



## UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

May 17, 2024  
10:00 AM - A225  
Abbotsford Campus

### APPROVED MINUTES

---

**PRESENT:** Amber Johnston, Bobby Jaswal, Carl Janzen, Claire Hay, Carolyn MacLaren, Chris Campbell, Dana Landry, David Johnston, David McGuire, Ian Affleck, Kevin Wainwright, Lisa McMartin, Michael Batu, Rhonda Colwell, Samantha Hannah, Stan Manu, and William Maher  
**ABSENT:** Donna Alary, Linda Pardy, Selena Karli, Shirley Hardman, Shel Stefan, and Vlad Dvoracek  
**GUESTS:** Alan Cameron, Andrea Hughes, Leanne Joe, Rashad Mammadov, Tracy Porter, Chris Schinckus  
**RECORDER:** Amanda Grimson

#### 1. APPROVAL OF THE AGENDA

#### 2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: March 22, 2024

**MOTION:**

To approve the draft minutes as presented.

CARRIED

#### 3. COURSES AND PROGRAMS

##### 3.1. Communication: Course outlines

Review with changes including prerequisites: CMNS 140

Review with changes: CMNS 235

Review with changes including prerequisites: CMNS 335

Review with changes: CMNS 345

Review with changes including credits and total hours: CMNS 399

**MOTION:**

To approve the CMNS course outlines as amended:

- CMNS 399 learning outcome #6 changed to "Integrate topic-specific Indigenization concepts into the learning process."

CARRIED

##### 3.2. Modern Languages: Course outlines

Review with changes including total hours: HALQ 101, 102, 201, 202

Some minor editorial corrections were noted.

**MOTION:**

To approve the HALQ course outlines as presented.

CARRIED

### 3.3. **Psychology: Course outlines**

Review with changes: PSYC 221

Review with changes including title: PSYC 250

Review with changes: PSYC 302, 303, 325, 326

Review with changes including prerequisites: PSYC 351, 355

Review with changes: PSYC 356

Review with changes including prerequisites: PSYC 357

Revisions to PSYC 302 and 303 were suggested to better match the course titles, learning outcomes, and course content, and to include efforts toward Indigenization. It was noted that the current learning outcomes include various theories of learning, whereas the course content includes explicit reference to classical approaches.

The following specific suggestions were discussed:

- Consider adding subtitles and/or making the calendar descriptions more explicit to emphasize the approaches that are covered (e.g. classical Western learning theory). The department will look at what other institutions call similar courses.
- Additional learning outcome(s) contextualizing/framing the role/position of Western classical theory.
- Possibly broaden PSYC 302 course content to include multiple perspectives of the psychology of learning.

The department will review PSYC 302 and 303 and bring further changes back to UEC.

#### **MOTION:**

To approve the PSYC 221, 250, 325, 326, 351, 355, 356, and 357 course outlines as presented.

CARRIED

#### **MOTION:**

To approve the PSYC 302 and 303 course outlines as presented.

WITHDRAWN

### 3.4. **Business: Programs**

Change to entrance requirements: Business Analytics post-baccalaureate diploma

Change to entrance requirements: International Business post-baccalaureate diploma

The "pre-arrival and post-arrival basic skills assessments" were clarified. These have been put in place to better support students.

#### **MOTION:**

To recommend approval of the Business Analytics post-baccalaureate diploma entrance requirements as presented, effective January 2025.

CARRIED

#### **MOTION:**

To recommend approval of the International Business post-baccalaureate diploma entrance requirements as presented, effective January 2025.  
CARRIED

#### **4. OTHER BUSINESS/DISCUSSION ITEMS**

##### **4.1. Learning Outcomes Guide**

The Learning Outcome Guide is in the process of being revised to reflect the updated Institutional Learning Outcomes. This should be ready for UEC by September.

##### **4.2. UEC Terms of Reference**

Proposed revisions were presented. Committee members were encouraged to review and provide feedback in preparation for further discussion and approval.

##### **4.3. Official course outline form**

The available categories for the typical structure of hours, evaluation methods, and resources sections have been expanded in response to feedback from various areas. Some minor additional revisions were discussed, and committee members were encouraged to provide further feedback to the Chair. It was also noted that the course outline guidelines document requires an update to better reflect the new form.

##### **4.4. UEC Liaison reports**

There were no reports this month.

##### **4.5. Policy Subcommittee report**

Revisions to the English Language Proficiency Requirement policy (99) and the Course Repeat policy (86) have been sent to the Senate Governance Committee. Work is still ongoing on several other policies, in particular the Course Credits policy (105).

##### **4.6. APPC report**

There were no items to report.

##### **4.7. Senate report**

There were no UEC decision items to report on. Nomination information regarding the UEC Chair position will be circulated to committee members.

##### **4.8. Senate Teaching and Learning Committee report**

STL is working on a definition of "holistic assessment" and on some language around program entrance requirements in response to recent discussions at UEC and Senate.

**5. INFORMATION ITEMS**

**5.1. Horticulture Crop Production and Protection certificate**

Correction of clerical error

**5.2. Updated Procedures for Program Suspension and Discontinuance**

April 2024 Procedures: [https://www.ufv.ca/media/assets/pdqa/suspension--discontinuance/Procedures-Program\\_Discontinuance\\_Suspension-April-2024.pdf](https://www.ufv.ca/media/assets/pdqa/suspension--discontinuance/Procedures-Program_Discontinuance_Suspension-April-2024.pdf)

**5.3. Program suspensions and discontinuations**

Discontinued: Hospitality Event Planning certificate

**6. ADJOURNMENT**

The meeting was adjourned at 11:58 am.