mission, values, and goal statements that align with FACE and UFV's new strategic plans and goals. (Report, p. 35)

DEPARTMENT'S RESPONSE AND ACTION PLAN

The Department will work to articulate its ELS program mission, values, and goal statements in consultation with FACE the 2021-22 academic year. (Plan, p. 4)

DEAN'S COMMENT

The Dean will support the articulation of the ELS program mission, values, and goal statements during the coming year, as needed.

RECOMMENDATION 5: INDIGENIZING THE ELS CURRICULUM

Committee's comment

ELS students remarked to us that they enjoyed learning about Indigenous culture in reading and writing classes. They also appreciated the Land acknowledgements at the start of every ELS and academic class at UFV...The ELS Department Head sits on the Indigenous Committee of the Senate, so he is able to share what he learns with his department in that way. A Teaching and Learning Specialist is also working with Indigenous Affairs to help faculty create materials that are intentional and to link these to larger Program Learning Outcomes (PLOs) so we recommend working with her as well. (Report, p. 15)

DEPARTMENT'S RESPONSE AND ACTION PLAN

The Department supports the ERC's recommendation to continue our efforts at Indigenizing the ELS Certificate program curriculum.

This is an ongoing project, although the ERC's recommendation that the Department connect with a dedicated Teaching and Learning specialist who works with Indigenous Affairs is an excellent idea. The Department will approach this specialist in the 2021-22 year to ask for guidance with creating materials that are intentional and that link to PLOs and ILOs. (Plan, p. 4)

DEAN'S COMMENT

The Dean supports the Department's approach and will provide input, as needed.

RECOMMENDATION 6: ALIGNING ELS PROGRAM LEARNING OUTCOMES (PLOS) WITH INSTITUTIONAL LEARNING OUTCOMES (ILO): CURRICULUM MAPPING

Committee's comment

Conclusion: Overview and Recommendations

The External Report included the following twelve (12) recommendations.

For each recommendation the Committee's comment, the Department's response included in its Action Plan Report (Plan), and the Dean's comment are presented below each recommendation.

RECOMMENDATION 1: FOUNDATION PROGRAM REVIEW & REVISION: ELS 070 AND 080 LEVELS AT UFV

Committee's comment

EAP 084, 6 credits is the only course needed to meet the University's UFV's English Language Proficiency Admission Requirements...From a language education perspective, this is a programming weakness because students require multiple language skills including interactive communications and reading at all levels of proficiency and especially as part of their preparation for university-level study...we recommend that students take all 3 courses at each level of the 070 and 080 levels as co-requisites to meet these ladder University entrance requirements. (Report, p. 8)

DEPARTMENT'S RESPONSE AND ACTION PLAN

ELS supports the Committee's recommendations that UFV revise its current English language proficiency admission requirement to align with standards at other post-secondary institutions in British Columbia and that the University Foundation Certificate program and Qualifying Studies admission category be revised accordingly.

The Department will examine current admission standards and pathway programs at other BC universities and make recommendations to the Dean of FACE, UFV International, and the Undergraduate Education Committee in the 2021-22 academic year. (Plan, p. 3)

DEAN'S COMMENT

The Dean supports the review and of admission requirements and pathway programs at other post-secondary institutions and will work with the department to develop and share its recommendations beginning in the 2021-22 academic year.

RECOMMENDATION 2: CLIL (CONTENT LANGUAGE INTEGRATED LEARNING) BRIDGING/PATHWAY PROGRAMS

Committee's comment

Adding ELS pathways to academic programs of interest to both international and domestic students could create more value-added, transdisciplinary programming that may bolster enrollment and raise ELS'

profile at the University...Most recently, the CLIL (Content Language Integrated Learning) Pilot Project shows promising growth in this direction. This project could lead to developing potential pathways/bridging programs as well as other credit bearing programming including perhaps some adjunct academic courses. (Report, p. 3)

DEPARTMENT'S RESPONSE AND ACTION PLAN

In Fall 2020, ELS began providing course-specific support for students taking BUS 100, CYC 202, GD 157, HSER 120, and UNIV 101 following guidelines in the Content and Language Integrated Learning (CLIL) literature. ELS faculty worked with partner faculty to develop specialized CLIL course materials and provide one-to-one support sessions with students through its Online Help Centre. During the Fall 2020 semester, ELS provided 166 support

We support the ELS Department aligning institutional-level learning outcomes with program-level learning outcomes and course-level learning outcomes in accordance with the guidelines in the *Developing Learning Outcomes* workbook from UFV Teaching and Learning.

The Teaching and Learning Specialist we met with suggested identifying the goals, intentions and purposes of ELS courses to recognize the alignment at the course level versus program level. Leave ILOs aside at the beginning. If gaps still exist, then start from the bottom up first reviewing Course Learning Outcomes to PLOs to finally ILO. We support this recommendation to help you do this important program review. We also recommend meeting with other faculty in academic areas in focus groups to identify these gaps as part of your program review process. (Report, p. 36)

DEPARTMENT'S RESPONSE AND ACTION PLAN

The Department will consult with FACE and Teaching and Learning and meet with faculty in other areas to implement this recommendation in the 2021-22 academic year. (Plan, p.5)

DEAN'S COMMENT

The Dean will work with the Department throughout the year, as needed.

RECOMMENDATION 7: EAP FOR CREDIT

Committee's comment

The Review Committee recommends ELS pursue EAP for Credit the EAP IV (ELS 080) level, making it a 100- level course for academic credit...Consider changing the numbering system of the whole program so that ELS courses all move towards EAP 100. Each level could maintain the flexibility of separated skills, but by making them co-requisites, students will need to take all skill areas at each level to ensure an integrated multiskill approach.

There has not been wide-spread support for this initiative in the past from other areas of the University, but the timing might be better for this change once the CLIL (Content Language Integrated Learning) Bridging/Pathway Programs have been developed with a wide variety of academic areas across the curriculum. (Report, p. 24)

DEPARTMENT'S RESPONSE AND ACTION PLAN

The Committee emphasized the need for a "paradigm shift" at UFV from ELS as a strictly "developmental" discipline to one that can contribute to undergraduate programming across the curriculum. As mentioned in the introduction to this Action Plan Report, several universities in British Columbia (e.g., Capilano University, Simon Fraser University, UBC Okanagan, Vancouver Island University) offer credit bearing upper-level EAP courses, as well as courses in other areas of ENLS that are connected to pathway programs and specific disciplines.

ELS supports this recommendation and acknowledges there will be challenges in realizing this shift at UFV. With changing student demographics, admission policies and enrollment patterns, however, we believe there are good reasons to provide a more curriculum-embedded approach to supporting students with improving their English language skills at UFV, now and in the years ahead.

The Department will move this work forward in the 2021-22 academic year alongside Recommendation 2 above. (Plan, p. 5)

DEAN'S COMMENT

The Dean supports this recommendation and will work with the Department and other academic units, as necessary. Given the budget reductions in ELS, it is important to recognize that new courses may not be developed until after 2021-22.

RECOMMENDATION 8: ELS HELP CENTRE

Committee's comment

The ELS Help Centre has been run by a group of dedicated ELS Faculty volunteering a total of 18 hours/week to keep it in operation. It has been at UFV for a very long time, even longer than the Academic Success Centre has been... ELS Faculty view this work as part of their "Service" contribution to UFV each year, but do not have capacity at present to keep it open more than 2 days per week (Report, p. 31) It then recommends, "that the Help Centre receive funding from UFV International and the larger UFV community to make the Centre part of ELS faculty workload, supporting Student Success of both International & Domestic students across the curriculum (Report, p. 31).

DEPARTMENT'S RESPONSE AND ACTION PLAN

The Department will work with the Dean of FACE to explore this recommendation for implementation in the 2021-22 academic year.

DEAN'S COMMENT

Due to budget reductions, it will not be possible to implement this recommendation in the near future because faculty workload will be dedicated to teaching scheduled courses.

RECOMMENDATION 9: ELS EDUCATIONAL TECHNOLOGIST POSITION

Committee's comment

We support increasing ELS' current Educational Technologist position from 50% to 100% to benefit the ELS Department and students. (Report, p. 31)

DEPARTMENT'S RESPONSE AND ACTION PLAN

The Department fully supports the ERC's recommendation that its Educational Technologist position be increased from 50% to 100%, especially since we expect to continue with online course delivery and online support services after the COVID-19 pandemic ends.

The Department will work with the Dean of FACE to explore this recommendation for implementation in the 2021-22 academic year. (Plan, p. 6)

DEAN'S COMMENT

Due to budget reductions in ELS, it will not be possible to implement this recommendation.

RECOMMENDATION 10: ELS FACULTY ANNUAL TEACHING LOAD

Committee's comment

We agree that with an annual teaching load of 12 sections per year, ELS faculty are genuinely challenged to balance teaching obligations with scholarship and service activities. With the change from teaching lower level ELS level courses to upper level EAP courses, faculty felt it is very challenging to teach this amount, not mentioning the high rate of health issues resulting from this heavy work load. We suggest that this needs to be re-examined. As we understand it, this issue should be looked at in terms of equity of employment. (Report, p. 31)

DEPARTMENT'S RESPONSE AND ACTION PLAN

ELS faculty have carried a 12 section per year teaching load since the Department was established at Fraser Valley College in 1990. Since then, the program and students have changed significantly, as have the qualifications of the Department members and the types of service and scholarly work they contribute each year.

The Department will work with the Dean of FACE to explore this recommendation for implementation as soon as possible. (Plan, p. 6)

DEAN'S COMMENT

While the Dean supports this recommendation, it is important to note that the workload of teaching faculty varies by department across the institution. To move forward on this, a discussion about workload reduction, likely, will involve many different stakeholders. The Dean will be happy to participate in these discussions.

**RECOMMENDATION 11: DOMESTIC STUDENTS PROGRAMMING, MARKETING, AND BASE FUNDING
SUPPORT - COMMUNITY BASED PROGRAMMING**

Committee's comment

The 2014 funding cuts to provincial settlement transfer payments resulted in a dramatic decrease in domestic ELS enrollments. This period coincided with the implementation of ELS seat reserves for international students, and anecdotal comments from domestic students suggest they continue to feel international students have first priority at UFV (Report, p.32).

As immigration to the Fraser Valley continues, there might be an opportunity to explore new partnerships, workplace training, and experiential learning initiatives at UFV to better meet the needs of this demographic (Report, p. 32).

ELS could benefit from more comprehensive marketing to attract more domestic students as well. Due to budget limitations as well as faculty and staff time constraints, this may be challenging, and we

recommend that UFV support ELS' efforts by offering more financial support for marketing their English language program offerings (Report, p. 33).

We also agree with the recommendation in the Self-Report that the UFV increase its support for domestic students who seek to improve their English language skills by increasing base funding allocations for the Department (Report, p. 33)

DEPARTMENT'S RESPONSE AND ACTION PLAN

As the ERC points out, these related activities are important and also challenging, due to budget limitations as well as faculty and staff time constraints. For all of these reasons, an increase to the

Department's base funding would support these efforts to attract new domestic students to ELS and to other areas at UFV.

The Department will continue to move these projects forward as it awaits news about an increase to its base funding.

DEAN'S COMMENT

Given the 2021-22 budget, there will not be any increase to the Department's base funding in the near future; however, the Dean supports an increase in base funding and will continue to advocate for it. Recommendation 12: University 101 - Study Skills

Committee's comment

Once the SDS student visa change happened in Fall, 2018, University 101 was revamped and is now filled with mostly international students. It is presently housed in the College of Arts and is transferable as elective credit throughout the BCCAT transfer system. We recommend that the present faculty consider team teaching these courses with ELS faculty. Alternatively, ELS could teach only international student sections.

At Capilano University, for example, the course is now housed in the School of Access and Academic Preparation and has been helping EAP faculty keep workload post the SDS decline in international student numbers 2 years ago. International student sections are taught by EAP faculty. Domestic student sections are taught by non EAP faculty (Community Development and Outreach).

The Dean of FACE seems to support this initiative, and we recommend working with her to move this forward as part of ELS's overall move towards teaching and supporting more 100-level, credit bearing courses at UFV. (Report, p. 38)

DEPARTMENT'S RESPONSE AND ACTION PLAN

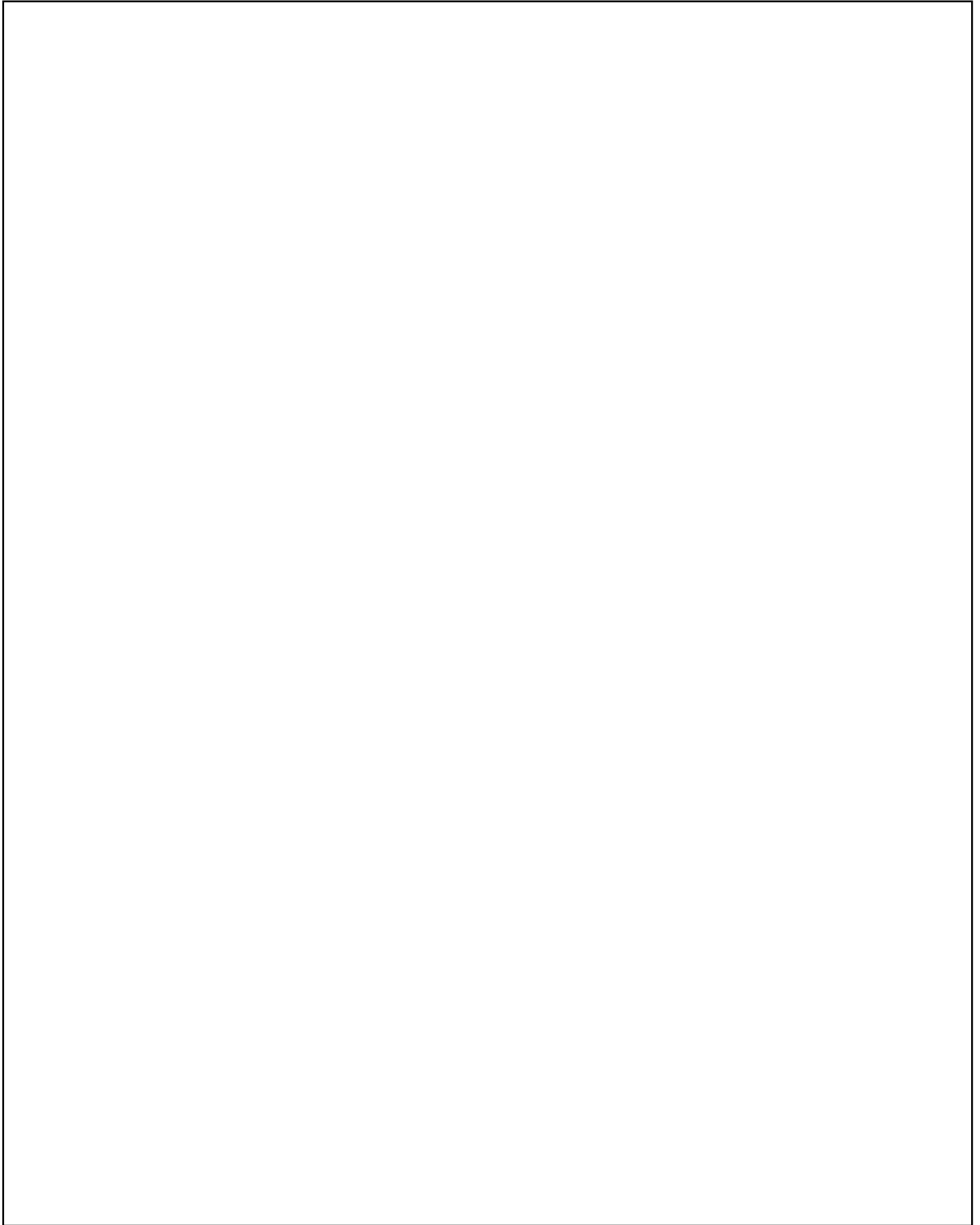
Given its expertise in language education and extensive background working with international students, the Department agrees that it could be involved in teaching UNIV 101. It will work with the Dean and the College of Arts to explore this recommendation throughout the 2021-22 academic year. (Plan, p. 8)

DEAN'S COMMENT

The Dean will work with the Department and the College of Arts to examine the feasibility of this recommendation.

Appendix D: Deficit Budget

	FY2013		FY2012		FY2011		FY2010		FY2009		FY2008		FY2007	
	Budget	Actual YTD	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
3604 Miscellaneous Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1120 Salaries - Faculty FT	197,955	197,955	197,955	207,320	663,033	607,800	722,844	658,650	711,166	688,800	675,701	671,957	794,881	622,109
1121 Salaries - Faculty PT	-	-	-	-	-	-	48,457	43,798	46,511	115,688	40,038	124,868	37,321	87,215
1122 Cont. Labor/Salaries-Faculty PT	-	-	-	(18,423)	-	(7,548)	-	(5,162)	-	(28,979)	-	(44,071)	-	(6,742)
1130 Salaries - Staff FT	23,397	7,057	33,440	6,800	95,305	92,546	90,085	92,318	88,885	105,442	88,931	92,546	94,883	83,034
1131 Salaries - Staff PT	-	-	-	306	-	1,184	-	1,302	-	400	-	400	-	45
1180 Student Health Benefits	46,484	-	-	(5,548)	-	(1,581)	-	(1,128)	-	(8,318)	-	(8,318)	-	1,800
1190 Payroll Benefits	46,484	43,002	46,595	55,529	159,283	147,227	185,112	186,678	175,711	188,606	168,425	186,983	181,075	166,754
Total Salaries	317,318	248,057	279,990	307,003	917,271	807,752	1,006,979	973,075	1,012,213	1,079,655	984,129	1,018,243	1,084,959	994,959
1201 Supplies - Classroom	-	-	-	-	-	-	-	1,629	-	180	-	368	-	243
1202 Supplies - Office	200	-	200	-	1,000	4	1,000	194	1,000	1,000	1,000	1,000	1,000	243
1203 Supplies - Restroom	-	-	-	-	-	4	-	1,092	-	2,878	-	2,509	-	5,317
1204 Minor Equipment	-	-	-	-	-	-	-	1,761	-	2,189	-	797	-	793
1281 Books	-	-	-	-	-	-	-	-	-	18	-	-	-	-
1309 Departmental (Inside-Campus) Travel	-	-	-	48	400	-	400	25	400	-	400	413	400	135
1304 International/Outside-Campus/Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1305 Mileage Allowance	404	-	404	-	424	-	424	53	404	-	404	216	404	135
1341 Capital Outlays - Fixed/Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	46
1342 Capital Outlays - Other	-	-	-	-	-	-	-	-	-	181	-	178	-	-
1401 Software Licenses	2,000	-	2,000	-	2,000	-	2,000	-	2,000	114	2,000	1	2,000	6
1504 Fax	-	-	-	-	-	-	-	-	-	4	-	-	-	-
1513 Communication Cabling	-	-	-	12	1,800	7	1,800	1,176	1,800	290	1,800	5,105	1,800	1,034
1620 Photocopy Charges	100	19	100	-	-	-	-	-	1,800	4,941	-	-	-	-
1629 Postage & Freight	-	-	-	-	-	-	-	-	-	9	-	292	-	-
1644 Personnel	-	-	-	-	-	-	-	-	-	362	-	-	-	200
1645 Other Personnel	-	-	-	-	195	-	195	200	195	-	195	218	-	200
1693 Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1930 Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1931 Transfers - In-Between Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Salary Expenses	2,734	19	2,726	100	5,819	11	5,819	8,130	5,819	11,483	5,819	11,483	5,819	10,915
Supplies / (Over/Under)	239,584	248,038	282,273	288,003	923,290	809,763	1,012,818	981,205	1,018,332	1,071,118	989,948	1,029,726	1,084,978	994,074
VAR/ADJ	TR/LE	TR/LE	TR/LE	TR/LE	TR/LE	TR/LE	TR/LE	TR/LE	TR/LE	TR/LE	TR/LE	TR/LE	TR/LE	TR/LE





SBC MEMORANDUM

SBC Chair: Jackie Hogan
Local: 4676

SBC Assistant: Sarah McLean
Local: 4029

TO: Dr. T. Ryder-Glass, Acting Provost and VP Academic
FROM: Jackie Hogan, Senate Budget Committee Chair
DATE: February 27, 2023
RE: Program Suspension – English Language Studies

At its February 16, 2023 meeting, the Senate Budget Committee reviewed the program suspension proposal for English Language Studies. The following comments were noted:

- M. Saudelli, Associate Dean and Acting Department Head, English Language Studies spoke to the English Language Studies suspension proposal included in the agenda package, highlighting various reasons why enrollment has steadily declined since 2017/18 in the long standing UFV program and outlined efforts made in attempt to increase enrollments. It was explained the current program is not set-up to respond to market demands or shifts in ELS approaches and a two-year suspension will allow for restructuring.
- Support for the suspension was provided through discussion, with comments made noting other PSIs have revamped ELS curriculum and UFV will fall behind if it does not address its outdated curriculum.

The following motion was moved and seconded:

MOTION:

THAT the Senate Budget Committee has reviewed the English Language Studies program suspension proposal and confirms the budget implications are accurately reflected.

J. Hogan/C. Campbell
CARRIED



MEMORANDUM

TO: APPC, Senate, Board of Governors
FROM: Tracy Ryder Glass, Acting Provost & VP, Academic
DATE: March 13, 2023
RE: Program Suspension – Migration and Citizenship Graduate certificate and diploma

Effective immediately, and for the reasons outlined in the attached proposal dated September 28, 2022 and as per the Suspension and Discontinuance Policy (222), I have approved the two-year suspension for both the Migration and Citizenship Graduate certificate and diploma.

Please add this to your agenda for information.

Attachments:

- Memo from Program Development and Quality Assurance
- Memo from Senate Budget Committee
- Program Suspension Proposal



MEMO

TO: APPC/Provost
CC: Tracy Ryder-Glass, Provost; Melinda Saretzky, Assistant to the Provost; Sylvie Murray, Dean, College of Arts, Garry Fehr, AVP Research and Graduate Studies
From: Claire Carolan, Associate Director PDQA
RE: Suspension, Migration and Citizenship Graduate certificate and diploma

DATE: March 4, 2023

The College of Arts is requesting the 2-year suspension of the Migration and Citizenship Graduate certificate and diploma under policy 222 Suspension and Discontinuance.

The proposal was discussed at SBC on October 27, 2023, and recommended for suspension.

Documents:

1. Proposal for Program Suspension
2. APPC Memo for Submission



MEMO

To: James Mandigo, Provost and VP, Academic

From: Sylvie Murray, Dean, College of Arts and Garry Fehr, AVP, Research, Engagement, & Graduate Studies

Cc: Nicola Mooney, Convenor, School of Social Justice & Global Stewardship;
Melinda Saretzky, Assistant to the Provost; Claire Carolan, Associate Director, PDQA;
pdqa@ufv.ca; Paul Brammer, Department Assistant, School of Social Justice & Global Stewardship

Subject: Program Suspension: Migration and Citizenship Graduate Certificate and Diploma, School of Social Justice & Global Stewardship, College of Arts

Date: SEPTEMBER 28, 2022

SECTION 1 - Program Information

Migration and Citizenship Graduate Certificate and Diploma, School of Social Justice & Global Stewardship

SECTION 2 - Effective Date

Fall 2022

SECTION 3 - Length of Suspension

Request suspension for:

- 1 year
 2 years
-

SECTION 4 - Rationale

These programs are being reviewed for renewal as they have never had sufficient enrolment to run.

SECTION 5 – Work Plan

A working group is being struck to renew the certificate and diploma. The revised programs timeline is targeted to be approved by Senate in September 2023 to open for student recruitment and enrolment in time for Fall 2024 implementation.

SECTION 6 – Consultation

The program faculty members were consulted in September. The suspension proposal was approved by the College of Arts Council on September 23, 2022. The SBC reviewed the proposal on October 27, 2022 and confirmed that it has no budget implications.

SECTION 7 - Accommodation Plan

There are no students enrolled in either program currently.

SECTION 8 - Communication Plan

The School Convenor, and Assistant, will inform the Office of the Registrar of the suspension once approved.

SECTION 9 – Additional Relevant Information

N/A



SBC MEMORANDUM

TO: Dr. James Mandigo, Provost and VP Academic
FROM: Jackie Hogan, Senate Budget Committee Chair
DATE: November 21, 2022
RE: Program Suspension: Migration and Citizenship Graduate Certificate and Diploma

The Migration and Citizenship graduate certificate and diploma program suspension came forward for Senate Budget Committee consultation at its October 27, 2022 meeting, with guest Dr. Sylvie Murray in attendance to speak to the proposal. The following points were noted:

- The programs have never had sufficient enrolment to run, there are currently no students enrolled in either program, and the two-year suspension will allow for review and renewal into a minor.

The committee had no questions or comments.

MOTION:

THAT the Senate Budget Committee has reviewed the Migration and Citizenship graduate certificate and diploma program suspension proposal and confirms there are no budget implications.

C. Dickson/J. Feenstra

CARRIED



MEMORANDUM

TO: APPC, Senate, Board of Governors
FROM: Tracy Ryder Glass, Acting Provost & VP, Academic
DATE: March 10, 2023
RE: Program Suspension – BIS, Applied Management concentration

Effective immediately, and for the reasons outlined in the attached proposal dated March 10, 2023 and as per the Suspension and Discontinuance Policy (222), I have approved the two-year suspension for the Bachelor of Integrated Studies, Applied Management concentration.

Please add this to your agenda for information.

Attachments:

- Memo from Program Development and Quality Assurance
- Program Suspension Proposal



MEMO

TO: APPC/Provost
CC: Tracy Ryder-Glass, Provost; Melinda Saretzky, Assistant to the Provost; Sylvie Murray, Dean, College of Arts; Chris Schinckus Dean, Faculty of Business and Computing
From: Claire Carolan, Associate Director PDQA
RE: Suspension, BIS Applied Management Concentration

DATE: February 10, 2023

The Faculty of Business and Computing is requesting the 2-year suspension of the BIS Applied Management Concentration. As you are aware, this suspension falls under unusual circumstances due to there being no provision for suspension of a concentration under policy 222, Suspension and Discontinuance, nor does it fall under the deletion of a program covered by the policy 21, Undergraduate Program and Course Approval procedures appendix.

The proposal was discussed at SBC on February 16, 2023 and recommended for suspension.

Documents:

1. Proposal for Program Suspension
2. PDQA Memo
3. Memo for Submission
4. SBC memo (coming)



MEMO

To: Tracy Ryder Glass, Acting Provost and VP, Academic

From: Sylvie Murray, Dean, College of Arts & Chris Schinckus, Dean, Faculty of Business and Computing

Cc: Hannah Celinski, Arts and Integrated Studies; Rod Hayward, Director, School of Business; Claire Carolan, Associate Director, PDQA; Melinda Saretzky; pdqa@ufv.ca

Subject: Program Suspension: BIS, Applied Management Concentration, College of Arts/School of Business

Date: MARCH 10, 2023

SECTION 1 - Program Information

BIS, Applied Management concentration

SECTION 2 - Effective Date

Fall 2023

SECTION 3 - Length of Suspension

Request suspension for:

- 1 year
 - 2 years
-

SECTION 4 - Rationale

Clearly and precisely present the rationale for suspension with consideration to the following:

- ▶ *insufficient resources*
 - ▶ Upper level MGMT courses are demanding the time of Faculty
 - ▶ Sessional instructors are being hired to fill the need elsewhere
 - ▶ *low enrolment or demand*
 - ▶ Enrollment of upper level MGMT courses sits in the range of 10 students
 - ▶ *declining employment opportunities for graduates*
 - ▶ *curricular issues*
 - ▶ *inability to provide appropriate educational environment and/or supports*
 - ▶ *decline in quality or the inability to meet required program outcomes*
 - ▶ *the program is being reviewed for renewal or restructuring*
-
-

SECTION 5 – Work Plan

Describe how the suspension time will be used to address the reasons for suspension.

The Applied Management Concentration will be suspended to provide a reflexive context\time to think about a the development of a potential alternative to this concentration. Discussions need to be initiated on this matter as no concrete plan has been designed yet.

SECTION 6 – Consultation

Consultation took place between the School of Business and the department of Arts & Integrated Studies, as well as Advising.

- ▶ *Faculty/College Council*
- ▶ *Senate Budget Committee*
 - *short term impact on space (employee and instructional)*
 - *short-term impact on operating budget and resources dedicated to the suspended program*

For the 2023-24 fiscal budget Faculty of Business & Computing had 5 sections of MGMT included in their budgeted course plans. The suspension would result in 1 fewer course offered and the MGMT courses would be running with about 15 students rather than the typical 85-90% course fill rate (~22/25seats). Estimated tuition shortfall would be ~\$13,200, but salary savings of approximately \$9,000 for the one section reduction. Shortfalls would be managed within the Faculty.

SECTION 7 - Accommodation Plan

Describe or attach the plan to suspend admissions, and include where appropriate, accommodations for students who are already enrolled in the program, and any measures to mitigate the effects of the program suspension.

a. Plan for Suspension (Fall 2022 to Fall 2023)

To prepare for the suspension, the following course schedule will be offered. This schedule allows all currently enrolled students to complete the concentration.

Summer 2023: MGMT 400, MGMT 410

Fall 2023: MGMT 440, MGMT 460

From Winter 2024 to Winter 2025: all students can complete the concentration by enrolling in the equivalences provided in the section b - These courses can be offered every semester through a traditional or an Independent Studies delivery mode.

b. A course and completion plan be prepared that begins the next semester following approval (summer)

For students who are unable to enroll during this academic year and who cannot therefore complete the concentration in a year, the School of Business provides the following table of equivalences:

MGMT Concentration	Existing BUS course/s
	<p><i>Note: BUS courses not necessarily offered in an asynchronous online format.</i></p>

MGMT 310 - Cultivating Positive Workplaces	BUS 310 – same course – in the approval process BUS 315 - sub
MGMT 320 - Effective Communication for Managers	No BUS course equivalent CMNS 445 - Facilitating Skills for the Workplace Alternatively... CMNS 490 - Directed Studies in Communications
MGMT 340 - Performance and Cost Measurement	BUS 339 - Introductory Financial Statement Analysis
MGMT 350 - Creativity and Innovation	BUS 430 – Management of Innovation Alternatively, students might also use the following equivalences: MEDA 260 Exploring Creativity (Fall) MEDA 350 Critical Studies in Digital Media in Canada (Winter) CMNS 340 Storytelling for Professional Applications (Fall) CMNS 353 Research in Organizations (Winter 24) CMNS 380 Communication in the Cross-Generational Workplace (TBA) CMNS 390 Designing User-Friendly Guides, Manual & Instructions (Fall) CMNS 420 Virtual Team Communication (S24)
MGMT 400 - Ethics and Sustainability	BUS 400 – Business and Society
MGMT 410 – Leadership and Management	Currently 307F – Designing & Developing Leadership, a Selected Topic in Organizational Behaviour. The OCO for this course as a BUS 3XX or BUS 4XX is in development.
MGMT 440 - Business and Operational Excellence	BUS 353 - Business Process Management
MGMT 460 - Business Intelligence	BUS 440 - Managing in the Digital World
All BUS related MGMT courses	An alternative for a business course: BUS 492 - Directed Studies (detail pg. 7)

These equivalences can be used by students who cannot attend all courses required in a year so that they will be allowed to complete the concentration within the 2 years of suspension. See appendix for further information about these equivalences.

c. The course and completion plan allows for 2 years of AMC course offerings (with additional 2 years for students to complete using alternative BUS courses; this makes allowance for students who are part-time learners).

Most of the courses related to the academic equivalences evoked above are offered during every semester, but the accommodation plan gives a very flexible option by offering the possibility to the students to value any MGMT course as a Directed Studies (BUS492). Such option, in addition to considering the above equivalences as Independent Studies, ensures that the accommodation plan will be tailored for each student's needs.

d. Direct communication with students and documented consultation with students to prepare the 2-year course plan.

A comprehensive communication plan will ensure that students are fully informed about the suspension of the program and what are the options available for students to terminate their Applied Management Concentration. This plan includes the following steps:

- Direct Communication: The School of Business will interact with the Head of Department of Arts & Integrated Studies as well with the academic advisors who will be communicating directly with students to ensure that they are aware of the suspension of the program and the next steps. The academic advisor will be available to answer any questions students may have and to provide guidance on the academic options.
- 2-year Course Plan: Academic advisors will work with each student to develop a 2-year course plan that will allow them to continue their academic journey and achieve their academic goals. In line with the academic equivalences provided in the section b, the academic advisors will meet all the students currently enrolled in the concentration to ensure that this 2-year course plan will be tailored for each student's needs.

e. Provisions that no further students are admitted to the AMC.

To ensure that no student will be newly enrolled in the program, the suspension of the Applied Management Concentration implies a direct suspension of the enrolment for this concentration.

SECTION 8 - Communication Plan

The Department Head/Director, in consultation with the Dean and Provost, will develop the communication plan which must be detailed here or attached to this memo. After approval, the Department Head/Director executes the communication plan. The plan must include the following areas and specify the approval and effective dates:

- *existing students*
 - Emails will be sent to students to inform them of the intention to suspend the program, the schedule of courses, and an invitation to meet with their advisor.
- *Office of the Registrar*
 - The Office of the Registrar will be notified by both Rod Hayward and Hannah Celinski
- *Academic Calendar Editor*
 - The BIS DA, Randine Johnston will notify the Academic Calendar Editor
- *Undergraduate Education Committee (or Graduate Studies Committee)*
- *Senate Budget Committee*
- *Academic Advising Centre*
 - The AAC has been involved in discussions leading up to the announcement.

-
- *University Relations*
 - *Faculty/College Councils affected*
 - *others as needed*
 - *external stakeholders, if relevant*
-

SECTION 9 – Additional Relevant Information

List here and attach any other documents that may be relevant, e.g., memo from the department.

There is currently an offering of MGMT 410 that is in conversation with Advising, the instructor, Rod Hayward, Chris Schinckus, The Office of the Registrar, Hannah Celinski, and Student Academic Affairs about completion of MGMT 410 due to extenuating circumstances.

Further delays to students completing this course may alter the timing of the suspension.



SBC MEMORANDUM

SBC Chair: Jackie Hogan
Local: 4676

SBC Assistant: Sarah McLean
Local: 4029

TO: Dr. T. Ryder-Glass, Acting Provost and VP Academic
FROM: Jackie Hogan, Senate Budget Committee Chair
DATE: February 27, 2023
RE: Program Suspension – BIS, Applied Management Concentration

At its February 16, 2023 meeting, the Senate Budget Committee reviewed the program suspension proposal for BIS, Applied Management Concentration. The following comments were noted:

- C. Carolan, Associate Director, Program Development and Quality Assurance spoke to the BIS, Applied Management Concentration suspension proposal included in the agenda package, deferred from last meeting, and explained that due to complexities of the concentration and gaps in policy this fell into a procedural grey area.
- As a point of clarity, it was noted suspensions, discontinuances, renewals and reinstatements are to go through the PDQA.
- Concern was voiced for the vitality of small programs and in response C. Schinckus, Dean, Faculty of Business and Computing defended the suspension noting programs must be sustainable and that there is no demand for this program.

The following motion was moved and seconded:

MOTION:

THAT the Senate Budget Committee has reviewed the BIS, Applied Management Concentration program suspension proposal and confirms the budget implications are accurately reflected.

J. Hogan/C. Schinckus
1 Abstention
CARRIED



MEMORANDUM

 Academic Planning and Priorities Committee

TO: James Mandigo, Chair, Senate

FROM: Tracy Ryder Glass, Chair, Academic Planning and Priorities Committee

DATE: April 19, 2023

RE: APPC Annual Report to Senate – 2022-2023

The timeframe for this report is April 2022-March 2023.

The Academic Planning and Priorities Committee (APPC) had a very busy year with various approvals and robust discussions. Additional details on the programs will be provided in the 2023 Program Report and Plan.

New Programs

- Bachelor of Regional and Community Planning - Internal Stage 2
- Business Analytics Post Baccalaureate diploma
- International Business Post Baccalaureate diploma

Program Reviews

- Aviation
- Anthropology
- Art History
- Communications
- Sociology
- Teacher Education
- Theatre
- Visual Arts

Program Reinstatments

- Management Post-baccalaureate certificate

Program Suspensions

- Bachelor of Science in Nursing - Fast Track
- Indigenous Maps, Films, Rights and Land Claims associate certificate
- (renewal) – Indigenous Arts certificate
- (renewal) Hospitality Event Planning certificate
- Applied Ethical & Political Philosophy Minor (AEPP)
- Digital Manufacturing diploma

Program Discontinuances

- Mennonite Studies certificate
- Health and Human Services certificate
- Aboriginal, Culture, and Language Support diploma
- Aircraft Structures Technician
- Aircraft Maintenance Engineer

Concept Papers

- Masters of Science (MSc) in Computing Science

Program Report and Plan: The Program Report and Plan 2022 was recommended for approval at APPC in May 2022 and was approved at Senate and the Board in June 2022.

Terms of Reference: The APPC will review the Terms of Reference at their April 2023 meeting.

Additional

- Discussion began regarding the suggestion from Senate Governance Committee to amalgamate the Senate Budget Committee and the Academic Planning and Priorities Committee. The APPC agreed in principle and the Chairs and Vice-Chairs of each committee will meet to draft a new Terms of Reference for each committee to review
- A new program review process was brought forward, and all programs are now required to undergo a program review every 5-6 years instead of 7-8. Blackboard is being piloted as a new platform for the program review process
- The APPC provided extensive feedback toward the Strategic Enrolment Management Plan which was approved by the Senate and Board
- A plan is underway for UFV to report on updates from the Integrated Strategic Plan
- Discussion was had regarding optimum start dates for programs and entry into the Academic calendar, it was noted that implementing a new program takes time and is multifaceted
- The Arts Studies Department changed their name to the Arts and Integrated Studies Department
- Revisions to the Program Discontinuance and Suspension procedures were brought forward and the Program Development and Quality Assurance office now oversees the administration of these processes



Academic Planning and Priorities Committee

2023/24 Meeting Schedule

Wednesdays

2:30 – 4:30 pm

Week 1 of UFV Meeting schedule

Meeting Date	Agenda Deadline at noon	Location
October 4	Sept 26	TBA
November 1	Oct 24	TBA
November 29	Nov 21	TBA
January 31	Jan 23	TBA
February 28	Feb 20	TBA
March 27	Mar 19	TBA
April 24	Apr 16	TBA
May 22	May 14	TBA
June TBC	TBA	TBA



MEMORANDUM

Academic Planning and Priorities Committee

APPC Chair: James Mandigo

APPC Assistant: Melinda Saretzky

TO: Gerry Palmer, Vice Chair, Senate

FROM: James Mandigo, Chair, Academic Planning and Priorities Committee

CC: Sylvie Murray, Dean, College of Arts
Claire Carolan, Associate Director, Program Development and Quality Assurance

DATE: January 26, 2023

RE: Anthropology Program Review

The Anthropology Program within the College of Arts, Faculty of Social Sciences underwent a program review in 2021-22. The Academic Planning and Priorities Committee reviewed all of the documentation related to the program review and accepted them at its January 25, 2023 meeting and recommend to Senate for approval.

The work on the Self-Study from members of the Program Working Group was highly commended, including their extensive curriculum review. The summary highlights EDI by inviting students and readers into the diversity of people around the world. The Dean is in support of a long-term plan to produce a major and commends the systematic way of working backwards to ensure the program is built properly.

SUGGESTED MOTION:

THAT Senate accept the Dean's Summary Report of the Anthropology Program Review as presented.

Attachments:

- Memo to APPC
- Dean's Summary Report

Remainder of the documents located:

- UFV Drive: H:\UFVinfo\APPC
- Blackboard: COM-APPC (Senate Committee – APPC)



MEMORANDUM

Academic Planning and Priorities Committee

APPC Chair: James Mandigo

APPC Assistant: Melinda Saretzky

TO: Gerry Palmer, Vice Chair, Senate

FROM: James Mandigo, Chair, Academic Planning and Priorities Committee

CC: Sylvie Murray, Dean, College of Arts
Claire Carolan, Associate Director, Program Development and Quality Assurance

DATE: January 26, 2023

RE: Art History Program Review

The Art History Program within the College of Arts, Faculty of Humanities underwent a program review in 2021-22. The Academic Planning and Priorities Committee reviewed all of the documentation related to the program review and accepted them at its January 25, 2023 meeting and recommend to Senate for approval.

The external reviewers noted that the program is doing very well and appreciated how the program has integrated 21st century work into the program and notes that there is a potential for collaborative work between Public History and Art History. The program working group was commended on their work to Indigenize the program. It was noted that the extended minor will be assessed if a major in the program was established.

SUGGESTED MOTION:

THAT Senate accept the Dean's Summary Report of the Art History Program Review as presented.

Attachments:

- Memo to APPC
- Dean's Summary Report

Remainder of the documents located:

- UFV Drive: H:\UFVinfo\APPC
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MEMORANDUM

Academic Planning and Priorities Committee

APPC Chair: James Mandigo

APPC Assistant: Melinda Saretzky

TO: Gerry Palmer, Vice Chair, Senate

FROM: James Mandigo, Chair, Academic Planning and Priorities Committee

CC: Chris Schinckus, Dean, Faculty of Business and Computing

Claire Carolan, Associate Director, Program Development and Quality Assurance

DATE: January 26, 2023

RE: Aviation Program Review

The Aviation Program within the Faculty of Business and Computing underwent a program review in 2021-22. The Academic Planning and Priorities Committee reviewed all of the documentation related to the program review and accepted them at its January 25, 2023 meeting and recommend to Senate for approval.

The APPC recognized the great work on this excellent program review and it was noted that the program working group appreciated learning new things about the program and has started some of the work on the action plan. The College of Arts offered their assistance with a portion of their action plan related to the Bachelor of Integrated studies, and encouragement to seek additional consultation from the Faculty of Applied and Technical Studies was given because of their experience and continued relationships with community partners.

SUGGESTED MOTION:

THAT Senate accept the Dean's Summary Report of the Aviation Program Review as presented.

Attachments:

- Memo to APPC
- Dean's Summary Report

Remainder of the documents located:

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MEMORANDUM

Academic Planning and Priorities Committee

APPC Chair: James Mandigo

APPC Assistant: Melinda Saretzky

TO: Gerry Palmer, Vice Chair, Senate

FROM: James Mandigo, Chair, Academic Planning and Priorities Committee

CC: Sylvie Murray, Dean, College of Arts
Claire Carolan, Associate Director, Program Development and Quality Assurance

DATE: January 26, 2023

RE: Communications Program Review

The Communications Program within the College of Arts, Faculty of Humanities underwent a program review in 2021-22. The Academic Planning and Priorities Committee reviewed all of the documentation related to the program review and accepted them at its January 25, 2023 meeting and recommend to Senate for approval.

The external reviewers touched on several items, many of which the department had also noted during the review process. The department supports the action plan and will be working on a workplan in the near future. A potential cross-faculty leadership program with the School of Business was recognized as a good opportunity.

SUGGESTED MOTION:

THAT Senate accept the Dean's Summary Report of the Communication Program Review as presented.

Attachments:

- Memo to APPC
- Dean's Summary Report

Remainder of the documents located:

- UFV Drive: H:\UFVinfo\APPC
- Blackboard: COM-APPC (Senate Committee – APPC)



MEMORANDUM

Academic Planning and Priorities Committee

APPC Chair: James Mandigo

APPC Assistant: Melinda Saretzky

TO: Gerry Palmer, Vice Chair, Senate

FROM: James Mandigo, Chair, Academic Planning and Priorities Committee

CC: Sylvie Murray, Dean, College of Arts

Claire Carolan, Associate Director, Program Development and Quality Assurance

DATE: January 26, 2023

RE: Theatre Program Review

The Theatre Program within the College of Arts, Faculty of Humanities underwent a program review in 2021-22. The Academic Planning and Priorities Committee reviewed all of the documentation related to the program review and accepted them at its January 25, 2023 meeting and recommend to Senate for approval.

The Program Working Group was commended on the great work of the self-study. It was noted that they had a great external team. This was the first review of the program since moving from the Chilliwack North campus, and they are proud of the accomplishments as the move had provided some challenges. Lots of curriculum work was done and it was noted that greater enrolments is expected with the opening of the Multimedia performance lab set to open in Fall 2024.

SUGGESTED MOTION:

THAT Senate accept the Dean's Summary Report of the Theatre Program Review as presented.

Attachments:

- Memo to APPC
- Dean's Summary Report

Remainder of the documents located:

- UFV Drive: H:\UFVinfo\APPC
- Blackboard: COM-APPC (Senate Committee – APPC)



MEMORANDUM

Academic Planning and Priorities Committee

APPC Chair: James Mandigo

APPC Assistant: Melinda Saretzky

TO: Gerry Palmer, Vice Chair, Senate

FROM: James Mandigo, Chair, Academic Planning and Priorities Committee

CC: Sylvie Murray, Dean, College of Arts

Claire Carolan, Associate Director, Program Development and Quality Assurance

DATE: January 26, 2023

RE: Visual Arts Program Review

The Visual Arts Program within the College of Arts, Faculty of Humanities underwent a program review in 2021-22. The Academic Planning and Priorities Committee reviewed all of the documentation related to the program review and accepted them at its January 25, 2023 meeting and recommend to Senate for approval.

This was a great program review. It was noted that this program contained many independent areas, so the curriculum work was intended to program technical and theoretical proponents to the program. The suggested changes would provide more flexibility for students and much needed curriculum work. The department has already started program planning and restructuring.

SUGGESTED MOTION:

THAT Senate accept the Dean's Summary Report of the Visual Arts Program Review as presented.

Attachments:

- Memo to APPC
- Dean's Summary Report

Remainder of the documents located:

- UFV Drive: H:\UFVinfo\APPC
- Blackboard: COM-APPC (Senate Committee – APPC)