

**MINUTES**  
**Business and Computing Faculty Council**  
Friday, September 13, 2024  
9:00 AM, Zoom

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**Chair of the Faculty of Business and Computing:** Chris Schinckus  
**Chair of the Faculty Council Meeting:** N/A

**Present:**

Amir Shabani	Frank Zhang	Luciana Hakak	Raechel Healey- Chamberlain
Benny Davidson	Gerry Gannon	Mandeep Pannu	Rilla Apostolakis
Carl Janzen	Ibrahim Javed	Mariana Toniolo	Russell Campbell
Cathy Hutchinson*	Ismail El Sayad	Barrios	Samuel Okegbile
Chris Schinckus	Jason Campbell	Marla Fralick	Samily Joseph*
Cindy Stewart	Julie Croft	Mason Paquette	Tanya Vanpraseuth
Colleen Bell*	Kevin Wainwright	Nipuni Jayetileke	Uduak Ituen*
Denise Calvert*	Khyati Shetty	Omer Waqar	Ziaul Hossain
Donna Derksen	Kim Milnes	Opeyemi Adesina	Zubair Raja
Faisal Naeem	Kurt Siemens	Parsa Rajabi*	
Farshad Eshghi*	Liz Wiebe		

**Regrets:**

Al Wiseman*	Gurneet Anand*	Lorne Mackenzie	Sha Scholtens
Felicia Chong	John Flett	Mark Breedveld	

**Recorder:** Tanya Vanpraseuth

\* Indicates Non-Voting Member

**1. Call to Order and Territorial Acknowledgement**

- The meeting was called to order at 9:00 am.
- New members of the Faculty Council were welcomed.

**2. Agenda and Minutes**

**2.1. Agenda – September 13, 2024**

**MOTION:**

Motion: That the agenda of September 13, 2024 be approved as presented.  
Chris Schinckus / Kevin Wainwright  
CARRIED

**2.2. Minutes – May 31, 2024**

**MOTION:**

Motion: That the minutes of May 31, 2024 be approved as presented.  
Chris Schinckus / Kevin Wainwright  
CARRIED

**3. For Decision**

**3.1. BUS 348 – Course Outline Changes – *Khyati Shetty***

**MOTION:**

Motion: That the changes to the course outline for BUS 348 be approved as presented.

Khyati Shetty / Kevin Wainwright

CARRIED

**3.2. CIS 145 – Course Outline Changes – *Opeyemi Adesina***

**MOTION:**

Motion: That the changes to the course outline for CIS 145 be approved as presented.

Opeyemi Adesina / Kevin Wainwright

CARRIED

**3.3. COMP 298 – New Course Approval – *Opeyemi Adesina***

**MOTION:**

Motion: That the new course COMP 298 Special Topics in Computing be approved as amended.

Opeyemi Adesina / Kevin Wainwright

CARRIED

**3.4. COMP 299 – New Course Approval – *Opeyemi Adesina***

**MOTION:**

Motion: That the new course COMP 299 Directed Studies in Computing be approved as amended.

Opeyemi Adesina / Kevin Wainwright

CARRIED

**3.5. COMP 398 – New Course Approval – *Opeyemi Adesina***

**MOTION:**

Motion: That the new course COMP 398 Special Topics in Advanced Computing be approved as amended.

Opeyemi Adesina / Kevin Wainwright

CARRIED

**3.6. COMP 399 – New Course Approval – *Opeyemi Adesina***

**MOTION:**

Motion: That the new course COMP 399 Directed Studies in Advanced Computing be approved as amended.

Opeyemi Adesina / Kevin Wainwright

CARRIED

#### 4. Schools & Associate Dean News

##### 4.1. School of Business – *Khyati Shetty*

- The school hosted their annual retreat in August. The retreat included team building exercises, workshops, and service excellence awards.
- A comprehensive Start Plan was developed for the school. Lorne Mackenzie will chair the Implementation Committee.
- An Industry Mentorship Board will be launched this year to connect students with industry experts.
- Kirsten Roberston, Chang Lu, Lorne Mackenzie, and Kevin deWolde attended conferences.
- Felicia Chong presented at the UTAR University in Malaysia, Zubair Raja presented at the FMA conference, and Mariana Toniolo Barrios presented at the SMA conference.
- Benny Davidson was published in an ABDC-indexed journal and David Dobson presented a paper.
- The school is working on OCO revisions.
- The Accounting Student Association secured CPA funding for their upcoming events.
- Kim Milnes worked with three business chambers to assist local businesses with their digital marketing strategies.
- Cindy Stewart is organizing a field visit for her retail marketing class.
- Kyle Baillie organized a sequence of industry speakers for his class.

##### 4.2. School of Computing – *Opeyemi Adesina*

- The school had a successful beginning to the academic year.
- The school's retreat occurred in August. The retreat included a seminar on building relationships and discussions on strategies for the new academic year.
- Ziaul Hossain presented papers for a computing conference.
- Opeyemi shared a presentation with future students.
- Ibrahim Javed attended a talk at the activity centre at the University of British Columbia.
- Omer Waqar recently had two publications.

##### 4.3. Associate Dean – *Kevin Wainwright*

- Denise Calvert, the new Curriculum Strategist, was welcomed. Denise will start working on microcredential projects.
- Kevin attended the recent Provost meeting and shared enrolment updates for the institution.
- The importance of recruiting domestic students for the Faculty of Business and Computing was highlighted.
- Connecting with high school students and industry partners, creating microcredentials, and developing workshops were suggested strategies for domestic enrolment growth.
- Kevin plans to work with UFV International to ensure the success of international students.

## 5. For Discussion

### 5.1. Rank and Tenure – Standing Item – *Chris Schinckus*

- A new Director for tenure at promotion was appointed at UFV.
- IPECs have been established and committees are in the process of selecting a Chair.
- A Faculty Standards working group is being developed. A call for members email will be sent soon.

### 5.2. Faculty Council – Chair Position – *Chris Schinckus*

- A call for interest for the Faculty Council Chair position will be sent.
- It was noted that if the Council decides to not appoint a Chair, the Terms of Reference would need to be amended.

## 6. Reports

### 6.1. Dean's Report – *Chris Schinckus*

- Chris plans to meet with the schools to share specific information related to their initiatives and programs.
- Chris met with partners in Malaysia to assess new programs and develop a new dual degree for business.
- An international internship in Malaysia is in development for Fall 2025.
- Chris worked on research collaborations with universities in Malaysia.
- A call for members for the Faculty Standards working group will be sent out this month.
- Denise Calvert was welcomed as the new Curriculum Strategist. Denise will work on diversifying educational activities, updating course outlines, and developing microcredentials.
- The faculty is moving forward in the implementation of ACADEM, an online platform to streamline processes and reports for accreditation items. The pilot is in progress for the School of Business and may extend to the School of Computing in 2025.
- Guest lectures are in development for the BBA Agriculture and BBA Aviation programs. The new Director of Aviation, John Flett, will assist in extending the Aviation program.
- The development of the Master of Computing will be a priority for the academic year. Opeyemi Adesina and Mandeep Pannu were thanked for their work on this project.

### 6.2. Allyship & Reconciliation Committee – *Chris Schinckus*

- A new name was selected to be inclusive and reflective of the committee's goals.
- The goal for the committee is to move forward with meaningful initiatives and discussions to support reconciliation in the faculty.
- The next meeting will occur in October.

**6.3. Learning Exchange Committee – *Mariana Toniolo Barrios***

- Mariana was appointed as the new Chair of the committee.
- The committee is currently looking for two members in the School of Computing to present in December.
- Two School of Business members will present in May 2025.

**6.4. Faculty/College Council Reports**

**7.4.1. Faculty of Applied & Technical Studies – *Carl Janzen***

- The faculty received updates in policy development and changes regarding minor cases of plagiarism and misconduct.

**7.4.2. College of Arts**

- No representative for updates.

**7.4.3. Faculty of Education, Community, and Human Development**

- No representative for updates.

**7.4.4. Faculty of Health Sciences**

- No representative for updates.

**7.4.5. Faculty of Science – *Frank Zhang***

- The Faculty of Science's Faculty Council meetings have not started yet.
- No new updates to report.

**6.5. Senate Report – *Gerry Palmer***

- No updates to report.

**7. Information Items – *Tanya Vanpraseuth***

**7.1. BCFC Vacancies**

- **Business and Computing Faculty Council and its subcommittees have the following vacancies:**
  - Representative from FBC to the Faculty of Applied & Technical Studies
  - Representative from FBC to the Faculty of Health Sciences
- **Members interested in any of these vacancies should contact [FBC.Committees@ufv.ca](mailto:FBC.Committees@ufv.ca).**

**7.2. Upcoming Events/Important Dates**

- **September 20: [Dean's Coffee Series](#)**
- **September 17: Faculty Research Mixer hosted by the Research and Graduate Studies Office – [Register here](#).**
- **September 19: [UFV SUS Kickback Event](#)**
- **September 30: National Day for Truth and Reconciliation (UFV Closed)**
- **ROSA applications are due on October 31. [Learn more](#) about the program.**
- **A variety of digital pedagogy and teaching strategies workshops are being hosted by the [Teaching & Learning Centre](#).**

- For upcoming events related to Inclusive Teaching & Indigenization, see UFV's [Teaching and Learning page](#).
- Learning and development workshops are being hosted by [Human Resources](#) to help employees improve their technical skills, physical and mental well-being, interpersonal communications, and more.

7.3. Policy Revisions

- [Prevention, Education and Response to Sexualized Violence \(236\) Policy – Approved](#)
- [Presidential Search \(247\) Policy – Approved](#)

7.4. The next Faculty Council Meeting is October 11, 2024. Agenda deadline is September 26, 2024. Send submissions to [FBC.Committees@ufv.ca](mailto:FBC.Committees@ufv.ca).