



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

March 22, 2024
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: Donna Alary, Michael Batu, Chris Campbell, Claire Carolan, Rhonda Colwell, Samantha Hannah, Shirley Hardman, Carl Janzen, Amber Johnston, David Johnston, Selena Karli, Dana Landry, Carolyn MacLaren, William Maher, Lisa McMartin, and Linda Pardy
ABSENT: Ian Affleck, Vlad Dvoracek, Claire Hay, Bobby Jaswal, David McGuire, Shel Stefan, and Kevin Wainwright
GUESTS: Sarah Graham, Shelley Liebembuk, Rashad Mammadov, Heather McAlpine, Renee Prasad, Michelle Rhodes
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: March 1, 2024

MOTION:

To approve the draft minutes as presented.
CARRIED

3. COURSES AND PROGRAMS

3.1. Child, Youth, and Family Studies

Discontinuation: FAM 01, 02, 03, 04, 05, 06

MOTION:

To approve the discontinuation of FAM 01, 02, 03, 04, 05, and 06 as presented.
CARRIED

3.2. Communications

New course: CMNS 310, Professional Communication Ethics

MOTION:

To approve the CMNS 310 course outline as presented.
CARRIED

3.3. English

Review with changes: ENGL 323, 331, 335

Review with changes including title: ENGL 360

MOTION:

To approve the ENGL course outlines as amended:

- ENGL 323 title changed back to "Topics in Romanticism"

- ENGL 323 evaluation: "final paper" changed to "final project"
- CARRIED

3.4. **Agriculture Technology**

Review with changes including title and prerequisites: AGRI 210, 390, 490

Changes to program requirements and addition of Agribusiness option:
Agriculture Technology diploma

Changes to program requirements: Horticulture Crop Production and Protection certificate

Changes to program requirements: Livestock Production certificate

MOTION:

To approve the AGRI course outlines as amended:

- Learning outcomes that reference specific activities (e.g. "literature review") will be revised to refer to outcomes.

CARRIED

MOTION:

To approve the changes to the current Agriculture Technology diploma as presented, effective September 2024.

CARRIED

MOTION:

To recommend approval of the Agriculture Technology diploma Agribusiness option as presented, effective September 2024.

CARRIED

MOTION:

To approve the changes to the Horticulture Crop Production and Protection certificate as presented, effective September 2024.

CARRIED

MOTION:

To approve the changes to the Livestock Production certificate as presented, effective September 2024.

CARRIED

3.5. **Arts and Integrated Studies**

Change to program requirements: General Studies diploma

Additional changes will be made to this program, but not until the Liberal Arts diploma, Bachelor of Arts, and Bachelor of Integrated Studies have been further reviewed and revised.

MOTION:

To approve the changes to the General Studies diploma as presented, effective September 2024.

CARRIED

3.6. **Creative Arts**

Changes to entrance and program requirements: Bachelor of Fine Arts

MOTION:

To recommend approval of the Bachelor of Fine Arts entrance and program requirements as presented, effective September 2024.

CARRIED

3.7. Environmental Studies

Changes to entrance and program requirements: Bachelor of Environmental Studies

Changes to entrance and program requirements: Bachelor of Environmental Studies (Natural Sciences)

Notes in the entrance requirements that only relate to program requirements will be removed. This information can be included elsewhere if necessary.

MOTION:

To recommend approval of the changes to the Bachelor of Environmental Studies entrance and program requirements as presented, effective September 2024.

CARRIED

MOTION:

To recommend approval of the changes to the Bachelor of Environmental Studies (Natural Science) entrance and program requirements as presented, effective September 2024.

CARRIED

3.8. Continuing Education

Changes to entrance and program requirements: Legal Administrative Assistant certificate

Changes to entrance and graduation requirements: Nursing Unit Clerk certificate

Changes to entrance requirements: Paralegal certificate

Changes to entrance and graduation requirements: Paralegal diploma

Notes in the entrance requirements regarding keyboarding and digital literacy will be moved to the introductory sections, and the graduation requirements for the Legal Administrative Assistant certificate will be clarified.

MOTION:

To recommend approval of the Legal Administrative Assistant certificate entrance requirements as presented, effective September 2024.

CARRIED

MOTION:

To recommend approval of the Nursing Unit Clerk certificate entrance and graduation requirements as presented, effective September 2024.

CARRIED

MOTION:

To recommend approval of the Paralegal certificate entrance requirements as presented, effective September 2024.

CARRIED

MOTION:

To recommend approval of the Paralegal diploma entrance and graduation requirements as presented, effective September 2024.

CARRIED

4. OTHER BUSINESS/DISCUSSION ITEMS

4.1. Program development procedures

Feedback that has already been received is available to UEC members in Teams. Committee members were asked to review the proposed documents.

4.2. UEC Terms of Reference

Senate subcommittees are required to annually review their Terms of Reference. The Provost and Vice-Provost have also asked that UEC's Terms of Reference make clear what types of activities the committee does, and include any activities that are currently being done but are not fully represented.

Possible suggestions include changing the Vice-Chair position to an Executive Secretary, considering an ex-officio position to specifically represent an "EDI voice", and consulting with the Deans on possible revisions.

There is also a need to better support student members on UEC and other Senate standing committees.

4.3. UEC Liaison reports

There were no reports.

4.4. Policy Subcommittee report

The Policy Subcommittee has begun work on the Course Credits policy (105) and is finishing work on the Course Repeat policy (86).

4.5. APPC report

This report was postponed.

4.6. Senate report

This report was postponed.

4.7. Senate Teaching and Learning Committee report

This report was postponed.

5. INFORMATION ITEMS

5.1. Program suspensions and discontinuations

Two-year suspension: Physical Geography major
Two-year suspension: Physical Geography minor
Two-year suspension: Physical Geography Honours
Two-year suspension: Geographic Information Systems certificate

6. ADJOURNMENT

The meeting was adjourned at 11:58 am.